

# **OFFICE OF ADMINISTRATION**

## **BUDGET REQUEST 2009**

**MICHAEL N. KEATHLEY**  
Commissioner  
Office of Administration

**Includes Governor's Recommendations**



**TABLE OF CONTENTS  
OFFICE OF ADMINISTRATION  
FY 2009 BUDGET**

<b>Department Overview</b>	<b>TAB</b>	<b>Personnel</b>	<b>TAB</b>	<b>Debt and Related Obligations</b>	<b>TAB</b>
Overview Document	1	Operating Core	207	Board of Public Buildings Debt Service Core	433
<b>Auditor and Oversight Reports</b>	<b>TAB</b>	<b>Purchasing and Materials Management</b>	<b>TAB</b>	Arbitrage/Refunding/Fees Core	441
Auditor and Oversight Reports Form	2	Operating Core	223	Lease/Purchase Debt Payments Core	446
<b>Department-Wide Requests</b>	<b>TAB</b>	Bid & Performance Bonds Refunds Core	231	Lease/Purchase Debt Payments Increase New Decision Item	450
General Structure Adjustment (COLA) New Decision Item	3	Federal Surplus Property - Operating Core	236	Board of Unemployment Fund Financing Transfer	457
<b>Commissioner's Office</b>	<b>TAB</b>	Federal Surplus Property - Fixed Price Vehicle and Equip Core	245	Board of Unemployment Fund Financing Debt Service	462
Operating Core	28	Federal Surplus Property - Recycling Core	252	Board of Unemployment Fund Financing Arbitrage/Fees	467
Office of Supplier & Workforce Diversity Core	35	Federal Surplus Property - Recycling Transfer Core	259	MOHEFA Mizzou Arena Project Debt Service Core	472
MLK, Jr Celebration Commission Core	43	Federal Surplus Property - Sale Proceeds/Transfer Core	265	MOHEFA Mizzou Arena Project Debt Serv New Decision item	476
<b>Accounting</b>	<b>TAB</b>	<b>Facilities Management, Design &amp; Construction</b>	<b>TAB</b>	MOHEFA/MSU Agriculture Building Core	482
Operating Core	49	Governor's Mansion Donations Core	274	Debt Management Core	487
<b>Budget and Planning</b>	<b>TAB</b>	Asset Management Core	279	New Jobs Training Certificate Core	492
Operating Core	60	Additional Institutional Consolidation New Decision Item	292	Convention/Sports-Bartle Hall Core	497
Tax Expenditure Report Core	72	Energy Conservation Core	298	Convention/Sports-Jackson County Core	502
Specialized Research Core	77	Second State Capitol Commission Core	303	Convention/Sports-Edward Jones Dome Core	507
<b>Information Technology Services</b>	<b>TAB</b>	Facilities Management Services Core	308	<b>Administrative Disbursements</b>	<b>TAB</b>
Consolidation Core	94	<b>General Services</b>	<b>TAB</b>	CMIA and Other Federal Payments Core	512
Hardware/Software Maintenance New Decision Item	124	Operating Core	313	Audit Recovery Distribution Core	519
Microsoft Office Enterprise Agreement New Decision Item	130	State Property Preservation Fund Transfer Core	334	Sheriffs Concealed Carry Reimbursement Core	524
Next Generation Network New Decision Item	135	State Property Preservation Fund Payments Core	339	Cash Flow Loans Core	529
SAM II Website Security new Decision Item	140	Fleet Vehicle Replacement Core	344	Payback Cash Flow Loans Core	533
Email Retention System New Decision Item	145	Fleet Vehicle Additional Replacement New Decision Item	348	Cash Flow Loan Interest Payment Core	537
MDA Laptops and Software New Decision Item	148	Rebillable Expenses Core	354	Budget Reserve Required Transfer Core	542
DPS-ATC Optical Scanner New Decision Item	153	Legal Expense Fund Transfer Core	359	Fund Corrections Core	547
DPS-ATC Agent Laptops New Decision Item	158	Legal Expense Fund Payments Core	364	Federal/Other Funds Transfer Core	552
DOLIR-DWC Computer System New Decision Item	163	<b>Assigned Programs</b>	<b>TAB</b>	Healthy Families Trust Fund GR Transfer Core	557
DOR-MV Computer System Replacmnt New Decision Item	167	Administrative Hearing Commission Core	369	Healthy Families Trust Fund GR Transfer New Decision Item	561
DOC Offender Information Mgmt System New Decision Item	171	Office of Child Advocate Core	379	Central Services Cost Allocation Plan Core	574
DOC P&P PC Tablets New Decision Item	176	Children's Trust Fund Core	388	Excess RATF Transfer Core	593
DHSS FCSR Technology New Decision Item	181	Children's Trust Fund Program Distributions Core	395	Flood Control Distributions Core	598
DHSS DCPH System Maintenance New Decision Item	187	Governor's Council on Disability Core	400	National Forest Reserve Receipts Core	605
DHSS CPH Vision Exams	192	Missouri Public Entity Risk Management Program Core	409	Clarence Cannon Dam Transfer and Payment Core	611
Telecommunications Core	199	Missouri Ethics Commission Core	416	Prosecutions-Crimes in Correctional Inst/Cap Cases Core	618
				Regional Planning Commission Core	625
				Elected Officials Transition Costs New Decision Item	632





## OFFICE OF ADMINISTRATION OVERVIEW

The Office of Administration (OA) is the state's service and administrative control agency. Created by the General Assembly on January 15, 1973, it combines and coordinates the central management functions of state government. OA's responsibilities were clarified and amended by the Omnibus State Reorganization Act of 1974.

The chief administrative officer is the commissioner of administration who is appointed by the governor with the advice and consent of the Senate. The commissioner appoints the directors of the divisions who are responsible to him. The OA divisions are: **Accounting**-maintains all financial records for state appropriations and funds, processes payments, controls production of warrants, and distributes checks; **Budget and Planning**- analyzes state government programs and provides recommendations and information to the Governor, General Assembly, and state agencies regarding fiscal and other policies; **Facilities Management, Design and Construction**- provides project management and construction administration for capital improvement projects; operates, maintains and manages state-owned office buildings and other structures, and is responsible for acquiring and managing leased space; **General Services**-provides agencies with a variety of support services such as printing, mail services, fleet management, vehicle maintenance, and administration of the Legal Expense Fund and the state employee workers' compensation program; **Information Technology Services**- manages state information technology resources; provides mainframe computer processing services through the State Data Center; manages the State's telecommunication services; Ike Skelton Training Site and provides Internet services, IT education services, and network support to all state agencies; **Personnel**- provides central human resource (HR) management programs and services to all executive branch departments in compliance with the State Personnel Law; and **Purchasing and Materials Management**- centralizes procurement to save money by purchasing supplies, materials, and services in larger quantities and encourages competitive bidding and awards on all contracts; maintains responsibility for the statewide in-house recycling program; transfers and/or disposes of state agencies' surplus property to maximize state resources; and administers the Federal Surplus Program.

A number of boards and commissions' budgets are also assigned to OA: Administrative Hearing Commission; Office of Supplier and Workforce Diversity; Martin Luther King, Jr. Celebration Commission; Office of Child Advocate; Children's Trust Fund; Governor's Council on Disability; Missouri Public Entity Risk Management (MOPERM); and the Missouri Ethics Commission. The Board of Fund Commissioners public debt budget request (House Bill 1) appears in a separate book.

The Office of Administration administers a number of debt and related debt obligations appropriations, various pass-through distributions from the federal government, and statutory payments and reimbursements to political subdivisions throughout the State.

Appropriations for all State employee benefits, such as social security, retirement, and health insurance, are appropriated centrally to the Office of Administration in House Bill 5, and budget requests for those benefits appear in a separate book entitled "Employee Benefits."



### State Auditor's Reports, Oversight Evaluations, and Missouri Sunset Act Reports

Program or Division Name	Type of Report	Date Issued	Website
Comprehensive Annual Financial Report Year Ended 6/30/06	State Auditor's Report	Jan-07	<a href="http://www.oa.mo.gov/acct/cafrfy2006/20069OpinionLetter.pdf">http://www.oa.mo.gov/acct/cafrfy2006/20069OpinionLetter.pdf</a>
Comprehensive Annual Financial Report Year Ended 6/30/05	State Auditor's Report	Jan-06	<a href="http://www.oa.mo.gov/acct/cafrfy2005/OpinionLetter.pdf">http://www.oa.mo.gov/acct/cafrfy2005/OpinionLetter.pdf</a>
Comprehensive Annual Financial Report Year Ended 6/30/04	State Auditor's Report	Dec-04	<a href="http://www.oa.mo.gov/acct/cafrfy2004/OpinionLetter.pdf">http://www.oa.mo.gov/acct/cafrfy2004/OpinionLetter.pdf</a>
State of Missouri Single Audit Year Ended 6/30/06	State Auditor's Report	Mar-07	<a href="http://www.auditor.mo.gov/press/2007-09.htm">http://www.auditor.mo.gov/press/2007-09.htm</a>
State of Missouri Single Audit Year Ended 6/30/05	State Auditor's Report	Mar-06	<a href="http://www.auditor.mo.gov/press/2006-18.htm">http://www.auditor.mo.gov/press/2006-18.htm</a>
State of Missouri Single Audit Year Ended 6/30/04	State Auditor's Report	Mar-05	<a href="http://www.auditor.mo.gov/press/2005-18.htm">http://www.auditor.mo.gov/press/2005-18.htm</a>
OA - General Services, Fleet Management	State Auditor's Report Follow-Up	Dec-05	<a href="http://www.auditor.mo.gov/press/2005-96.pdf">http://www.auditor.mo.gov/press/2005-96.pdf</a>
Administrative Hearing Commission	State Auditor's Report	Sep-05	<a href="http://auditor.mo.gov/press/2005-67.htm">http://auditor.mo.gov/press/2005-67.htm</a>
Children's Trust Fund	State Auditor's Report	May-06	<a href="http://auditor.mo.gov/press/2006-33.htm">http://auditor.mo.gov/press/2006-33.htm</a>
Missouri Ethics Commission	State Auditor's Report	Aug-06	<a href="http://auditor.mo.gov/press/2006-51.htm">http://auditor.mo.gov/press/2006-51.htm</a>



**NEW DECISION ITEM**  
**RANK:** 2 **OF** 11

<b>Department</b> Office of Administration	<b>Budget Unit</b> Various
<b>Division</b> All Budget Units with Personal Service	
<b>DI Name</b> General Structure Adjustment (COLA) <b>DI#</b> 0000012 & 1300023	

**1. AMOUNT OF REQUEST**

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	1,253,234	642,860	1,147,725	3,043,819
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>1,253,234</b>	<b>642,860</b>	<b>1,147,725</b>	<b>3,043,819</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	623,609	319,887	571,108	1,514,604
--------------------	---------	---------	---------	-----------

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Various Other funds from which salaries are paid

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input checked="" type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

The Governor has recommended a 3% cost-of-living (COLA) general structure adjustment. This document represents the total amount for OA. Details by division are on the succeeding report pages.

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>COMMISSIONER'S OFFICE-OPER</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
PERSONNEL OFCR II	0	0.00	0	0.00	0	0.00	1,536	0.00
PERSONNEL ANAL II	0	0.00	0	0.00	0	0.00	1,313	0.00
PERSONNEL CLERK	0	0.00	0	0.00	0	0.00	2,696	0.00
FISCAL & ADMINISTRATIVE MGR B2	0	0.00	0	0.00	0	0.00	1,800	0.00
HUMAN RESOURCES MGR B2	0	0.00	0	0.00	0	0.00	1,837	0.00
STATE DEPARTMENT DIRECTOR	0	0.00	0	0.00	0	0.00	3,611	0.00
DEPUTY STATE DEPT DIRECTOR	0	0.00	0	0.00	0	0.00	2,891	0.00
DESIGNATED PRINCIPAL ASST DEPT	0	0.00	0	0.00	0	0.00	5,211	0.00
LEGAL COUNSEL	0	0.00	0	0.00	0	0.00	2,410	0.00
SPECIAL ASST OFFICE & CLERICAL	0	0.00	0	0.00	0	0.00	1,127	0.00
SPECIAL ASST PROFESSIONAL	0	0.00	0	0.00	0	0.00	1,064	0.00
ASST TO DIRECTOR-BRDS&COMMS	0	0.00	0	0.00	0	0.00	626	0.00
DEPUTY DIR OF LEGISLATIVE AFRS	0	0.00	0	0.00	0	0.00	1,650	0.00
RECEPTIONIST	0	0.00	0	0.00	0	0.00	868	0.00
LABORER	0	0.00	0	0.00	0	0.00	805	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>29,445</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$29,445</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$29,445</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>OFF SUPPLIER WKFCF DIV</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
MINORITY/WOMEN CERT COOR	0	0.00	0	0.00	0	0.00	1,162	0.00
MINORITY PURCHASING ASST	0	0.00	0	0.00	0	0.00	779	0.00
DESIGNATED PRINCIPAL ASST DEPT	0	0.00	0	0.00	0	0.00	2,568	0.00
MISCELLANEOUS PROFESSIONAL	0	0.00	0	0.00	0	0.00	1,080	0.00
SPECIAL ASST PROFESSIONAL	0	0.00	0	0.00	0	0.00	1,350	0.00
SPECIAL ASST OFFICE & CLERICAL	0	0.00	0	0.00	0	0.00	1,983	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>8,922</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$8,922</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$8,922	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ACCOUNTING - OPERATING</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	0	0.00	1,848	0.00
ACCOUNT CLERK I	0	0.00	0	0.00	0	0.00	2,126	0.00
ACCOUNT CLERK II	0	0.00	0	0.00	0	0.00	1,776	0.00
ACCOUNTANT I	0	0.00	0	0.00	0	0.00	9,894	0.00
ACCOUNTANT II	0	0.00	0	0.00	0	0.00	8,728	0.00
ACCOUNTANT III	0	0.00	0	0.00	0	0.00	1,400	0.00
ACCOUNTING SPECIALIST I	0	0.00	0	0.00	0	0.00	6,338	0.00
ACCOUNTING SPECIALIST II	0	0.00	0	0.00	0	0.00	1,149	0.00
ACCOUNTING SPECIALIST III	0	0.00	0	0.00	0	0.00	1,339	0.00
ACCOUNTING ANAL I	0	0.00	0	0.00	0	0.00	2,247	0.00
ACCOUNTING ANAL II	0	0.00	0	0.00	0	0.00	2,485	0.00
ACCOUNTING ANAL III	0	0.00	0	0.00	0	0.00	1,374	0.00
CENTRAL ACCOUNTING TECH	0	0.00	0	0.00	0	0.00	3,536	0.00
COMPLIANCE AUDITOR I	0	0.00	0	0.00	0	0.00	1,086	0.00
COMPLIANCE AUDITOR II	0	0.00	0	0.00	0	0.00	1,238	0.00
FISCAL & ADMINISTRATIVE MGR B1	0	0.00	0	0.00	0	0.00	3,205	0.00
FISCAL & ADMINISTRATIVE MGR B2	0	0.00	0	0.00	0	0.00	6,889	0.00
FISCAL & ADMINISTRATIVE MGR B3	0	0.00	0	0.00	0	0.00	4,864	0.00
DIVISION DIRECTOR	0	0.00	0	0.00	0	0.00	2,775	0.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	0	0.00	0	0.00	2,267	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>66,564</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$66,564</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$66,564</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>



# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>BUDGET &amp; PLANNING - OPER</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	0	0.00	2,956	0.00
ACCOUNTING ANAL III	0	0.00	0	0.00	0	0.00	1,339	0.00
BUDGET & PLNG ANAL II	0	0.00	0	0.00	0	0.00	6,891	0.00
BUDGET & PLNG SR ANAL	0	0.00	0	0.00	0	0.00	10,779	0.00
ECONOMIST (OA/REVENUE)	0	0.00	0	0.00	0	0.00	3,238	0.00
STATE DEMOGRAPHER	0	0.00	0	0.00	0	0.00	1,996	0.00
EXECUTIVE I	0	0.00	0	0.00	0	0.00	1,106	0.00
PLANNER IV	0	0.00	0	0.00	0	0.00	1,872	0.00
FISCAL & ADMINISTRATIVE MGR B2	0	0.00	0	0.00	0	0.00	1,757	0.00
FISCAL & ADMINISTRATIVE MGR B3	0	0.00	0	0.00	0	0.00	11,752	0.00
DIVISION DIRECTOR	0	0.00	0	0.00	0	0.00	2,959	0.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	0	0.00	0	0.00	1,373	0.00
MISCELLANEOUS PROFESSIONAL	0	0.00	0	0.00	0	0.00	154	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>48,172</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$48,172</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$48,172</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
SR OFC SUPPORT ASST (CLERICAL)	0	0.00	0	0.00	0	0.00	3,254	0.00
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	0	0.00	7,862	0.00
SR OFC SUPPORT ASST (STENO)	0	0.00	0	0.00	0	0.00	1,647	0.00
OFFICE SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	4,120	0.00
SR OFC SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	11,885	0.00
DATA CONTROL CLERK I	0	0.00	0	0.00	0	0.00	640	0.00
DATA CONTROL CLERK II	0	0.00	0	0.00	0	0.00	888	0.00
EDP SCHEDULER	0	0.00	0	0.00	0	0.00	8,375	0.00
COMPUTER SUPPORT SVCS SPV	0	0.00	0	0.00	0	0.00	1,171	0.00
INFORMATION SUPPORT COOR	0	0.00	0	0.00	0	0.00	4,719	0.00
COMPUTER OPER TRNE	0	0.00	0	0.00	0	0.00	1,301	0.00
COMPUTER OPER I	0	0.00	0	0.00	0	0.00	3,086	0.00
COMPUTER OPER II	0	0.00	0	0.00	0	0.00	7,178	0.00
COMPUTER OPER III	0	0.00	0	0.00	0	0.00	6,675	0.00
COMPUTER OPERATIONS SPV I	0	0.00	0	0.00	0	0.00	8,191	0.00
COMPUTER OPERATIONS SPV II	0	0.00	0	0.00	0	0.00	1,490	0.00
MGR OF DP OPERATIONS	0	0.00	0	0.00	0	0.00	1,757	0.00
COMPUTER INFO TECH TRAINEE	0	0.00	0	0.00	0	0.00	12,464	0.00
COMPUTER INFO TECHNOLOGIST I	0	0.00	0	0.00	0	0.00	91,385	0.00
COMPUTER INFO TECHNOLOGIST II	0	0.00	0	0.00	0	0.00	149,449	0.00
COMPUTER INFO TECHNOLOGIST III	0	0.00	0	0.00	0	0.00	482,433	0.00
COMPUTER INFO SPEC IV	0	0.00	0	0.00	0	0.00	1,477	0.00
COMPUTER INFO TECH SUPV I	0	0.00	0	0.00	0	0.00	50,943	0.00
COMPUTER INFO TECH SUPV II	0	0.00	0	0.00	0	0.00	92,137	0.00
COMPUTER INFO TECH SPEC I	0	0.00	0	0.00	0	0.00	337,847	0.00
COMPUTER INFO TECH SPEC II	0	0.00	0	0.00	0	0.00	137,315	0.00
COMPUTER INFO TECH SPEC III	0	0.00	0	0.00	0	0.00	22,918	0.00
SECT MGR DIV OF INFO SVCS	0	0.00	0	0.00	0	0.00	4,475	0.00
COMP INFO TECHNOLOGY MGR II	0	0.00	0	0.00	0	0.00	14,766	0.00
COMP INFO TECHNOLOGY MGR I	0	0.00	0	0.00	0	0.00	29,384	0.00
PROCUREMENT OFCR I	0	0.00	0	0.00	0	0.00	2,775	0.00
ACCOUNT CLERK II	0	0.00	0	0.00	0	0.00	3,268	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
ACCOUNTANT I	0	0.00	0	0.00	0	0.00	1,028	0.00
ACCOUNTANT II	0	0.00	0	0.00	0	0.00	2,613	0.00
ACCOUNTANT III	0	0.00	0	0.00	0	0.00	1,339	0.00
ACCOUNTING SPECIALIST II	0	0.00	0	0.00	0	0.00	1,347	0.00
ACCOUNTING SPECIALIST III	0	0.00	0	0.00	0	0.00	1,430	0.00
ACCOUNTING ANAL III	0	0.00	0	0.00	0	0.00	1,757	0.00
TRAINING TECH III	0	0.00	0	0.00	0	0.00	669	0.00
EXECUTIVE I	0	0.00	0	0.00	0	0.00	3,408	0.00
MANAGEMENT ANALYSIS SPEC II	0	0.00	0	0.00	0	0.00	1,263	0.00
PERSONNEL CLERK	0	0.00	0	0.00	0	0.00	909	0.00
TELECOMMUN TECH I	0	0.00	0	0.00	0	0.00	861	0.00
TELECOMMUN TECH II	0	0.00	0	0.00	0	0.00	1,047	0.00
TELECOMMUN ANAL I	0	0.00	0	0.00	0	0.00	957	0.00
TELECOMMUN ANAL II	0	0.00	0	0.00	0	0.00	3,161	0.00
TELECOMMUN ANAL III	0	0.00	0	0.00	0	0.00	5,773	0.00
TELECOMMUN ANAL IV	0	0.00	0	0.00	0	0.00	9,142	0.00
PROGRAM COORD DMH DOHSS	0	0.00	0	0.00	0	0.00	1,618	0.00
GEOGRAPHIC INFO SYS TECH I	0	0.00	0	0.00	0	0.00	973	0.00
GEOGRAPHIC INFO SYS TECH II	0	0.00	0	0.00	0	0.00	1,171	0.00
GEOGRAPHIC INFO SYS ANALYST	0	0.00	0	0.00	0	0.00	6,086	0.00
GEOGRAPHIC INFO SYS SPECIALIST	0	0.00	0	0.00	0	0.00	7,122	0.00
GEOGRAPHIC INFO SYS COORDINATR	0	0.00	0	0.00	0	0.00	1,930	0.00
FAMILY SUPPORT ELIGIBILITY SPC	0	0.00	0	0.00	0	0.00	1,897	0.00
SERVICE MANAGER I	0	0.00	0	0.00	0	0.00	2,056	0.00
FISCAL & ADMINISTRATIVE MGR B2	0	0.00	0	0.00	0	0.00	5,263	0.00
OFFICE OF ADMINISTRATION MGR 2	0	0.00	0	0.00	0	0.00	3,490	0.00
DESIGNATED PRINCIPAL ASST DEPT	0	0.00	0	0.00	0	0.00	12,988	0.00
DIVISION DIRECTOR	0	0.00	0	0.00	0	0.00	2,254	0.00
DEPUTY DIVISION DIRECTOR	0	0.00	0	0.00	0	0.00	2,064	0.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	0	0.00	0	0.00	18,699	0.00
PROJECT SPECIALIST	0	0.00	0	0.00	0	0.00	2,030	0.00
CLERK	0	0.00	0	0.00	0	0.00	8,282	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
COMPUTER OPERATOR	0	0.00	0	0.00	0	0.00	2,237	0.00
DATA PROCESSOR TECHNICAL	0	0.00	0	0.00	0	0.00	1,657	0.00
DATA PROCESSOR PROFESSIONAL	0	0.00	0	0.00	0	0.00	1,881	0.00
DATA PROCESSING MANAGER	0	0.00	0	0.00	0	0.00	1,950	0.00
DATA PROCESSING CONSULTANT	0	0.00	0	0.00	0	0.00	2,292	0.00
MISCELLANEOUS PROFESSIONAL	0	0.00	0	0.00	0	0.00	3,361	0.00
SPECIAL ASST OFFICIAL & ADMSTR	0	0.00	0	0.00	0	0.00	883	0.00
SPECIAL ASST PROFESSIONAL	0	0.00	0	0.00	0	0.00	20,687	0.00
SPECIAL ASST TECHNICIAN	0	0.00	0	0.00	0	0.00	2,144	0.00
SPECIAL ASST OFFICE & CLERICAL	0	0.00	0	0.00	0	0.00	4,599	0.00
UCP PENDING CLASSIFICATION - 1	0	0.00	0	0.00	0	0.00	3,750	0.00
UCP PENDING CLASSIFICATION - 0	0	0.00	0	0.00	0	0.00	3,900	0.00
OTHER	0	0.00	0	0.00	0	0.00	1,156	0.00
COMP INFO TECH I	0	0.00	0	0.00	0	0.00	4,354	0.00
COMP INFO TECH II	0	0.00	0	0.00	0	0.00	2,384	0.00
COMP INFO TECH III	0	0.00	0	0.00	0	0.00	3,681	0.00
COMP INFO TECH SPEC I	0	0.00	0	0.00	0	0.00	1,854	0.00
COMP INFO TECH SPEC II	0	0.00	0	0.00	0	0.00	1,852	0.00
MANAGER OF INFO TECH	0	0.00	0	0.00	0	0.00	1,804	0.00
CUSTODIAL WORKER I	0	0.00	0	0.00	0	0.00	1,532	0.00
ASST DIRECTOR	0	0.00	0	0.00	0	0.00	1,302	0.00
SUPERVISOR	0	0.00	0	0.00	0	0.00	113	0.00
ADMIN ASST II	0	0.00	0	0.00	0	0.00	801	0.00
COMPUTER INFO TECH I	0	0.00	0	0.00	0	0.00	696	0.00
DATA SERVICES SPECIALIST	0	0.00	0	0.00	0	0.00	72	0.00
COMPUTER INFO TECHNOLOGIST II	0	0.00	0	0.00	0	0.00	533	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
PROGRAMMER ANALYST	0	0.00	0	0.00	0	0.00	2,965	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>1,696,342</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1,696,342</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$774,292</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$493,198</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$428,852</b>	<b>0.00</b>

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
OA ITSD RATF Pay Plan Adj. - 1300023								
PROFESSIONAL SERVICES	0	0.00	0	0.00	0	0.00	279,542	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>279,542</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$279,542</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$116,508	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$147,591	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$15,443	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>PERSONNEL - OPERATING</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	0	0.00	877	0.00
OFFICE SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	3,197	0.00
SR OFC SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	9,604	0.00
PERSONNEL ANAL II	0	0.00	0	0.00	0	0.00	9,952	0.00
PERSONNEL ANAL III	0	0.00	0	0.00	0	0.00	17,338	0.00
PERSONNEL ANAL IV	0	0.00	0	0.00	0	0.00	6,642	0.00
RESEARCH ANAL IV	0	0.00	0	0.00	0	0.00	1,401	0.00
TRAINING TECH II	0	0.00	0	0.00	0	0.00	1,253	0.00
TRAINING TECH III	0	0.00	0	0.00	0	0.00	2,484	0.00
EXECUTIVE II	0	0.00	0	0.00	0	0.00	1,313	0.00
UNIT SPV MERIT SYSTEM	0	0.00	0	0.00	0	0.00	2,343	0.00
PERSONNEL CLERK	0	0.00	0	0.00	0	0.00	3,636	0.00
HUMAN RESOURCES MGR B3	0	0.00	0	0.00	0	0.00	4,420	0.00
DIVISION DIRECTOR	0	0.00	0	0.00	0	0.00	2,647	0.00
HEARINGS OFFICER	0	0.00	0	0.00	0	0.00	4,042	0.00
CHIEF HEARINGS OFFICER	0	0.00	0	0.00	0	0.00	1,874	0.00
BOARD MEMBER	0	0.00	0	0.00	0	0.00	512	0.00
BOARD CHAIRMAN	0	0.00	0	0.00	0	0.00	171	0.00
PRINCIPAL ASST BOARD/COMMISSON	0	0.00	0	0.00	0	0.00	1,025	0.00
EXAMINATION MONITOR	0	0.00	0	0.00	0	0.00	834	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>75,565</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$75,565</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$73,561</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$2,004</b>	<b>0.00</b>

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>PURCHASING/MATRL MGMT - OPER</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
SR OFC SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	4,066	0.00
BUYER II	0	0.00	0	0.00	0	0.00	10,607	0.00
BUYER III	0	0.00	0	0.00	0	0.00	9,510	0.00
BUYER IV	0	0.00	0	0.00	0	0.00	5,060	0.00
EXECUTIVE I	0	0.00	0	0.00	0	0.00	1,063	0.00
FISCAL & ADMINISTRATIVE MGR B2	0	0.00	0	0.00	0	0.00	7,449	0.00
FISCAL & ADMINISTRATIVE MGR B3	0	0.00	0	0.00	0	0.00	4,448	0.00
OFFICE OF ADMINISTRATION MGR 2	0	0.00	0	0.00	0	0.00	1,613	0.00
DIVISION DIRECTOR	0	0.00	0	0.00	0	0.00	2,667	0.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	0	0.00	0	0.00	1,035	0.00
SPECIAL ASST OFFICE & CLERICAL	0	0.00	0	0.00	0	0.00	1,067	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>48,585</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$48,585</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$48,585</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>



# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>SURPLUS PROPERTY - OPERATING</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	0	0.00	3,647	0.00
SR OFC SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	1,221	0.00
STOREKEEPER I	0	0.00	0	0.00	0	0.00	2,429	0.00
STOREKEEPER II	0	0.00	0	0.00	0	0.00	4,011	0.00
SUPPLY MANAGER I	0	0.00	0	0.00	0	0.00	1,035	0.00
SUPPLY MANAGER II	0	0.00	0	0.00	0	0.00	1,099	0.00
ACCOUNTING ANAL II	0	0.00	0	0.00	0	0.00	1,299	0.00
EXECUTIVE II	0	0.00	0	0.00	0	0.00	1,195	0.00
PLANNER I	0	0.00	0	0.00	0	0.00	1,324	0.00
MAINTENANCE WORKER I	0	0.00	0	0.00	0	0.00	938	0.00
MAINTENANCE WORKER II	0	0.00	0	0.00	0	0.00	1,003	0.00
TRACTOR TRAILER DRIVER	0	0.00	0	0.00	0	0.00	2,262	0.00
MOTOR VEHICLE MECHANIC	0	0.00	0	0.00	0	0.00	1,131	0.00
FISCAL & ADMINISTRATIVE MGR B2	0	0.00	0	0.00	0	0.00	1,774	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>24,368</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$24,368</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$24,368</b>	<b>0.00</b>

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ASSET MANAGEMENT</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
SALARIES & WAGES	0	0.00	0	0.00	0	0.00	6,382	0.00
SR OFC SUPPORT ASST (CLERICAL)	0	0.00	0	0.00	0	0.00	1,455	0.00
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	0	0.00	2,742	0.00
OFFICE SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	4,757	0.00
SR OFC SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	12,500	0.00
STOREKEEPER I	0	0.00	0	0.00	0	0.00	1,533	0.00
STOREKEEPER II	0	0.00	0	0.00	0	0.00	1,688	0.00
SUPPLY MANAGER I	0	0.00	0	0.00	0	0.00	1,983	0.00
SUPPLY MANAGER II	0	0.00	0	0.00	0	0.00	1,066	0.00
STATE LEASING COOR	0	0.00	0	0.00	0	0.00	7,506	0.00
ACCOUNT CLERK II	0	0.00	0	0.00	0	0.00	3,952	0.00
ACCOUNTANT I	0	0.00	0	0.00	0	0.00	6,347	0.00
ACCOUNTANT II	0	0.00	0	0.00	0	0.00	3,975	0.00
EXECUTIVE I	0	0.00	0	0.00	0	0.00	892	0.00
EXECUTIVE II	0	0.00	0	0.00	0	0.00	2,630	0.00
BUILDING MGR I	0	0.00	0	0.00	0	0.00	1,106	0.00
BUILDING MGR II	0	0.00	0	0.00	0	0.00	1,263	0.00
TELECOMMUN TECH II	0	0.00	0	0.00	0	0.00	1,015	0.00
TELECOMMUN ANAL IV	0	0.00	0	0.00	0	0.00	1,374	0.00
HORTICULTURIST	0	0.00	0	0.00	0	0.00	1,127	0.00
CUSTODIAL WORKER I	0	0.00	0	0.00	0	0.00	1,156	0.00
CUSTODIAL WORKER II	0	0.00	0	0.00	0	0.00	672	0.00
CUSTODIAL WORK SPV	0	0.00	0	0.00	0	0.00	1,444	0.00
HOUSEKEEPER I	0	0.00	0	0.00	0	0.00	3,279	0.00
HOUSEKEEPER II	0	0.00	0	0.00	0	0.00	1,931	0.00
ENVIRONMENTAL SPEC IV	0	0.00	0	0.00	0	0.00	1,795	0.00
CAPITAL IMPROVEMENTS SPEC II	0	0.00	0	0.00	0	0.00	2,801	0.00
CONTRACT SPEC I (OFC OF ADM)	0	0.00	0	0.00	0	0.00	1,009	0.00
CONTRACT SPEC II (OFC OF ADM)	0	0.00	0	0.00	0	0.00	3,975	0.00
TECHNICAL ASSISTANT IV	0	0.00	0	0.00	0	0.00	1,171	0.00
DESIGN ENGR III	0	0.00	0	0.00	0	0.00	8,288	0.00
ARCHITECT II	0	0.00	0	0.00	0	0.00	1,686	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ASSET MANAGEMENT</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
DESIGNER I	0	0.00	0	0.00	0	0.00	1,009	0.00
DESIGNER II	0	0.00	0	0.00	0	0.00	4,974	0.00
DESIGNER III	0	0.00	0	0.00	0	0.00	1,571	0.00
LABORER I	0	0.00	0	0.00	0	0.00	4,617	0.00
LABORER II	0	0.00	0	0.00	0	0.00	3,016	0.00
LABOR SPV	0	0.00	0	0.00	0	0.00	1,825	0.00
GROUNDSKEEPER I	0	0.00	0	0.00	0	0.00	1,364	0.00
MAINTENANCE WORKER I	0	0.00	0	0.00	0	0.00	4,793	0.00
MAINTENANCE WORKER II	0	0.00	0	0.00	0	0.00	27,428	0.00
MAINTENANCE SPV I	0	0.00	0	0.00	0	0.00	25,995	0.00
MAINTENANCE SPV II	0	0.00	0	0.00	0	0.00	14,491	0.00
LOCKSMITH	0	0.00	0	0.00	0	0.00	1,973	0.00
REFRIGERATION MECHANIC I	0	0.00	0	0.00	0	0.00	5,876	0.00
REFRIGERATION MECHANIC II	0	0.00	0	0.00	0	0.00	7,741	0.00
BUILDING CONSTRUCTION WKR II	0	0.00	0	0.00	0	0.00	2,994	0.00
BUILDING CONSTRUCTION SPV	0	0.00	0	0.00	0	0.00	1,047	0.00
HEAVY EQUIPMENT MECHANIC	0	0.00	0	0.00	0	0.00	1,968	0.00
HEAVY EQUIPMENT SPV	0	0.00	0	0.00	0	0.00	1,127	0.00
PARK MAINTENANCE WKR I	0	0.00	0	0.00	0	0.00	1,351	0.00
PARK MAINTENANCE WKR II	0	0.00	0	0.00	0	0.00	3,016	0.00
PARK MAINTENANCE WKR III	0	0.00	0	0.00	0	0.00	877	0.00
CARPENTER	0	0.00	0	0.00	0	0.00	6,404	0.00
ELECTRICIAN	0	0.00	0	0.00	0	0.00	7,727	0.00
PAINTER	0	0.00	0	0.00	0	0.00	3,440	0.00
PLUMBER	0	0.00	0	0.00	0	0.00	2,707	0.00
POWER PLANT MECHANIC	0	0.00	0	0.00	0	0.00	13,590	0.00
ELECTRONICS TECH	0	0.00	0	0.00	0	0.00	3,185	0.00
BOILER OPERATOR	0	0.00	0	0.00	0	0.00	30,223	0.00
STATIONARY ENGR	0	0.00	0	0.00	0	0.00	94,548	0.00
HVAC INSTRUMENT CONTROLS TECH	0	0.00	0	0.00	0	0.00	4,129	0.00
PLANT MAINTENANCE ENGR I	0	0.00	0	0.00	0	0.00	24,520	0.00
PLANT MAINTENANCE ENGR II	0	0.00	0	0.00	0	0.00	27,131	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ASSET MANAGEMENT</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
PLANT MAINTENANCE ENGR III	0	0.00	0	0.00	0	0.00	29,091	0.00
CONSTRUCTION INSPECTOR	0	0.00	0	0.00	0	0.00	2,713	0.00
CONSTRUCTION INSPECTOR SUPV	0	0.00	0	0.00	0	0.00	1,400	0.00
FACILITY ASSESSOR I	0	0.00	0	0.00	0	0.00	4,281	0.00
FACILITY ASSESSOR II	0	0.00	0	0.00	0	0.00	4,953	0.00
DESIGN/DEVELOP/SURVEY MGR B1	0	0.00	0	0.00	0	0.00	3,429	0.00
DESIGN/DEVELOP/SURVEY MGR B2	0	0.00	0	0.00	0	0.00	11,252	0.00
DESIGN/DEVELOP/SURVEY MGR B3	0	0.00	0	0.00	0	0.00	10,729	0.00
FACILITIES OPERATIONS MGR B1	0	0.00	0	0.00	0	0.00	15,895	0.00
FACILITIES OPERATIONS MGR B2	0	0.00	0	0.00	0	0.00	19,523	0.00
FACILITIES OPERATIONS MGR B3	0	0.00	0	0.00	0	0.00	8,622	0.00
FISCAL & ADMINISTRATIVE MGR B1	0	0.00	0	0.00	0	0.00	1,833	0.00
FISCAL & ADMINISTRATIVE MGR B2	0	0.00	0	0.00	0	0.00	4,508	0.00
FISCAL & ADMINISTRATIVE MGR B3	0	0.00	0	0.00	0	0.00	1,854	0.00
OFFICE OF ADMINISTRATION MGR 3	0	0.00	0	0.00	0	0.00	1,833	0.00
DIVISION DIRECTOR	0	0.00	0	0.00	0	0.00	2,958	0.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	0	0.00	0	0.00	3,550	0.00
MISCELLANEOUS TECHNICAL	0	0.00	0	0.00	0	0.00	1,823	0.00
MISCELLANEOUS PROFESSIONAL	0	0.00	0	0.00	0	0.00	8,710	0.00
SPECIAL ASST OFFICIAL & ADMSTR	0	0.00	0	0.00	0	0.00	2,193	0.00
SPECIAL ASST PROFESSIONAL	0	0.00	0	0.00	0	0.00	4,949	0.00
SPECIAL ASST SERVICE MAINT	0	0.00	0	0.00	0	0.00	1,420	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>578,676</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$578,676</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$578,676	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>GENERAL SERVICES - OPERATING</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
ADMIN OFFICE SUPPORT ASSISTANT	0	0.00	0	0.00	0	0.00	1,769	0.00
OFFICE SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	640	0.00
SR OFC SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	2,409	0.00
PRINTING/MAIL TECHNICIAN I	0	0.00	0	0.00	0	0.00	7,435	0.00
PRINTING/MAIL TECHNICIAN II	0	0.00	0	0.00	0	0.00	11,194	0.00
PRINTING/MAIL TECHNICIAN III	0	0.00	0	0.00	0	0.00	14,298	0.00
PRINTING/MAIL TECHNICIAN IV	0	0.00	0	0.00	0	0.00	7,963	0.00
PRINTING/MAIL CUSTOMER SVC REP	0	0.00	0	0.00	0	0.00	4,260	0.00
PRINTING/MAIL COORDINATOR	0	0.00	0	0.00	0	0.00	2,526	0.00
STOREKEEPER II	0	0.00	0	0.00	0	0.00	861	0.00
FORMS ANAL III	0	0.00	0	0.00	0	0.00	1,193	0.00
ACCOUNTANT II	0	0.00	0	0.00	0	0.00	1,127	0.00
EXECUTIVE I	0	0.00	0	0.00	0	0.00	2,857	0.00
RISK MANAGEMENT TECH I	0	0.00	0	0.00	0	0.00	792	0.00
RISK MANAGEMENT TECH II	0	0.00	0	0.00	0	0.00	6,828	0.00
RISK MANAGEMENT SPEC I	0	0.00	0	0.00	0	0.00	1,149	0.00
RISK MANAGEMENT SPEC II	0	0.00	0	0.00	0	0.00	4,066	0.00
MAINTENANCE WORKER I	0	0.00	0	0.00	0	0.00	739	0.00
MAINTENANCE SPV I	0	0.00	0	0.00	0	0.00	1,171	0.00
MOTOR VEHICLE DRIVER	0	0.00	0	0.00	0	0.00	831	0.00
MOTOR VEHICLE MECHANIC	0	0.00	0	0.00	0	0.00	1,741	0.00
GARAGE SPV	0	0.00	0	0.00	0	0.00	940	0.00
GRAPHIC ARTS SPEC II	0	0.00	0	0.00	0	0.00	1,943	0.00
GRAPHICS SPV	0	0.00	0	0.00	0	0.00	1,288	0.00
OFFICE OF ADMINISTRATION MGR 1	0	0.00	0	0.00	0	0.00	7,602	0.00
OFFICE OF ADMINISTRATION MGR 2	0	0.00	0	0.00	0	0.00	3,852	0.00
OFFICE OF ADMINISTRATION MGR 3	0	0.00	0	0.00	0	0.00	2,037	0.00
DIVISION DIRECTOR	0	0.00	0	0.00	0	0.00	2,647	0.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	0	0.00	0	0.00	3,175	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>GENERAL SERVICES - OPERATING</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
MISCELLANEOUS TECHNICAL	0	0.00	0	0.00	0	0.00	414	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>99,747</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$99,747</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>								
	\$0	0.00	\$0	0.00	\$0	0.00	\$26,307	0.00
<b>FEDERAL FUNDS</b>								
	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
<b>OTHER FUNDS</b>								
	\$0	0.00	\$0	0.00	\$0	0.00	\$73,440	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ADMIN HEARING COMMISSION</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
SR OFC SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	2,425	0.00
COURT REPORTER II	0	0.00	0	0.00	0	0.00	2,818	0.00
EXECUTIVE I	0	0.00	0	0.00	0	0.00	1,043	0.00
PARALEGAL	0	0.00	0	0.00	0	0.00	999	0.00
LEGAL COUNSEL	0	0.00	0	0.00	0	0.00	7,064	0.00
COMMISSION MEMBER	0	0.00	0	0.00	0	0.00	8,950	0.00
SPECIAL ASST OFFICE & CLERICAL	0	0.00	0	0.00	0	0.00	1,175	0.00
PRINCIPAL ASST BOARD/COMMISSON	0	0.00	0	0.00	0	0.00	994	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>25,468</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$25,468</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$25,468</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>OFFICE OF CHILD ADVOCATE</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
ADMINISTRATIVE ASSISTANT	0	0.00	0	0.00	0	0.00	1,179	0.00
PROGRAM MANAGER	0	0.00	0	0.00	0	0.00	2,288	0.00
INVESTIGATOR	0	0.00	0	0.00	0	0.00	2,809	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>6,276</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$6,276</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$4,205	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$2,071	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00



# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CHILDREN'S TRUST FUND - OPER</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
OFFICE SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	245	0.00
PUBLIC INFORMATION COOR	0	0.00	0	0.00	0	0.00	1,374	0.00
EXECUTIVE I	0	0.00	0	0.00	0	0.00	973	0.00
ST CNSLT ON CHILD WELFARE	0	0.00	0	0.00	0	0.00	1,430	0.00
PRINCIPAL ASST BOARD/COMMISSON	0	0.00	0	0.00	0	0.00	2,128	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>6,150</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$6,150</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$6,150</b>	<b>0.00</b>

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>GOV COUNCIL ON DISABILITY</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
EXECUTIVE I	0	0.00	0	0.00	0	0.00	1,066	0.00
DISABILITY PROGRAM SPEC	0	0.00	0	0.00	0	0.00	2,406	0.00
PRINCIPAL ASST BOARD/COMMISSON	0	0.00	0	0.00	0	0.00	1,646	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>5,118</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$5,118</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$5,118	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>MO PUBLIC ENTITY RISK MGMT PG</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
SR OFC SUPPORT ASST (KEYBRD)	0	0.00	0	0.00	0	0.00	790	0.00
ACCOUNTANT I	0	0.00	0	0.00	0	0.00	940	0.00
EXECUTIVE I	0	0.00	0	0.00	0	0.00	1,149	0.00
RISK MANAGEMENT TECH I	0	0.00	0	0.00	0	0.00	1,585	0.00
RISK MANAGEMENT SPEC I	0	0.00	0	0.00	0	0.00	5,404	0.00
FISCAL & ADMINISTRATIVE MGR B1	0	0.00	0	0.00	0	0.00	1,618	0.00
OFFICE OF ADMINISTRATION MGR 1	0	0.00	0	0.00	0	0.00	4,933	0.00
PRINCIPAL ASST BOARD/COMMISSON	0	0.00	0	0.00	0	0.00	2,373	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>18,792</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$18,792</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$18,792</b>	<b>0.00</b>

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>MO ETHICS COM - OPER</b>								
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
GENERAL COUNSEL	0	0.00	0	0.00	0	0.00	2,060	0.00
DIR OF ACCTG & PERSONAL SVCS	0	0.00	0	0.00	0	0.00	1,659	0.00
REPORTING ANALYST	0	0.00	0	0.00	0	0.00	2,630	0.00
EXECUTIVE DIRECTOR	0	0.00	0	0.00	0	0.00	2,609	0.00
REPORTING CLERK	0	0.00	0	0.00	0	0.00	2,187	0.00
LEGAL SECRETARY	0	0.00	0	0.00	0	0.00	2,052	0.00
SENIOR FIELD INVESTIGATOR	0	0.00	0	0.00	0	0.00	2,869	0.00
DIRECTOR OF CAMPAIGN FINANCE	0	0.00	0	0.00	0	0.00	2,057	0.00
SENIOR REPORTING CLERK	0	0.00	0	0.00	0	0.00	952	0.00
SENIOR REPORTING ANALYST	0	0.00	0	0.00	0	0.00	1,220	0.00
SPECIAL INVESTIGATOR	0	0.00	0	0.00	0	0.00	321	0.00
DIRECTOR OF INFORMATION SRVS	0	0.00	0	0.00	0	0.00	1,820	0.00
COMPUTER INFO TECHNOLOGIST II	0	0.00	0	0.00	0	0.00	2,172	0.00
INFORMATION SUPPORT COOR	0	0.00	0	0.00	0	0.00	914	0.00
COMMISSION MEMBERS	0	0.00	0	0.00	0	0.00	565	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>26,087</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$26,087</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$26,087</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>



# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>COMMISSIONER'S OFFICE-OPER</b>									
<b>CORE</b>									
PERSONAL SERVICES									
GENERAL REVENUE	988,313	20.69	870,291	16.00	991,495	18.00	991,495	18.00	
TOTAL - PS	988,313	20.69	870,291	16.00	991,495	18.00	991,495	18.00	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	119,544	0.00	119,291	0.00	101,891	0.00	101,891	0.00	
TOTAL - EE	119,544	0.00	119,291	0.00	101,891	0.00	101,891	0.00	
<b>TOTAL</b>	<b>1,107,857</b>	<b>20.69</b>	<b>989,582</b>	<b>16.00</b>	<b>1,093,386</b>	<b>18.00</b>	<b>1,093,386</b>	<b>18.00</b>	
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>									
PERSONAL SERVICES									
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	29,445	0.00	
TOTAL - PS	0	0.00	0	0.00	0	0.00	29,445	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>29,445</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$1,107,857</b>	<b>20.69</b>	<b>\$989,582</b>	<b>16.00</b>	<b>\$1,093,386</b>	<b>18.00</b>	<b>\$1,122,831</b>	<b>18.00</b>	

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30203
<b>Division</b>	Commissioner's Office		
<b>Core -</b>	Operating		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	991,495	0	0	991,495
EE	101,891	0	0	101,891
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>1,093,386</b>	<b>0</b>	<b>0</b>	<b>1,093,386</b>
<b>FTE</b>	<b>18.00</b>	<b>0.00</b>	<b>0.00</b>	<b>18.00</b>

<b>Est. Fringe</b>	493,368	0	0	493,368
--------------------	---------	---	---	---------

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:  
Notes:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	991,495	0	0	991,495
EE	101,891	0	0	101,891
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>1,093,386</b>	<b>0</b>	<b>0</b>	<b>1,093,386</b>
<b>FTE</b>	<b>18.00</b>	<b>0.00</b>	<b>0.00</b>	<b>18.00</b>

<b>Est. Fringe</b>	493,368	0	0	493,368
--------------------	---------	---	---	---------

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:  
Notes:

## 2. CORE DESCRIPTION

The Commissioner's Office provides centralized services to the department, including legislative and policy issue research and tracking, legal counsel, human resource administration, and budget preparation and tracking. The statewide Office of Supplier and Workforce Diversity and the Martin Luther King, Jr State Celebration Commission are also assigned to the Commissioner's Office. The core budgets for those organizations appear as separate requests.

## 3. PROGRAM LISTING (list programs included in this core funding)

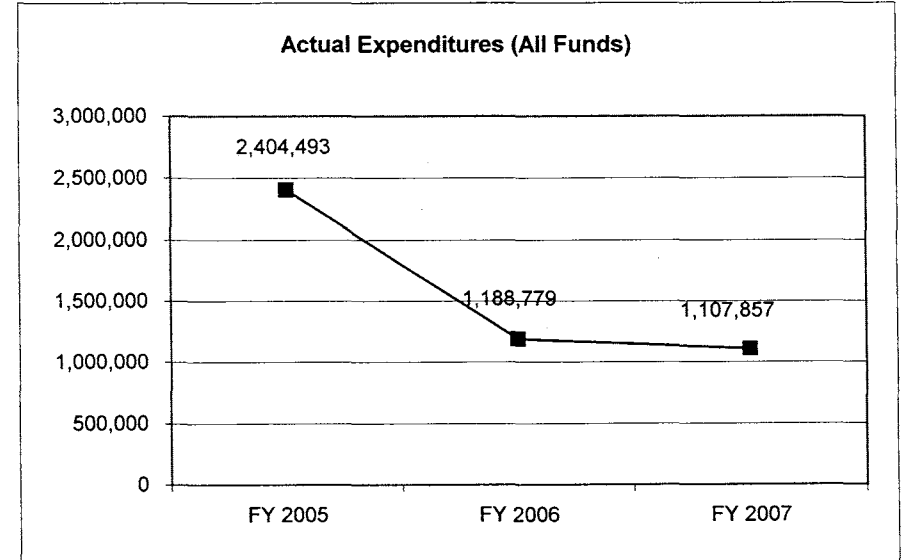
See Various divisions' program listings.

**CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30203
<b>Division</b>	Commissioner's Office		
<b>Core -</b>	Operating		

**4. FINANCIAL HISTORY**

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	2,878,947	1,365,754	1,291,299	989,582
Less Reverted (All Funds)	(219,165)	(39,238)	(38,739)	N/A
Budget Authority (All Funds)	2,659,782	1,326,516	1,252,560	N/A
Actual Expenditures (All Funds)	2,404,493	1,188,779	1,107,857	N/A
Unexpended (All Funds)	255,289	137,737	144,703	N/A
Unexpended, by Fund:				
General Revenue	12,876	79,887	144,703	N/A
Federal	0	0	0	N/A
Other	242,413	57,850	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

In FY 2008, appropriations for the Office of Supplier and Workforce Diversity (\$297,401 PS, and \$61,526 EE) and for the MLK, Jr Celebration Commission (\$40,189 EE), were reallocated from the Commissioner's Office core to separate appropriations.



## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
COMMISSIONER'S OFFICE-OPER

## 5. CORE RECONCILIATION DETAIL

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>										
				PS	16.00	870,291	0	0	870,291	
				EE	0.00	119,291	0	0	119,291	
				<b>Total</b>	<b>16.00</b>	<b>989,582</b>	<b>0</b>	<b>0</b>	<b>989,582</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reallocation	85	0123		PS	1.00	60,000	0	0	60,000	OA budget officer from Div of B&P
Core Reallocation	104	0123		PS	1.00	51,204	0	0	51,204	HR officer from ITSD consolidation
Core Reallocation	104	2139		EE	0.00	600	0	0	600	HR officer from ITSD consolidation
Core Reallocation	2790	0123		PS	0.00	10,000	0	0	10,000	To CO, General Services, Personnel, and Purchasing PS for pay equity
Core Reallocation	2790	2139		EE	0.00	(18,000)	0	0	(18,000)	To CO, General Services, Personnel, and Purchasing PS for pay equity
<b>NET DEPARTMENT CHANGES</b>					<b>2.00</b>	<b>103,804</b>	<b>0</b>	<b>0</b>	<b>103,804</b>	
<b>DEPARTMENT CORE REQUEST</b>										
				PS	18.00	991,495	0	0	991,495	
				EE	0.00	101,891	0	0	101,891	
				<b>Total</b>	<b>18.00</b>	<b>1,093,386</b>	<b>0</b>	<b>0</b>	<b>1,093,386</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>										
				PS	18.00	991,495	0	0	991,495	
				EE	0.00	101,891	0	0	101,891	
				<b>Total</b>	<b>18.00</b>	<b>1,093,386</b>	<b>0</b>	<b>0</b>	<b>1,093,386</b>	

# FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 30203	<b>DEPARTMENT:</b> Office of Administration
<b>BUDGET UNIT NAME:</b> Operating	<b>DIVISION:</b> Commissioner's Office

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

## DEPARTMENT REQUEST

It is requested that 20% be approved as flexible PS/EE, the same amount as in FY 08. This flexibility would help manage responsibilities and resources should any withholding occur and the flexibility to pay accrued time when someone leaves the office or replace critical equipment. We do not know ahead of time which of these will be needed.

		Appr Total	Flex % Request	Flex Amount Request
Operations - 0101	PS	\$991,495	20%	\$198,299
	E&E	\$101,891	20%	\$20,378

*This represents the same flexibility percentage authorized in FY 2008.*

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
None	This will allow the division the flexibility to pay accrued time when someone leaves the division or to replace critical equipment. We do not know ahead of time which of these will be needed.	This will allow the division the flexibility to pay accrued time when someone leaves the division or to replace critical equipment. We do not know ahead of time which of these will be needed.

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
N/A	To pay off vacation and/or comp time if someone leaves, or to replace critical equipment (such as a copy machine) if it breaks.

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>COMMISSIONER'S OFFICE-OPER</b>								
<b>CORE</b>								
MINORITY/WOMEN CERT COOR	36,422	1.00	0	0.00	0	0.00	0	0.00
MINORITY PURCHASING ASST	24,417	1.00	0	0.00	0	0.00	0	0.00
PERSONNEL OFCR II	0	0.00	0	0.00	51,204	1.00	51,204	1.00
PERSONNEL ANAL II	41,620	1.00	42,939	1.00	43,752	1.00	43,752	1.00
PERSONNEL CLERK	57,161	1.99	88,831	3.00	89,869	3.00	89,869	3.00
FISCAL & ADMINISTRATIVE MGR B1	23,479	0.61	0	0.00	0	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B2	0	0.00	0	0.00	60,000	1.00	60,000	1.00
HUMAN RESOURCES MGR B2	58,204	1.00	59,452	1.00	61,235	1.00	61,235	1.00
STATE DEPARTMENT DIRECTOR	116,663	1.00	120,356	1.00	120,356	1.00	120,356	1.00
DEPUTY STATE DEPT DIRECTOR	38,984	0.42	0	0.00	98,869	1.00	98,869	1.00
DESIGNATED PRINCIPAL ASST DEPT	192,126	3.00	174,251	2.00	178,696	2.00	178,696	2.00
LEGAL COUNSEL	67,492	1.00	80,340	1.00	80,340	1.00	80,340	1.00
CHIEF COUNSEL	45,211	0.47	99,448	1.00	0	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	29,286	0.69	0	0.00	0	0.00	0	0.00
SPECIAL ASST OFFICE & CLERICAL	70,167	2.00	37,573	1.00	40,073	1.00	40,073	1.00
STAFF SERVICES LIAISON	5,387	0.22	0	0.00	0	0.00	0	0.00
ASSISTANT MANSION DIRECTOR	9,100	0.29	0	0.00	0	0.00	0	0.00
ASSISTANT TO THE FIRST LADY	13,589	0.29	0	0.00	0	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	31,353	1.00	29,994	1.00	35,460	1.00	35,460	1.00
ASST TO DIRECTOR-BRDS&COMMS	27,532	0.71	36,198	1.00	20,880	1.00	20,880	1.00
DEPUTY DIR OF LEGISLATIVE AFRS	42,973	1.00	41,200	1.00	55,000	1.00	55,000	1.00
RECEPTIONIST	28,035	1.00	28,922	1.00	28,922	1.00	28,922	1.00
LABORER	29,112	1.00	30,787	1.00	26,839	1.00	26,839	1.00
<b>TOTAL - PS</b>	<b>988,313</b>	<b>20.69</b>	<b>870,291</b>	<b>16.00</b>	<b>991,495</b>	<b>18.00</b>	<b>991,495</b>	<b>18.00</b>
TRAVEL, IN-STATE	5,943	0.00	26	0.00	26	0.00	26	0.00
TRAVEL, OUT-OF-STATE	0	0.00	114	0.00	114	0.00	114	0.00
SUPPLIES	21,182	0.00	17,500	0.00	17,800	0.00	17,800	0.00
PROFESSIONAL DEVELOPMENT	13,113	0.00	45,376	0.00	27,376	0.00	27,376	0.00
COMMUNICATION SERV & SUPP	9,485	0.00	6,106	0.00	6,406	0.00	6,406	0.00
PROFESSIONAL SERVICES	16,813	0.00	24,445	0.00	24,445	0.00	24,445	0.00
M&R SERVICES	343	0.00	4,565	0.00	4,565	0.00	4,565	0.00
OFFICE EQUIPMENT	18,559	0.00	6,500	0.00	6,500	0.00	6,500	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>COMMISSIONER'S OFFICE-OPER</b>								
<b>CORE</b>								
OTHER EQUIPMENT	46	0.00	8,857	0.00	8,857	0.00	8,857	0.00
REAL PROPERTY RENTALS & LEASES	225	0.00	39	0.00	39	0.00	39	0.00
EQUIPMENT RENTALS & LEASES	373	0.00	15	0.00	15	0.00	15	0.00
MISCELLANEOUS EXPENSES	33,462	0.00	5,748	0.00	5,748	0.00	5,748	0.00
<b>TOTAL - EE</b>	<b>119,544</b>	<b>0.00</b>	<b>119,291</b>	<b>0.00</b>	<b>101,891</b>	<b>0.00</b>	<b>101,891</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,107,857</b>	<b>20.69</b>	<b>\$989,582</b>	<b>16.00</b>	<b>\$1,093,386</b>	<b>18.00</b>	<b>\$1,093,386</b>	<b>18.00</b>
<b>GENERAL REVENUE</b>	<b>\$1,107,857</b>	<b>20.69</b>	<b>\$989,582</b>	<b>16.00</b>	<b>\$1,093,386</b>	<b>18.00</b>	<b>\$1,093,386</b>	<b>18.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>OFF SUPPLIER WKFCF DIV</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	297,401	7.00	297,401	7.00	297,401	7.00
TOTAL - PS	0	0.00	297,401	7.00	297,401	7.00	297,401	7.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	61,526	0.00	61,526	0.00	61,526	0.00
TOTAL - EE	0	0.00	61,526	0.00	61,526	0.00	61,526	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>358,927</b>	<b>7.00</b>	<b>358,927</b>	<b>7.00</b>	<b>358,927</b>	<b>7.00</b>
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	8,922	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	8,922	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>8,922</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$358,927</b>	<b>7.00</b>	<b>\$358,927</b>	<b>7.00</b>	<b>\$367,849</b>	<b>7.00</b>

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30207
<b>Division</b>	Commissioner's Office		
<b>Core -</b>	Office of Supplier and Workforce Diversity		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	297,401	0	0	297,401
EE	61,526	0	0	61,526
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>358,927</b>	<b>0</b>	<b>0</b>	<b>358,927</b>
<b>FTE</b>	<b>7.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7.00</b>

<b>Est. Fringe</b>	145,608	0	0	145,608
--------------------	---------	---	---	---------

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	297,401	0	0	297,401
EE	61,526	0	0	61,526
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>358,927</b>	<b>0</b>	<b>0</b>	<b>358,927</b>
<b>FTE</b>	<b>7.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7.00</b>

<b>Est. Fringe</b>	145,608	0	0	145,608
--------------------	---------	---	---	---------

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

## 2. CORE DESCRIPTION

The Office of Supplier and Workforce Diversity (OSWD) was created by Executive Order 05-30, to replace the Office of Equal Opportunity. The Director of OSWD is appointed by the Governor, and reports to the Commissioner of Administration. The Director has primary responsibility for assisting in the coordination and implementation of affirmative action throughout all departments of the executive branch of state government, including programs to increase M/WBE participation, and advising the Governor on issues regarding equal employment opportunity, affirmative action, and efforts to administer affirmative action goals and timetables for implementation throughout the departments of the executive branch.

Additionally, the Director of OSWD shall review progress reports of the departments and shall meet biannually with each department director to evaluate departmental results and determine the course of future affirmative action goals, timetables, recruiting, planning, and implementation. The results of each meeting shall be reported in writing to the Governor and Commissioner of Administration.

Not later than January first of each calendar year, the Director of OSWD shall provide a report to the Governor and the Commissioner of Administration which summarizes the activities of each department pursuant to this Order and which contains recommendations for additional programs to accomplish the purposes of this Order.

## 3. PROGRAM LISTING (list programs included in this core funding)

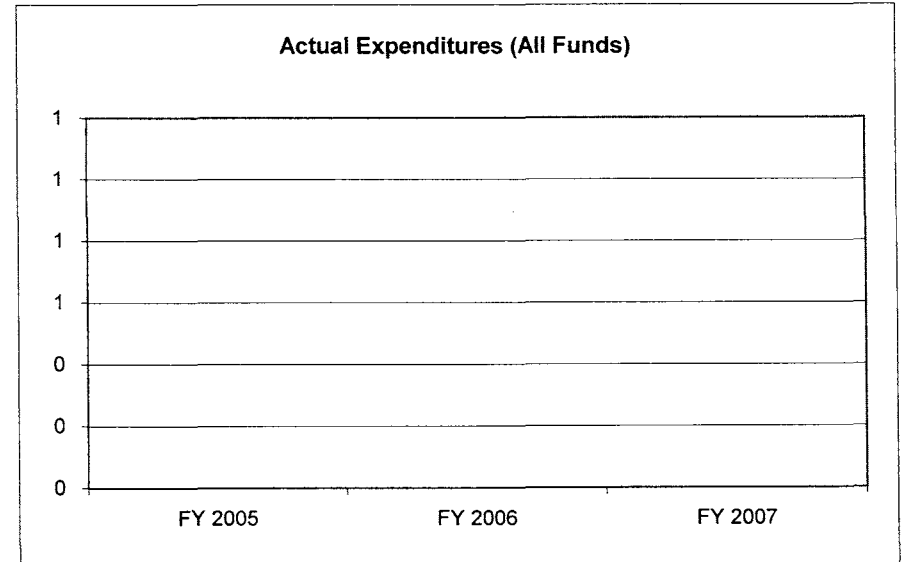
Supplier and Workforce Diversity

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30207
<b>Division</b>	Commissioner's Office		
<b>Core -</b>	Office of Supplier and Workforce Diversity		

## 4. FINANCIAL HISTORY

	<u>FY 2005 Actual</u>	<u>FY 2006 Actual</u>	<u>FY 2007 Actual</u>	<u>FY 2007 Current Yr.</u>
Appropriation (All Funds)				358,927
Less Reverted (All Funds)				N/A
Budget Authority (All Funds)	0	0	0	N/A
Actual Expenditures (All Funds)				N/A
Unexpended (All Funds)	0	0	0	N/A
Unexpended, by Fund:				
General Revenue				N/A
Federal				N/A
Other				N/A
	(1)	(1)	(1)	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

- (1) Funds for the Office of Supplier and Workforce Diversity were in the Commissioner's Office core in prior fiscal years.
- Actual expenditures in FY 07 were \$277,834 PS and \$30,080 EE.
- Actual expenditures in FY 06 were \$273,075 PS and \$28,025 EE.
- Actual expenditures in FY 05 were \$302,758 PS and \$39,131 EE.

**CORE RECONCILIATION DETAIL**

OFFICE OF ADMINISTRATION

OFF SUPPLIER WKFCE DIV

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PS	7.00	297,401	0	0	297,401	
	EE	0.00	61,526	0	0	61,526	
	<b>Total</b>	<b>7.00</b>	<b>358,927</b>	<b>0</b>	<b>0</b>	<b>358,927</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PS	7.00	297,401	0	0	297,401	
	EE	0.00	61,526	0	0	61,526	
	<b>Total</b>	<b>7.00</b>	<b>358,927</b>	<b>0</b>	<b>0</b>	<b>358,927</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	7.00	297,401	0	0	297,401	
	EE	0.00	61,526	0	0	61,526	
	<b>Total</b>	<b>7.00</b>	<b>358,927</b>	<b>0</b>	<b>0</b>	<b>358,927</b>	



# FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 30207	<b>DEPARTMENT:</b> Office of Administration
<b>BUDGET UNIT NAME:</b> Office of Supplier and Workforce Diversity	<b>DIVISION:</b> Commissioner's Office

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

DEPARTMENT REQUEST				
		<u>Appr Total</u>	<u>Flex % Request</u>	<u>Flex Amount Request</u>
Operations - 0101	PS	\$297,401	20%	\$59,480
	E&E	\$61,526	20%	\$12,305
<i>This represents the same flexibility percentage authorized in FY 2007.</i>				

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
None	This will allow the division the flexibility to pay accrued time when someone leaves the division or to replace critical equipment. We do not know ahead of time which of these will be needed.	This will allow the division the flexibility to pay accrued time when someone leaves the division or to replace critical equipment. We do not know ahead of time which of these will be needed.

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
	To pay off vacation and/or comp time if someone leaves, or to replace critical equipment (such as a copy machine) if it breaks.

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>OFF SUPPLIER WKFCF DIV</b>								
<b>CORE</b>								
MINORITY/WOMEN CERT COOR	0	0.00	38,736	1.00	38,736	1.00	38,736	1.00
MINORITY PURCHASING ASST	0	0.00	25,968	1.00	25,968	1.00	25,968	1.00
FISCAL & ADMINISTRATIVE MGR B1	0	0.00	38,736	1.00	0	0.00	0	0.00
DESIGNATED PRINCIPAL ASST DEPT	0	0.00	85,600	1.00	85,600	1.00	85,600	1.00
MISCELLANEOUS PROFESSIONAL	0	0.00	0	0.00	36,000	1.00	36,000	1.00
SPECIAL ASST PROFESSIONAL	0	0.00	44,174	1.00	45,000	1.00	45,000	1.00
SPECIAL ASST OFFICE & CLERICAL	0	0.00	64,187	2.00	66,097	2.00	66,097	2.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>297,401</b>	<b>7.00</b>	<b>297,401</b>	<b>7.00</b>	<b>297,401</b>	<b>7.00</b>
TRAVEL, IN-STATE	0	0.00	13,385	0.00	13,385	0.00	13,385	0.00
TRAVEL, OUT-OF-STATE	0	0.00	2,336	0.00	2,336	0.00	2,336	0.00
SUPPLIES	0	0.00	11,022	0.00	11,022	0.00	11,022	0.00
PROFESSIONAL DEVELOPMENT	0	0.00	25,689	0.00	25,689	0.00	25,689	0.00
COMMUNICATION SERV & SUPP	0	0.00	3,894	0.00	3,894	0.00	3,894	0.00
PROFESSIONAL SERVICES	0	0.00	3,616	0.00	3,616	0.00	3,616	0.00
OTHER EQUIPMENT	0	0.00	193	0.00	193	0.00	193	0.00
REAL PROPERTY RENTALS & LEASES	0	0.00	301	0.00	301	0.00	301	0.00
MISCELLANEOUS EXPENSES	0	0.00	1,090	0.00	1,090	0.00	1,090	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>61,526</b>	<b>0.00</b>	<b>61,526</b>	<b>0.00</b>	<b>61,526</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$358,927</b>	<b>7.00</b>	<b>\$358,927</b>	<b>7.00</b>	<b>\$358,927</b>	<b>7.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$358,927</b>	<b>7.00</b>	<b>\$358,927</b>	<b>7.00</b>	<b>\$358,927</b>	<b>7.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

## PROGRAM DESCRIPTION

**Department** Office of Administration

**Program Name** Supplier and Workforce Diversity

**Program is found in the following core budget's):** Office of Supplier and Workforce Diversity

**1. What does this program do?**

The Director of the office of Workforce and supplier Diversity (OSWD) has primary responsibility for assisting in the coordination and implementation of affirmative action throughout all departments of the executive branch of state government, including programs to increase M/WBE participation, and advising the Governor on issues regarding equal employment opportunity, affirmative action, and efforts to administer affirmative action goals and timetables for implementation throughout the departments of the executive branch.

Not later than January first of each calendar year, the Director of OSWD shall provide a report to the Governor and the Commissioner of Administration which summarizes the activities of each department and which contains recommendations for additional programs to accomplish the purposes of the office.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

The Office of Supplier and Workforce Diversity (OSWD) was created by Executive Order 05-30, to replace the Office of Equal Opportunity.

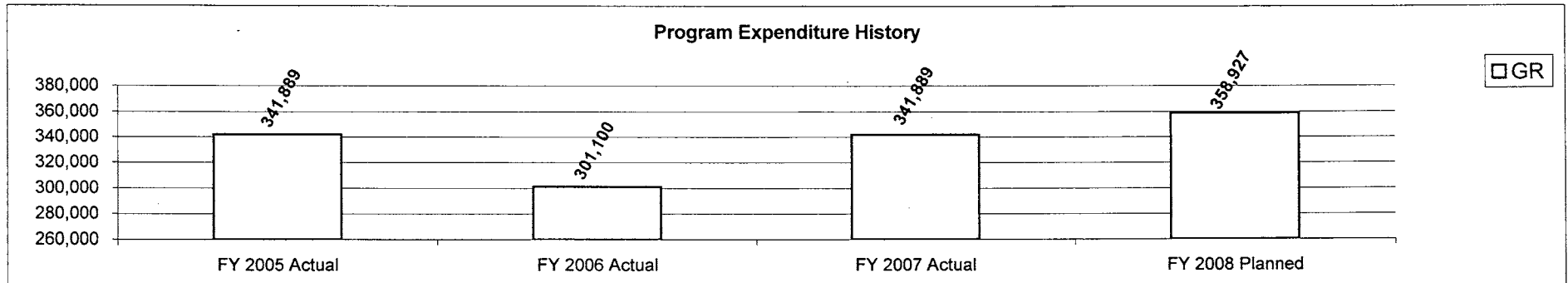
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



**6. What are the sources of the "Other " funds?**

N/A

## PROGRAM DESCRIPTION

**Department** Office of Administration

**Program Name** Supplier and Workforce Diversity

**Program is found in the following core budget's):** Office of Supplier and Workforce Diversity

**7a. Provide an effectiveness measure.**

OSWD will analyze and review the increased M/WBE certification requests. Additional effectiveness measures will include OSWD speaking engagements, press releases, invitations to events and participation with state personnel in meetings (i.e. workforce diversity, contract compliance council and state training advisory council.)

**7b. Provide an efficiency measure.**

Cross reference the 2007-2008 number of clients/individuals served versus 2006-2007, if applicable.

**7c. Provide the number of clients/individuals served, if applicable.**

OSWD has added a customer counter to the OSWD home page. OSWD also generates a monthly M/WBE report. Numbers will be available for the 2007-2008 report.

**7d. Provide a customer satisfaction measure, if available.**

OSWD will gather customer service feedback using the following procedures: questionnaire, website, phone survey and written correspondence.

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>MLK JR COMMISSION</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	40,189	0.00	40,189	0.00	40,189	0.00
TOTAL - EE	0	0.00	40,189	0.00	40,189	0.00	40,189	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>40,189</b>	<b>0.00</b>	<b>40,189</b>	<b>0.00</b>	<b>40,189</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$40,189</b>	<b>0.00</b>	<b>\$40,189</b>	<b>0.00</b>	<b>\$40,189</b>	<b>0.00</b>

# **CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30209
<b>Division</b>	Commissioner's Office		
<b>Core -</b>	MLK, Jr State Celebration Commission		

## **1. CORE FINANCIAL SUMMARY**

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	40,189	0	0	40,189
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>40,189</b>	<b>0</b>	<b>0</b>	<b>40,189</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	40,189	0	0	40,189
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>40,189</b>	<b>0</b>	<b>0</b>	<b>40,189</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

## **2. CORE DESCRIPTION**

The Martin Luther King, Jr State Celebration Commission was established by Executive Order 85-19 to consider and recommend to individuals and organizations appropriate activities for the recognition and celebration of Martin Luther King Day in the State of Missouri. Membership was expanded by Executive Orders 86-28 and 95-22. The Commission, which consists of ten individuals appointed by the Governor, evaluates proposals from throughout the State to select those eligible to receive financial assistance for their MLK Day recognition events.

## **3. PROGRAM LISTING (list programs included in this core funding)**

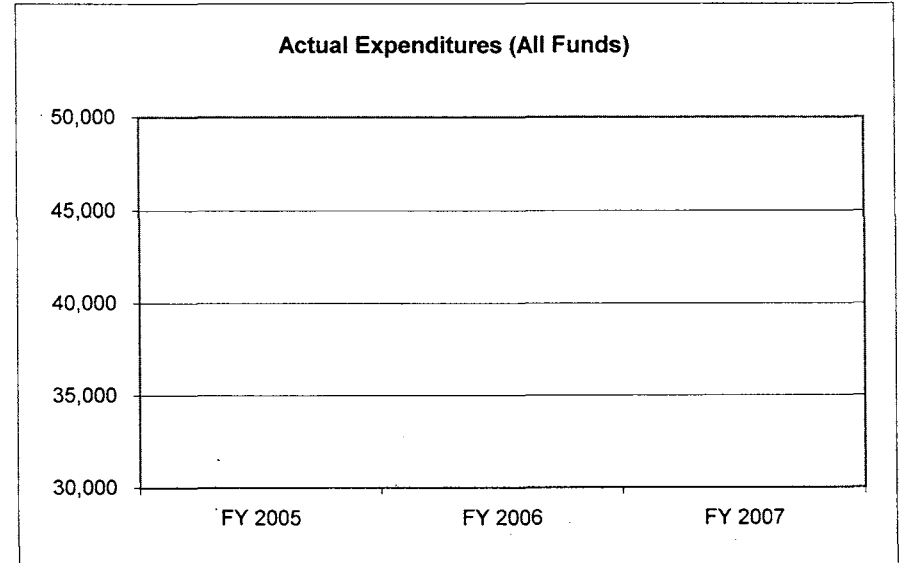
Martin Luther King, Jr Celebration

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>30209</u>
<b>Division</b>	Commissioner's Office		
<b>Core -</b>	MLK, Jr State Celebration Commission		

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	0	0	0	40,189
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	0	0	0	N/A
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	0	0	0	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A
<b>See Notes Below</b>		<b>(1)</b>	<b>(2)</b>	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

In FYs 2005-2007, MLK Jr Commission funds were included in the Commissioner's Office EE appropriation.

(1) FY 2006 Expenditures = \$40,189

(2) FY 2007 Expenditures = \$30,526

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION**

**MLK JR COMMISSION**

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	EE	0.00	40,189	0	0	40,189	
	<b>Total</b>	<b>0.00</b>	<b>40,189</b>	<b>0</b>	<b>0</b>	<b>40,189</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	EE	0.00	40,189	0	0	40,189	
	<b>Total</b>	<b>0.00</b>	<b>40,189</b>	<b>0</b>	<b>0</b>	<b>40,189</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	40,189	0	0	40,189	
	<b>Total</b>	<b>0.00</b>	<b>40,189</b>	<b>0</b>	<b>0</b>	<b>40,189</b>	



## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>MLK JR COMMISSION</b>								
<b>CORE</b>								
TRAVEL, IN-STATE	0	0.00	977	0.00	977	0.00	977	0.00
SUPPLIES	0	0.00	355	0.00	355	0.00	355	0.00
PROFESSIONAL SERVICES	0	0.00	6,275	0.00	6,275	0.00	6,275	0.00
REAL PROPERTY RENTALS & LEASES	0	0.00	460	0.00	460	0.00	460	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	985	0.00	985	0.00	985	0.00
MISCELLANEOUS EXPENSES	0	0.00	31,137	0.00	31,137	0.00	31,137	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>40,189</b>	<b>0.00</b>	<b>40,189</b>	<b>0.00</b>	<b>40,189</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$40,189</b>	<b>0.00</b>	<b>\$40,189</b>	<b>0.00</b>	<b>\$40,189</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$40,189</b>	<b>0.00</b>	<b>\$40,189</b>	<b>0.00</b>	<b>\$40,189</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

## PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** MLK, Jr Celebration  
**Program is found in the following core budget(s):** MLK, Jr Commission

**1. What does this program do?**

The Martin Luther King, Jr State Celebration Commission was established to consider and recommend to individuals and organizations appropriate activities for the recognition and celebration of Martin Luther King Day in the State of Missouri. The Commission, which consists of ten individuals appointed by the Governor, evaluates proposals from throughout the State to select those eligible to receive assistance from the State for their MLK day recognition events.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

The Martin Luther King, Jr State Celebration Commission was established by Executive Order 85-19, and membership expanded by Executive Orders 86-28 and 95-22.

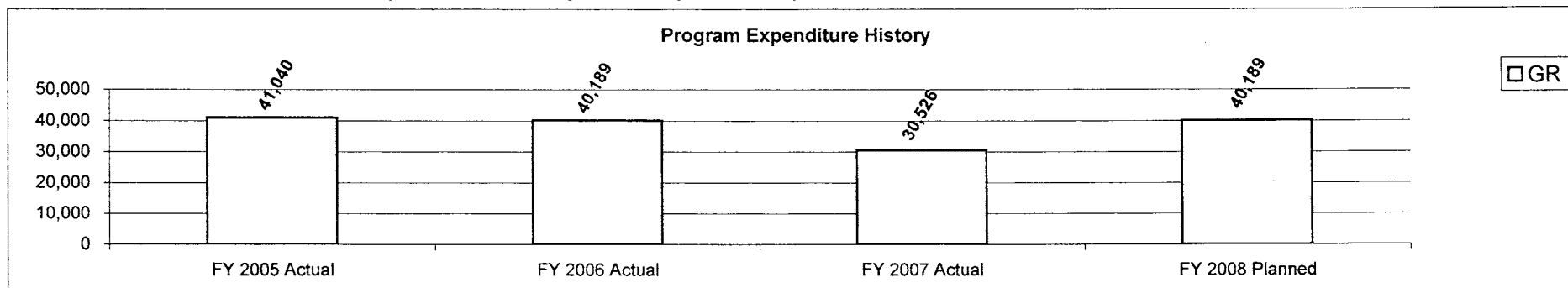
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



**6. What are the sources of the "Other " funds?**

N/A



# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ACCOUNTING - OPERATING</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	1,892,587	50.70	2,232,752	55.00	2,218,869	54.50	2,218,869	54.50
TOTAL - PS	1,892,587	50.70	2,232,752	55.00	2,218,869	54.50	2,218,869	54.50
EXPENSE & EQUIPMENT								
GENERAL REVENUE	161,107	0.00	166,180	0.00	166,280	0.00	166,280	0.00
TOTAL - EE	161,107	0.00	166,180	0.00	166,280	0.00	166,280	0.00
PROGRAM-SPECIFIC								
GENERAL REVENUE	0	0.00	100	0.00	0	0.00	0	0.00
TOTAL - PD	0	0.00	100	0.00	0	0.00	0	0.00
<b>TOTAL</b>	<b>2,053,694</b>	<b>50.70</b>	<b>2,399,032</b>	<b>55.00</b>	<b>2,385,149</b>	<b>54.50</b>	<b>2,385,149</b>	<b>54.50</b>
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	66,564	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	66,564	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>66,564</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$2,053,694</b>	<b>50.70</b>	<b>\$2,399,032</b>	<b>55.00</b>	<b>\$2,385,149</b>	<b>54.50</b>	<b>\$2,451,713</b>	<b>54.50</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30404
<b>Division</b>	Accounting		
<b>Core</b>	Operating		

**1. CORE FINANCIAL SUMMARY**

	FY 2009 Budget Request					FY 2009 Governor's Recommendation			
	GR	Federal	Other	Total		GR	Fed	Other	Total
<b>PS</b>	2,218,869	0	0	2,218,869	<b>PS</b>	2,218,869	0	0	2,218,869
<b>EE</b>	166,280	0	0	166,280	<b>EE</b>	166,280	0	0	166,280
<b>PSD</b>	0	0	0	0	<b>PSD</b>	0	0	0	0
<b>Total</b>	2,385,149	0	0	2,385,149	<b>Total</b>	2,385,149	0	0	2,385,149
<b>FTE</b>	54.50	0.00	0.00	54.50	<b>FTE</b>	54.50	0.00	0.00	54.50

<b>Est. Fringe</b>	1,104,109	0	0	1,104,109
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:

Other Funds:

**2. CORE DESCRIPTION**

This core request is to fund the operations of the Division of Accounting. The division provides a central payroll processing function, central accounting service, and a statewide financial reporting function for the State of Missouri. This includes producing payroll ACH/checks and vendor payments. The division also prepares and distributes comprehensive, accurate and timely financial reports for the State of Missouri. In addition, the division is responsible for monitoring and oversight of the employee benefits programs; providing support and oversight for issuance of debt; statewide expenditure review; and oversight of all Office of Administration payments. The division is also responsible for the administration of social security coverage for state and political subdivision employees.

This budget request reflects a decrease of \$13,883 for personal service and .5 FTE for the administration of the deferred compensation program that was transferred to MOSERS with SB 406.

**3. PROGRAM LISTING (list programs included in this core funding)**

Accounting Operations

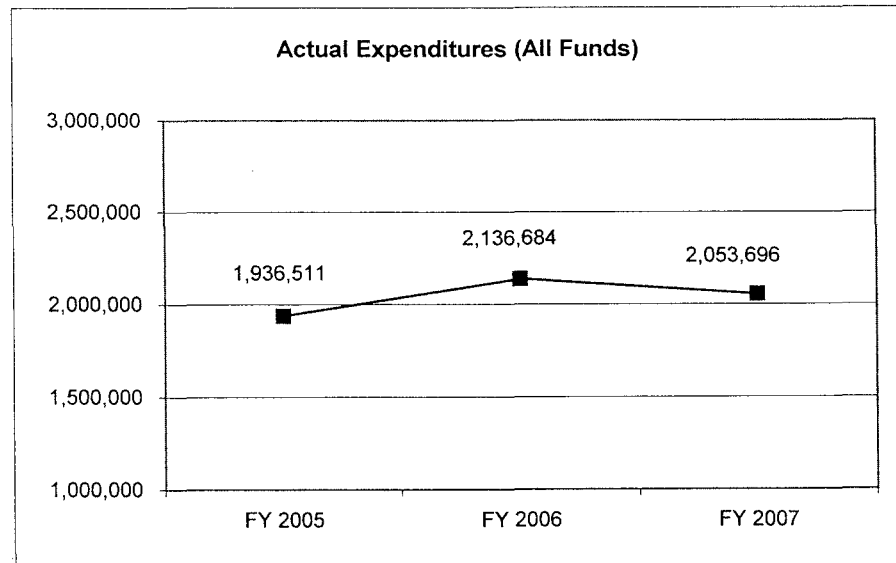
# **CORE DECISION ITEM**

**Department** Office of Administration  
**Division** Accounting  
**Core** Operating

**Budget Unit** 30404

## **4. FINANCIAL HISTORY**

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	2,085,376	2,288,187	2,280,247	2,399,032
Less Reverted (All Funds)	(148,680)	(67,433)	(118,407)	N/A
Budget Authority (All Funds)	1,936,696	2,220,754	2,161,840	N/A
Actual Expenditures (All Funds)	1,936,511	2,136,684	2,053,696	N/A
Unexpended (All Funds)	185	84,070	108,144	N/A
Unexpended, by Fund:				
General Revenue	185	43,642	108,144	N/A
Federal	0	0	0	N/A
Other	0	40,428	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

## **NOTES:**

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
ACCOUNTING - OPERATING

## 5. CORE RECONCILIATION DETAIL

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>										
				PS	55.00	2,232,752	0	0	2,232,752	
				EE	0.00	166,180	0	0	166,180	
				PD	0.00	100	0	0	100	
				<b>Total</b>	<b>55.00</b>	<b>2,399,032</b>	<b>0</b>	<b>0</b>	<b>2,399,032</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reduction	55	0154	PS	(0.50)	(13,883)		0	0	(13,883)	Deferred Comp Admin per Fiscal Note for SB406
Core Reallocation	56	0157	EE	0.00	100		0	0	100	From PD to EE to better reflect actual expenditures
Core Reallocation	56	0157	PD	0.00	(100)		0	0	(100)	From PD to EE to better reflect actual expenditures
<b>NET DEPARTMENT CHANGES</b>					<b>(0.50)</b>	<b>(13,883)</b>	<b>0</b>	<b>0</b>	<b>(13,883)</b>	
<b>DEPARTMENT CORE REQUEST</b>										
				PS	54.50	2,218,869	0	0	2,218,869	
				EE	0.00	166,280	0	0	166,280	
				PD	0.00	0	0	0	0	
				<b>Total</b>	<b>54.50</b>	<b>2,385,149</b>	<b>0</b>	<b>0</b>	<b>2,385,149</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>										
				PS	54.50	2,218,869	0	0	2,218,869	
				EE	0.00	166,280	0	0	166,280	
				PD	0.00	0	0	0	0	
				<b>Total</b>	<b>54.50</b>	<b>2,385,149</b>	<b>0</b>	<b>0</b>	<b>2,385,149</b>	

# FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 30404	<b>DEPARTMENT:</b> Office of Administration
<b>BUDGET UNIT NAME:</b> Accounting - Operating	<b>DIVISION:</b> Accounting

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

## DEPARTMENT REQUEST

It is requested that 20% be approved as flexible PS/EE. This flexibility would help the division manage responsibilities and resources should any withholding occur. The division's responsibilities of vendor payments, payroll, debt management, and financial reporting are critical statewide functions.

Section	PS or E&E	Core	% Flex Requested	Flex Request Amount
Operations - 0101	PS	\$2,218,869	20%	\$443,774
	E&E	\$166,280	20%	\$33,256
<i>Total Request</i>		\$2,385,149	20%	\$477,030

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
None	Dependent on timing and amount of any FY08 withholding.	Dependent on timing and amount of any FY09 withholding.

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
N/A	Dependent on timing and amount of any FY08 withholding.



## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ACCOUNTING - OPERATING</b>								
<b>CORE</b>								
ADMIN OFFICE SUPPORT ASSISTANT	59,688	2.00	61,578	2.00	61,584	2.00	61,584	2.00
ACCOUNT CLERK I	62,109	2.94	70,880	3.00	70,880	3.00	70,880	3.00
ACCOUNT CLERK II	53,112	2.25	59,196	2.00	59,196	2.00	59,196	2.00
ACCOUNTANT I	245,153	7.81	300,587	9.00	329,807	10.00	329,807	10.00
ACCOUNTANT II	182,575	5.17	218,727	5.00	290,927	7.00	290,927	7.00
ACCOUNTANT III	45,252	1.00	46,684	1.00	46,680	1.00	46,680	1.00
ACCOUNTING SPECIALIST I	49,929	1.56	67,263	2.00	211,263	6.00	211,263	6.00
ACCOUNTING SPECIALIST II	0	0.00	0	0.00	38,316	1.00	38,316	1.00
ACCOUNTING SPECIALIST III	31,749	0.75	44,644	1.00	44,640	1.00	44,640	1.00
ACCOUNTING ANAL I	125,066	3.99	198,427	6.00	74,896	2.00	74,896	2.00
ACCOUNTING ANAL II	111,070	2.93	156,292	4.00	82,837	2.00	82,837	2.00
ACCOUNTING ANAL III	44,401	1.00	45,806	1.00	45,804	1.00	45,804	1.00
CENTRAL ACCOUNTING TECH	138,898	5.46	182,595	6.00	117,868	4.00	117,868	4.00
COMPLIANCE AUDITOR I	35,092	1.00	36,202	1.00	36,204	1.00	36,204	1.00
COMPLIANCE AUDITOR II	40,004	1.00	41,270	1.00	41,268	1.00	41,268	1.00
FISCAL & ADMINISTRATIVE MGR B1	91,255	1.90	106,836	2.00	106,836	2.00	106,836	2.00
FISCAL & ADMINISTRATIVE MGR B2	180,214	3.00	243,514	4.00	229,631	3.50	229,631	3.50
FISCAL & ADMINISTRATIVE MGR B3	172,673	2.20	162,146	2.00	162,146	2.00	162,146	2.00
DIVISION DIRECTOR	89,675	1.00	92,514	1.00	92,514	1.00	92,514	1.00
DESIGNATED PRINCIPAL ASST DIV	94,596	3.00	97,591	2.00	75,572	2.00	75,572	2.00
MISCELLANEOUS PROFESSIONAL	40,076	0.74	0	0.00	0	0.00	0	0.00
<b>TOTAL - PS</b>	<b>1,892,587</b>	<b>50.70</b>	<b>2,232,752</b>	<b>55.00</b>	<b>2,218,869</b>	<b>54.50</b>	<b>2,218,869</b>	<b>54.50</b>
TRAVEL, IN-STATE	2,478	0.00	3,090	0.00	3,090	0.00	3,090	0.00
TRAVEL, OUT-OF-STATE	5,735	0.00	3,500	0.00	3,500	0.00	3,500	0.00
SUPPLIES	27,243	0.00	34,900	0.00	34,900	0.00	34,900	0.00
PROFESSIONAL DEVELOPMENT	21,104	0.00	24,900	0.00	24,900	0.00	24,900	0.00
COMMUNICATION SERV & SUPP	20,735	0.00	30,600	0.00	30,600	0.00	30,600	0.00
PROFESSIONAL SERVICES	43,099	0.00	32,490	0.00	38,590	0.00	38,590	0.00
M&R SERVICES	2,432	0.00	9,000	0.00	3,000	0.00	3,000	0.00
OFFICE EQUIPMENT	32,609	0.00	10,700	0.00	20,000	0.00	20,000	0.00
OTHER EQUIPMENT	223	0.00	10,000	0.00	700	0.00	700	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
ACCOUNTING - OPERATING								
CORE								
MISCELLANEOUS EXPENSES	5,449	0.00	7,000	0.00	7,000	0.00	7,000	0.00
TOTAL - EE	161,107	0.00	166,180	0.00	166,280	0.00	166,280	0.00
REFUNDS	0	0.00	100	0.00	0	0.00	0	0.00
TOTAL - PD	0	0.00	100	0.00	0	0.00	0	0.00
GRAND TOTAL	\$2,053,694	50.70	\$2,399,032	55.00	\$2,385,149	54.50	\$2,385,149	54.50
GENERAL REVENUE	\$2,053,694	50.70	\$2,399,032	55.00	\$2,385,149	54.50	\$2,385,149	54.50
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

## PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** Accounting Operations  
**Program is found in the following core budget(s):** Accounting Operating

**1. What does this program do?**

This program provides a central payroll processing function, central accounting services function, and the statewide financial reporting for the State of Missouri. The payroll function includes producing state employee's payroll checks or direct deposits and producing W-2s. The central accounting services function produces vendor payment checks and ACH transactions and produces 1099's. This program also assists with maintaining the Statewide Accounting System (SAM II). This includes establishing coding structure, maintaining system tables, preparing the chart of accounts for the system, and monitoring system assurance reports. The financial reporting portion of this program is responsible for producing the Comprehensive Annual Financial Report (CAFR), the annual Appropriation Activity Report, and the Statewide Cost Allocation Plan (SWCAP). The financial reporting area monitors general revenue cash flow activity on both daily and monthly basis. Reports produced are essential to sound financial management of the State. Financial reporting also provides continuing disclosure information for outstanding debt to the Nationally Recognized Municipal Securities Information Repositories (NRMSIR) in accordance with the Securities and Exchange Commission's Section (b) (5) of SEC Rule 15c1-2. Financial reporting also includes the statewide expenditure review function and processing and oversight of all Office of Administration payments.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

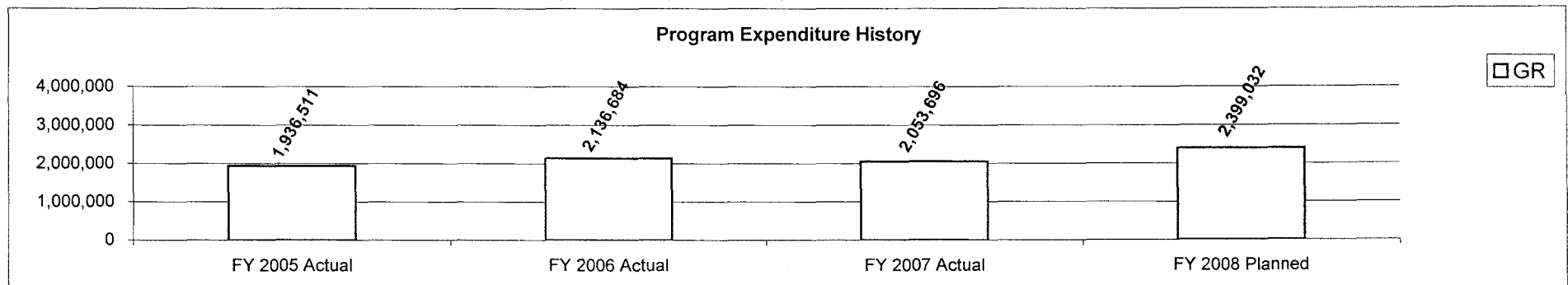
Chapter 33, RSMo and SEC Rule 15c2-12

**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**

Includes personal service and expense and equipment costs for support staff for the Debt Management Program, CMIA, and Other Federal Payment Program. Not cost beneficial to break those cost out because of the overlap of staff duties.

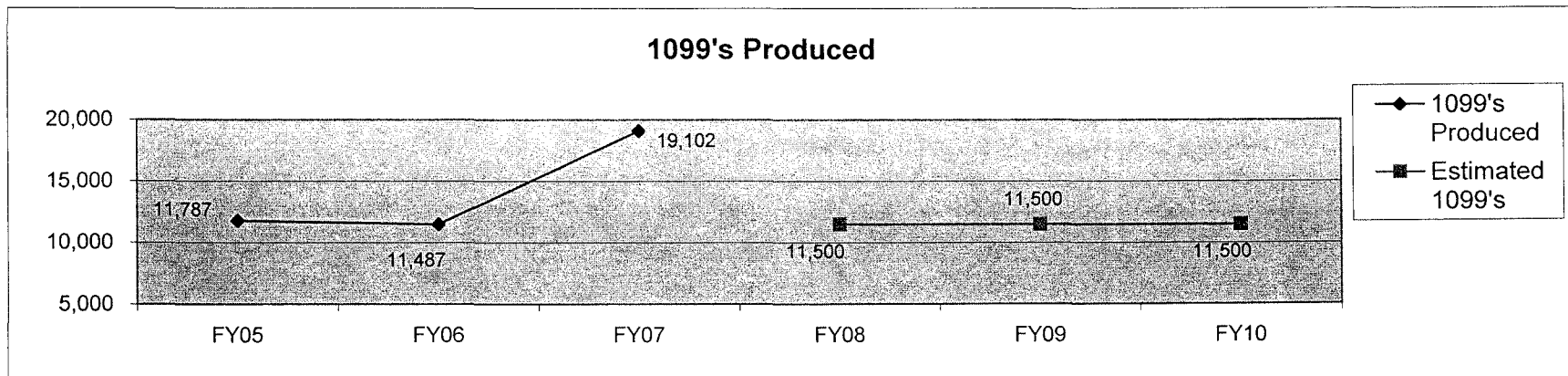
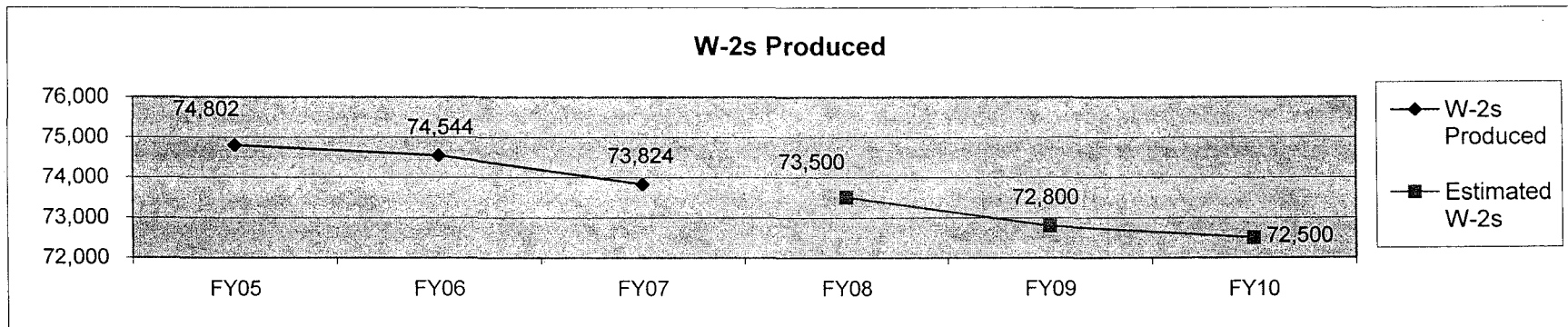
## PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** Accounting Operations  
**Program is found in the following core budget(s):** Accounting Operating

**6. What are the sources of the "Other " funds?**

N/A

**7a. Provide an effectiveness measure.**

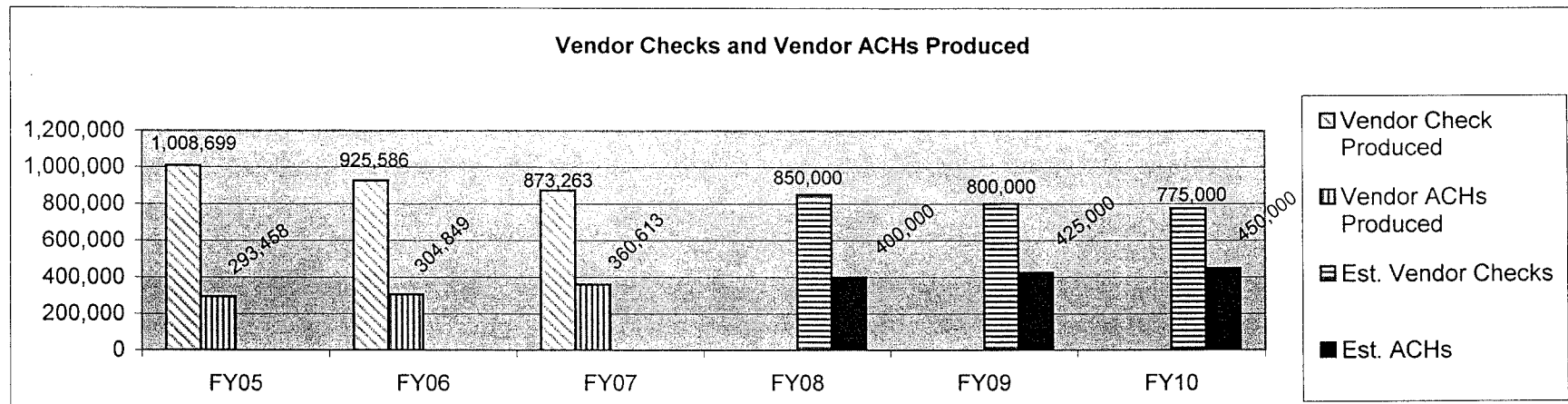
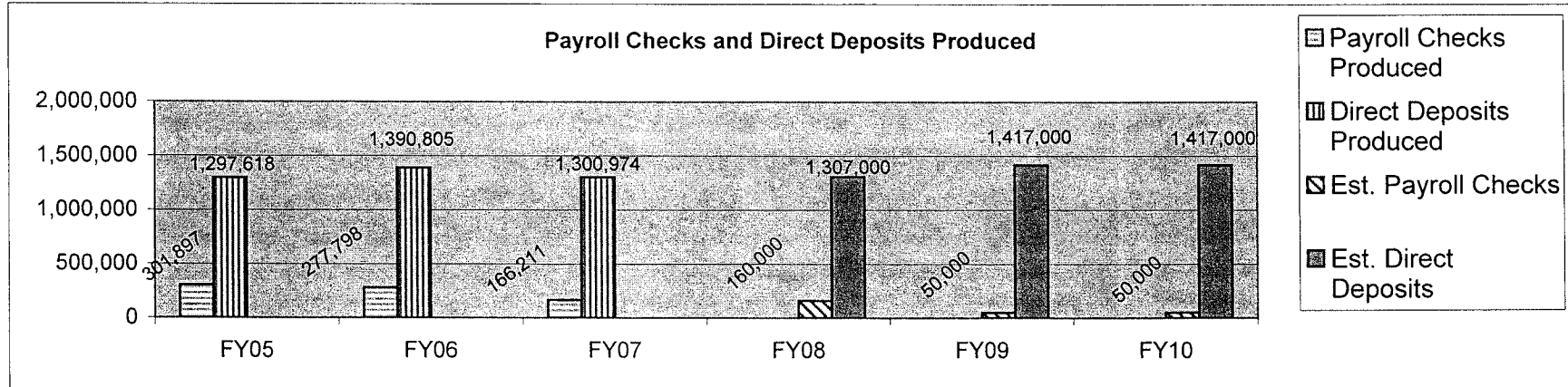


Financial reports are also critical in sound financial management, maintaining the State's AAA bond rating, and complying with the Securities and Exchange Commission regulations.

## PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** Accounting Operations  
**Program is found in the following core budget(s):** Accounting Operating

## 7b. Provide an efficiency measure.

**Financial Reports**

CAFR produced within six months after the fiscal year ended (December 31).  
 Appropriation Activity produced 60-days after close of the fiscal year  
 (October 31 in FY 02-04 and September 30 in future fiscal years).

**Date Produced**

FY 03	FY 04	FY 05	FY 06
12/30/2003	12/08/2004	01/20/2006	01/31/2007
10/24/2003	08/31/2004	09/15/2005	09/12/2006

## PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** Accounting Operations  
**Program is found in the following core budget(s):** Accounting Operating

**7c. Provide the number of clients/individuals served, if applicable.**

Average Number of Active <sup>(1)</sup> Employees on the HR System (July 2006-July 2007)	62,967
Average Number of Active Vendors on the Vendor File (FY 2007)	139,322

<sup>(1)</sup>Includes full-time and part-time.

**7d. Provide a customer satisfaction measure, if available.**

N/A



# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>BUDGET &amp; PLANNING - OPER</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	1,512,555	28.57	1,665,729	29.00	1,605,729	28.00	1,605,729	28.00
TOTAL - PS	1,512,555	28.57	1,665,729	29.00	1,605,729	28.00	1,605,729	28.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	86,594	0.00	90,093	0.00	88,593	0.00	88,593	0.00
TOTAL - EE	86,594	0.00	90,093	0.00	88,593	0.00	88,593	0.00
<b>TOTAL</b>	<b>1,599,149</b>	<b>28.57</b>	<b>1,755,822</b>	<b>29.00</b>	<b>1,694,322</b>	<b>28.00</b>	<b>1,694,322</b>	<b>28.00</b>
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	48,172	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	48,172	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>48,172</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,599,149</b>	<b>28.57</b>	<b>\$1,755,822</b>	<b>29.00</b>	<b>\$1,694,322</b>	<b>28.00</b>	<b>\$1,742,494</b>	<b>28.00</b>



## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30530
<b>Division</b>	Budget & Planning		
<b>Core -</b>	Operating		

**1. CORE FINANCIAL SUMMARY**

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	1,605,729	0	0	1,605,729
EE	88,593	0	0	88,593
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>1,694,322</b>	<b>0</b>	<b>0</b>	<b>1,694,322</b>
<b>FTE</b>	<b>28.00</b>	<b>0.00</b>	<b>0.00</b>	<b>28.00</b>

<b>Est. Fringe</b>	799,011	0	0	799,011
--------------------	---------	---	---	---------

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	1,605,729	0	0	1,605,729
EE	88,593	0	0	88,593
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>1,694,322</b>	<b>0</b>	<b>0</b>	<b>1,694,322</b>
<b>FTE</b>	<b>28.00</b>	<b>0.00</b>	<b>0.00</b>	<b>28.00</b>

<b>Est. Fringe</b>	799,011	0	0	799,011
--------------------	---------	---	---	---------

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

**2. CORE DESCRIPTION**

This core request represents resources for continued operation of the Division of Budget and Planning. Chapter 33, RSMo, charges the Division to assist the Commissioner of Administration and the Governor in management of the Executive Branch. The division analyzes budget policy issues and provides fiscal information to the Commissioner, the Governor's office, the General Assembly, Missouri's congressional delegation, and state, local, and federal agencies. The staff reviews state agency fiscal operations, prepares annual budget instructions, analyzes budget requests, and prepares the annual Executive Budget and appropriation bills. The division manages the automated state budget system. Division staff analyze the state economy and tax issues, estimate revenue collections, track agency performance measures, and draft fiscal notes. The division coordinates legislative reviews for the executive branch. The division reviews federal issues and their impact on Missouri. The division also is the designated state demographic agency and has statutory duties for technical aid to the decennial reapportionment of election districts.

**3. PROGRAM LISTING (list programs included in this core funding)**

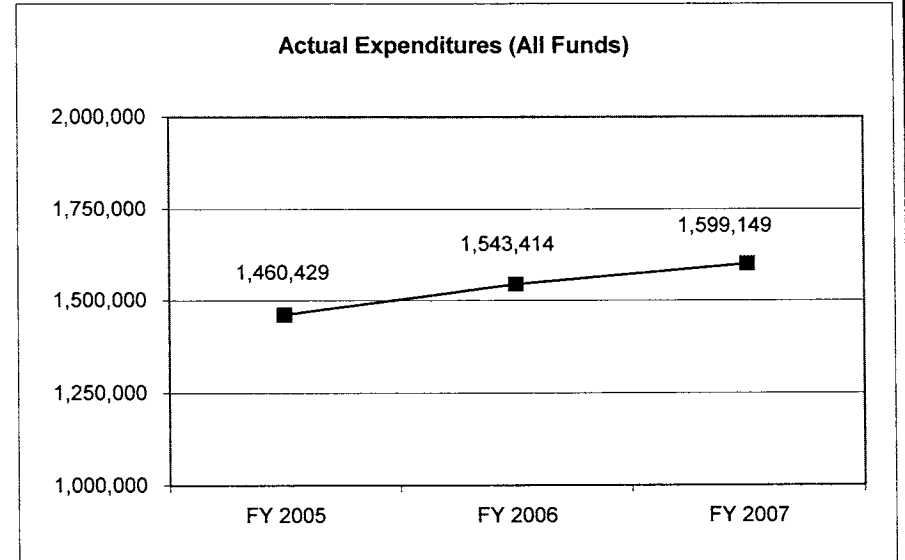
Budget & Planning Operations  
Demography & Reapportionment Support

**CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30530
<b>Division</b>	Budget & Planning		
<b>Core -</b>	Operating		

**4. FINANCIAL HISTORY**

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	1,529,420	1,606,763	1,703,305	1,755,822
Less Reverted (All Funds)	(25,882)	(48,203)	(51,099)	N/A
Budget Authority (All Funds)	1,503,538	1,558,560	1,652,206	N/A
Actual Expenditures (All Funds)	1,460,429	1,543,414	1,599,149	N/A
Unexpended (All Funds)	43,109	15,146	53,057	N/A
Unexpended, by Fund:				
General Revenue	43,109	15,146	53,057	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

## CORE RECONCILIATION DETAIL

## OFFICE OF ADMINISTRATION

## BUDGET &amp; PLANNING - OPER

## 5. CORE RECONCILIATION DETAIL

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>										
				PS	29.00	1,665,729	0	0	1,665,729	
				EE	0.00	90,093	0	0	90,093	
				<b>Total</b>	<b>29.00</b>	<b>1,755,822</b>	<b>0</b>	<b>0</b>	<b>1,755,822</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
1x Expenditures	82	2140		EE	0.00	(1,500)	0	0	(1,500)	Census/Redistricting project office equipment
Core Reallocation	84	3434		PS	(1.00)	(60,000)	0	0	(60,000)	OA budget officer to the Commissioner's Office
<b>NET DEPARTMENT CHANGES</b>					<b>(1.00)</b>	<b>(61,500)</b>	<b>0</b>	<b>0</b>	<b>(61,500)</b>	
<b>DEPARTMENT CORE REQUEST</b>										
				PS	28.00	1,605,729	0	0	1,605,729	
				EE	0.00	88,593	0	0	88,593	
				<b>Total</b>	<b>28.00</b>	<b>1,694,322</b>	<b>0</b>	<b>0</b>	<b>1,694,322</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>										
				PS	28.00	1,605,729	0	0	1,605,729	
				EE	0.00	88,593	0	0	88,593	
				<b>Total</b>	<b>28.00</b>	<b>1,694,322</b>	<b>0</b>	<b>0</b>	<b>1,694,322</b>	

# FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 30530	<b>DEPARTMENT:</b> OFFICE OF ADMINISTRATION
<b>BUDGET UNIT NAME:</b> BUDGET & PLANNING - Operating	<b>DIVISION:</b> BUDGET & PLANNING
<b>1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.</b>	
<b>DEPARTMENT REQUEST</b>	
20% of PS and E&E budgeted amount. This totals \$321,145 PS and \$17,718 EE. B&P received 20% flexibility in Fiscal Year 2008. This will allow the division the flexibility to pay accrued time when someone leaves the division, replace critical equipment, and meet basic training needs for analysts and supervisors. We do not know ahead of time which of these will be needed. Previous years' core cuts have limited the division's ability to pay these ongoing liabilities.	
<b>2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.</b>	
<b>PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED</b>	<b>CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED</b>
\$1,000	Unknown. Dependent on staff turnover.
<b>3. Please explain how flexibility was used in the prior and/or current years.</b>	
<b>PRIOR YEAR EXPLAIN ACTUAL USE</b>	<b>CURRENT YEAR EXPLAIN PLANNED USE</b>
Used to cover the cost of a tax data contract with UMC that was picked-up by B&P's core and necessary for the production of the Tax Expenditure Report. Also, replaced an outdated copier.	Unknown.

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>BUDGET &amp; PLANNING - OPER</b>								
<b>CORE</b>								
ADMIN OFFICE SUPPORT ASSISTANT	98,670	3.10	99,708	3.00	98,520	3.00	98,520	3.00
ACCOUNTING ANAL III	43,275	1.00	44,644	1.00	44,640	1.00	44,640	1.00
BUDGET & PLNG ANAL I	29,708	0.77	0	0.00	0	0.00	0	0.00
BUDGET & PLNG ANAL II	126,173	3.16	274,688	5.00	229,688	4.00	229,688	4.00
BUDGET & PLNG SR ANAL	302,153	6.04	310,174	6.00	359,300	7.00	359,300	7.00
ECONOMIST (OA/REVENUE)	104,616	2.00	107,928	2.00	107,928	2.00	107,928	2.00
STATE DEMOGRAPHER	42,704	0.63	69,451	1.00	66,528	1.00	66,528	1.00
EXECUTIVE I	35,247	1.00	36,870	1.00	36,864	1.00	36,864	1.00
PLANNER IV	54,626	0.90	62,406	1.00	62,400	1.00	62,400	1.00
FISCAL & ADMINISTRATIVE MGR B2	56,780	1.00	58,577	1.00	58,578	1.00	58,578	1.00
FISCAL & ADMINISTRATIVE MGR B3	437,886	6.00	451,748	6.00	391,748	5.00	391,748	5.00
DIVISION DIRECTOR	95,593	1.00	98,619	1.00	98,619	1.00	98,619	1.00
DESIGNATED PRINCIPAL ASST DIV	85,124	1.97	45,774	1.00	45,774	1.00	45,774	1.00
MISCELLANEOUS PROFESSIONAL	0	0.00	5,142	0.00	5,142	0.00	5,142	0.00
<b>TOTAL - PS</b>	<b>1,512,555</b>	<b>28.57</b>	<b>1,665,729</b>	<b>29.00</b>	<b>1,605,729</b>	<b>28.00</b>	<b>1,605,729</b>	<b>28.00</b>
TRAVEL, IN-STATE	1,169	0.00	2,000	0.00	2,000	0.00	2,000	0.00
TRAVEL, OUT-OF-STATE	3,320	0.00	8,000	0.00	8,000	0.00	8,000	0.00
SUPPLIES	20,546	0.00	21,350	0.00	22,000	0.00	22,000	0.00
PROFESSIONAL DEVELOPMENT	25,178	0.00	23,000	0.00	27,000	0.00	27,000	0.00
COMMUNICATION SERV & SUPP	9,280	0.00	11,350	0.00	9,500	0.00	9,500	0.00
PROFESSIONAL SERVICES	9,917	0.00	12,094	0.00	10,500	0.00	10,500	0.00
JANITORIAL SERVICES	15	0.00	25	0.00	25	0.00	25	0.00
M&R SERVICES	803	0.00	300	0.00	900	0.00	900	0.00
OFFICE EQUIPMENT	10,388	0.00	4,500	0.00	3,000	0.00	3,000	0.00
OTHER EQUIPMENT	404	0.00	0	0.00	100	0.00	100	0.00
REAL PROPERTY RENTALS & LEASES	0	0.00	100	0.00	0	0.00	0	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>BUDGET &amp; PLANNING - OPER</b>								
<b>CORE</b>								
MISCELLANEOUS EXPENSES	5,574	0.00	7,374	0.00	5,568	0.00	5,568	0.00
TOTAL - EE	86,594	0.00	90,093	0.00	88,593	0.00	88,593	0.00
GRAND TOTAL	\$1,599,149	28.57	\$1,755,822	29.00	\$1,694,322	28.00	\$1,694,322	28.00
GENERAL REVENUE	\$1,599,149	28.57	\$1,755,822	29.00	\$1,694,322	28.00	\$1,694,322	28.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

## PROGRAM DESCRIPTION

**Department** Office of Administration

**Program Name** B&P Operations

**Program is found in the following core budget(s):** Division of Budget & Planning

**1. What does this program do?**

The division analyzes budget policy issues and provides fiscal information to the commissioner, the Governor's office, the General Assembly, Missouri's congressional delegation, and state, local, and federal agencies. The staff reviews state agency fiscal operations, prepares annual budget instructions, analyzes budget requests, and prepares the annual Executive Budget and appropriation bills. The division manages the automated state budget system. Division staff analyze the state economy and tax issues, estimate revenue collections, track agency performance measures, review legislation with budget implications, and draft fiscal notes. The division coordinates legislative reviews for the executive branch. The division reviews federal issues and their impact on Missouri.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Chapter 33, RSMo.

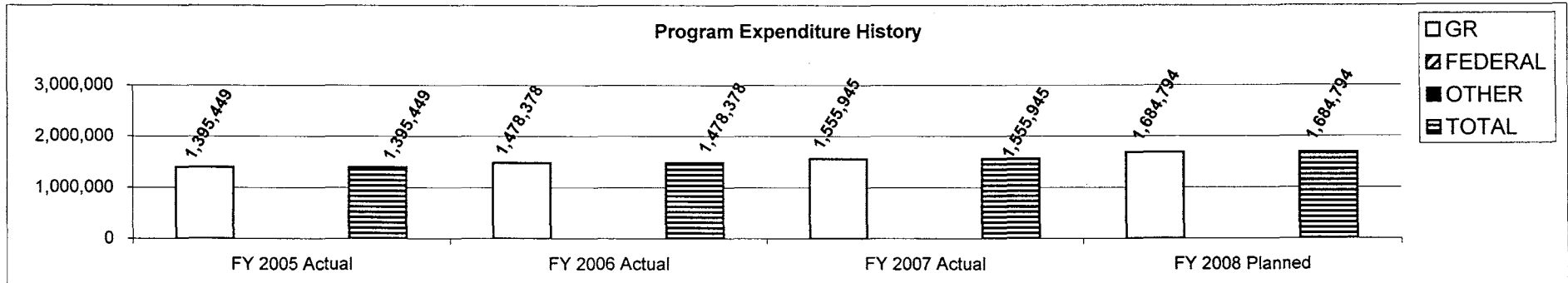
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



**6. What are the sources of the "Other " funds?**

N/A

## PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** B&P Operations  
**Program is found in the following core budget(s):** Division of Budget & Planning

**7a. Provide an effectiveness measure.**

N/A

**7b. Provide an efficiency measure.**

Ratio of Budget Staff to Fiscal Year 2008 Operating Budget and Budget \$ Per Budget Analyst  
*Numbers from 2007 e-mail survey of surrounding states*

State	Number of Analysts	Operating Budget	Billions \$ Per Analyst
Tennessee	18	\$27.40	\$1.52
Oklahoma	8	\$15.71	\$1.96
Kansas	13	\$11.72	\$0.90
Nebraska	8	\$7.78	\$0.97
Arkansas	18	\$21.35	\$1.19
Illinois	18	\$50.72	\$2.82
Iowa*			
Kentucky	13	\$22.78	\$1.75
<b>Missouri</b>	<b>11</b>	<b>\$21.70</b>	<b>\$1.97</b>

\* Did not respond to survey.

**7c. Provide the number of clients/individuals served, if applicable.**

	FY 05 Proj.	Actual	FY 06 Proj.	Actual	FY 07 Proj.	Actual	FY 08 Target	FY 09 Target	FY 10 Target
# of Budget & Financial System Documents Reviewed	78,000	74,820	75,000	92,048	83,000	67,340	75,000	75,000	75,000
# of Fiscal Notes Reviewed	800	559	600	635	600	754	600	600	600



## PROGRAM DESCRIPTION

**Department** Office of Administration

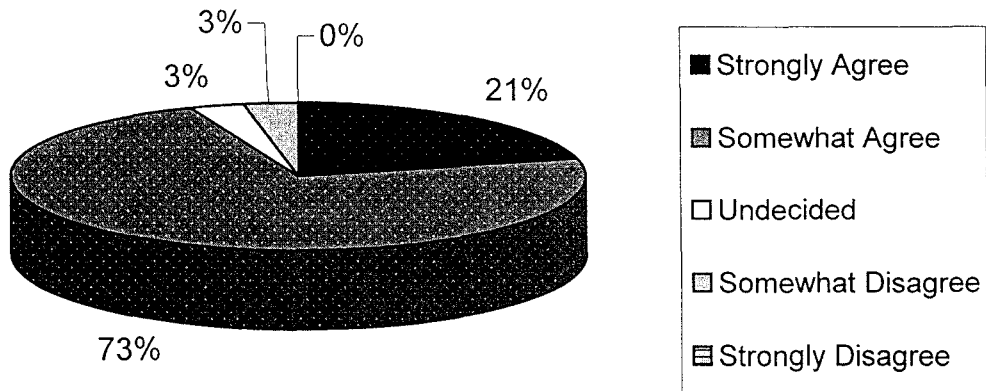
**Program Name** B&P Operations

**Program is found in the following core budget(s):** Division of Budget & Planning

**7d. Provide a customer satisfaction measure, if available.**

	FY 05 Proj.	Actual	FY 06 Proj.	Actual	FY07 Proj.	Actual	FY 08 Target	FY 09 Target	FY 10 Target
Percentage of Users Generally Satisfied with Budget Forms	46%	96%	90%	86%	90%	94%	90%	90%	90%

### USERS GENERALLY SATISFIED WITH BUDGET FORMS



## PROGRAM DESCRIPTION

**Department** Office of Administration

**Program Name** Demography & Reapportionment Support

**Program is found in the following core budget(s):** Budget & Planning Operating

**1. What does this program do?**

OA Budget and Planning is the designated state demographic agency and has statutory demographic and reapportionment duties.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Section 37.130, RSMo, provides that the demographic unit in the Office of Administration "...shall be responsible for the coordination and preparation of all official population estimates and projections required by state agencies, commissions and local governmental units. In addition the unit shall provide requested assistance in all reapportionment matters." Section 37.135, RSMo, specifies the "...duty to take the necessary steps to contract with the federal government and pay within the limits of moneys appropriated for that purpose any sums of money required to have the federal census taken on a precinct-by-precinct basis. " Article III, Sections 2, 5, 7, and 10 of the Missouri Constitution provide for the reapportionment of state house and senate districts by two bipartisan state apportionment commissions appointed by the governor following the decennial census.

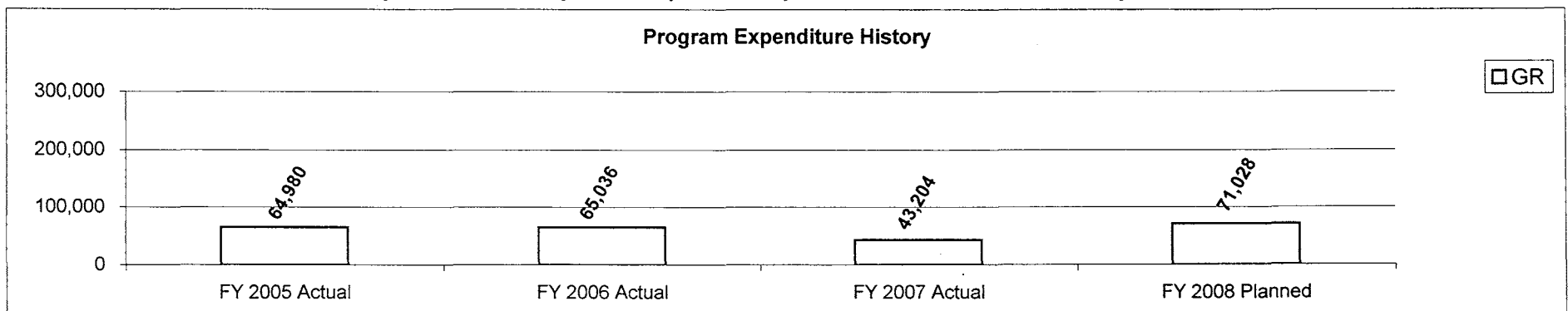
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



**6. What are the sources of the "Other " funds?**

N/A

## PROGRAM DESCRIPTION

<b>Department</b> Office of Administration									
<b>Program Name</b> Demography & Reapportionment Support									
<b>Program is found in the following core budget(s):</b> Budget & Planning Operating									
7a. Provide an effectiveness measure.									
N/A									
7b. Provide an efficiency measure.									
N/A									
7c. Provide the number of clients/individuals served, if applicable.									
	FY 05		FY 06		FY 07		FY 08	FY 09	FY 10
	Proj.	Actual	Proj.	Actual	Proj.	Actual	Target	Target	Target
# of Demographic Data Requests	700	588	600	475	600	N/A	600	600	600
7d. Provide a customer satisfaction measure, if available.									
N/A									

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>TAX EXPENDITURE BUDGET</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	15,000	0.00	15,495	0.00	15,495	0.00	15,495	0.00
TOTAL - EE	15,000	0.00	15,495	0.00	15,495	0.00	15,495	0.00
<b>TOTAL</b>	<b>15,000</b>	<b>0.00</b>	<b>15,495</b>	<b>0.00</b>	<b>15,495</b>	<b>0.00</b>	<b>15,495</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$15,000</b>	<b>0.00</b>	<b>\$15,495</b>	<b>0.00</b>	<b>\$15,495</b>	<b>0.00</b>	<b>\$15,495</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>30550</u>
<b>Division</b>	Budget & Planning		
<b>Core -</b>	Tax Expenditure Report		

**1. CORE FINANCIAL SUMMARY**

	FY 2009 Budget Request					FY 2009 Governor's Recommendation			
	GR	Federal	Other	Total		GR	Fed	Other	Total
PS	0	0	0	0	PS	0	0	0	0
EE	15,495	0	0	15,495	EE	15,495	0	0	15,495
PSD	0	0	0	0	PSD	0	0	0	0
TRF	0	0	0	0	TRF	0	0	0	0
<b>Total</b>	<b>15,495</b>	<b>0</b>	<b>0</b>	<b>15,495</b>	<b>Total</b>	<b>15,495</b>	<b>0</b>	<b>0</b>	<b>15,495</b>
FTE	0.00	0.00	0.00	0.00	FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

**2. CORE DESCRIPTION**

Section 33.282, RSMo, directs the Office of Administration, subject to appropriation, to develop a tax expenditure budget for submission to the General Assembly. The tax expenditure budget must indicate the reduction in revenue collections for each fiscal year as a result of each deduction, exemption, credit or other tax preference as authorized by law, and must indicate, where appropriate, the tax source of each state-funded program. The requested funds will be used to contract with a third party for update of a tax expenditure budget. The tax expenditure budget will provide the information necessary to allow decision makers to allocate Missouri's resources in the most effective and efficient manner.

**3. PROGRAM LISTING (list programs included in this core funding)**

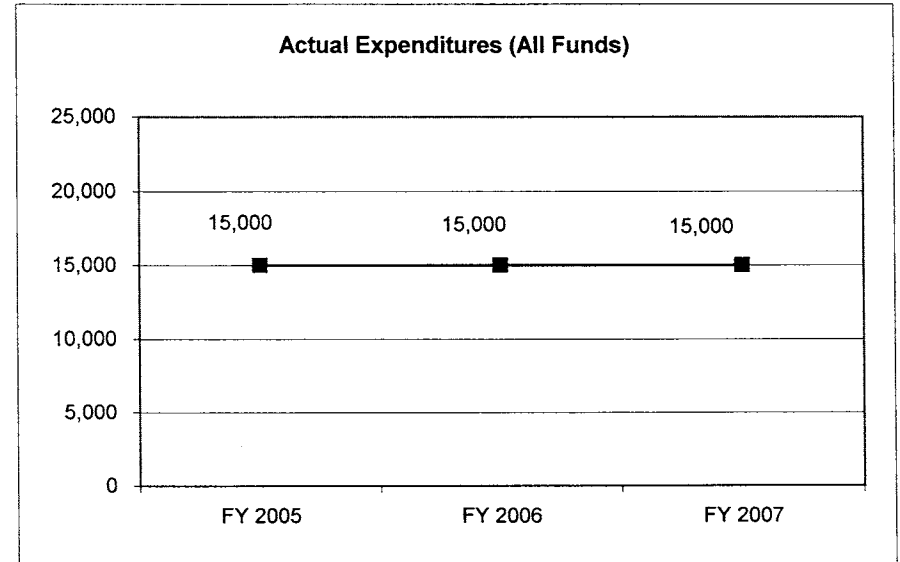
N/A

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30550
<b>Division</b>	Budget & Planning		
<b>Core -</b>	Tax Expenditure Report		

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	15,495	15,495	15,495	15,495
Less Reverted (All Funds)	(465)	(465)	(465)	N/A
Budget Authority (All Funds)	15,030	15,030	15,030	N/A
Actual Expenditures (All Funds)	15,000	15,000	15,000	N/A
Unexpended (All Funds)	30	30	30	N/A
Unexpended, by Fund:				
General Revenue	30	30	30	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
TAX EXPENDITURE BUDGET

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	EE	0.00	15,495	0	0	15,495	
	<b>Total</b>	<b>0.00</b>	<b>15,495</b>	<b>0</b>	<b>0</b>	<b>15,495</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	EE	0.00	15,495	0	0	15,495	
	<b>Total</b>	<b>0.00</b>	<b>15,495</b>	<b>0</b>	<b>0</b>	<b>15,495</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	15,495	0	0	15,495	
	<b>Total</b>	<b>0.00</b>	<b>15,495</b>	<b>0</b>	<b>0</b>	<b>15,495</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>TAX EXPENDITURE BUDGET</b>								
<b>CORE</b>								
PROFESSIONAL SERVICES	15,000	0.00	15,495	0.00	15,495	0.00	15,495	0.00
TOTAL - EE	15,000	0.00	15,495	0.00	15,495	0.00	15,495	0.00
<b>GRAND TOTAL</b>	<b>\$15,000</b>	<b>0.00</b>	<b>\$15,495</b>	<b>0.00</b>	<b>\$15,495</b>	<b>0.00</b>	<b>\$15,495</b>	<b>0.00</b>
GENERAL REVENUE	\$15,000	0.00	\$15,495	0.00	\$15,495	0.00	\$15,495	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00



## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>SPECIALIZED RESEARCH</b>									
<b>CORE</b>									
EXPENSE & EQUIPMENT									
OA-FEDERAL AND OTHER	0	0.00	50,000	0.00	1	0.00	1	0.00	
TOTAL - EE	0	0.00	50,000	0.00	1	0.00	1	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>50,000</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$50,000</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30590
<b>Division</b>	Budget & Planning		
<b>Core -</b>	Specialized Research		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	1	0	1 E
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1 E</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Notes: An E is requested for federal funds

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	1	0	1 E
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1 E</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Notes: An E is requested for federal funds

## 2. CORE DESCRIPTION

Ongoing appropriation authority is needed to enable the Division of Budget and Planning to receive federal resources for policy research, if such resources become available between sessions. If federal resources become available, this appropriation will allow the Division of Budget and Planning to conduct research in policy areas of statewide concern. In Fiscal Years 2000 and 2001 the appropriation was used for Missouri's participation in the Census 2000 Demographic Full-Count Review program, funded by the U.S. Census Bureau.

## 3. PROGRAM LISTING (list programs included in this core funding)

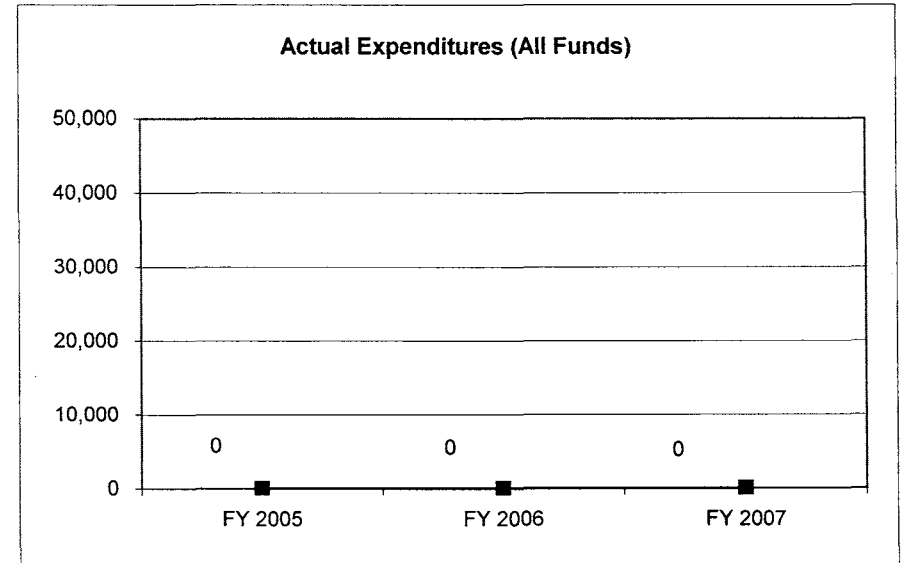
N/A

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30590
<b>Division</b>	Budget & Planning		
<b>Core -</b>	Specialized Research		

## 4. FINANCIAL HISTORY

	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Current Yr.
Appropriation (All Funds)	50,000	50,000	50,000	50,000
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	50,000	50,000	50,000	N/A
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	50,000	50,000	50,000	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	50,000	50,000	50,000	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:** The last time funds were expended was in Fiscal Year 2001 (\$24,027)

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
SPECIALIZED RESEARCH**

**5. CORE RECONCILIATION DETAIL**

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>								
	EE		0.00	0	50,000	0	50,000	
	<b>Total</b>		<b>0.00</b>	<b>0</b>	<b>50,000</b>	<b>0</b>	<b>50,000</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>								
Core Reduction	103 3185	EE	0.00	0	(49,999)	0	(49,999)	To adjust to open-ended to better accomodate federal fund resouces that may become available
<b>NET DEPARTMENT CHANGES</b>			<b>0.00</b>	<b>0</b>	<b>(49,999)</b>	<b>0</b>	<b>(49,999)</b>	
<b>DEPARTMENT CORE REQUEST</b>								
	EE		0.00	0	1	0	1	
	<b>Total</b>		<b>0.00</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>								
	EE		0.00	0	1	0	1	
	<b>Total</b>		<b>0.00</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
SPECIALIZED RESEARCH								
CORE								
PROFESSIONAL SERVICES	0	0.00	50,000	0.00	1	0.00	1	0.00
TOTAL - EE	0	0.00	50,000	0.00	1	0.00	1	0.00
GRAND TOTAL	\$0	0.00	\$50,000	0.00	\$1	0.00	\$1	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$50,000	0.00	\$1	0.00	\$1	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00



# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	20,973,222	472.70	25,910,470	552.78	25,859,266	549.78	25,809,610	548.78
DEPT OF LABOR RELATIONS ADMIN	0	0.00	0	0.00	1,202,462	24.65	1,202,462	24.65
OA-FEDERAL AND OTHER	0	0.00	172,935	0.50	0	0.00	0	0.00
OA INFORMATION TECH FED& OTHER	14,057,697	302.50	16,601,380	348.84	15,237,415	309.44	15,237,415	309.44
CHILD SUPPORT ENFORCMENT COLLTN	509,649	11.26	506,337	11.75	506,337	11.75	506,337	11.75
MO AIR EMISSION REDUCTION	46,154	0.93	51,837	1.03	0	0.00	0	0.00
NURSING FAC QUALITY OF CARE	274,433	6.94	404,040	8.00	404,040	8.00	404,040	8.00
HEALTH INITIATIVES	4,988	0.10	5,334	0.12	5,334	0.12	5,334	0.12
ANIMAL HEALTH LABORATORY FEES	5,039	0.10	5,233	0.13	5,233	0.13	5,233	0.13
ANIMAL CARE RESERVE	6,607	0.13	6,809	0.12	6,809	0.12	6,809	0.12
MO PUBLIC HEALTH SERVICES	69,926	1.49	127,592	3.00	127,592	3.00	127,592	3.00
LIVESTOCK BRANDS	0	0.00	225	0.01	225	0.01	225	0.01
COMMODITY COUNCIL MERCHANISING	318	0.01	331	0.01	331	0.01	331	0.01
SP ANIMAL FAC LOAN PROGRAM	400	0.01	416	0.01	416	0.01	416	0.01
STATE FAIR FEES	11,375	0.22	11,731	0.23	11,731	0.23	11,731	0.23
STATE PARKS EARNINGS	6,613	0.18	33,627	1.00	0	0.00	0	0.00
MO VETERANS HOMES	347,788	8.24	368,974	8.67	393,974	8.67	393,974	8.67
DNR COST ALLOCATION	1,348,170	28.47	1,507,185	31.35	2,439,424	53.51	2,439,424	53.51
STATE FACILITY MAINT & OPERAT	0	0.00	88,922	2.00	88,922	2.00	88,922	2.00
DIFP ADMINISTRATIVE	0	0.00	96,473	2.00	96,473	2.00	96,473	2.00
OA REVOLVING ADMINISTRATIVE TR	0	0.00	6,427,373	128.25	6,255,373	124.25	6,255,373	124.25
WORKING CAPITAL REVOLVING	18,450	0.38	61,518	1.00	61,518	1.00	61,518	1.00
DOSS ADMINISTRATIVE TRUST	0	0.00	35,476	1.10	35,476	1.10	35,476	1.10
DED ADMINISTRATIVE	588,477	12.78	662,072	16.27	662,072	16.27	662,072	16.27
DIVISION OF FINANCE	40,795	1.00	44,901	1.00	44,901	1.00	44,901	1.00
INSURANCE DEDICATED FUND	441,989	10.52	582,614	13.00	582,614	13.00	582,614	13.00
NRP-WATER POLLUTION PERMIT FEE	55,780	1.32	86,635	2.00	0	0.00	0	0.00
SOLID WASTE MANAGEMENT	45,342	1.05	44,643	1.00	0	0.00	0	0.00
METALLIC MINERALS WASTE MGMT	2,629	0.06	7,054	0.20	0	0.00	0	0.00
LIVESTOCK SALES & MARKETS FEES	352	0.01	379	0.01	379	0.01	379	0.01
NRP-AIR POLLUTION ASBESTOS FEE	4,902	0.12	6,961	0.16	0	0.00	0	0.00
UNDERGROUND STOR TANK REG PROG	31,706	0.73	38,487	0.75	0	0.00	0	0.00
MOTOR VEHICLE COMMISSION	18,646	0.40	19,208	0.50	19,208	0.50	19,208	0.50

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>CORE</b>								
PERSONAL SERVICES								
NRP-AIR POLLUTION PERMIT FEE	117,641	2.68	123,556	3.16	0	0.00	0	0.00
PARKS SALES TAX	38,301	1.01	39,039	1.00	0	0.00	0	0.00
SOIL AND WATER SALES TAX	75,316	1.68	84,171	2.00	0	0.00	0	0.00
DEPT OF REVENUE INFORMATION	119,062	3.19	189,173	4.00	189,173	4.00	189,173	4.00
LIVESTOCK DEALER LAW ENF & ADM	126	0.00	146	0.01	146	0.01	146	0.01
STATE HWYS AND TRANS DEPT	782,110	18.03	836,689	20.37	836,689	20.37	836,689	20.37
MILK INSPECTION FEES	1,377	0.03	1,438	0.04	1,438	0.04	1,438	0.04
GRAIN INSPECTION FEES	9,742	0.19	10,057	0.30	10,057	0.30	10,057	0.30
WORKERS COMPENSATION	305,403	6.06	337,858	6.41	353,114	6.81	353,114	6.81
DEPT OF HEALTH-DONATED	34,551	0.88	103,914	1.72	103,914	1.72	103,914	1.72
PETROLEUM INSPECTION FUND	78,684	1.73	81,061	1.38	81,061	1.38	81,061	1.38
STATE LAND SURVEY PROGRAM	28,989	0.79	33,627	1.00	0	0.00	0	0.00
HAZARDOUS WASTE FUND	164,870	3.83	200,142	4.54	0	0.00	0	0.00
SAFE DRINKING WATER FUND	95,487	2.26	107,662	2.50	0	0.00	0	0.00
CRIME VICTIMS COMP FUND	12,368	0.24	13,555	0.23	24,910	0.48	24,910	0.48
MARKETING DEVELOPMENT FUND	5,968	0.12	6,177	0.11	0	0.00	0	0.00
COAL MINE LAND RECLAMATION	10,512	0.23	17,505	0.50	0	0.00	0	0.00
PROFESSIONAL REGISTRATION FEES	257,395	5.41	295,959	6.00	295,959	6.00	295,959	6.00
MISSOURI AIR POLLUTION CONTROL	1,428	0.03	0	0.00	0	0.00	0	0.00
MISSOURI WINE AND GRAPE FUND	0	0.00	0	0.00	6,177	0.11	6,177	0.11
ORGAN DONOR PROGRAM	6,832	0.17	8,762	0.05	8,762	0.05	8,762	0.05
EARLY CHILDHOOD DEV EDU/CARE	1,395	0.02	1,439	0.04	1,439	0.04	1,439	0.04
GUARANTY AGENCY OPERATING	348,162	6.90	632,627	10.56	632,627	10.56	632,627	10.56
DRY-CLEANING ENVIRL RESP TRUST	14,798	0.34	17,963	0.42	0	0.00	0	0.00
AGRICULTURE DEVELOPMENT	991	0.02	1,048	0.06	1,048	0.06	1,048	0.06
MINED LAND RECLAMATION	5,193	0.11	10,503	0.30	0	0.00	0	0.00
TOTAL - PS	41,428,148	917.60	57,071,243	1,203.49	56,594,039	1,182.49	56,544,383	1,181.49
EXPENSE & EQUIPMENT								
GENERAL REVENUE	24,345,401	0.00	26,278,046	0.00	26,237,196	0.00	26,237,196	0.00
DEPT OF LABOR RELATIONS ADMIN	0	0.00	1,296,986	0.00	1,286,239	0.00	1,286,239	0.00
OA-FEDERAL AND OTHER	0	0.00	4,861,811	0.00	10,000	0.00	10,000	0.00
OA INFORMATION TECH FED& OTHER	40,051,898	0.00	49,626,004	0.00	54,477,815	0.00	54,477,815	0.00
CHILD SUPPORT ENFORCEMENT COLLTN	1,217,270	0.00	1,217,270	0.00	1,217,270	0.00	1,217,270	0.00



## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
HEALTH CARE TECHNOLOGY FUND	0	0.00	850,000	0.00	850,000	0.00	850,000	0.00
ELEVATOR SAFETY	48,823	0.00	9,215	0.00	9,215	0.00	9,215	0.00
MO ARTS COUNCIL TRUST	6,791	0.00	21,340	0.00	23,050	0.00	23,050	0.00
COMM FOR DEAF-CERT OF INTERPRE	6,615	0.00	8,000	0.00	8,000	0.00	8,000	0.00
MO AIR EMISSION REDUCTION	13,881	0.00	5,759	0.00	0	0.00	0	0.00
NURSING FAC QUALITY OF CARE	87,673	0.00	104,048	0.00	104,048	0.00	104,048	0.00
DIVISION OF TOURISM SUPPL REV	35,682	0.00	51,488	0.00	55,588	0.00	55,588	0.00
HEALTH INITIATIVES	1,916	0.00	2,067	0.00	2,067	0.00	2,067	0.00
HEALTH ACCESS INCENTIVE	8,361	0.00	7,700	0.00	7,100	0.00	7,100	0.00
LOTTERY PROCEEDS	107,554	0.00	113,480	0.00	113,480	0.00	113,480	0.00
ANIMAL HEALTH LABORATORY FEES	5,932	0.00	5,936	0.00	5,936	0.00	5,936	0.00
MAMMOGRAPHY	2,369	0.00	4,640	0.00	4,590	0.00	4,590	0.00
ANIMAL CARE RESERVE	4,111	0.00	9,403	0.00	9,403	0.00	9,403	0.00
ELDERLY HOME-DELIVER MEALS TRU	10,800	0.00	10,800	0.00	10,800	0.00	10,800	0.00
MO PUBLIC HEALTH SERVICES	484,864	0.00	736,493	0.00	741,493	0.00	741,493	0.00
LIVESTOCK BRANDS	1,979	0.00	3,010	0.00	3,010	0.00	3,010	0.00
VETERANS' COMMISSION CI TRUST	13,266	0.00	14,000	0.00	14,000	0.00	14,000	0.00
COMMODITY COUNCIL MERCHANISING	322	0.00	781	0.00	781	0.00	781	0.00
FEDERAL SURPLUS PROPERTY	0	0.00	12,636	0.00	12,636	0.00	12,636	0.00
SP ANIMAL FAC LOAN PROGRAM	349	0.00	1,162	0.00	1,162	0.00	1,162	0.00
STATE FAIR FEES	9,395	0.00	9,704	0.00	9,704	0.00	9,704	0.00
STATE PARKS EARNINGS	107,270	0.00	200,500	0.00	0	0.00	0	0.00
NATURAL RESOURCES REVOLVING SE	1,391	0.00	3,202	0.00	0	0.00	0	0.00
HISTORIC PRESERVATION REVOLV	2,564	0.00	1,975	0.00	0	0.00	0	0.00
MO VETERANS HOMES	572,394	0.00	567,627	0.00	542,627	0.00	542,627	0.00
DNR COST ALLOCATION	2,658,893	0.00	2,771,190	0.00	3,983,440	0.00	3,983,440	0.00
STATE FACILITY MAINT & OPERAT	0	0.00	143,987	0.00	143,987	0.00	143,987	0.00
DIFP ADMINISTRATIVE	0	0.00	24,336	0.00	24,336	0.00	24,336	0.00
OA REVOLVING ADMINISTRATIVE TR	0	0.00	22,900,133	0.00	22,900,133	0.00	22,900,133	0.00
WORKING CAPITAL REVOLVING	16,756	0.00	170,410	0.00	170,410	0.00	170,410	0.00
INMATE REVOLVING	10,000	0.00	15,200	0.00	15,200	0.00	15,200	0.00
DOSS ADMINISTRATIVE TRUST	122,378	0.00	402,972	0.00	402,972	0.00	402,972	0.00
DED ADMINISTRATIVE	229,411	0.00	1,284,007	0.00	1,278,197	0.00	1,278,197	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
DIVISION OF CREDIT UNIONS	5,129	0.00	6,610	0.00	6,610	0.00	6,610	0.00
DIVISION OF FINANCE	76,113	0.00	99,543	0.00	99,543	0.00	99,543	0.00
INSURANCE EXAMINERS FUND	83,064	0.00	148,628	0.00	148,628	0.00	148,628	0.00
NATURAL RESOURCES PROTECTION	0	0.00	309	0.00	0	0.00	0	0.00
DEAF RELAY SER & EQ DIST PRGM	780	0.00	13,000	0.00	13,000	0.00	13,000	0.00
PROF & PRACT NURSING LOANS	4,376	0.00	5,600	0.00	5,600	0.00	5,600	0.00
INSURANCE DEDICATED FUND	390,108	0.00	367,839	0.00	367,839	0.00	367,839	0.00
INTERNATIONAL TRADE SHOW REVOL	0	0.00	2,762	0.00	2,762	0.00	2,762	0.00
NRP-WATER POLLUTION PERMIT FEE	218,831	0.00	321,318	0.00	0	0.00	0	0.00
SOLID WASTE MANAGEMENT	54,636	0.00	58,108	0.00	0	0.00	0	0.00
METALLIC MINERALS WASTE MGMT	3,638	0.00	3,715	0.00	0	0.00	0	0.00
LIVESTOCK SALES & MARKETS FEES	96	0.00	262	0.00	262	0.00	262	0.00
NRP-AIR POLLUTION ASBESTOS FEE	3,853	0.00	12,286	0.00	0	0.00	0	0.00
PETROLEUM STORAGE TANK INS	25,315	0.00	1,209	0.00	0	0.00	0	0.00
UNDERGROUND STOR TANK REG PROG	1,431	0.00	3,921	0.00	0	0.00	0	0.00
CHEMICAL EMERGENCY PREPAREDNES	8,391	0.00	11,500	0.00	11,500	0.00	11,500	0.00
MOTOR VEHICLE COMMISSION	31,284	0.00	37,316	0.00	37,316	0.00	37,316	0.00
NRP-AIR POLLUTION PERMIT FEE	119,180	0.00	147,775	0.00	0	0.00	0	0.00
MISSOURI JOB DEVELOPMENT FUND	0	0.00	7,000	0.00	7,000	0.00	7,000	0.00
CONSERVATION COMMISSION	32,686	0.00	32,686	0.00	32,686	0.00	32,686	0.00
PARKS SALES TAX	292,069	0.00	152,674	0.00	0	0.00	0	0.00
SOIL AND WATER SALES TAX	84,732	0.00	64,092	0.00	0	0.00	0	0.00
DEPT OF REVENUE INFORMATION	89,754	0.00	7,227,423	0.00	7,227,423	0.00	7,227,423	0.00
BLIND PENSION	29,591	0.00	29,591	0.00	29,591	0.00	29,591	0.00
LIVESTOCK DEALER LAW ENF & ADM	0	0.00	95	0.00	95	0.00	95	0.00
BOARD OF ACCOUNTANCY	1,676	0.00	0	0.00	0	0.00	0	0.00
BOARD OF PODIATRIC MEDICINE	9	0.00	0	0.00	0	0.00	0	0.00
BOARD OF CHIROPRACTIC EXAMINER	396	0.00	0	0.00	0	0.00	0	0.00
BOARD OF EMBALM & FUN DIR	771	0.00	0	0.00	0	0.00	0	0.00
BOARD OF REG FOR HEALING ARTS	2,863	0.00	0	0.00	0	0.00	0	0.00
BOARD OF NURSING	5,124	0.00	0	0.00	0	0.00	0	0.00
BOARD OF OPTOMETRY	391	0.00	0	0.00	0	0.00	0	0.00
BOARD OF PHARMACY	1,607	0.00	0	0.00	0	0.00	0	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
ITSD CONSOLIDATION								
CORE								
EXPENSE & EQUIPMENT								
MO REAL ESTATE COMMISSION	7,184	0.00	0	0.00	0	0.00	0	0.00
VETERINARY MEDICAL BOARD	427	0.00	0	0.00	0	0.00	0	0.00
STATE HWYS AND TRANS DEPT	2,589,496	0.00	2,794,899	0.00	2,794,899	0.00	2,794,899	0.00
MILK INSPECTION FEES	2,917	0.00	4,533	0.00	4,533	0.00	4,533	0.00
DEPT HEALTH & SR SV DOCUMENT	96,863	0.00	108,356	0.00	108,356	0.00	108,356	0.00
GRAIN INSPECTION FEES	6,660	0.00	33,851	0.00	33,851	0.00	33,851	0.00
EXCELLENCE IN EDUCATION	4,991	0.00	5,000	0.00	5,000	0.00	5,000	0.00
WORKERS COMPENSATION	260,005	0.00	1,162,906	0.00	1,162,906	0.00	1,162,906	0.00
DEPT OF HEALTH-DONATED	5,688	0.00	20,543	0.00	20,543	0.00	20,543	0.00
GROUNDWATER PROTECTION	9,994	0.00	4,336	0.00	0	0.00	0	0.00
PETROLEUM INSPECTION FUND	23,579	0.00	48,045	0.00	48,045	0.00	48,045	0.00
ENERGY SET-ASIDE PROGRAM	4,263	0.00	12,399	0.00	0	0.00	0	0.00
STATE LAND SURVEY PROGRAM	16,163	0.00	20,334	0.00	0	0.00	0	0.00
HAZARDOUS WASTE FUND	92,883	0.00	111,732	0.00	2,000	0.00	2,000	0.00
DENTAL BOARD FUND	574	0.00	0	0.00	0	0.00	0	0.00
BRD OF ARCH,ENG,LND SUR,LND AR	999	0.00	0	0.00	0	0.00	0	0.00
SAFE DRINKING WATER FUND	105,247	0.00	51,637	0.00	0	0.00	0	0.00
CRIME VICTIMS COMP FUND	7,835	0.00	25,247	0.00	30,094	0.00	30,094	0.00
MARKETING DEVELOPMENT FUND	2,937	0.00	11,288	0.00	2,501	0.00	2,501	0.00
COAL MINE LAND RECLAMATION	3,713	0.00	1,198	0.00	0	0.00	0	0.00
PROFESSIONAL REGISTRATION FEES	507,211	0.00	919,694	0.00	919,694	0.00	919,694	0.00
CHILDREN'S TRUST	0	0.00	1,099	0.00	1,099	0.00	1,099	0.00
MO COMM DEAF & HARD OF HEARING	241	0.00	1,000	0.00	1,000	0.00	1,000	0.00
BOILER & PRESSURE VESSELS SAFE	9,870	0.00	10,290	0.00	10,290	0.00	10,290	0.00
MISSOURI RX PLAN FUND	15,000	0.00	15,000	0.00	15,000	0.00	15,000	0.00
PUTATIVE FATHER REGISTRY	5,942	0.00	12,600	0.00	12,600	0.00	12,600	0.00
COSMETOLOGY AND BARBER EXAM	3,402	0.00	0	0.00	0	0.00	0	0.00
MISSOURI WINE AND GRAPE FUND	0	0.00	0	0.00	8,787	0.00	8,787	0.00
ORGAN DONOR PROGRAM	4,336	0.00	10,000	0.00	10,000	0.00	10,000	0.00
CHILD LABOR ENFORCEMENT	1,149	0.00	15,000	0.00	15,000	0.00	15,000	0.00
EARLY CHILDHOOD DEV EDU/CARE	34,443	0.00	24,279	0.00	24,279	0.00	24,279	0.00
GUARANTY AGENCY OPERATING	246,786	0.00	251,920	0.00	251,920	0.00	251,920	0.00
DRY-CLEANING ENVIRL RESP TRUST	32,846	0.00	35,357	0.00	0	0.00	0	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>ITSD CONSOLIDATION</b>									
<b>CORE</b>									
EXPENSE & EQUIPMENT									
CHILDHOOD LEAD TESTING	2,646	0.00	13,037	0.00	13,037	0.00	13,037	0.00	
AGRICULTURE DEVELOPMENT	395	0.00	879	0.00	879	0.00	879	0.00	
MINED LAND RECLAMATION	714	0.00	1	0.00	0	0.00	0	0.00	
INSTITUTION GIFT TRUST	0	0.00	90	0.00	90	0.00	90	0.00	
SPECIAL EMPLOYMENT SECURITY	1,263	0.00	110,000	0.00	110,000	0.00	110,000	0.00	
TOTAL - EE	75,862,865	0.00	128,339,130	0.00	128,272,143	0.00	128,272,143	0.00	
PROGRAM-SPECIFIC									
GENERAL REVENUE	0	0.00	2,309,386	0.00	2,309,386	0.00	2,309,386	0.00	
OA INFORMATION TECH FED& OTHER	11,090	0.00	250,100	0.00	250,100	0.00	250,100	0.00	
HEALTH ACCESS INCENTIVE	599	0.00	0	0.00	600	0.00	600	0.00	
MAMMOGRAPHY	48	0.00	0	0.00	50	0.00	50	0.00	
MO PUBLIC HEALTH SERVICES	3,496	0.00	0	0.00	0	0.00	0	0.00	
OA REVOLVING ADMINISTRATIVE TR	0	0.00	143,650	0.00	143,650	0.00	143,650	0.00	
INSURANCE EXAMINERS FUND	5,364	0.00	8,000	0.00	8,000	0.00	8,000	0.00	
TOTAL - PD	20,597	0.00	2,711,136	0.00	2,711,786	0.00	2,711,786	0.00	
<b>TOTAL</b>	<b>117,311,610</b>	<b>917.60</b>	<b>188,121,509</b>	<b>1,203.49</b>	<b>187,577,968</b>	<b>1,182.49</b>	<b>187,528,312</b>	<b>1,181.49</b>	
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>									
PERSONAL SERVICES									
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	774,292	0.00	
DEPT OF LABOR RELATIONS ADMIN	0	0.00	0	0.00	0	0.00	36,073	0.00	
OA INFORMATION TECH FED& OTHER	0	0.00	0	0.00	0	0.00	457,125	0.00	
CHILD SUPPORT ENFORCEMENT COLLTN	0	0.00	0	0.00	0	0.00	15,191	0.00	
NURSING FAC QUALITY OF CARE	0	0.00	0	0.00	0	0.00	12,122	0.00	
HEALTH INITIATIVES	0	0.00	0	0.00	0	0.00	160	0.00	
ANIMAL HEALTH LABORATORY FEES	0	0.00	0	0.00	0	0.00	157	0.00	
ANIMAL CARE RESERVE	0	0.00	0	0.00	0	0.00	204	0.00	
MO PUBLIC HEALTH SERVICES	0	0.00	0	0.00	0	0.00	3,828	0.00	
LIVESTOCK BRANDS	0	0.00	0	0.00	0	0.00	7	0.00	
COMMODITY COUNCIL MERCHANISING	0	0.00	0	0.00	0	0.00	10	0.00	
SP ANIMAL FAC LOAN PROGRAM	0	0.00	0	0.00	0	0.00	12	0.00	
STATE FAIR FEES	0	0.00	0	0.00	0	0.00	352	0.00	

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>ITSD CONSOLIDATION</b>									
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>									
PERSONAL SERVICES									
MO VETERANS HOMES	0	0.00	0	0.00	0	0.00	11,819	0.00	
DNR COST ALLOCATION	0	0.00	0	0.00	0	0.00	73,184	0.00	
STATE FACILITY MAINT & OPERAT	0	0.00	0	0.00	0	0.00	2,668	0.00	
DIFP ADMINISTRATIVE	0	0.00	0	0.00	0	0.00	2,894	0.00	
OA REVOLVING ADMINISTRATIVE TR	0	0.00	0	0.00	0	0.00	187,661	0.00	
WORKING CAPITAL REVOLVING	0	0.00	0	0.00	0	0.00	1,846	0.00	
DOSS ADMINISTRATIVE TRUST	0	0.00	0	0.00	0	0.00	1,064	0.00	
DED ADMINISTRATIVE	0	0.00	0	0.00	0	0.00	19,863	0.00	
DIVISION OF FINANCE	0	0.00	0	0.00	0	0.00	1,347	0.00	
INSURANCE DEDICATED FUND	0	0.00	0	0.00	0	0.00	17,479	0.00	
LIVESTOCK SALES & MARKETS FEES	0	0.00	0	0.00	0	0.00	11	0.00	
MOTOR VEHICLE COMMISSION	0	0.00	0	0.00	0	0.00	576	0.00	
DEPT OF REVENUE INFORMATION	0	0.00	0	0.00	0	0.00	5,676	0.00	
LIVESTOCK DEALER LAW ENF & ADM	0	0.00	0	0.00	0	0.00	4	0.00	
STATE HWYS AND TRANS DEPT	0	0.00	0	0.00	0	0.00	25,102	0.00	
MILK INSPECTION FEES	0	0.00	0	0.00	0	0.00	43	0.00	
GRAIN INSPECTION FEES	0	0.00	0	0.00	0	0.00	302	0.00	
WORKERS COMPENSATION	0	0.00	0	0.00	0	0.00	10,593	0.00	
DEPT OF HEALTH-DONATED	0	0.00	0	0.00	0	0.00	3,117	0.00	
PETROLEUM INSPECTION FUND	0	0.00	0	0.00	0	0.00	2,432	0.00	
CRIME VICTIMS COMP FUND	0	0.00	0	0.00	0	0.00	748	0.00	
PROFESSIONAL REGISTRATION FEES	0	0.00	0	0.00	0	0.00	8,879	0.00	
MISSOURI WINE AND GRAPE FUND	0	0.00	0	0.00	0	0.00	185	0.00	
ORGAN DONOR PROGRAM	0	0.00	0	0.00	0	0.00	263	0.00	
EARLY CHILDHOOD DEV EDU/CARE	0	0.00	0	0.00	0	0.00	43	0.00	
GUARANTY AGENCY OPERATING	0	0.00	0	0.00	0	0.00	18,979	0.00	
AGRICULTURE DEVELOPMENT	0	0.00	0	0.00	0	0.00	31	0.00	
TOTAL - PS	0	0.00	0	0.00	0	0.00	1,696,342	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>1,696,342</b>	<b>0.00</b>	
<b>Hardware/Software Maintenance - 1300009</b>									
EXPENSE & EQUIPMENT									

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>Hardware/Software Maintenance - 1300009</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	260,040	0.00	1,182,000	0.00
OA INFORMATION TECH FED& OTHER	0	0.00	0	0.00	508,260	0.00	0	0.00
OA REVOLVING ADMINISTRATIVE TR	0	0.00	0	0.00	413,700	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	1,182,000	0.00	1,182,000	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>1,182,000</b>	<b>0.00</b>	<b>1,182,000</b>	<b>0.00</b>
<b>Microsoft Office E A - 1300010</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	428,190	0.00	1,946,317	0.00
OA INFORMATION TECH FED& OTHER	0	0.00	0	0.00	836,916	0.00	0	0.00
OA REVOLVING ADMINISTRATIVE TR	0	0.00	0	0.00	681,211	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	1,946,317	0.00	1,946,317	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>1,946,317</b>	<b>0.00</b>	<b>1,946,317</b>	<b>0.00</b>
<b>Next Generation Network - 1300011</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	403,733	0.00	1,835,151	0.00
OA INFORMATION TECH FED& OTHER	0	0.00	0	0.00	789,115	0.00	0	0.00
OA REVOLVING ADMINISTRATIVE TR	0	0.00	0	0.00	642,303	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	1,835,151	0.00	1,835,151	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>1,835,151</b>	<b>0.00</b>	<b>1,835,151</b>	<b>0.00</b>
<b>SAM II Website Security - 1300012</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	49,060	0.00	0	0.00
OA INFORMATION TECH FED& OTHER	0	0.00	0	0.00	95,890	0.00	0	0.00
OA REVOLVING ADMINISTRATIVE TR	0	0.00	0	0.00	78,050	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	223,000	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>223,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>ITSD Email Retention System - 1300022</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	500,000	0.00
TOTAL - EE	0	0.00	0	0.00	0	0.00	500,000	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>500,000</b>	<b>0.00</b>
<b>OA ITSD RATF Pay Plan Adj. - 1300023</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	116,508	0.00
OA INFORMATION TECH FED& OTHER	0	0.00	0	0.00	0	0.00	147,591	0.00
CHILD SUPPORT ENFORCMENT COLLTN	0	0.00	0	0.00	0	0.00	12,258	0.00
MO ARTS COUNCIL TRUST	0	0.00	0	0.00	0	0.00	10	0.00
DIVISION OF TOURISM SUPPL REV	0	0.00	0	0.00	0	0.00	116	0.00
ELDERLY HOME-DELIVER MEALS TRU	0	0.00	0	0.00	0	0.00	170	0.00
FEDERAL SURPLUS PROPERTY	0	0.00	0	0.00	0	0.00	6	0.00
MO VETERANS HOMES	0	0.00	0	0.00	0	0.00	212	0.00
STATE FACILITY MAINT & OPERAT	0	0.00	0	0.00	0	0.00	287	0.00
OA REVOLVING ADMINISTRATIVE TR	0	0.00	0	0.00	0	0.00	231	0.00
DIVISION OF CREDIT UNIONS	0	0.00	0	0.00	0	0.00	1	0.00
DIVISION OF FINANCE	0	0.00	0	0.00	0	0.00	9	0.00
INSURANCE DEDICATED FUND	0	0.00	0	0.00	0	0.00	180	0.00
MOTOR VEHICLE COMMISSION	0	0.00	0	0.00	0	0.00	489	0.00
CONSERVATION COMMISSION	0	0.00	0	0.00	0	0.00	512	0.00
DEPT OF REVENUE INFORMATION	0	0.00	0	0.00	0	0.00	672	0.00
WORKERS COMPENSATION	0	0.00	0	0.00	0	0.00	173	0.00
CRIME VICTIMS COMP FUND	0	0.00	0	0.00	0	0.00	1	0.00
PROFESSIONAL REGISTRATION FEES	0	0.00	0	0.00	0	0.00	97	0.00
CHILDREN'S TRUST	0	0.00	0	0.00	0	0.00	1	0.00
GUARANTY AGENCY OPERATING	0	0.00	0	0.00	0	0.00	18	0.00
TOTAL - EE	0	0.00	0	0.00	0	0.00	279,542	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>279,542</b>	<b>0.00</b>

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item		FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009
Budget Object Summary		ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC
Fund		DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	GOV REC
								FTE
<b>ITSD CONSOLIDATION</b>								
<b>ITSD MDA Laptops and Software - 1300026</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE		0	0.00	0	0.00	0	0.00	111,731 0.00
TOTAL - EE		0	0.00	0	0.00	0	0.00	111,731 0.00
<b>TOTAL</b>		<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>111,731 0.00</b>
<b>ITSD DPS-ATC Optical Scanner - 1300027</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE		0	0.00	0	0.00	0	0.00	40,000 0.00
TOTAL - EE		0	0.00	0	0.00	0	0.00	40,000 0.00
<b>TOTAL</b>		<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>40,000 0.00</b>
<b>ITSD DPS-ATC Agent Laptops - 1300028</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE		0	0.00	0	0.00	0	0.00	54,000 0.00
TOTAL - EE		0	0.00	0	0.00	0	0.00	54,000 0.00
<b>TOTAL</b>		<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>54,000 0.00</b>
<b>ITSD DOLIR-DWC Comp System - 1300029</b>								
EXPENSE & EQUIPMENT								
WORKERS COMPENSATION		0	0.00	0	0.00	0	0.00	5,000,000 0.00
TOTAL - EE		0	0.00	0	0.00	0	0.00	5,000,000 0.00
<b>TOTAL</b>		<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>5,000,000 0.00</b>
<b>ITSD DOR-MV Comp Replacement - 1300030</b>								
EXPENSE & EQUIPMENT								
DEPT OF REVENUE INFORMATION		0	0.00	0	0.00	0	0.00	4,822,003 0.00
TOTAL - EE		0	0.00	0	0.00	0	0.00	4,822,003 0.00
<b>TOTAL</b>		<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>4,822,003 0.00</b>



# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

## Budget Unit

Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>ITSD DOC Offender Info Mgmt - 1300031</b>								
EXPENSE & EQUIPMENT								
INMATE REVOLVING	0	0.00	0	0.00	0	0.00	10,454,180	0.00
TOTAL - EE	0	0.00	0	0.00	0	0.00	10,454,180	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>10,454,180</b>	<b>0.00</b>
<b>ITSD DOC P&amp;P PC Tablets - 1300032</b>								
EXPENSE & EQUIPMENT								
INMATE REVOLVING	0	0.00	0	0.00	0	0.00	2,473,848	0.00
TOTAL - EE	0	0.00	0	0.00	0	0.00	2,473,848	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>2,473,848</b>	<b>0.00</b>
<b>ITSD DHSS FCSR Technology - 1300033</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	212,520	0.00
TOTAL - EE	0	0.00	0	0.00	0	0.00	212,520	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>212,520</b>	<b>0.00</b>
<b>ITSD DHSS DCPH Sys Maint. - 1300034</b>								
EXPENSE & EQUIPMENT								
HEALTH CARE TECHNOLOGY FUND	0	0.00	0	0.00	0	0.00	407,307	0.00
TOTAL - EE	0	0.00	0	0.00	0	0.00	407,307	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>407,307</b>	<b>0.00</b>
<b>ITSD DHSS CPH Vision Exams - 1300035</b>								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	42,804	1.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	42,804	1.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
ITSD DHSS CPH Vision Exams - 1300035								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	257,159	0.00
TOTAL - EE	0	0.00	0	0.00	0	0.00	257,159	0.00
TOTAL	0	0.00	0	0.00	0	0.00	299,963	1.00
<b>GRAND TOTAL</b>	<b>\$117,311,610</b>	<b>917.60</b>	<b>\$188,121,509</b>	<b>1,203.49</b>	<b>\$192,764,436</b>	<b>1,182.49</b>	<b>\$218,843,216</b>	<b>1,182.49</b>

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>INFORMATION TECH SRV DIV-OPER</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	2,753,055	55.44	0	0.00	0	0.00	0	0.00
STATE FACILITY MAINT & OPERAT	81,492	1.88	0	0.00	0	0.00	0	0.00
OA REVOLVING ADMINISTRATIVE TR	5,264,340	114.74	0	0.00	0	0.00	0	0.00
TOTAL - PS	8,098,887	172.06	0	0.00	0	0.00	0	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	4,296,171	0.00	0	0.00	0	0.00	0	0.00
FEDERAL SURPLUS PROPERTY	4,754	0.00	0	0.00	0	0.00	0	0.00
STATE FACILITY MAINT & OPERAT	143,079	0.00	0	0.00	0	0.00	0	0.00
OA REVOLVING ADMINISTRATIVE TR	17,832,787	0.00	0	0.00	0	0.00	0	0.00
CHILDREN'S TRUST	335	0.00	0	0.00	0	0.00	0	0.00
TOTAL - EE	22,277,126	0.00	0	0.00	0	0.00	0	0.00
PROGRAM-SPECIFIC								
OA REVOLVING ADMINISTRATIVE TR	121,526	0.00	0	0.00	0	0.00	0	0.00
TOTAL - PD	121,526	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL</b>	<b>30,497,539</b>	<b>172.06</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$30,497,539</b>	<b>172.06</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

## CORE DECISION ITEM

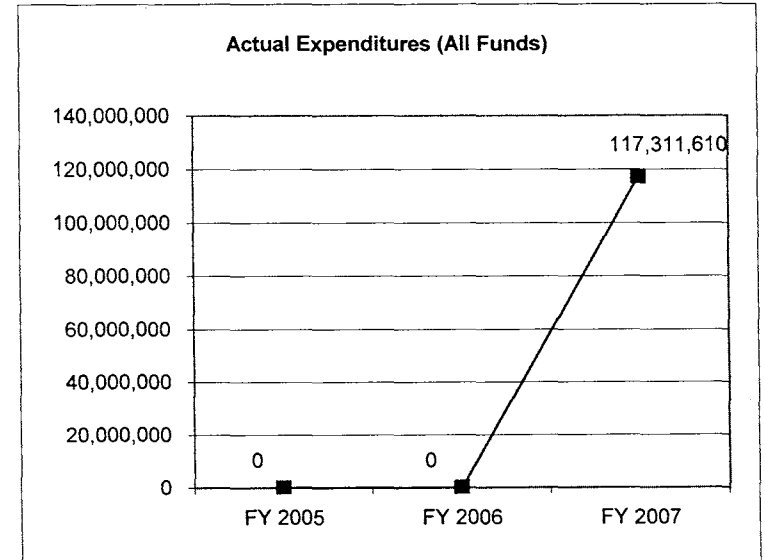
Department Office of Administration					Budget Unit 30615				
Division Information Technology Services Division									
Core - ITSD Consolidation Operating Core									
1. CORE FINANCIAL SUMMARY									
FY 2009 Budget Request					FY 2009 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Fed	Other	Total
PS	25,859,266	16,439,877	14,294,896	56,594,039	PS	25,809,610	16,439,877	14,294,896	56,544,383
EE	26,237,196	55,774,054	46,260,893	128,272,143	EE	26,237,196	55,774,054	46,260,893	128,272,143
PSD	2,309,386	250,100	152,300	2,711,786	PSD	2,309,386	250,100	152,300	2,711,786
TRF	0	0	0	0	TRF	0	0	0	0
Total	54,405,848	72,464,031	60,708,089	187,577,968	Total	54,356,192	72,464,031	60,708,089	187,528,312
FTE	549.78	334.09	298.62	1,182.49	FTE	548.78	334.09	298.62	1,181.49
Est. Fringe	12,867,571	8,180,483	7,113,140	28,161,194	Est. Fringe	12,842,862	8,180,483	7,113,140	28,136,485
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.					Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.				
Other Funds: Various - See Decision Item Summary report on previous page					Other Funds: Various - See Decision Item Summary report on previous page				
2. CORE DESCRIPTION									
In fiscal year 2007, the State's appropriations for certain information technology resources were consolidated under the Office of Administration. These resources are under the direct control of the state's Chief Information Officer, resulting in a better, more coordinated use of state resources. This decision item contains the operating funds for each of the division's sections including Infrastructure, Operations, and Administration. In addition, this section includes funding for information technology services provided to the 14 department's involved in the consolidation. The consolidated Information Technology Services Division (ITSD) will continue with existing programs/ functions and is also restructuring in order to manage and implement new IT Consolidation initiatives. These IT Consolidation initiatives include network consolidation, Email and server consolidation efforts, content management, and enabling MODOT fiber to help provide new telecommunications infrastructure including Voice over Internet Protocol (VOIP). The division continues to monitor agency IT budgets and shifting IT personnel in order to provide efficient and reliable service, and will leverage consolidated IT budgets in order to receive better pricing on equipment purchases and software pricing. These projects are multi - year projects.									
3. PROGRAM LISTING (list programs included in this core funding)									
IT Consolidation					Continuity of Operations/Continuity of Government (COOP/COG)				
State Data Center (SDC)					Cyber Security				
Justice Integration					Geographic Information Systems				

# CORE DECISION ITEM

<b>Department</b>	Office of Administration
<b>Division</b>	Information Technology Services Division
<b>Core -</b>	ITSD Consolidation Operating Core

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)			138,424,821	188,121,509
Less Reverted (All Funds)			(3,577,183)	N/A
Budget Authority (All Funds)	0	0	134,847,638	N/A
Actual Expenditures (All Funds)	0	0	117,311,610	N/A
Unexpended (All Funds)	0	0	17,536,028	N/A
Unexpended, by Fund:				
General Revenue			65,319	N/A
Federal			13,442,618	N/A
Other			4,028,091	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

Fiscal Year 2007 was the first year all IT appropriations were consolidated in OA

General Revenue lapse included \$937 from IT Consolidation PS (approp 1281) and \$64,382 from DOR IT HC funding for PS (approp 2854) and E&E (approp 2855).

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
ITSD CONSOLIDATION

## 5. CORE RECONCILIATION DETAIL

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>										
				PS	1,203.49	25,910,470	16,774,315	14,386,458	57,071,243	
				EE	0.00	26,278,046	55,784,801	46,276,283	128,339,130	
				PD	0.00	2,309,386	250,100	151,650	2,711,136	
				<b>Total</b>	<b>1,203.49</b>	<b>54,497,902</b>	<b>72,809,216</b>	<b>60,814,391</b>	<b>188,121,509</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Transfer In	990	1333	EE		0.00	0	0	5,000	5,000	Computer Equipment funds from FY 08 new decision items (\$3,000 DED; \$5,000 DHSS; \$413 DNR)
Transfer In	990	1282	EE		0.00	3,000	0	0	3,000	Computer Equipment funds from FY 08 new decision items (\$3,000 DED; \$5,000 DHSS; \$413 DNR)
Transfer In	990	1588	EE		0.00	0	0	413	413	Computer Equipment funds from FY 08 new decision items (\$3,000 DED; \$5,000 DHSS; \$413 DNR)
Transfer In	1040	1282	EE		0.00	5,900	0	0	5,900	From DOLIR to replace federal fund reduction
Transfer In	1349	1282	EE		0.00	10,000	0	0	10,000	From DED for software enterprise agreement
Transfer In	1955	1282	EE		0.00	5,700	0	0	5,700	From MDA for Seed Program Information System
1x Expenditures	993	1282	EE		0.00	(53,880)	0	0	(53,880)	Mo Veterans software from FY 08 new decision item
Transfer Out	1000	1282	EE		0.00	(10,970)	0	0	(10,970)	To Real Estate HB 13 for MOTEC leased space
Core Reduction	988	1281	PS		(2.00)	0	0	0	0	Vacancies-funded and unfunded
Core Reduction	988	1283	PS		(14.00)	0	(108,000)	0	(108,000)	Vacancies-funded and unfunded
Core Reduction	988	3601	PS		(4.00)	0	0	(172,000)	(172,000)	Vacancies-funded and unfunded
Core Reduction	988	3599	PS		0.00	0	(171,000)	0	(171,000)	Vacancies-funded and unfunded

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
ITSD CONSOLIDATION**

**5. CORE RECONCILIATION DETAIL**

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>									
Core Reduction	1038	3654	EE	0.00	0	(5,900)	0	(5,900)	Computer equipment from federal funds
Core Reallocation	998	1281	PS	(1.00)	(51,204)	0	0	(51,204)	To Commissioner's Office departmental HR
Core Reallocation	998	1282	EE	0.00	(600)	0	0	(600)	To Commissioner's Office departmental HR
Core Reallocation	1001	3599	PS	0.00	0	(1,044)	0	(1,044)	OA federal 0135 to IT consolidation federal 0165
Core Reallocation	1001	1283	PS	0.00	0	1,044	0	1,044	OA federal 0135 to IT consolidation federal 0165
Core Reallocation	1020	1283	PS	2.60	0	99,933	0	99,933	DoLIR federal 0122 to ITSD federal 0165
Core Reallocation	1020	1987	PS	(2.60)	0	(99,933)	0	(99,933)	DoLIR federal 0122 to ITSD federal 0165
Core Reallocation	1022	1371	EE	0.00	0	0	(5,810)	(5,810)	From EE to PD to better reflect actual expenditures
Core Reallocation	1022	1327	EE	0.00	0	0	(50)	(50)	From EE to PD to better reflect actual expenditures
Core Reallocation	1022	1303	EE	0.00	0	0	4,100	4,100	From EE to PD to better reflect actual expenditures
Core Reallocation	1022	1309	EE	0.00	0	0	(600)	(600)	From EE to PD to better reflect actual expenditures
Core Reallocation	1022	1297	EE	0.00	0	0	1,710	1,710	From EE to PD to better reflect actual expenditures
Core Reallocation	1022	1309	PD	0.00	0	0	600	600	From EE to PD to better reflect actual expenditures
Core Reallocation	1022	1327	PD	0.00	0	0	50	50	From EE to PD to better reflect actual expenditures
Core Reallocation	1025	1987	PS	27.90	0	1,329,006	0	1,329,006	ITSD federal 0165 to DOLIR federal 0122
Core Reallocation	1025	1283	PS	(27.90)	0	(1,329,006)	0	(1,329,006)	ITSD federal 0165 to DOLIR federal 0122
Core Reallocation	1027	2334	PS	0.40	0	0	15,256	15,256	DOLIR fed 0122 to DOLIR oth W/C 0652
Core Reallocation	1027	1987	PS	(0.40)	0	(15,256)	0	(15,256)	DOLIR fed 0122 to DOLIR oth W/C 0652
Core Reallocation	1029	1990	PS	0.40	0	0	18,288	18,288	ITSD fed 0165 to DNR other 0430 (Historic Preservation) and 0667 (Energy Set-Aside) for new programs

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
ITSD CONSOLIDATION

## 5. CORE RECONCILIATION DETAIL

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>									
Core Reallocation	1029	1989	PS	0.20	0	0	10,539	10,539	ITSD fed 0165 to DNR other 0430 (Historic Preservation) and 0667 (Energy Set-Aside) for new programs
Core Reallocation	1029	1283	PS	(0.60)	0	(28,827)	0	(28,827)	ITSD fed 0165 to DNR other 0430 (Historic Preservation) and 0667 (Energy Set-Aside) for new programs
Core Reallocation	1030	1404	EE	0.00	0	0	(4,765)	(4,765)	DNR Scrap Tire fund to Solid Waste Mgmt fund
Core Reallocation	1030	1399	EE	0.00	0	0	4,765	4,765	DNR Scrap Tire fund to Solid Waste Mgmt fund
Core Reallocation	1032	1991	PS	0.11	0	0	6,177	6,177	MDA Mkt Dev fund to MO Wine & Grape fund
Core Reallocation	1032	1601	PS	(0.11)	0	0	(6,177)	(6,177)	MDA Mkt Dev fund to MO Wine & Grape fund
Core Reallocation	1032	1993	EE	0.00	0	0	8,787	8,787	MDA Mkt Dev fund to MO Wine & Grape fund
Core Reallocation	1032	1602	EE	0.00	0	0	(8,787)	(8,787)	MDA Mkt Dev fund to MO Wine & Grape fund
Core Reallocation	1044	1349	PS	0.00	0	0	25,000	25,000	Veterans Home fund EE to PS to reflect actual costs
Core Reallocation	1044	1350	EE	0.00	0	0	(25,000)	(25,000)	Veterans Home fund EE to PS to reflect actual costs
Core Reallocation	1755	1283	PS	0.50	0	891	0	891	OA federal 0135 to ITSD consolidation federal 0165
Core Reallocation	1755	3599	PS	(0.50)	0	(891)	0	(891)	OA federal 0135 to ITSD consolidation federal 0165
Core Reallocation	1755	3600	EE	0.00	0	(4,851,811)	0	(4,851,811)	OA federal 0135 to ITSD consolidation federal 0165
Core Reallocation	1755	1285	EE	0.00	0	4,851,811	0	4,851,811	OA federal 0135 to ITSD consolidation federal 0165
Core Reallocation	1761	1537	PS	(1.00)	0	0	(33,627)	(33,627)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1444	PS	(0.75)	0	0	(38,487)	(38,487)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	2254	PS	(0.16)	0	0	(6,961)	(6,961)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1990	PS	(0.40)	0	0	(18,288)	(18,288)	DNR various other funds to DNR cost alloc. 0500



**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
ITSD CONSOLIDATION**

**5. CORE RECONCILIATION DETAIL**

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reallocation	1761	1989	PS		(0.20)	0	0	(10,539)	(10,539)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1639	PS		(0.42)	0	0	(17,963)	(17,963)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1587	PS		(2.50)	0	0	(107,662)	(107,662)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1541	PS		(4.54)	0	0	(200,142)	(200,142)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1660	PS		(0.50)	0	0	(17,505)	(17,505)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1471	PS		(2.00)	0	0	(84,171)	(84,171)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1455	PS		(1.00)	0	0	(39,039)	(39,039)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1448	PS		(3.16)	0	0	(123,556)	(123,556)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1405	PS		(0.20)	0	0	(7,054)	(7,054)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1401	PS		(1.00)	0	0	(44,643)	(44,643)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1397	PS		(2.00)	0	0	(86,635)	(86,635)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1351	PS		22.16	0	0	932,239	932,239	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1345	PS		(1.00)	0	0	(33,627)	(33,627)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1299	PS		(1.03)	0	0	(51,837)	(51,837)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	2255	PS		(0.30)	0	0	(10,503)	(10,503)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1573	EE		0.00	0	0	(109,732)	(109,732)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1538	EE		0.00	0	0	(20,334)	(20,334)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1534	EE		0.00	0	0	(12,399)	(12,399)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1517	EE		0.00	0	0	(4,336)	(4,336)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1482	EE		0.00	0	0	(64,092)	(64,092)	DNR various other funds to DNR cost alloc. 0500

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
ITSD CONSOLIDATION

## 5. CORE RECONCILIATION DETAIL

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>									
Core Reallocation	1761	1470	EE	0.00	0	0	(152,674)	(152,674)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1449	EE	0.00	0	0	(147,775)	(147,775)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1445	EE	0.00	0	0	(3,921)	(3,921)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1426	EE	0.00	0	0	(12,286)	(12,286)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1406	EE	0.00	0	0	(3,715)	(3,715)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1404	EE	0.00	0	0	(53,343)	(53,343)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1399	EE	0.00	0	0	(4,765)	(4,765)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1398	EE	0.00	0	0	(321,318)	(321,318)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1380	EE	0.00	0	0	(309)	(309)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1360	EE	0.00	0	0	1,212,250	1,212,250	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1348	EE	0.00	0	0	(1,975)	(1,975)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1347	EE	0.00	0	0	(3,202)	(3,202)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1346	EE	0.00	0	0	(200,500)	(200,500)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1300	EE	0.00	0	0	(5,759)	(5,759)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1657	EE	0.00	0	0	(1,209)	(1,209)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1653	EE	0.00	0	0	(1)	(1)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1643	EE	0.00	0	0	(35,357)	(35,357)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1614	EE	0.00	0	0	(1,198)	(1,198)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1761	1588	EE	0.00	0	0	(52,050)	(52,050)	DNR various other funds to DNR cost alloc. 0500
Core Reallocation	1981	2339	PS	0.25	0	0	11,355	11,355	

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
ITSD CONSOLIDATION**

**5. CORE RECONCILIATION DETAIL**

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>									
Core Reallocation	1981 1987	PS		(0.25)	0	(11,355)	0	(11,355)	
Core Reallocation	1981 3654	EE		0.00	0	(4,847)	0	(4,847)	
Core Reallocation	1981 1659	EE		0.00	0	0	4,847	4,847	
<b>NET DEPARTMENT CHANGES</b>				<b>(21.00)</b>	<b>(92,054)</b>	<b>(345,185)</b>	<b>(106,302)</b>	<b>(543,541)</b>	
<b>DEPARTMENT CORE REQUEST</b>									
		PS		1,182.49	25,859,266	16,439,877	14,294,896	56,594,039	
		EE		0.00	26,237,196	55,774,054	46,260,893	128,272,143	
		PD		0.00	2,309,386	250,100	152,300	2,711,786	
<b>Total</b>				<b>1,182.49</b>	<b>54,405,848</b>	<b>72,464,031</b>	<b>60,708,089</b>	<b>187,577,968</b>	
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>									
Transfer In	1040 1282	EE		0.00	(1,044)	0	0	(1,044)	From DOLIR to replace federal fund reduction
Core Reallocation	2127 1281	PS		0.00	(1,044)	0	0	(1,044)	Reallocated PS to EE for ITSD DOLIR internal cost allocation
Core Reallocation	2127 1282	EE		0.00	1,044	0	0	1,044	Reallocated PS to EE for ITSD DOLIR internal cost allocation
Core Reallocation	2161 1281	PS		(1.00)	(48,612)	0	0	(48,612)	Reallocated to Personnel due to ITSD consolidation work load.
<b>NET GOVERNOR CHANGES</b>				<b>(1.00)</b>	<b>(49,656)</b>	<b>0</b>	<b>0</b>	<b>(49,656)</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>									
		PS		1,181.49	25,809,610	16,439,877	14,294,896	56,544,383	
		EE		0.00	26,237,196	55,774,054	46,260,893	128,272,143	
		PD		0.00	2,309,386	250,100	152,300	2,711,786	
<b>Total</b>				<b>1,181.49</b>	<b>54,356,192</b>	<b>72,464,031</b>	<b>60,708,089</b>	<b>187,528,312</b>	

# FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 30615	<b>DEPARTMENT:</b> Office of Administration
<b>BUDGET UNIT NAME:</b> ITSD Consolidation	<b>DIVISION:</b> Information Technology Services Division

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

## DEPARTMENT REQUEST

It is requested that 25% for General Revenue and 100% all other funding sources be designated as Flexible PS/EE. This flexibility is requested to help manage the IT consolidation for all participating departments. ITSD services are funded from over 100 funds ranging from \$1 to over \$49 million. Changing needs of departments served by ITSD require that funding be flex so that proper spending from the proper sources are maintained. It is critical to the Division to retain key technical staff that continue to optimize the IT systems and to maintain technical support so that EE operating costs are contained and managed. In addition, certain software or equipment, or contracted services may be needed that can be funded from salary savings. This flexibility allows ITSD to provide services in the most efficient and

General Revenue					Federal and Other Funds			
		Appr Amounts	% Flex Requested	Flex Amount Requested		Appr Amounts	% Flex Requested	Flex Amount Requested
IT Consolidation	PS	\$25,859,266	25%	\$6,464,817		\$30,734,773	100%	\$30,734,773
	E&E	\$26,231,496	25%	\$6,557,874		\$102,034,947	100%	\$102,034,947
	PSD	\$2,309,386	25%	\$577,347		\$402,400	100%	\$402,400
Total		\$54,400,148		\$13,600,037		\$133,172,120		\$133,172,120

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
\$1,715,225	\$3,000,000	Unknown

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
To adjust funding sources for personal service and E&E between various appropriations. Over 54 of ITSD appropriations total less than \$10,000.	Unknown

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>CORE</b>								
SR OFC SUPPORT ASST (CLERICAL)	0	0.00	108,475	4.00	108,475	4.00	108,475	4.00
ADMIN OFFICE SUPPORT ASSISTANT	138,924	5.15	262,050	8.13	262,050	8.13	262,050	8.13
SR OFC SUPPORT ASST (STENO)	25,938	1.00	54,927	2.00	54,927	2.00	54,927	2.00
OFFICE SUPPORT ASST (KEYBRD)	114,471	5.00	137,358	5.43	137,358	5.43	137,358	5.43
SR OFC SUPPORT ASST (KEYBRD)	247,701	10.02	396,194	13.17	396,194	13.17	396,194	13.17
DATA CONTROL CLERK I	0	0.00	21,352	1.00	21,352	1.00	21,352	1.00
DATA CONTROL CLERK II	51,816	2.00	29,604	1.00	29,604	1.00	29,604	1.00
EDP SCHEDULER	239,017	8.00	279,153	9.00	279,153	9.00	279,153	9.00
COMPUTER SUPPORT SVCS SPV	76,388	2.01	39,039	1.00	39,039	1.00	39,039	1.00
INFORMATION SUPPORT COOR	67,317	2.28	157,299	4.11	157,299	4.11	157,299	4.11
COMPUTER OPER TRNE	0	0.00	43,371	2.00	43,371	2.00	43,371	2.00
COMPUTER OPER I	0	0.00	102,855	4.00	102,855	4.00	102,855	4.00
COMPUTER OPER II	59,757	1.83	239,262	8.00	239,262	8.00	239,262	8.00
COMPUTER OPER III	80,887	2.50	222,496	6.00	222,496	6.00	222,496	6.00
COMPUTER OPERATIONS SPV I	33,834	1.00	273,024	6.50	273,024	6.50	273,024	6.50
COMPUTER OPERATIONS SPV II	48,139	1.00	49,656	1.00	49,656	1.00	49,656	1.00
MGR OF DP OPERATIONS	0	0.00	58,577	1.00	58,577	1.00	58,577	1.00
COMPUTER INFO TECH TRAINEE	457,195	15.95	415,475	7.42	415,475	7.42	415,475	7.42
COMPUTER INFO TECHNOLOGIST I	1,852,602	55.25	3,324,281	95.53	3,046,170	88.42	3,046,170	88.42
COMPUTER INFO TECHNOLOGIST II	4,012,733	104.73	4,185,832	105.17	4,981,614	123.84	4,981,614	123.84
COMPUTER INFO TECHNOLOGIST III	13,138,975	303.01	15,727,154	349.65	16,130,681	345.25	16,081,025	344.25
COMPUTER INFO SPEC IV	0	0.00	49,236	1.00	49,236	1.00	49,236	1.00
COMPUTER INFO TECH SUPV I	1,221,420	24.06	1,476,926	28.00	1,698,099	32.30	1,698,099	32.30
COMPUTER INFO TECH SUPV II	2,364,107	40.90	2,832,228	46.76	3,071,234	50.76	3,071,234	50.76
COMPUTER INFO TECH SPEC I	8,358,348	171.04	11,255,550	215.17	11,261,550	212.17	11,261,550	212.17
COMPUTER INFO TECH SPEC II	3,315,809	57.71	4,596,546	72.30	4,577,102	73.30	4,577,102	73.30
COMPUTER INFO TECH SPEC III	375,598	6.00	763,889	11.70	763,889	11.70	763,889	11.70
SECT MGR DIV OF INFO SVCS	0	0.00	149,153	2.50	149,153	2.50	149,153	2.50
COMP INFO TECHNOLOGY MGR II	206,422	3.00	492,216	7.50	492,216	7.50	492,216	7.50
COMP INFO TECHNOLOGY MGR I	1,175,081	18.16	979,452	14.75	979,452	14.75	979,452	14.75
PROCUREMENT OFCR I	40,253	1.00	92,485	2.30	92,485	2.30	92,485	2.30
ACCOUNT CLERK II	0	0.00	108,921	4.37	108,921	4.37	108,921	4.37

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>CORE</b>								
ACCOUNTANT I	23,230	0.83	34,283	1.00	34,283	1.00	34,283	1.00
ACCOUNTANT II	84,405	2.01	87,075	2.00	87,075	2.00	87,075	2.00
ACCOUNTANT III	0	0.00	44,644	1.00	44,644	1.00	44,644	1.00
ACCOUNTING SPECIALIST II	0	0.00	44,904	1.30	44,904	1.30	44,904	1.30
ACCOUNTING SPECIALIST III	0	0.00	47,673	1.25	47,673	1.25	47,673	1.25
ACCOUNTING ANAL III	2,910	0.05	58,577	1.00	58,577	1.00	58,577	1.00
TRAINING TECH III	21,636	0.50	22,321	0.50	22,321	0.50	22,321	0.50
EXECUTIVE I	37,836	1.00	113,619	3.25	113,619	3.25	113,619	3.25
MANAGEMENT ANALYSIS SPEC II	46,210	1.00	42,085	1.00	42,085	1.00	42,085	1.00
PERSONNEL CLERK	29,388	1.00	30,271	1.00	30,271	1.00	30,271	1.00
TELECOMMUN TECH I	18,540	0.67	28,716	1.00	28,716	1.00	28,716	1.00
TELECOMMUN TECH II	0	0.00	34,899	1.00	34,899	1.00	34,899	1.00
TELECOMMUN ANAL I	0	0.00	31,901	1.00	31,901	1.00	31,901	1.00
TELECOMMUN ANAL II	0	0.00	105,357	3.00	105,357	3.00	105,357	3.00
TELECOMMUN ANAL III	44,863	1.00	192,408	4.00	192,408	4.00	192,408	4.00
TELECOMMUN ANAL IV	91,578	1.97	304,726	6.00	304,726	6.00	304,726	6.00
PROGRAM COORD DMH DOHSS	0	0.00	53,925	1.00	53,925	1.00	53,925	1.00
GEOGRAPHIC INFO SYS TECH I	0	0.00	32,445	1.00	32,445	1.00	32,445	1.00
GEOGRAPHIC INFO SYS TECH II	17,483	0.54	39,039	1.00	39,039	1.00	39,039	1.00
GEOGRAPHIC INFO SYS ANALYST	171,387	4.38	225,468	5.10	202,868	5.10	202,868	5.10
GEOGRAPHIC INFO SYS SPECIALIST	209,402	4.70	268,380	5.15	237,380	5.15	237,380	5.15
GEOGRAPHIC INFO SYS COORDINATR	61,809	1.00	105,304	1.10	64,304	1.10	64,304	1.10
FAMILY SUPPORT ELIGIBILITY SPC	0	0.00	63,230	2.00	63,230	2.00	63,230	2.00
PROGRAM DEVELOPMENT SPEC	7,954	0.17	0	0.00	0	0.00	0	0.00
SERVICE MANAGER I	66,433	2.00	68,527	2.00	68,527	2.00	68,527	2.00
FISCAL & ADMINISTRATIVE MGR B2	60,899	1.01	175,437	3.00	175,437	3.00	175,437	3.00
MENTAL HEALTH MGR B2	16,288	0.28	0	0.00	0	0.00	0	0.00
OFFICE OF ADMINISTRATION MGR 2	0	0.00	116,332	2.00	116,332	2.00	116,332	2.00
DESIGNATED PRINCIPAL ASST DEPT	0	0.00	432,945	5.50	432,945	5.50	432,945	5.50
DIVISION DIRECTOR	0	0.00	75,139	1.00	75,139	1.00	75,139	1.00
DEPUTY DIVISION DIRECTOR	0	0.00	68,772	1.00	68,772	1.00	68,772	1.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	623,233	9.00	623,233	9.00	623,233	9.00

**OFFICE OF ADMINISTRATION**
**DECISION ITEM DETAIL**

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>CORE</b>								
PROJECT SPECIALIST	112,654	1.85	67,662	0.98	67,662	0.98	67,662	0.98
CLERK	142,668	3.03	276,069	5.50	276,069	5.50	276,069	5.50
TYPIST	2,295	0.09	0	0.00	0	0.00	0	0.00
DATA PROCESSOR CLERICAL	140,151	4.00	0	0.00	0	0.00	0	0.00
COMPUTER OPERATOR	0	0.00	74,553	2.00	74,553	2.00	74,553	2.00
DATA PROCESSOR TECHNICAL	131,755	4.01	55,222	1.66	55,222	1.66	55,222	1.66
DATA PROCESSOR PROFESSIONAL	968,192	14.41	62,695	1.00	62,695	1.00	62,695	1.00
DATA PROCESSING MANAGER	247,430	3.35	0	0.00	65,000	1.00	65,000	1.00
DATA PROCESSING CONSULTANT	375	0.00	76,385	0.60	76,385	0.60	76,385	0.60
MISCELLANEOUS TECHNICAL	38,603	1.34	0	0.00	0	0.00	0	0.00
MISCELLANEOUS PROFESSIONAL	31,224	0.46	112,040	3.01	112,040	3.01	112,040	3.01
SPECIAL ASST OFFICIAL & ADMSTR	0	0.00	29,433	0.53	29,433	0.53	29,433	0.53
SPECIAL ASST PROFESSIONAL	2,917	0.04	689,571	10.21	689,571	10.21	689,571	10.21
SPECIAL ASST TECHNICIAN	0	0.00	71,471	2.00	71,471	2.00	71,471	2.00
SPECIAL ASST OFFICE & CLERICAL	0	0.00	153,289	4.00	153,289	4.00	153,289	4.00
UCP PENDING CLASSIFICATION - 2	4,602	0.17	0	0.00	0	0.00	0	0.00
UCP PENDING CLASSIFICATION - 1	813,100	16.60	0	0.00	125,000	2.00	125,000	2.00
UCP PENDING CLASSIFICATION - 0	77,199	1.54	0	0.00	130,000	2.00	130,000	2.00
OTHER	0	0.00	38,535	0.58	38,535	0.58	38,535	0.58
COMP INFO TECH I	0	0.00	429,448	12.00	145,147	5.50	145,147	5.50
COMP INFO TECH II	0	0.00	389,447	9.00	79,466	2.00	79,466	2.00
COMP INFO TECH III	0	0.00	216,175	5.00	122,695	3.00	122,695	3.00
COMP INFO TECH SPEC I	0	0.00	470,636	10.00	61,807	2.00	61,807	2.00
COMP INFO TECH SPEC II	0	0.00	89,261	2.00	61,727	1.50	61,727	1.50
MANAGER OF INFO TECH	0	0.00	205,778	3.00	60,146	1.00	60,146	1.00
CUSTODIAL WORKER I	0	0.00	51,082	1.00	51,082	1.00	51,082	1.00
CHIEF INFORMATION OFFICER	0	0.00	74,145	1.00	0	0.00	0	0.00
DIRECTOR	0	0.00	60,146	1.00	0	0.00	0	0.00
ASST DIRECTOR	0	0.00	43,409	1.00	43,409	1.00	43,409	1.00
SUPERVISOR	0	0.00	37,624	1.00	3,762	0.10	3,762	0.10
ADMIN ASST II	0	0.00	26,699	1.00	26,699	1.00	26,699	1.00
COMPUTER INFO TECH I	0	0.00	172,237	3.23	23,189	0.69	23,189	0.69

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>CORE</b>								
DATA SERVICES SPECIALIST	0	0.00	27,883	1.00	2,400	0.10	2,400	0.10
COMPUTER SYSTEMS ASSOCIATE	0	0.00	33,662	0.54	0	0.00	0	0.00
COMPUTER INFO TECHNOLOGIST II	0	0.00	310,838	4.50	17,761	0.46	17,761	0.46
COMPUTER INFO TECH SPC II	0	0.00	46,775	1.00	0	0.00	0	0.00
PROGRAMMER ANALYST	0	0.00	183,402	3.54	98,820	2.00	98,820	2.00
<b>TOTAL - PS</b>	<b>41,428,148</b>	<b>917.60</b>	<b>57,071,243</b>	<b>1,203.49</b>	<b>56,594,039</b>	<b>1,182.49</b>	<b>56,544,383</b>	<b>1,181.49</b>
TRAVEL, IN-STATE	292,860	0.00	452,251	0.00	454,051	0.00	454,051	0.00
TRAVEL, OUT-OF-STATE	49,420	0.00	227,923	0.00	229,823	0.00	229,823	0.00
FUEL & UTILITIES	158	0.00	51,266	0.00	51,266	0.00	51,266	0.00
SUPPLIES	903,827	0.00	4,621,872	0.00	4,656,002	0.00	4,657,046	0.00
PROFESSIONAL DEVELOPMENT	522,355	0.00	1,054,276	0.00	1,128,476	0.00	1,127,432	0.00
COMMUNICATION SERV & SUPP	5,494,874	0.00	7,745,001	0.00	7,828,626	0.00	7,828,626	0.00
PROFESSIONAL SERVICES	38,854,938	0.00	47,717,492	0.00	47,674,572	0.00	47,674,572	0.00
JANITORIAL SERVICES	492	0.00	23,434	0.00	23,434	0.00	23,434	0.00
M&R SERVICES	10,457,012	0.00	15,356,491	0.00	15,451,041	0.00	15,451,041	0.00
COMPUTER EQUIPMENT	18,533,578	0.00	36,448,918	0.00	36,111,334	0.00	36,111,334	0.00
MOTORIZED EQUIPMENT	2,309	0.00	8,692	0.00	8,692	0.00	8,692	0.00
OFFICE EQUIPMENT	99,903	0.00	107,547	0.00	132,277	0.00	132,277	0.00
OTHER EQUIPMENT	188,860	0.00	138,446	0.00	141,916	0.00	141,916	0.00
PROPERTY & IMPROVEMENTS	8,332	0.00	6,181	0.00	6,181	0.00	6,181	0.00
REAL PROPERTY RENTALS & LEASES	111,396	0.00	39,278	0.00	28,308	0.00	28,308	0.00
EQUIPMENT RENTALS & LEASES	248,119	0.00	12,813,594	0.00	12,817,466	0.00	12,817,466	0.00
MISCELLANEOUS EXPENSES	94,432	0.00	101,179	0.00	103,389	0.00	103,389	0.00
REBILLABLE EXPENSES	0	0.00	1,425,289	0.00	1,425,289	0.00	1,425,289	0.00
<b>TOTAL - EE</b>	<b>75,862,865</b>	<b>0.00</b>	<b>128,339,130</b>	<b>0.00</b>	<b>128,272,143</b>	<b>0.00</b>	<b>128,272,143</b>	<b>0.00</b>
PROGRAM DISTRIBUTIONS	0	0.00	2,508,886	0.00	2,508,886	0.00	2,508,886	0.00
DEBT SERVICE	20,597	0.00	202,000	0.00	202,650	0.00	202,650	0.00



# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
ITSD CONSOLIDATION								
CORE								
REFUNDS	0	0.00	250	0.00	250	0.00	250	0.00
TOTAL - PD	20,597	0.00	2,711,136	0.00	2,711,786	0.00	2,711,786	0.00
GRAND TOTAL	\$117,311,610	917.60	\$188,121,509	1,203.49	\$187,577,968	1,182.49	\$187,528,312	1,181.49
GENERAL REVENUE	\$45,318,623	472.70	\$54,497,902	552.78	\$54,405,848	549.78	\$54,356,192	548.78
FEDERAL FUNDS	\$54,120,685	302.50	\$72,809,216	349.34	\$72,464,031	334.09	\$72,464,031	334.09
OTHER FUNDS	\$17,872,302	142.40	\$60,814,391	301.37	\$60,708,089	298.62	\$60,708,089	298.62

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>INFORMATION TECH SRV DIV-OPER</b>								
<b>CORE</b>								
SR OFC SUPPORT ASST (CLERICAL)	104,149	4.00	0	0.00	0	0.00	0	0.00
ADMIN OFFICE SUPPORT ASSISTANT	93,484	3.09	0	0.00	0	0.00	0	0.00
OFFICE SUPPORT ASST (KEYBRD)	23,877	1.00	0	0.00	0	0.00	0	0.00
SR OFC SUPPORT ASST (KEYBRD)	72,102	2.69	0	0.00	0	0.00	0	0.00
EDP SCHEDULER	28,826	1.00	0	0.00	0	0.00	0	0.00
COMPUTER OPER TRNE	53,070	2.55	0	0.00	0	0.00	0	0.00
COMPUTER OPER I	74,553	3.09	0	0.00	0	0.00	0	0.00
COMPUTER OPER II	131,293	4.58	0	0.00	0	0.00	0	0.00
COMPUTER OPER III	142,541	4.13	0	0.00	0	0.00	0	0.00
COMPUTER OPERATIONS SPV I	209,232	5.31	0	0.00	0	0.00	0	0.00
MGR OF DP OPERATIONS	56,777	1.00	0	0.00	0	0.00	0	0.00
COMPUTER INFO TECH TRAINEE	100,906	3.30	0	0.00	0	0.00	0	0.00
COMPUTER INFO TECHNOLOGIST I	228,268	6.22	0	0.00	0	0.00	0	0.00
COMPUTER INFO TECHNOLOGIST II	183,678	4.47	0	0.00	0	0.00	0	0.00
COMPUTER INFO TECHNOLOGIST III	744,327	17.28	0	0.00	0	0.00	0	0.00
COMPUTER INFO TECH SUPV I	47,121	1.00	0	0.00	0	0.00	0	0.00
COMPUTER INFO TECH SUPV II	301,449	5.00	0	0.00	0	0.00	0	0.00
COMPUTER INFO TECH SPEC I	1,969,229	38.94	0	0.00	0	0.00	0	0.00
COMPUTER INFO TECH SPEC II	789,869	13.66	0	0.00	0	0.00	0	0.00
COMPUTER INFO TECH SPEC III	370,623	5.66	0	0.00	0	0.00	0	0.00
SECT MGR DIV OF INFO SVCS	158,793	2.20	0	0.00	0	0.00	0	0.00
COMP INFO TECHNOLOGY MGR I	329,715	4.97	0	0.00	0	0.00	0	0.00
PROCUREMENT OFCR I	5,211	0.13	0	0.00	0	0.00	0	0.00
PROCUREMENT OFCR II	41,547	0.92	0	0.00	0	0.00	0	0.00
ACCOUNT CLERK II	104,352	4.38	0	0.00	0	0.00	0	0.00
ACCOUNTANT I	13,870	0.42	0	0.00	0	0.00	0	0.00
ACCOUNTANT III	25,215	0.58	0	0.00	0	0.00	0	0.00
ACCOUNTING SPECIALIST II	44,387	1.02	0	0.00	0	0.00	0	0.00
ACCOUNTING SPECIALIST III	57,053	1.22	0	0.00	0	0.00	0	0.00
PERSONNEL OFCR II	40,361	0.88	0	0.00	0	0.00	0	0.00
TRAINING TECH I	26,455	0.76	0	0.00	0	0.00	0	0.00
EXECUTIVE I	66,615	1.84	0	0.00	0	0.00	0	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>INFORMATION TECH SRV DIV-OPER</b>								
<b>CORE</b>								
EXECUTIVE II	6,236	0.16	0	0.00	0	0.00	0	0.00
TELECOMMUN ANAL I	19,302	0.63	0	0.00	0	0.00	0	0.00
TELECOMMUN ANAL II	100,266	2.94	0	0.00	0	0.00	0	0.00
TELECOMMUN ANAL III	145,710	3.00	0	0.00	0	0.00	0	0.00
TELECOMMUN ANAL IV	202,991	4.00	0	0.00	0	0.00	0	0.00
FISCAL & ADMINISTRATIVE MGR B2	110,993	1.98	0	0.00	0	0.00	0	0.00
OFFICE OF ADMINISTRATION MGR 2	113,940	2.00	0	0.00	0	0.00	0	0.00
DESIGNATED PRINCIPAL ASST DEPT	113,535	1.00	0	0.00	0	0.00	0	0.00
DESIGNATED PRINCIPAL ASST DIV	242,970	3.00	0	0.00	0	0.00	0	0.00
MISCELLANEOUS TECHNICAL	6,625	0.31	0	0.00	0	0.00	0	0.00
MISCELLANEOUS PROFESSIONAL	90,718	1.41	0	0.00	0	0.00	0	0.00
SPECIAL ASST PROFESSIONAL	306,653	4.34	0	0.00	0	0.00	0	0.00
<b>TOTAL - PS</b>	<b>8,098,887</b>	<b>172.06</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
TRAVEL, IN-STATE	12,937	0.00	0	0.00	0	0.00	0	0.00
TRAVEL, OUT-OF-STATE	33,665	0.00	0	0.00	0	0.00	0	0.00
SUPPLIES	528,447	0.00	0	0.00	0	0.00	0	0.00
PROFESSIONAL DEVELOPMENT	206,144	0.00	0	0.00	0	0.00	0	0.00
COMMUNICATION SERV & SUPP	271,953	0.00	0	0.00	0	0.00	0	0.00
PROFESSIONAL SERVICES	3,173,892	0.00	0	0.00	0	0.00	0	0.00
JANITORIAL SERVICES	295	0.00	0	0.00	0	0.00	0	0.00
M&R SERVICES	5,179,674	0.00	0	0.00	0	0.00	0	0.00
COMPUTER EQUIPMENT	2,576,830	0.00	0	0.00	0	0.00	0	0.00
OFFICE EQUIPMENT	29,283	0.00	0	0.00	0	0.00	0	0.00
OTHER EQUIPMENT	4,563	0.00	0	0.00	0	0.00	0	0.00
REAL PROPERTY RENTALS & LEASES	100	0.00	0	0.00	0	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	9,100,439	0.00	0	0.00	0	0.00	0	0.00
MISCELLANEOUS EXPENSES	10,353	0.00	0	0.00	0	0.00	0	0.00
REBILLABLE EXPENSES	1,148,551	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL - EE</b>	<b>22,277,126</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
DEBT SERVICE	119,834	0.00	0	0.00	0	0.00	0	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
INFORMATION TECH SRV DIV-OPER								
CORE								
REFUNDS	1,692	0.00	0	0.00	0	0.00	0	0.00
TOTAL - PD	121,526	0.00	0	0.00	0	0.00	0	0.00
GRAND TOTAL	\$30,497,539	172.06	\$0	0.00	\$0	0.00	\$0	0.00
GENERAL REVENUE	\$7,049,226	55.44	\$0	0.00	\$0	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$23,448,313	116.62	\$0	0.00	\$0	0.00		0.00

## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	IT Consolidation
<b>Program is found in the following core budget(s):</b> Information Technology Services Division Consolidation	

**1. What does this program do?**

Governor Blunt ordered in FY06 that management of State Information Technology resources be consolidated under the Office of Administration. In FY06, some IT assets were identified and separate IT appropriations created within each department with the exception of Revenue, MoDOT, Conservation, Highway Patrol, Judiciary, Elected Officials, General Assembly, and various boards and commissions. The IT FY06 consolidation appropriation in each department primarily consisted of Computer Equipment (subclass 480) and some of the departmental IT organization appropriation data. In FY07, the scope of the IT consolidation was expanded to include the Department of Revenue and to include other of IT expenditures. IT appropriations from FY06, as well as additional IT expenditures were moved to OA/ITSD in FY07. The objectives of IT consolidation are many, but all relate to efficiently run, reliable, and available IT services.

This program provides IT services to the following departments:

- Agriculture	- Corrections
- Economic Development	- Elementary & Secondary Education
- Health & Senior Services	- Higher Education
- Insurance	- Labor & Industrial Relations
- Mental Health	- Natural Resources
- Office of Administration	- Public Safety
- Revenue	- Social Services

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Statute 37.005 provides for the Commissioner of Administration to provide data processing services to agencies.

**3. Are there federal matching requirements? If yes, please explain.**

Certain federal grants require a percentage of matching funds.

**4. Is this a federally mandated program? If yes, please explain.**

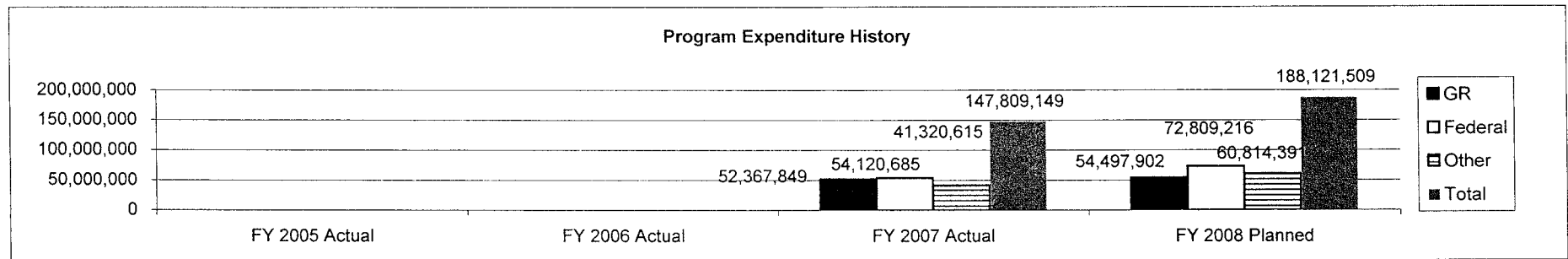
No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**

There are no actual program expenditure history prior to FY 2007 as expenditure were contained in the 14 departments that were involved in the consolidated.

## PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** IT Consolidation  
**Program is found in the following core budget(s):** Information Technology Services Division Consolidation



**6. What are the sources of the "Other " funds?**

See Decision Item Summary report on previous page.

**7a. Provide an effectiveness measure.**

System-wide measures have been developed and are being collected. Effectiveness measures include server availability, email capacity, and main application utilization.

**7b. Provide an efficiency measure.**

System-wide measures have been developed and are being collected. Efficiency measures include projects completed on budget, database capacity, server use to capacity, and end user support cost per call.

**7c. Provide the number of clients/individuals served, if applicable.**

To be determined.

**7d. Provide a customer satisfaction measure, if available.**

The Division has entered into Service Level Agreements with each of the departments served by ITSD. A prioritized list of department IT projects are developed. Meetings are held periodically with department liaisons to discuss progress of ITSD meeting customer expectations, problem issues, and departmental planning.

## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	State Data Center (SDC)
<b>Program is found in the following core budget(s):</b> ITSD Consolidation Operating Core	

**1. What does this program do?**

The SDC was initially established in 1977 by consolidating the Department of Revenue and Office of Administration computer centers. As part of the COMAP initiatives, the computer centers from the Highway Patrol, Social Services, and DOLIR were consolidated into the SDC. Savings are realized by the State through consolidating technical and operations personnel to maintain 24 hour services, as well as, reducing hardware and software costs by sharing these capital expenditures. The SDC now represents the State's only 24 hour by 7 day a week mainframe data center. The SDC provides a number of mission-critical services to agencies, including CPU processing and storage for applications, such as MULES for the Highway Patrol, SAM II for the Office of Administration, MACSS and FAMIS for Social Services and various tax systems for the Department of Revenue.

The SDC also houses the Internet access point for all state agencies and runs a firewall and DMZ complex to protect the network from cyber attacks. The core network, which allows all state agencies to exchange email and data, is also the responsibility of this unit.

Agencies are billed by the Information Technology Services Division at rates developed through a Cost Allocation Plan, based upon agency usage of the services. The services are billed to agencies and then collected into the OA Revolving Fund. Payments for the vendor services and equipment are then paid from the same fund. The SDC Steering Committee, comprised of agency IT management, provides direction to SDC management on policies, procedures, and the Cost Allocation Plan. It approves the billing rates and operating budget.

The FY07 Cost Allocation Plan for the SDC has 95.12 FTE's budgeted with a total operating budget of \$21,335,195 including fringe benefits.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Statute 37.005 provides for the Commissioner of Administration to provide data processing services to agencies, the authority for billing, along with the creation of the OA Revolving Fund.

**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**

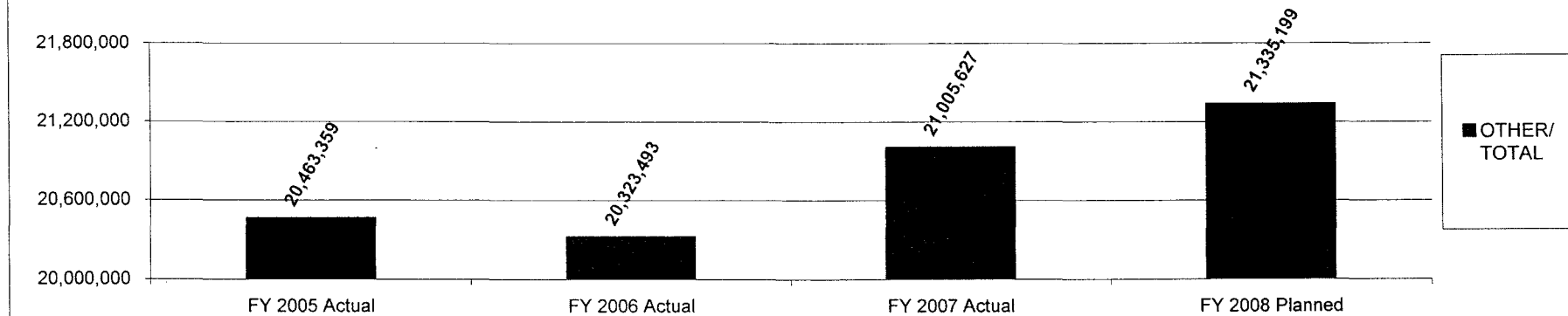
The prior year amounts include Fringe Benefit and Other Transfers from the Revolving Fund. The FY 2008 Planned Expenditures is the FY08 Cost Allocation Plan expenditure amount including transfers for Fringes and Other Transfers. The actual expense will depend upon the rate of agency utilization in FY08.

**Historically, expenditures have been less than projected in prior years.**

## PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** State Data Center (SDC)  
**Program is found in the following core budget(s):** ITSD Consolidation Operating Core

Program Expenditure History



**6. What are the sources of the "Other " funds?**

OA Revolving Administrative Trust Fund. The operations of the State Data Center are appropriated from this fund.

**7a. Provide an effectiveness measure.**

Various SDC billing rates are used to gauge the cost effectiveness of the SDC program. A goal of having billing rates to agencies equal to or lower than the previous year is targeted annually.

A cumulative comparison of the rates from FY05 to FY07 yields the following data :

SDC Category of Service	SDC FY07 Rate	FY05 Rates	% Change
CPU Service Unit	\$0.01205	\$0.0206	-42%
CICS (on-line) Transaction Cost	\$0.00089	\$0.0009	-1%
DASD (Storage) Cost	\$0.02661	\$0.0273	-3%
DB2 (Data Base) Cost	\$0.00213	\$0.0048	-56%
Laser Print	\$0.03493	\$0.0315	11%

The SDC strives to keep the rates equal to or lower than the previous year.

Agencies are being discouraged from printing, thus the print rate is rising due to usage decreasing. Agencies are encouraged to use cheaper on-line viewing of data versus expensive printing.



## PROGRAM DESCRIPTION

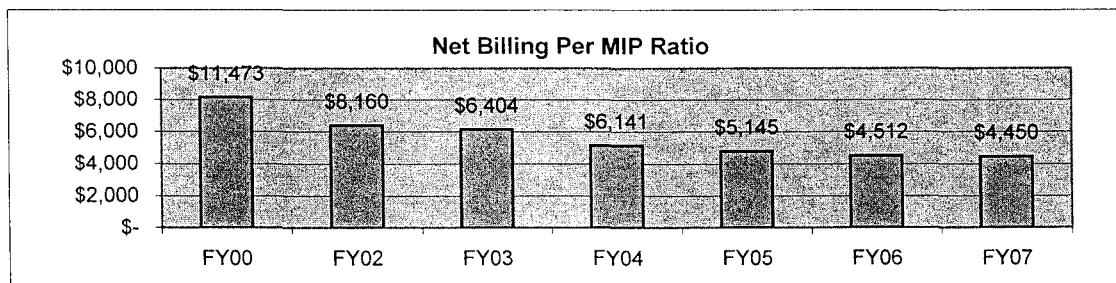
Department	Office of Administration
Program Name	State Data Center (SDC)
Program is found in the following core budget(s): ITSD Consolidation Operating Core	

**7b. Provide an efficiency measure.**

The SDC been able to reduce the Net Billing to agencies per MIP by over 60% since FY00. Net Billings is what was billed to agencies after all credits in a fiscal year. MIPS are an industry standard to measure computing power on mainframe computers. (Millions of Instructions Per Second)

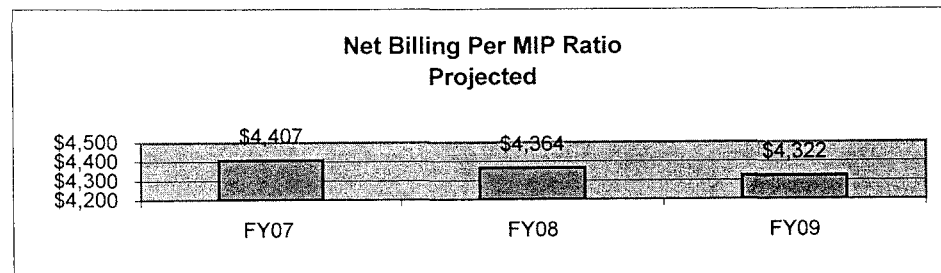
### ACTUAL DATA

	FY00	FY01	FY02	FY03	FY04	FY05	FY06	FY07
CPU MIPS	1,841	2,833	3,555	3,717	3,944	4,280	4,504	4,720
Net Billings to Agencies	\$ 21,121,965	\$23,116,834	\$22,765,352	\$22,826,539	\$20,290,861	\$ 20,464,297	\$ 20,323,493	\$ 21,005,627
Per MIP Ratio	\$ 11,473	\$ 8,160	\$ 6,404	\$ 6,141	\$ 5,145	\$ 4,781	\$ 4,512	\$ 4,450



### PROJECTED DATA

FY08	FY09	FY10
4,862	5,007	5,158
\$21,425,740	21,854,254	22,291,339
\$ 4,407	4,364	4,322



**7c. Provide the number of clients/individuals served, if applicable.**

In June, 2007 there were 27,628 USER ID's (state employees and local law enforcement staff) that accessed or updated an application online at the SDC.

**7d. Provide a customer satisfaction measure, if available.**

As mentioned above, the SDC Steering Committee provides input on the quality of SDC services provided. In addition, there are various other technical committees and work groups that meet weekly or monthly with SDC staff that provide feedback on services and work collaboratively on security, operational, and technical issues.

## PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** Justice Integration  
**Program is found in the following core budget(s):** ITSD Consolidation Operating Core

Federal \$987,598

**1. What does this program do?**

Integrates justice systems in response to the increase in public demand, being driven at the local level, for accountability, effectiveness and responsiveness. There are increased expectations regarding the ability of justice agencies to proactively respond to community needs with high-risk and repeat offenders. And, there is increased public demand for electronic access to information and services as well as the need for extended hours of operation.

Beyond improving the internal operations of our justice agencies, this project will enable the sharing of critical information between police officers, court administrators, corrections officers, and other officials at the federal, state and local levels. This integration effort encompasses a variety of functions designed to enable the timely and efficient sharing of information within and between agencies.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

N/A

**3. Are there federal matching requirements? If yes, please explain.**

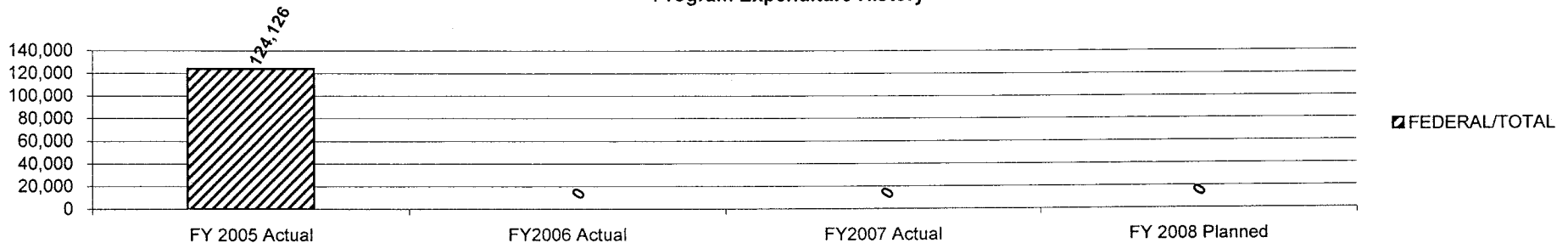
Certain federal grants require a percentage of matching fund.

**4. Is this a federally mandated program? If yes, please explain.**

Crime Identification Technology Act; Authorized with the passage of Public Law 105-251 on October 9, 1998, and provides assistance to states to establish or upgrade criminal justice information systems and identification technologies

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**

Program Expenditure History



## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Justice Integration
<b>Program is found in the following core budget(s):</b> ITSD Consolidation Operating Core	
<b>6. What are the sources of the "Other " funds?</b>	
N/A	
<b>7a. Provide an effectiveness measure.</b>	
<p>A Statewide Justice Information Sharing Study was developed on the state of justice information sharing among Missouri Law Enforcement, Prosecutors, Courts, and Missouri Department of Corrections' (MDOC) Division of Adult Institutions (DAI), and Probation &amp; Parole (P&amp;P). The study discovered Missouri's current problem, lack of real-time information system interfaces between Missouri's criminal justice agencies, and provided a solution to implement the study's findings.</p>	
<b>7b. Provide an efficiency measure.</b>	
<p>Has increased the speed of sharing information between state, county, and local law enforcement, court administrators, corrections officers, parole officers, and various other stakeholders.</p>	
<b>7c. Provide the number of clients/individuals served, if applicable.</b>	
N/A	
<b>7d. Provide a customer satisfaction measure, if available.</b>	
N/A	

## PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** Continuity of Operations / Continuity of Government  
**Program is found in the following core budget(s):** ITSD Consolidation Operating Core

Federal E&E of \$1,811,819

### 1. What does this program do?

Continuity of Operations/Continuity of Government (COOP / COG) focuses on sustaining an organization's business functionality during and after a disruption or "event." IT COOP/COG planning is critical to all state agencies, as all are dependent upon IT systems for the delivery of critical services. IT COOP/COG planning involves prioritizing IT applications, planning for their recovery due to a disaster event, defining work-around procedures, notification of staff, defining chain-of-command authority, and practicing any defined IT recovery procedures to the extent possible with various simulation exercises.

In January 2005, OA/ITSD completed COOP/COG planning for all of the divisions within OA. Included in the project were templates and sample guidelines that all state agencies can use in developing their own specific COOP/COG plans. During the project, state staff attending a training program provided by the federal government in Washington, DC to assure that the OA/ITSD plan met federal government guidelines. Homeland Security grant funding paid the total cost of \$82,000 for the project.

### 2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

The Missouri Department of Homeland Security and The Securities Council have identified as a major area of concern.

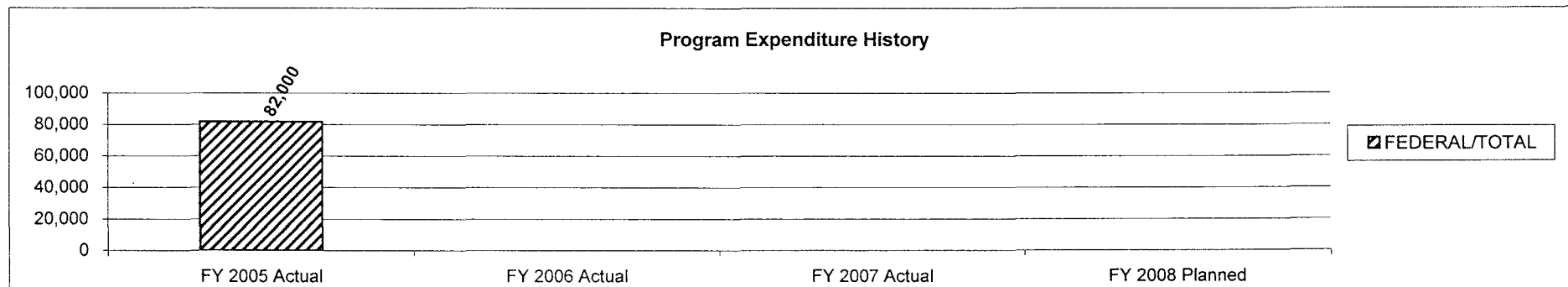
### 3. Are there federal matching requirements? If yes, please explain.

Certain federal grants require a percentage of matching fund.

### 4. Is this a federally mandated program? If yes, please explain.

N/A

### 5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



### 6. What are the sources of the "Other " funds?

N/A

## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Continuity of Operations / Continuity of Government
<b>Program is found in the following core budget(s):</b> ITSD Consolidation Operating Core	
<p><b>7a. Provide an effectiveness measure.</b>  The following areas of COOP / COG have been or are in the process of being developed or addressed:</p> <p>The following areas of COOP/COG have been or are in the process of being developed or addressed:</p> <ul style="list-style-type: none"> <li>- Raise the awareness of and recognition of the need for business continuity plans and disaster recovery plans.</li> <li>- Clearly delineate the difference between state government operation plans and state agency business continuity plans and the corresponding responsibilities.</li> <li>- Develop a methodology for agencies to utilize in the development of business continuity plans.</li> <li>- Identify those information technology infrastructure assets that should be included in Missouri's Critical Asset Protection Plan and ensure that those assets are covered by an adequate disaster recovery plan.</li> <li>- Recommend policies and procedures for the development, maintenance and annual exercising of business continuity and disaster recovery plans.</li> <li>- Develop a business plan that clearly articulates the issues surrounding economic impact of having and maintaining business continuity and disaster recovery.</li> </ul>	
<p><b>7b. Provide an efficiency measure.</b>  Working to ensure in the event of a disaster, state technology services and business operations are recoverable within 120 hours.</p>	
<p><b>7c. Provide the number of clients/individuals served, if applicable.</b>  COOP/COG will serve all state agencies to ensure procedures are in place to continue governmental operations.</p>	
<p><b>7d. Provide a customer satisfaction measure, if available.</b></p> <p>N/A</p>	

120  
PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Cyber Security
<b>Program is found in the following core budget(s):</b> ITSD Consolidation Operating Core	

Federal PS .20 FTE at \$891 and \$13,500 E&E

**1. What does this program do?**

Secures cyber space by protecting the state's infrastructure, data, and business processes. Many cyber threats exist to the integrity of government's IT information, data, and infrastructures. Through Cyber Security, those assets are protected. Program activity depends on federal fund availability.

ITSD has dedicated federal FTE to focus on cyber security, disaster recovery and COOP/COG projects. In relation to cyber security, the ITSD Security team performs the following:

- Assessment of current cyber security and addresses vulnerabilities identified.
- Develops cyber security policies and procedures for ITSD.
- Coordinates with state agencies on cyber security or best practices. and shares assessment information.
- Notifies and coordinates with state agencies on virus and/or spam incidents.
- Researches viruses and other cyber security incidents.
- Researches security tools, best practices, software, and reviews state standards.

During FY 05, the OA/ITSD Security team had several projects started and some projects that have been completed that address cyber security. OA/ITSD has purchased a complete computer forensics lab. This new equipment will be used to better identify malicious activity within the state's computer infrastructure from internal and external sources. State staff has completed training and several agencies participated and are qualified to use the equipment. Homeland Security funds paid for the \$45,000.00 project. Other projects that are near completion are 1.) a redundant wireless network deployed west of the capitol complex to allow for communications should the wired network fail; 2.) a statewide electronic mail anti-SPAM and virus protection project preventing malicious mail from being delivered to state employees; 3.) a content filtering project that will prevent access to websites that are known to contain malicious software and; 4.) a business impact analysis of the State Data Center to determine the quantitative and qualitative impacts to the state in a loss of operations;

Funding for these projects was provided by SEMA through a Homeland Security grant.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

The Missouri Department of Homeland Security and The Securities Council have identified as a major area of concern.

**3. Are there federal matching requirements? If yes, please explain.**

Certain federal grants require a percentage of matching fund. All of the projects identified above are being funded through a SEMA Homeland Security grant.

**4. Is this a federally mandated program? If yes, please explain.**

N/A

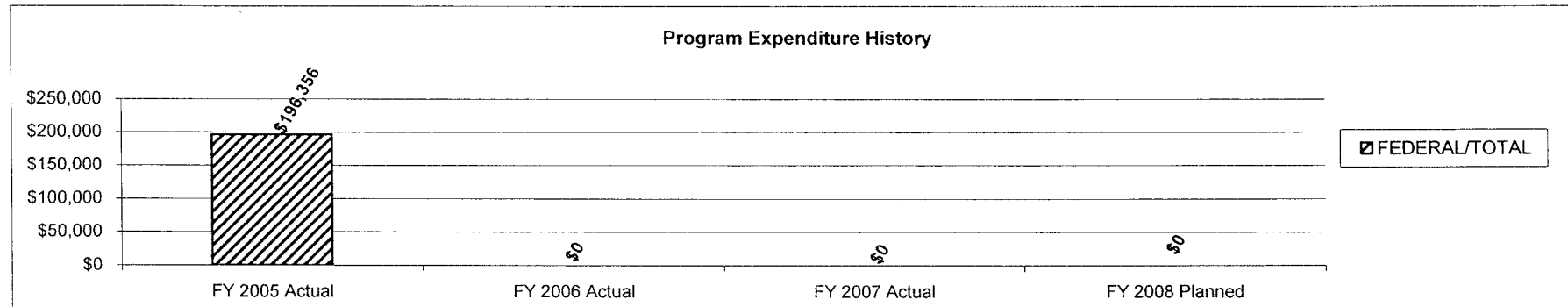
## PROGRAM DESCRIPTION

**Department** Office of Administration

**Program Name** Cyber Security

**Program is found in the following core budget(s):** ITSD Consolidation Operating Core

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



**6. What are the sources of the "Other " funds?**

N/A

**7a. Provide an effectiveness measure.**

The following areas of Cyber Security have been or are in the process of being addressed and developed:

- Assessment of current agency Cyber Security conditions
- Development of Cyber Security policy and procedures for all state agencies
- Agency Cyber Security training for security certification
- Migration strategy for all agencies
- Compliance feature for agencies to perform a Self-Certification Assessment
- Auditing feature for agencies to perform Self-Vulnerability Assessments
- Scorecard to be developed to determine Cyber Security success rate of all agencies

**7b. Provide an efficiency measure.**

N/A

**7c. Provide the number of clients/individuals served, if applicable.**

Cyber Security funding will serve all state agencies and it will provide a mechanism for the agencies to protect critical data and infrastructure from Cyber attacks.

**7d. Provide a customer satisfaction measure, if available.**

N/A

## PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** Geographic Information Systems  
**Program is found in the following core budget(s):** Information Technology Services Division

Federal .3 FTE at \$92,618 and EE of \$2,048,894

**1. What does this program do?**

Computerized maps showing the location of highways, parks, utilities, natural resources, and distribution of specific populations are among the many uses of Geographic Information Systems. To maximize benefits, it is important that all geographic information use identical standards that will allow one subject matter to be overlaid with another. It is also important that the information be made available to interested parties as a state asset to be shared. As an ongoing effort, the objective is to set standards, build on the geographic information base, make the information available and advertise its existence.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

N/A

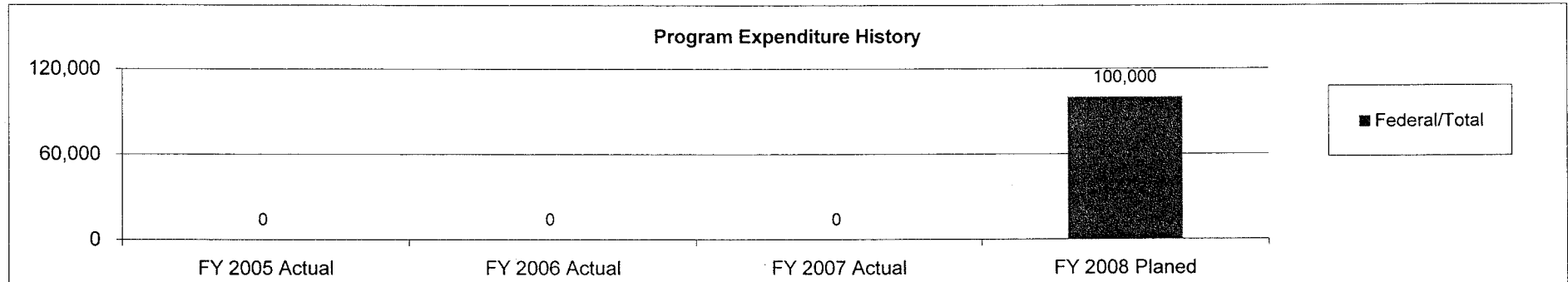
**3. Are there federal matching requirements? If yes, please explain.**

Certain federal grants require a percentage of matching fund.

**4. Is this a federally mandated program? If yes, please explain.**

N/A

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



**6. What are the sources of the "Other " funds?**

N/A



## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Geographic Information Systems
<b>Program is found in the following core budget(s):</b> Information Technology Services Division	

**7a. Provide an effectiveness measure.**  
The growing use of spatially referenced digital data has necessitated the development of statewide standards, such as:  
Metadata Standards  
Addressing Standards  
Digital Orthophotography Standards

**7b. Provide an efficiency measure.**  
N/A

**7c. Provide the number of clients/individuals served, if applicable.**  
N/A

**7d. Provide a customer satisfaction measure, if available.**  
N/A

## NEW DECISION ITEM

RANK: 7 OF 11

<b>Department:</b> Office of Administration	<b>Budget Unit</b> <u>30615</u>
<b>Division:</b> Information Technology Services Division	
<b>DI Name :</b> Hardware and Software Maintenance	<b>DI#</b> 1300009

## 1. AMOUNT OF REQUEST

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	260,040	508,260	413,700	1,182,000
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>260,040</b>	<b>508,260</b>	<b>413,700</b>	<b>1,182,000</b>

FTE	0.00	0.00	0.00	0.00
-----	------	------	------	------

<b>Est. Fringe</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
--------------------	----------	----------	----------	----------

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: OA Revolving Administrative Trust Fund (0505)

Notes:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	1,182,000	0	0	1,182,000
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>1,182,000</b>	<b>0</b>	<b>0</b>	<b>1,182,000</b>

FTE	0.00	0.00	0.00	0.00
-----	------	------	------	------

<b>Est. Fringe</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
--------------------	----------	----------	----------	----------

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Notes:

## 2. THIS REQUEST CAN BE CATEGORIZED AS:

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input checked="" type="checkbox"/> Other: <u>Increased Costs</u>	

## 3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

For FY07 the ITSD paid \$28,988,655 for hardware and software maintenance/licenses for legacy systems --- a \$1,026,132 (4%) increase since FY05. There are a multitude of critical applications hosted in the environments that are maintained via these funds. A very small number of examples include: Automated Child Support System, Child abuse and Neglect System, Energy Assistance, Vital Records, Unemployment Insurance, Missouri Uniform Law Enforcement System, many Department of Revenue Systems, Organ Donor Database and Workforce Development.

The industry standard for annual increases for these items tends to be approximately 15%. Although Missouri State government's annual increases are much smaller than the industry standard, the increased costs are still significant, and there are no provisions to periodically increase the ITSD budget to cover these annual increases. Therefore, this request is for some of the increase incurred for FY06 and FY07 plus all the estimated increase for FY08 and FY09.

**NEW DECISION ITEM**

RANK: 7 OF 11

<b>Department:</b> Office of Administration	<b>Budget Unit</b> <u>30615</u>
<b>Division:</b> Information Technology Services Division	
<b>DI Name :</b> Hardware and Software Maintenance	<b>DI#</b> 1300009

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM. (Continued)**

The current Information Technology Services Division (ITSD) budget is based upon the FY05 information technology (IT) expenditures made by agencies included in the State's IT consolidation initiative. It was anticipated that savings/efficiencies realized as a result of IT consolidation would be used to offset these annual increases for several years, but FY07 ITSD core reductions totaling \$5,997,236 has negated ITSD's ability to offset these annual increases for maintenance/licenses.

In addition, two years ago ITSD obtained homeland security grant funds for several needed items such as Web filtering, intrusion detection and vulnerability testing software. This software is utilized by most state agencies and the grant funds were used to make the initial purchases and to pay for the first three years of maintenance/license costs. The current maintenance/license agreements expire at the end of FY08, and the availability of homeland security grant funds have decreased substantially. Therefore, in addition to the annual maintenance cost associated with many legacy systems; this request is also needed to fund the continued use of software used protect our automation environment, appropriately manage our automation resources and make our employees more productive.

Finally, national statistics verify that ITSD operates very cost efficiently. Gartner Group is one of the world's most prolific sources for authoritative IT analysis and opinion. Their analysis states that private industry devotes 3%, and government entities devote 5%, of their budget to IT functions. However, Missouri consolidated IT agencies only devote 1.2% of their budget to IT functions (i.e., ITSD operations cost well less than half the national average). Consequently, ITSD's very lean budget will necessitate periodic core budget increases just to "keep the lights on."

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

Current and estimated hardware and software maintenance/license costs were obtained from ITSD records and vendor quotes. Additionally, the annual hardware and software maintenance/license costs associated with the IT consolidated agencies were analyzed to determine the cost increases incurred since FY05. This analysis indicated that the ITSD annual cost of hardware and software maintenance/licenses has increased \$1,805,978 since FY05. However, the analysis also identified \$623,978 of ITSD savings/cost avoidances that have been used to offset these annual increases. Therefore, the net increase from FY05 to FY07 is \$1,182,000. ITSD anticipates that annual maintenance/lease cost increases after FY09 will be offset for several years with savings/efficiencies realized via the State's new Next Generation Network.

## NEW DECISION ITEM

RANK: 7 OF 11

Department: Office of Administration			Budget Unit		30615				
Division: Information Technology Services Division									
DI Name : Hardware and Software Maintenance			DI# 1300009						
5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.									
	Dept Req	Dept Req	Dept Req		Dept Req	Dept Req	Dept Req	Dept Req	Dept Req
	GR	GR	FED	Dept Req	OTHER	OTHER	TOTAL	TOTAL	One-Time
Budget Object Class/Job Class	DOLLARS	FTE	DOLLARS	FED	FTE	DOLLARS	FTE	DOLLARS	DOLLARS
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
BOC 430 - M&R Services	260,040		508,260			413,700		1,182,000	
Total EE	260,040		508,260			413,700		1,182,000	0
Program Distributions								0	
Total PSD	0		0			0		0	0
Total TRF	0		0			0		0	0
Grand Total	260,040	0.0	508,260	0.0	413,700	0.0	1,182,000	0.0	0
	Gov Rec	Gov Rec	Gov Rec		Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec
	GR	GR	FED	Gov Rec	OTHER	OTHER	TOTAL	TOTAL	One-Time
Budget Object Class/Job Class	DOLLARS	FTE	DOLLARS	FED	FTE	DOLLARS	FTE	DOLLARS	DOLLARS
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
BOC 430 - M&R Services	1,182,000							1,182,000	
Total EE	1,182,000		0			0		1,182,000	0
Program Distributions								0	
Total PSD	0		0			0		0	0
Transfers									
Total TRF	0		0			0		0	0
Grand Total	1,182,000	0.0	0	0.0	0	0.0	1,182,000	0.0	0

NEW DECISION ITEM  
RANK: 7 OF 11

<b>Department:</b> Office of Administration	<b>Budget Unit</b> <u>30615</u>
<b>Division:</b> Information Technology Services Division	
<b>DI Name :</b> Hardware and Software Maintenance	<b>DI#</b> 1300009

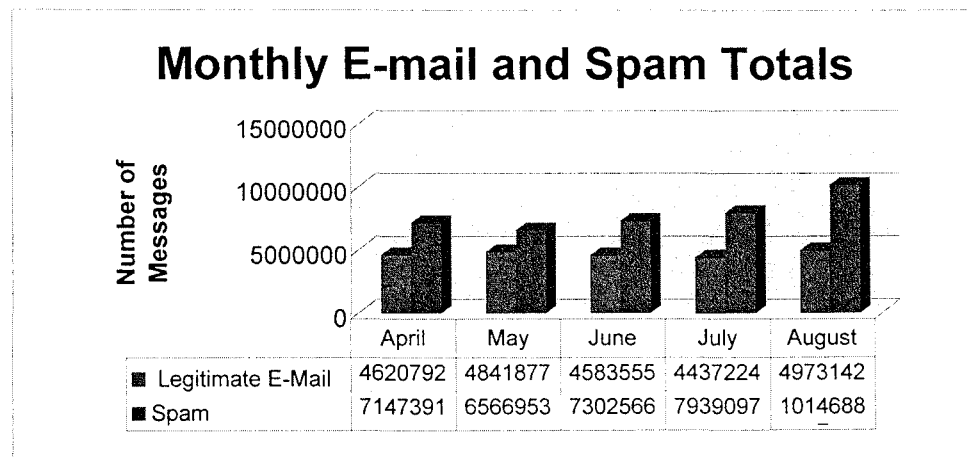
**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

**6a. Provide an effectiveness measure.**

State Government's consolidated e-mail environment maintained by the ITSD now serves over 30,000 e-mail accounts and delivers over five million messages per month. Many employees consider their current volume of e-mail burdensome. Imagine the lost productivity if they were receiving at least three times as many messages to deal with. The funds requested via this request will be used to help pay for many hardware and software environments --- including our e-mail Spam filter. The following graph shows the number of legitimate e-messages delivered during a five month period of CY 2007 as well as the number spam messages blocked and therefore not delivered. The trend of increasing legitimate e-mail and spam messages will undoubtedly continue, and the spam filter is a very effective tool needed to control the amount of unsolicited, non-business e-mail delivered to all system users. Not utilizing the spam filter would adversely impact employee productivity and increase the cost of the e-mail system (disk space would probably need to be tripled to support larger e-mail box sizes because of the spam messages that would be delivered).

**6b. Provide an efficiency measure.**

Today's IT staff is much more efficient in that they utilize appropriate "tools" to perform activities that would undoubtedly require an additional 100 IT FTE. Furthermore, the additional FTE could still not accomplish the same activities as error free, or as timely, as the smaller number of current IT staff. Today's automation environment necessitates multiple updates/patches every week to software installed on thousands of government computers (operating systems, virus detection applications, SAM II system, Microsoft Office, security applications, etc.), and the complexity and frequency of these updates will continue to increase. These software upgrades are automatically applied to each PC using software tools funded by this request. Additionally, we have software tools that enable us to remotely monitor computers and make the necessary configuration changes to correct problems; further decreasing travel costs and the need for additional IT FTE.



## NEW DECISION ITEM

RANK: 7 OF 11

<b>Department:</b> Office of Administration <b>Division:</b> Information Technology Services Division <b>DI Name :</b> Hardware and Software Maintenance <b>DI#</b> 1300009	<b>Budget Unit</b> <u>30615</u>
---	---------------------------------

<b>6c. Provide the number of clients/individuals served, if applicable.</b>  Funds will be used to help pay hardware and software maintenance/license costs for all departments included in IT consolidation as well as some maintenance and license costs for many items used to support all State agencies.	<b>6d. Provide a customer satisfaction measure, if available.</b>  This request includes funds for hardware and software maintenance/licenses for items such as Intrusion detection hardware and software used to protect the State's communications-computer infrastructure. During August, 2007, these tools detected and prevented 795,091 attacks on the State's communications-computer environment and the number of attacks increases every month. The ITSD goal is to sustain customer satisfaction by doing everything possible to ensure that all such attacks are unsuccessful.
---	--

<b>7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:</b>
Continued negotiations with vendors to drive down the cost of software tools, and continuous monitoring of our communications-computer environment to ensure appropriate use and security of the State's resources.

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
Hardware/Software Maintenance - 1300009								
M&R SERVICES	0	0.00	0	0.00	1,182,000	0.00	1,182,000	0.00
TOTAL - EE	0	0.00	0	0.00	1,182,000	0.00	1,182,000	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$1,182,000	0.00	\$1,182,000	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$260,040	0.00	\$1,182,000	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$508,260	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$413,700	0.00	\$0	0.00

**NEW DECISION ITEM**  
**RANK:** 8 **OF** 11

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services		
<b>DI Name</b>	Microsoft Office Enterprise Agreement	<b>DI#</b>	1300010

**1. AMOUNT OF REQUEST**

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	428,190	836,916	681,211	1,946,317
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>428,190</b>	<b>836,916</b>	<b>681,211</b>	<b>1,946,317</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: OA Revolving Administrative Trust Fund (0505)  
 Notes:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	1,946,317	0	0	1,946,317
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>1,946,317</b>	<b>0</b>	<b>0</b>	<b>1,946,317</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
 Notes:

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input checked="" type="checkbox"/> Other: <u>Software upgrade and maintenance</u>	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

We have addressed the issue of procuring current Microsoft Office licenses for the majority of entities (DED, DESE, DIFP (part), DMH, DNR, DOC, DOR, DPS (part), DSS & MDA). The costs of these upgrades totaled approximately \$11,776,047 one-time and \$2,052,000 on-going. The on-going cost of the "software assurance" agreement utilized by most of these entities ensures that they will receive the new versions of the software whenever it becomes available.

We have not been able to fund the same upgrades and maintenance for DHSS, DIFP(part), DoLIR, DPS(part) and the OA. The cost to upgrade these entities is \$1,425,716 one-time & \$520,601 on-going. Again, the on-going cost of a "software assurance" agreement for these entities will ensure that they will receive the new versions of the software whenever it becomes available.



**NEW DECISION ITEM**

RANK: 8 OF 11

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services		
<b>DI Name</b>	Microsoft Office Enterprise Agreement	<b>DI#</b>	1300010

**3. WHY IS THIS FUNDING NEEDED?, Continued**

Note the significant portion of the original \$13,722,365 one-time and \$2,572,000 on-going costs that we have managed to address. This request simply enables us to complete the task and get the consolidated agencies into a compatible, supportable environment. Failure to accomplish this will result in higher FTE costs for support of a diversity of software versions, and will ultimately inhibit the ability of the agencies using the older software to easily share documents with other agencies and with non-State entities who utilize the current software.

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

Requested amount is based on the cost to purchase Microsoft Office licenses and software assurance for the PCs supported by ITSD that are not already covered by a software assurance agreement. The one-time cost is for purchase of licenses and the on-going amount is the annual cost for software assurance.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
430 M&R Services	428,190		836,916		681,211		1,946,317		1,425,716
							0		
							0		
<b>Total EE</b>	428,190		836,916		681,211		1,946,317		1,425,716
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers									
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	428,190	0.0	836,916	0.0	681,211	0.0	1,946,317	0.0	1,425,716

## NEW DECISION ITEM

RANK: 8 OF 11

Department	Office of Administration			Budget Unit		30615			
Division	Information Technology Services								
DI Name	Microsoft Office Enterprise Agreement			DI# 1300010					
	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
Budget Object Class/Job Class									
							0	0.0	
							0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
430 M&R Services	1,946,317						1,946,317		1,425,716
							0		
							0		
Total EE	1,946,317		0		0		1,946,317		1,425,716
Program Distributions							0		
Total PSD	0		0		0		0		0
Transfers									
Total TRF	0		0		0		0		0
Grand Total	1,946,317	0.0	0	0.0	0	0.0	1,946,317	0.0	1,425,716

**NEW DECISION ITEM**  
**RANK:** 8 **OF** 11

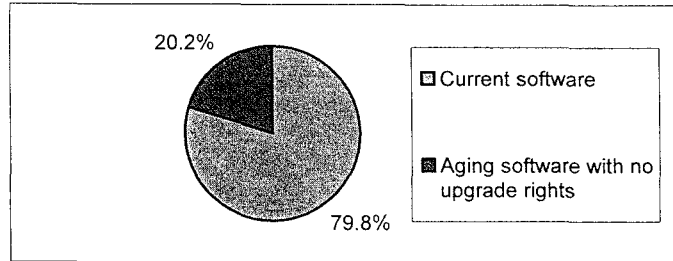
<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services		
<b>DI Name</b>	Microsoft Office Enterprise Agreement	<b>DI#</b>	1300010

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

**6a. Provide an effectiveness measure.**

Reduce occurrences of aging software to less than 5%.

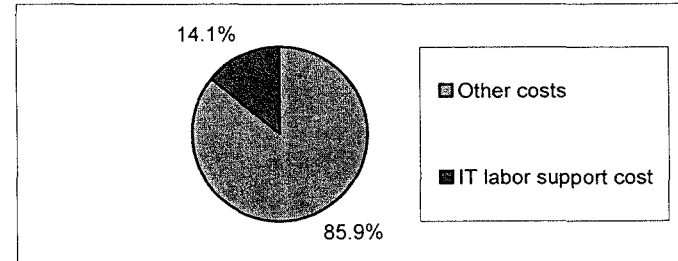
Current percentage of aging software is shown below.



**6b. Provide an efficiency measure.**

Avoid increase in desktop support costs.

Current percentage of desktop support cost is shown below.



Based on a Microsoft study, approximately 13% of the cost of ownership of a PC is for IT support labor in a standardized environment. That percentage increases to approximately 18.5% when non-standardized.

**6c. Provide the number of clients/individuals served, if applicable.**

Approximately 5,967 employees are using aging software without the rights to upgrade to current versions.

**6d. Provide a customer satisfaction measure, if available.**

N/A

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

Upon acquisition of current software licenses, software will be deployed as per a phased implementation plan.

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
ITSD CONSOLIDATION								
Microsoft Office E A - 1300010								
M&R SERVICES	0	0.00	0	0.00	1,946,317	0.00	1,946,317	0.00
TOTAL - EE	0	0.00	0	0.00	1,946,317	0.00	1,946,317	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$1,946,317	0.00	\$1,946,317	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$428,190	0.00	\$1,946,317	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$836,916	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$681,211	0.00	\$0	0.00

## NEW DECISION ITEM

RANK: 9 OF 11

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services		
<b>DI Name</b>	Next Generation Network	<b>DI#</b>	1300011

## 1. AMOUNT OF REQUEST

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	403,733	789,115	642,303	1,835,151
PSD	0	0	0	0
<b>Total</b>	<b>403,733</b>	<b>789,115</b>	<b>642,303</b>	<b>1,835,151</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: OA Revolving Administrative Trust Fund (0505)

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	1,835,151	0	0	1,835,151
PSD	0	0	0	0
<b>Total</b>	<b>1,835,151</b>	<b>0</b>	<b>0</b>	<b>1,835,151</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

## 2. THIS REQUEST CAN BE CATEGORIZED AS:

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input checked="" type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other:	

## 3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

This request is for funds to begin upgrading the State's aging communications infrastructure in order to satisfy State government's exponentially increasing demand for Web-enabled services, electronic sharing of data and remote accessibility. In addition, monitoring and management tools, information systems security, disaster recovery and business continuity must be significantly improved. The State's aging communications infrastructure will soon become so obsolete that vendor maintenance will become difficult and expensive to obtain, and parts availability will become even more limited. Finally, newer technologies must be implemented to facilitate system consolidation initiatives and the mitigation of duplication.

In order to support Missouri state government's collaborative efforts in areas such as health care, education, public safety and economic development; the government must be able to provide a cost-effective and reliable robust network that will satisfy the increased demand for more bandwidth and services. To satisfy this need, and after over a year of effort, the State awarded the Next Generation Network (NGN) contract during May 2007 to AT&T. Using this contract, a combination of State assets, other public entity assets, and services provided by the public sector will be utilized to develop a new statewide converged network.

## NEW DECISION ITEM

RANK: 9 OF 11

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services		
<b>DI Name</b>	Next Generation Network	<b>DI#</b>	1300011

**3. WHY IS THIS FUNDING NEEDED?, Continued**

Systems are operating at capacity and some are periodically failing. However, we are unable to upgrade these systems due to the older technologies being used. The implementation of newer technologies will enable circuit consolidation and also increase capacity by up to 40% to support server consolidation initiatives and new capabilities such as video conferencing. Appropriate monitoring and management tools will allow us to measure capacity, utilization and availability as well as provide alert notification when problems arise.

Note that the vast majority of the initiatives undertaken with this funding will benefit ALL agencies --- efforts are not limited to agencies included in IT consolidation. Finally, due to the size and complexity of the State's communications-computer environment and the daily need for additional capabilities, it is imperative that we begin the requisite upgrades as soon as possible.

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

The State worked with AT&T to analyze the various technology areas and based upon contract pricing, project prioritization and project scope definitions arrived at the requested amount. In order to quicken deployment and avoid the need for additional FTEs, many services are outsourced. However, existing staff will actively participate and assume maintenance responsibilities upon successful implementation.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
Object Class 400 - Professional Services	102,300		199,950		162,750		465,000		465,000
Object Class 480 - Computer Equipment	301,433		589,165		479,553		1,370,151		1,164,628
<b>Total EE</b>	<b>403,733</b>		<b>789,115</b>		<b>642,303</b>		<b>1,835,151</b>		<b>1,629,628</b>
Program Distributions							0		
<b>Total PSD</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
Transfers									
<b>Total TRF</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
<b>Grand Total</b>	<b>403,733</b>	<b>0.0</b>	<b>789,115</b>	<b>0.0</b>	<b>642,303</b>	<b>0.0</b>	<b>1,835,151</b>	<b>0.0</b>	<b>1,629,628</b>

NEW DECISION ITEM  
RANK: 9 OF 11

Department	Office of Administration			Budget Unit		30615			
Division	Information Technology Services								
DI Name	Next Generation Network			DI# 1300011					
	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
Budget Object Class/Job Class									
							0	0.0	
							0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
							0		
							0		
Object Class 400 - Professional Services	465,000						465,000		465,000
Object Class 480 - Computer Equipment	1,370,151						1,370,151		1,164,628
Total EE	1,835,151		0		0		1,835,151		1,629,628
Program Distributions							0		
Total PSD	0		0		0		0		0
Transfers									
Total TRF	0		0		0		0		0
Grand Total	1,835,151	0.0	0	0.0	0	0.0	1,835,151	0.0	1,629,628

**NEW DECISION ITEM**  
**RANK:** 9 **OF** 11

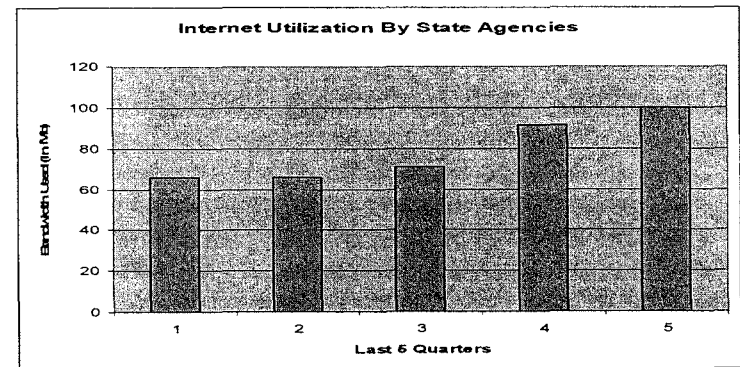
<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services		
<b>DI Name</b>	Next Generation Network	<b>DI#</b>	1300011

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

**6a. Effectiveness Measure:**

Currently, we do not have the ability to measure capacity, utilization and availability as well as provide alert notification when problems arise. Implementation of appropriate tools funded by this request will provide these capabilities.

The following chart shows the growth in Internet utilization over the past 15 months. This trend is indicative of earlier and future utilization and shows that as more agencies provide content and business functions on-line, utilization will continuously increase. This representative utilization increase (52% over 15 months) also emphasizes a need for increased security and monitoring capabilities. The State currently rejects thousands of attempted attacks per month and this number will also continue to increase. Therefore we also need to increase our monitoring/security capabilities.



**6b. Efficiency measure:**

Pursuing NGN initiatives will decrease the "average" network circuit cost from \$883 to \$515 per circuit. The cost avoidance realized will be used to fund required bandwidth increases and similar enhancements.

**6c. Number of clients served**

The NGN will serve all State agencies in all parts of the State. In addition, it will provide tools for high availability and disaster recovery thereby enhancing the ability of State government to

**6d. Customer satisfaction measure: Citizens and business will be able to deal with the State in a more timely and direct manner.**

Customer satisfaction measure: Citizens and business will be able to deal with the State in a more timely and direct manner.

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

Pilot projects utilizing project management best practices will be used to implement new services in limited environments to ensure performance measures can be met for a restricted deployment. Modifications will be made as needed and measures re-evaluated before deployment to a larger environment. As the scope of projects increase, the measures will be monitored to ensure cost-efficiency and customer satisfaction.



# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
Next Generation Network - 1300011								
PROFESSIONAL SERVICES	0	0.00	0	0.00	465,000	0.00	465,000	0.00
COMPUTER EQUIPMENT	0	0.00	0	0.00	1,370,151	0.00	1,370,151	0.00
TOTAL - EE	0	0.00	0	0.00	1,835,151	0.00	1,835,151	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$1,835,151	0.00	\$1,835,151	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$403,733	0.00	\$1,835,151	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$789,115	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$642,303	0.00	\$0	0.00

## NEW DECISION ITEM

RANK: 10

11

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services		
<b>DI Name</b>	SAM II Website Security	<b>DI#</b>	1300012

## 1. AMOUNT OF REQUEST

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	49,060	95,890	78,050	223,000
PSD	0	0	0	0
<b>Total</b>	<b>49,060</b>	<b>95,890</b>	<b>78,050</b>	<b>223,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: OA Revolving Administrative Trust Fund (0505)

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

## 2. THIS REQUEST CAN BE CATEGORIZED AS:

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input checked="" type="checkbox"/> Other: Software Enhancement	

## 3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

The websites security software Watchfire identified numerous high-security issues with two websites associated with SAM II--Online Bid and Vendor Payments. The Online Bid and the Vendor Payments websites contain tax identification numbers, social security numbers, and bid information from vendors. These seven year old websites must be rewritten in order to properly secure and maintain the websites and underlying data. The delay in the upgrade/replacement of SAM II necessitates the replacement of these websites.

**NEW DECISION ITEM**

RANK: 10 11

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services		
<b>DI Name</b>	SAM II Website Security	<b>DI#</b>	1300012

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one times and how those amounts were calculated.)**

Project Tasks to be performed by Consultants and State Employees.

1. Project Management	Planning, oversight, administration, project setup, workplans, status reports
4. Technical Architecture	Hardware and network architecture, configuration and system management
5. Website Design & Development	Security, functional and technical design and development, and testing
6. Conversion Design & Development	Design, development and testing of automated data conversion programs as applicable
7. Interface Design & Development	Functional and technical design, development & testing of incoming and outgoing interfaces
8. Reports Design & Development	Design and development of web reports
9. Test Planning & Execution	Develop test scripts, executing user acceptance, performance, load and conversion testing
10. Training Planning, Preparation and Delivery	Developing user training strategy and online help
11. Production Implementation and System Cutover	Release into production--including manual data conversion and verification of security
16. Post Implementation Support	Technical and user support for new production system

One-Time Costs

Consulting Services	\$200,000 (2,000 consulting hours x \$100/hour blended rate)
Hardware and software (servers and software licenses)	20,000 (hardware and software quote)
	<u>\$220,000</u>

Recurring Costs

Hardware and software (servers and software licenses)	\$ 3,000.00 15% annual maintenance costs
	<u>\$3,000</u>

All estimates in this NDI were developed using the information available at the time and are considered to be accurate within +/- 20% of the actual costs.

## NEW DECISION ITEM

RANK: 10

11

Department	Office of Administration		Budget Unit		30615				
Division	Information Technology Services								
DI Name	SAM II Website Security		DI#		1300012				
5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.									
Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
400 - Consulting Services	44,000		86,000		70,000		200,000		200,000
480 - Hardware and software (servers and software licenses)	5,060		9,890		8,050		23,000		20,000
Total EE	49,060		95,890		78,050		223,000		220,000
Program Distributions							0		
Total PSD	0		0		0		0		0
Grand Total	49,060	0.0	95,890	0.0	78,050	0.0	223,000	0.0	220,000
Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
							0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
Total EE	0		0		0		0		0
Program Distributions							0		
Total PSD	0		0		0		0		0
Grand Total	0	0.0	0	0.0	0	0.0	0	0.0	0

# NEW DECISION ITEM

RANK: 10

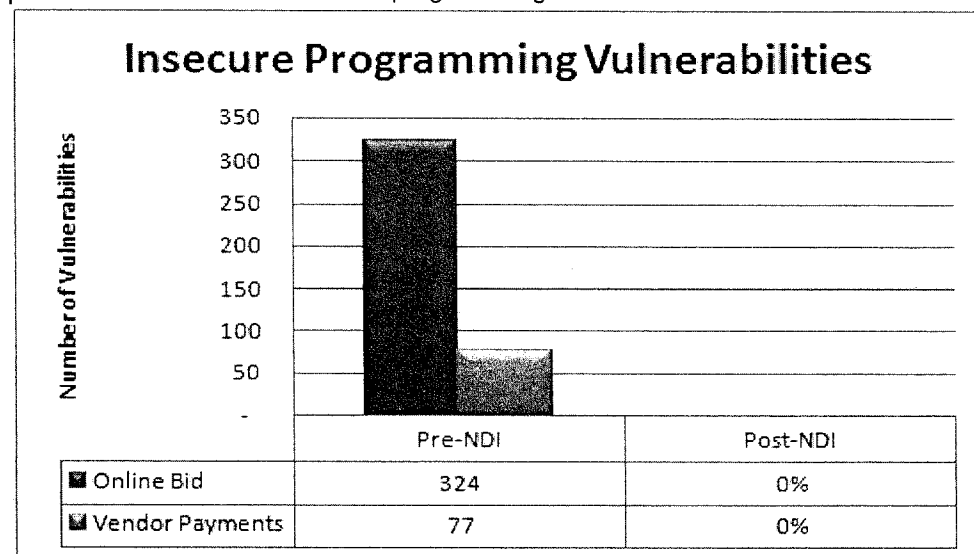
11

Department	Office of Administration	Budget Unit	30615
Division	Information Technology Services		
DI Name	SAM II Website Security	DI#	1300012

## 6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)

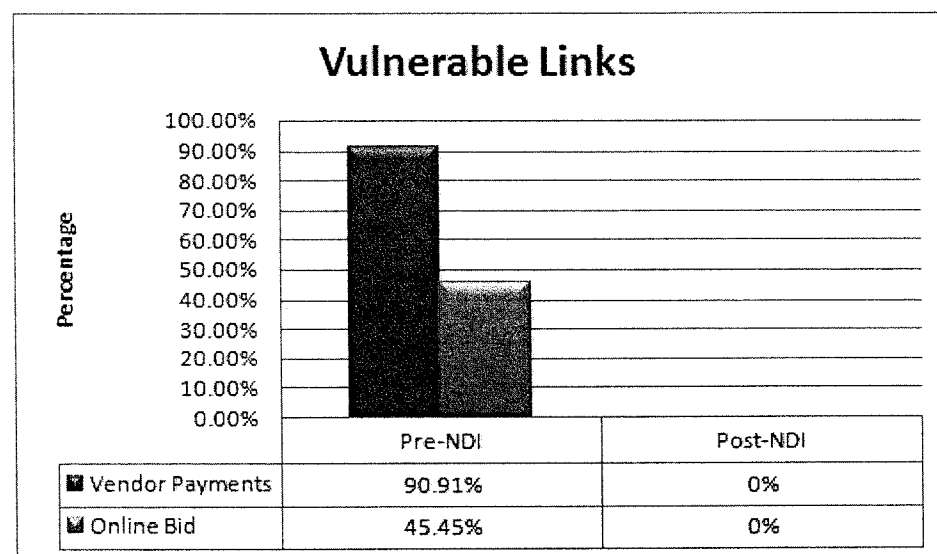
### 6a. Provide an effectiveness measure.

Reduce the number of insecure programming vulnerabilities to 0%



### 6b. Provide an efficiency measure.

Reduce the number of Vulnerable links to 0%



### 6c. Provide the number of clients/individuals served, if applicable.

All vendors that do business with the State of Missouri have access to the Vendor Payment Website. All state employees and elected officials who travel or receive supplemental checks are vendors in the vendor payment site.

### 6d. Provide a customer satisfaction measure, if available.

Percent of vendors participating should increase over time due to the increased confidence that their data is secured.

## 7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:

Eliminate programming vulnerabilities by correcting and replacing code that allows attackers to gain access to sensitive data and computing environments.

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>SAM II Website Security - 1300012</b>								
PROFESSIONAL SERVICES	0	0.00	0	0.00	200,000	0.00	0	0.00
COMPUTER EQUIPMENT	0	0.00	0	0.00	23,000	0.00	0	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>223,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$223,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$49,060</b>	<b>0.00</b>		<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$95,890</b>	<b>0.00</b>		<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$78,050</b>	<b>0.00</b>		<b>0.00</b>

**NEW DECISION ITEM**  
**RANK:** \_\_\_\_\_ **OF** 11

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services		
<b>DI Name</b>	Email Retention System	<b>DI#</b>	1300022

**1. AMOUNT OF REQUEST**

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	500,000	0	0	500,000
PSD	0	0	0	0
<b>Total</b>	<b>500,000</b>	<b>0</b>	<b>0</b>	<b>500,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input checked="" type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

The Governor recommends \$500,000 for ongoing costs of the Email retention system.

NEW DECISION ITEM  
RANK: \_\_\_\_\_ OF 11

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services		
<b>DI Name</b>	Email Retention System	<b>DI#</b>	1300022

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
Total EE	0		0		0		0		0
Program Distributions							0		
Total PSD	0		0		0		0		0
Grand Total	0	0.0	0	0.0	0	0.0	0	0.0	0

Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
M & R Services	500,000						500,000		
Total EE	500,000		0		0		500,000		0
Program Distributions							0		
Total PSD	0		0		0		0		0
Grand Total	500,000	0.0	0	0.0	0	0.0	500,000	0.0	0



# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
ITSD CONSOLIDATION								
ITSD Email Retention System - 1300022								
M&R SERVICES	0	0.00	0	0.00	0	0.00	500,000	0.00
TOTAL - EE	0	0.00	0	0.00	0	0.00	500,000	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$0	0.00	\$500,000	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$500,000	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

## NEW DECISION ITEM

RANK: \_\_\_\_\_ OF \_\_\_\_\_ 11

<b>Department:</b> Office of Administration	<b>Budget Unit</b> 30615
<b>Division:</b> Information Technology Services Division	
<b>DI Name :</b> MDA/Weights & Measures Laptops and Software	<b>DI#</b> 1300026

## 1. AMOUNT OF REQUEST

FY 2009 Budget Request					FY 2009 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Fed	Other	Total
PS	Note: The agency request for this new decision item appears in the Department of Agriculture's budget book.				PS	0	0	0	0
EE					EE	111,731	0	0	111,731
PSD					PSD	0	0	0	0
TRF					TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Total</b>	<b>111,731</b>	<b>0</b>	<b>0</b>	<b>111,731</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.					Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.				

Other Funds:

Other Funds:

## 2. THIS REQUEST CAN BE CATEGORIZED AS:

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input checked="" type="checkbox"/> Other: Technology	

## 3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

The implementation of laptop computers and specialized software will allow the Department of Agriculture, Weights & Measures, field inspectors to fully automate most of their regulatory functions from a manual paper-based operation to state-of-the-art technology. This software reflects federal guidelines each state follows in performing its duties for Weights and Measures practices. The software is currently used by many other states and jurisdictions and can be updated each year to reflect changes that may occur in federal guidelines.

The division has a statutory mandate to inspect all commercial weighing and measuring devices once each year. Due to core budget reduction of five (5) field inspectors since FY 02, they are unable to meet this mandate. The average inspection rate for these devices was 87% in fiscal year 2007. This decision item will increase production, improve efficiency, and enable Agriculture to meet (or come close to meeting) their statutory mandate without increasing FTE.

**NEW DECISION ITEM**

RANK: \_\_\_\_\_ OF \_\_\_\_\_ 11

<b>Department:</b> Office of Administration	<b>Budget Unit</b> 30615
<b>Division:</b> Information Technology Services Division	
<b>DI Name :</b> MDA/Weights & Measures Laptops and Software	<b>DI#</b> 1300026

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

The \$111,731.10 requested will be used to purchase 20 new laptop computers, accessories, and specialized inspection software. The software will revolutionize the way Agriculture conducts field inspections of devices and packages. This new technology will allow the Device and Commodity Inspection program to go from manual data entry to a fully electronic posting of inspection data.

	<u>Total Cost</u>	<u>1-Times</u>	<u>On-going</u>
• 20 Laptop computers and accessories @ \$1,560.52 each	\$ 31,210	\$ 20,911	\$ 10,299
• 20 Vehicle Mounted Work Stations @ \$840.00 each	\$ 16,800	\$ 16,800	\$ -
• 20 AC/DC Power Inverter @ \$60.00 each	\$ 1,200	\$ 1,200	\$ -
• WinWam™ software products			
l 14 Package Inspection Software @\$ 630.00 each	\$ 8,820	\$ 8,820	\$ -
- Annual Maintenance fee	\$ 2,205	\$ -	\$ 2,205
- 14 PC/Scale Interface cables @ \$47.25 each	\$ 662	\$ 662	\$ -
l 20 Device Inspection Software @ \$1,050.00 each	\$ 21,000	\$ 21,000	\$ -
- Annual Maintenance fee	\$ 4,200	\$ -	\$ 4,200
t Central Office License	\$ 2,100	\$ 2,100	\$ -
- Annual Maintenance fee	\$ 630	\$ -	\$ 630
t On Site Product Review	\$ 1,470	\$ 1,470	\$ -
w Three (3) On Site Train the Trainer @ \$1,470 each	\$ 4,410	\$ 4,410	\$ -
• Annual Dial Expenses (20 Sprint Cards) @ \$741.48	\$ 14,830	\$ -	\$ 14,830
• Annual Office License Fees	\$ 2,195	\$ -	\$ 2,195
 Total Cost	 \$ 111,731	 \$ 77,372	 \$ 34,359

## NEW DECISION ITEM

RANK: \_\_\_\_\_ OF \_\_\_\_\_ 11

<b>Department:</b> Office of Administration	<b>Budget Unit</b> 30615
<b>Division:</b> Information Technology Services Division	
<b>DI Name :</b> MDA/Weights & Measures Laptops and Software	<b>DI#</b> 1300026

## 5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
Note: The agency request for this new decision item appears in the Department of Agriculture's budget book.							0		
							0		
							0		
Total EE	0		0		0		0		0
Total PSD	0		0		0		0		0
Total TRF	0		0		0		0		0
Grand Total	0	0.0	0	0.0	0	0.0	0	0.0	0

Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
400 - Other Professional Services	4,410						4,410		4,410
430 - Maintenance & Repair Services	57,449						57,449		39,572
480 - Computer Equipment	49,872						49,872		33,390
Total EE	111,731		0		0		111,731		77,372
Total PSD	0		0		0		0		0
Total TRF	0		0		0		0		0
Grand Total	111,731	0.0	0	0.0	0	0.0	111,731	0.0	77,372

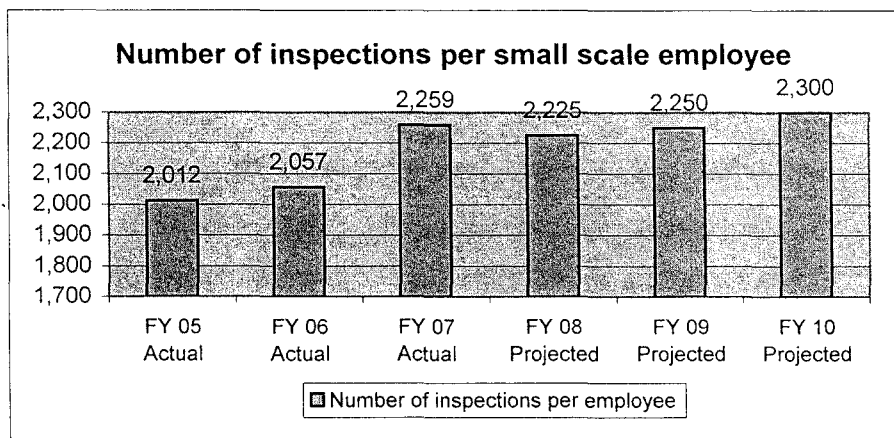
NEW DECISION ITEM  
RANK: \_\_\_\_\_ OF \_\_\_\_\_ 11

Department: Office of Administration  
Division: Information Technology Services Division  
DI Name : MDA/Weights & Measures Laptops and Software DI# 1300026  
Budget Unit 30615

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

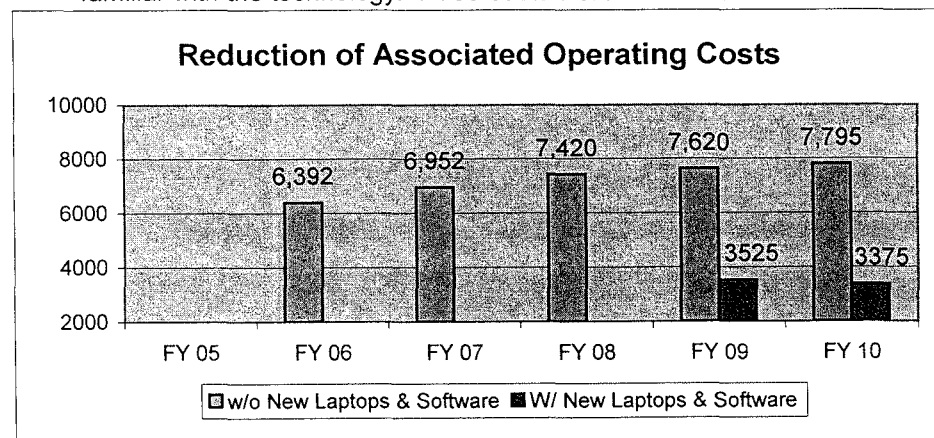
**6a. Provide an effectiveness measure.**

FY 09 there will be a learning curve for field staff with new equipment



**6b. Provide an efficiency measure.**

Associated operating costs will decrease as personnel become more familiar with the technology. FY05 costs were not available.



**6c. Provide the number of clients/individuals served, if applicable.**

N/A

**6d. Provide a customer satisfaction measure, if available.**

N/A

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

N/A

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>ITSD MDA Laptops and Software - 1300026</b>								
PROFESSIONAL SERVICES	0	0.00	0	0.00	0	0.00	4,410	0.00
M&R SERVICES	0	0.00	0	0.00	0	0.00	57,449	0.00
COMPUTER EQUIPMENT	0	0.00	0	0.00	0	0.00	49,872	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>111,731</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$111,731</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$111,731</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

**NEW DECISION ITEM**  
**RANK:** \_\_\_\_\_ **OF** 11

<b>Department:</b> Office of Administration	<b>Budget Unit</b> <u>30615</u>
<b>Division:</b> Information Technology Services Division	
<b>DI Name :</b> DPS/ATC Optical Scanner	DI# 1300027

**1. AMOUNT OF REQUEST**

FY 2009 Budget Request					FY 2009 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Fed	Other	Total
PS	Note: The agency request for this new decision item appears in the Department of Public Safety's budget book.				PS	0	0	0	0
EE					EE	40,000	0	0	40,000
PSD					PSD	0	0	0	0
TRF					TRF	0	0	0	0
<b>Total</b>					<b>Total</b>	<b>40,000</b>	<b>0</b>	<b>0</b>	<b>40,000</b>
FTE	0.00	0.00	0.00	0.00	FTE	0.00	0.00	0.00	0.00
<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.					Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.				
Other Funds:					Other Funds:				

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input checked="" type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

The Division of Alcohol and Tobacco Control needs to purchase a new optical scanner machine to replace the current one that is not working efficiently. This imaging system, originally purchased in 1997, has not been updated. The system is antiquated, is not user-friendly, and breaks down frequently. The system was purchased to enable all licensing files to be accessible by the District Offices, enabling district personnel to easily pull a file, and view or print current up to date information. A new scanner with the ability to read data that has been typed or handwritten on the applications and then scanned into our licensing system would provide the Division with the ability to access all licensing system at the drop of a hat from any District office. License applications would be user-friendly for the applicants, data entry by Division employees would be substantially reduced and errors would be minimal. A scanner with these capabilities could be used for Primary American Source of Supply registrations, excise tax reporting, salesmen permits, keg tags and enforcement records. The Division could work towards a paper-free environment.

**NEW DECISION ITEM**  
**RANK:** \_\_\_\_\_ **OF** 11

<b>Department:</b> Office of Administration	<b>Budget Unit</b> <u>30615</u>
<b>Division:</b> Information Technology Services Division	
<b>DI Name :</b> DPS/ATC Optical Scanner	<b>DI#</b> 1300027

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives**

To purchase an optical scanner with the above capabilities has been estimated to cost approximately \$40,000.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
							0	0.0	
<b>Total PS</b>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>
Note: The agency request for this new decision item appears in the Department of Public Safety's budget book.							0		
							0		
<b>Total EE</b>	<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
Program Distributions							0		
<b>Total PSD</b>	<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
Transfers									
<b>Total TRF</b>	<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
<b>Grand Total</b>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>



NEW DECISION ITEM  
RANK: \_\_\_\_\_ OF 11

<b>Department:</b> Office of Administration		<b>Budget Unit</b> <u>30615</u>							
<b>Division:</b> Information Technology Services Division									
<b>DI Name :</b> DPS/ATC Optical Scanner		DI# 1300027							
Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
							0	0.0	
							0	0.0	
<b>Total PS</b>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>
							0		
							0		
							0		
480 - Computer Equipment	<u>40,000</u>		<u>0</u>		<u>0</u>		<u>40,000</u>		<u>37,000</u>
<b>Total EE</b>	<u>40,000</u>		<u>0</u>		<u>0</u>		<u>40,000</u>		<u>37,000</u>
Program Distributions							0		
<b>Total PSD</b>	<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
Transfers									
<b>Total TRF</b>	<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
<b>Grand Total</b>	<u>40,000</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>40,000</u>	<u>0.0</u>	<u>37,000</u>

NEW DECISION ITEM  
RANK: \_\_\_\_\_ OF 11

<b>Department:</b> Office of Administration	<b>Budget Unit</b> <u>30615</u>
<b>Division:</b> Information Technology Services Division	
<b>DI Name :</b> DPS/ATC Optical Scanner	DI# 1300027

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

**6a. Provide an effectiveness measure.**

All documents received by ATC could be scanned by this equipment, i.e., approximately 413,635 documents annually could be scanned and easily accessible to ATC personnel. The approximate number of documents in our manual files is 1,155,000, and increases daily.

**6b. Provide an efficiency measure.**

Agents and applicable personnel could save two to three days time getting hard copy documents by having access to this type of scanner.

**6c. Provide the number of clients/individuals served, if applicable.**

N/A

**6d. Provide a customer satisfaction measure, if available.**

N/A

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

Implement a plan that will have all ATC documents scanned into the optical scanning system by 2011.

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
ITSD DPS-ATC Optical Scanner - 1300027								
COMPUTER EQUIPMENT	0	0.00	0	0.00	0	0.00	40,000	0.00
TOTAL - EE	0	0.00	0	0.00	0	0.00	40,000	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$0	0.00	\$40,000	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$40,000	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

**NEW DECISION ITEM**  
**RANK:** \_\_\_\_\_ **OF** 11

**Department:** Office of Administration  
**Division:** Information Technology Services Division  
**DI Name :** DPS/ATC Field Agent Laptops DI# 1300028

**Budget Unit** 30615

### 1. AMOUNT OF REQUEST

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	Note: The agency request for this new decision item appears in the Department of Public Safety's budget book.			
EE				
PSD				
TRF				
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FTE                      0.00              0.00              0.00              0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	54,000	0	0	54,000
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>54,000</b>	<b>0</b>	<b>0</b>	<b>54,000</b>

FTE                      0.00              0.00              0.00              0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

### 2. THIS REQUEST CAN BE CATEGORIZED AS:

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input checked="" type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input checked="" type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

### 3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

This request is for replacement of Division of Alcohol and Tobacco Control Field Agent laptops and docking stations. The warranty will expire on the current laptops around the end of 2008, and the division is requesting replacement laptops for all enforcement staff. In addition, the Division is responsible for the "administration of criminal justice" as defined in Section 43.500.1, RSMo. Therefore, for the Division personnel to properly detect, apprehend, detain, issue citations, or arrest criminal offenders, they must have the proper and most advanced equipment available. The "administration of criminal justice" includes criminal identification activities and the collection, storage, and dissemination of criminal history information, including fingerprint searches, photographs, and other indicators of identification. Thus, it is imperative that the Division's enforcement personnel are properly equipped to enforce the liquor control and tobacco laws with the most advanced technology to administer the areas charged to the employees under Chapters 311, 312, and 407, RSMo. The Agents cannot continue to be held responsible for the "administration of justice" unless they are given the equipment necessary to do their job.

**NEW DECISION ITEM**  
**RANK:** \_\_\_\_\_ **OF** 11

<b>Department:</b> Office of Administration	<b>Budget Unit</b> <u>30615</u>
<b>Division:</b> Information Technology Services Division	
<b>DI Name :</b> DPS/ATC Field Agent Laptops	DI# 1300028

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives**

Replacement hardware costs will be approx \$1,350.00 each. The software costs will continue to be covered using existing funds. 40 laptops will need to be replaced.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
							0	0.0	
<b>Total PS</b>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>
Note: The agency request for this new decision item appears in the Department of Public Safety's budget book.							0	0	
<b>Total EE</b>	<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
Program Distributions							0		
<b>Total PSD</b>	<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
Transfers									
<b>Total TRF</b>	<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
<b>Grand Total</b>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>

## NEW DECISION ITEM

RANK: \_\_\_\_\_ OF 11

Department: Office of Administration			Budget Unit		30615				
Division: Information Technology Services Division									
DI Name : DPS/ATC Field Agent Laptops			DI# 1300028						
	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec
	GR	GR	FED	FED	OTHER	OTHER	TOTAL	TOTAL	One-Time
Budget Object Class/Job Class	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS
							0	0.0	
							0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
							0		
							0		
							0		
480 Computer Equipment	54,000						54,000		54,000
Total EE	54,000		0		0		54,000		54,000
Program Distributions							0		
Total PSD	0		0		0		0		0
Transfers									
Total TRF	0		0		0		0		0
Grand Total	54,000	0.0	0	0.0	0	0.0	54,000	0.0	54,000

**NEW DECISION ITEM**  
RANK: \_\_\_\_\_ OF 11

<b>Department:</b> Office of Administration	<b>Budget Unit</b> <u>30615</u>
<b>Division:</b> Information Technology Services Division	
<b>DI Name :</b> DPS/ATC Field Agent Laptops <span style="float: right;">DI# 1300028</span>	

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

**6a. Provide an effectiveness measure.**

Replacement item, thus continuation of services currently provided.

**6b. Provide an efficiency measure.**

Replacement item, thus continuation of services currently provided.

**6c. Provide the number of clients/individuals served, if applicable.**

All citizens of Missouri

**6d. Provide a customer satisfaction measure, if available.**

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

Continue to work towards gaining field access to websites that will enable Agents to access up to date licensing information and ID information.

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
ITSD CONSOLIDATION								
ITSD DPS-ATC Agent Laptops - 1300028								
COMPUTER EQUIPMENT	0	0.00	0	0.00	0	0.00	54,000	0.00
TOTAL - EE	0	0.00	0	0.00	0	0.00	54,000	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$0	0.00	\$54,000	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$54,000	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00



**NEW DECISION ITEM**  
**RANK:** \_\_\_\_\_ **OF** \_\_\_\_\_

**Department:** Office of Administration  
**Division:** Information Technology Services Division  
**DI Name :** DOLIR DWC Computer System **DI#** 1300029

**Budget Unit** 30615

**1. AMOUNT OF REQUEST**

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	Note: The agency request for this new decision item appears in the Department of Labor and Industrial Relation's budget book.			
EE				
PSD				
TRF				
Total	0	0	0	0
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.				

Other Funds:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	5,000,000	5,000,000
PSD	0	0	0	0
TRF	0	0	0	0
Total	0	0	5,000,000	5,000,000
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.				

Other Funds: Workers' Compensation (0652)

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input checked="" type="checkbox"/> Other: Business System Design and Development	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

The current business system in support of the operations of the Division of Workers' Compensation is nearing the end of its life cycle. Additionally, with many statutory changes, the current business system does not support many of the business processes adequately. As technology changes have come more rapidly in recent years, business system life expectancy has become shorter. The backlog of automation needs and system maintenance has increased considerably with system age reducing resources available for new business system development. At the same time, the Division needs to expand the delivery of electronic services for customers and to meet Missouri e-Government initiatives. Significant cost savings, improved efficiencies and better resource usage are all available if the system is in place to support it. The Division will reallocate to ITSD-DOLIR any staff needed for the project; who are to be restored to the Division upon project completion.

## NEW DECISION ITEM

RANK: \_\_\_\_\_ OF \_\_\_\_\_

<b>Department:</b> Office of Administration	<b>Budget Unit</b> 30615
<b>Division:</b> Information Technology Services Division	
<b>DI Name :</b> DOLIR DWC Computer System	<b>DI#</b> 1300029

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

The cost estimates for the design and development are based on historical data for similar projects as conducted by ITSD - DOLIR in support of DOLIR operations. The first phase of the system redesign and development is a business systems analysis which has begun with an appropriation of \$850,000 for FY 2008 and will take approximately 12 to 18 months. The second phase will be to design and develop a new business system as recommended by the phase one business analysis. This second phase will take approximately 3 to 4 years and will cost an estimated \$20 to \$25 millions dollars. The DWC is requesting \$5 million for FY 2009 to begin funding for the system design and development. The DWC will request additional funds in subsequent fiscal years, the amount each year determined by the estimated annual costs over the life of the project. After completion of the project, this appropriation will no longer be necessary.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
					0		0	0	
					0		0	0	
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
Note: The agency request for this new decision item appears in the Department of Labor and Industrial Relation's budget book.							0		
							0		
<b>Total EE</b>	0		0		0		0		0
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers									
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	0	0.0	0	0.0	0	0.0	0	0.0	0

NEW DECISION ITEM  
RANK: \_\_\_\_\_ OF \_\_\_\_\_

<b>Department:</b> Office of Administration		<b>Budget Unit</b> 30615	
<b>Division:</b> Information Technology Services Division			
<b>DI Name :</b> DOLIR DWC Computer System		<b>DI#</b> 1300029	

Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
							0	0.0	
							0	0.0	
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
400 - Professional Services					4,000,000		4,000,000		
480 -Computer Equipment					1,000,000		1,000,000		
							0		
<b>Total EE</b>	0		0		5,000,000		5,000,000		0
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers							0		
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	0	0.0	0	0.0	5,000,000	0.0	5,000,000	0.0	0

**6. PERFORMANCE MEASURES** (If new decision item has an associated core, separately identify projected performance with & without additional funding.)

<p><b>6a. Provide an effectiveness measure.</b> N/A</p> <p><b>6c. Provide the number of clients/individuals served, if applicable.</b> N/A</p>	<p><b>6b. Provide an efficiency measure.</b> N/A</p> <p><b>6d. Provide a customer satisfaction measure, if available.</b> N/A</p>
--	---

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

N/A

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>ITSD DOLIR-DWC Comp System - 1300029</b>								
PROFESSIONAL SERVICES	0	0.00	0	0.00	0	0.00	4,000,000	0.00
COMPUTER EQUIPMENT	0	0.00	0	0.00	0	0.00	1,000,000	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>5,000,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$5,000,000</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$5,000,000</b>	<b>0.00</b>

NEW DECISION ITEM  
RANK: \_\_\_\_\_ OF 11

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30615
<b>Division</b>	Information Technology Services Division		
<b>DI Name</b>	DOR/MV Computer System Replacement	<b>DI#</b>	1300030

### 1. AMOUNT OF REQUEST

FY 2009 Budget Request					FY 2009 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Fed	Other	Total
PS					PS	0	0	0	0
EE					EE	0	0	4,822,003	4,822,003
PSD					PSD	0	0	0	0
TRF					TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>4,822,003</b>	<b>4,822,003</b>
FTE	0.00	0.00	0.00	0.00	FTE	0.00	0.00	0.00	0.00
<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:  
Notes:

Other Funds: DOR Information Fund (0619)

### 2. THIS REQUEST CAN BE CATEGORIZED AS:

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input checked="" type="checkbox"/> Other: IT system replacement	

### 3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

The department is requesting the DOR Information Fund appropriation, as allowed under 32.067 RSMo, to be used by the Office of Administration IT for upgrades to DOR technology for motor vehicle and driver license information. DOR is unable to upgrade systems which collect and maintain information on motor vehicle title and registration, driver license issuance and recorded infractions. The intent is to replace the 30 plus systems which are antiquated with one system to prepare the state future needs such as license plate numbers on tabs and the federal REAL ID specifications. This request will be added to the \$7.2 million appropriated in FY 2008 for this multi-year project.

## NEW DECISION ITEM

RANK: \_\_\_\_\_ OF 11

<b>Department</b> Office of Administration	<b>Budget Unit</b> 30615
<b>Division</b> Information Technology Services Division	
<b>DI Name</b> DOR/MV Computer System Replacement <b>DI#</b> 1300030	

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

The pending project would be a multi-year project based on the funds available from the DOR Information Fund to ITSD for equipment and vendor fees based on the awarded bid from ITSD.  
 The cost to produce a record is \$5.75, with an added \$1.00 going to the vendor to outsource the service per the RFP. This assumes the sale of at least 40% of the driving records on file, which is a conservative estimate.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
							0	0.0	
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
							0		
							0		
<b>Total EE</b>	0		0		0		0		0
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers							0		
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	0	0.0	0	0.0	0	0.0	0	0.0	0

Note: The agency request for this new decision item appears in the Department of Revenue's budget book.

NEW DECISION ITEM  
RANK: \_\_\_\_\_ OF 11

<b>Department</b>	Office of Administration			<b>Budget Unit</b>		30615			
<b>Division</b>	Information Technology Services Division								
<b>DI Name</b>	DOR/MV Computer System Replacement			<b>DI#</b>		1300030			
	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
<b>Budget Object Class/Job Class</b>									
							0	0.0	
							0	0.0	
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
Computer Equipment (480)					4,822,003		4,822,003		
							0		
							0		
							0		
<b>Total EE</b>	0		0		4,822,003		4,822,003		0
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers									
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	0	0.0	0	0.0	4,822,003	0.0	4,822,003	0.0	0

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
ITSD DOR-MV Comp Replacement - 1300030								
COMPUTER EQUIPMENT	0	0.00	0	0.00	0	0.00	4,822,003	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>4,822,003</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$4,822,003</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$4,822,003	0.00



**NEW DECISION ITEM**  
**RANK:** \_\_\_\_\_ **OF** 11

<b>Department:</b> Office of Administration	<b>Budget Unit</b> <u>30615</u>
<b>Division:</b> Information Technology Services Division	
<b>DI Name :</b> DOC Offender Info Mgmt System <span style="float: right;">DI# 1300031</span>	

**1. AMOUNT OF REQUEST**

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	Note: The agency request for this new decision item appears in the Department of Correction's budget book.			
EE				
PSD				
TRF				
<b>Total</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	10,454,180	10,454,180
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<u>0</u>	<u>0</u>	<u>10,454,180</u>	<u>10,454,180</u>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				

Other Funds: Inmate Revolving Fund (0540)

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input checked="" type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

Funds to replace the current offender management information system, OP II. This will result in the Department of Corrections being better able to exchange offender data with other state and law enforcement agencies, and to track agency activity and performance. The current system is very old and cumbersome to use. Maintenance of the system is becoming increasingly problematic as the technology on which it was based is outdated. The Department is heavily dependent on this system to provide accurate and timely data to the Governor's Office, OA, the General Assembly, the media, and the public.

## NEW DECISION ITEM

RANK: \_\_\_\_\_ OF 11

<b>Department:</b> Office of Administration		<b>Budget Unit</b> 30615	
<b>Division:</b> Information Technology Services Division			
<b>DI Name :</b> DOC Offender Info Mgmt System		DI# 1300031	

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

The funding is the initial development phase of an offender information system management system which an initial request for information, and other reviews, indicate will cost between \$9 and \$20 million.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
							0	0.0	
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
Note: The agency request for this new decision item appears in the Department of Correction's budget book.									
							0		
<b>Total EE</b>	0		0		0		0		0
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers							0		
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	0	0.0	0	0.0	0	0.0	0	0.0	0

NEW DECISION ITEM  
RANK: \_\_\_\_\_ OF 11

<b>Department:</b> Office of Administration		<b>Budget Unit</b> 30615							
<b>Division:</b> Information Technology Services Division									
<b>DI Name :</b> DOC Offender Info Mgmt System		DI# 1300031							
Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
							0	0.0	
							0	0.0	
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
							0		
							0		
							0		
Professional Services					10,454,180		10,454,180		10,454,180
<b>Total EE</b>	0		0		<b>10,454,180</b>		<b>10,454,180</b>		<b>10,454,180</b>
							0		
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers									
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	0	0.0	0	0.0	10,454,180	0.0	10,454,180	0.0	10,454,180

NEW DECISION ITEM  
RANK: \_\_\_\_\_ OF 11

<b>Department:</b> Office of Administration	<b>Budget Unit</b> 30615
<b>Division:</b> Information Technology Services Division	
<b>DI Name :</b> DOC Offender Info Mgmt System	DI# 1300031

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

6a.	Provide an effectiveness measure.					6b.	Provide an efficiency measure.				
FY05 Actual	FY06 Actual	FY07 Actual	FY08 Proj	FY09 Proj	FY10 Proj	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Proj	FY09 Proj	FY10 Proj

6c.		Provide the number of clients/individuals served, if applicable.				6d.		Provide a customer satisfaction measure, if available.			
FY05 Actual	FY06 Actual	FY07 Actual	FY08 Proj	FY09 Proj	FY10 Proj	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Proj	FY09 Proj	FY10 Proj

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

Replace the current offender management information system to allow the Department to more effectively exchange offender data with other state and law enforcement agencies, and to track agency activity and performance.

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
ITSD CONSOLIDATION								
ITSD DOC Offender Info Mgmt - 1300031								
PROFESSIONAL SERVICES	0	0.00	0	0.00	0	0.00	10,454,180	0.00
TOTAL - EE	0	0.00	0	0.00	0	0.00	10,454,180	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$0	0.00	\$10,454,180	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$10,454,180	0.00

**NEW DECISION ITEM**  
**RANK:** \_\_\_\_\_ **OF** 11

<b>Department:</b> Office of Administration	<b>Budget Unit</b> <u>30615</u>
<b>Division:</b> Information Technology Services Division	
<b>DI Name :</b> DOC/P&P PC Tablets	DI# 1300032

**1. AMOUNT OF REQUEST**

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	Note: The agency request for this new decision item appears in the Department of Correction's budget book.			
EE				
PSD				
TRF				
<b>Total</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
--------------------	----------	----------	----------	----------

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	2,473,848	2,473,848
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<u>0</u>	<u>0</u>	<u>2,473,848</u>	<u>2,473,848</u>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
--------------------	----------	----------	----------	----------

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Inmate Revolving Fund (0540)

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input checked="" type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

To provide a tablet PC with wireless data service for 1,200 Probation & Parole field officers.

This will improve supervision services and the efficiency of field staff as they will be able to operate from the field without having to enter offender data twice.

**NEW DECISION ITEM**  
**RANK:** \_\_\_\_\_ **OF** 11

<b>Department:</b> Office of Administration	<b>Budget Unit</b> <u>30615</u>
<b>Division:</b> Information Technology Services Division	
<b>DI Name :</b> DOC/P&P PC Tablets	DI# 1300032

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

The contract cost of 1,200 notebook PC's, related encryption, tracking software, and data service, to allow for remote computer access when working outside the office/conducting fieldwork. All costs are one-time.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
							0	0.0	
<b>Total PS</b>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>
<b>Total EE</b>	Note: The agency request for this new decision item appears in the Department of Correction's budget book.						0		
							0		
							0		
							<u>0</u>		<u>0</u>
Program Distributions							0		
<b>Total PSD</b>	<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
Transfers									
<b>Total TRF</b>	<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
<b>Grand Total</b>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>

## NEW DECISION ITEM

RANK: \_\_\_\_\_ OF 11

Department: Office of Administration				Budget Unit		30615			
Division: Information Technology Services Division									
DI Name : DOC/P&P PC Tablets				DI# 1300032					
	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec
	GR	GR	FED	FED	OTHER	OTHER	TOTAL	TOTAL	One-Time
Budget Object Class/Job Class	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS
							0	0.0	
							0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
							0		
Professional Services					60,000		60,000		60,000
M&R Services					157,848		157,848		157,848
Computer Equipment					2,256,000		2,256,000		2,256,000
Total EE	0		0		2,473,848		2,473,848		2,473,848
Program Distributions							0		
Total PSD	0		0		0		0		0
Transfers									
Total TRF	0		0		0		0		0
Grand Total	0	0.0	0	0.0	2,473,848	0.0	2,473,848	0.0	2,473,848



**NEW DECISION ITEM**  
**RANK:** \_\_\_\_\_ **OF** 11

<b>Department:</b> Office of Administration	<b>Budget Unit</b> <u>30615</u>
<b>Division:</b> Information Technology Services Division	
<b>DI Name :</b> DOC/P&P PC Tablets <span style="float: right;">DI# 1300032</span>	

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

6a.	Provide an effectiveness measure.					6b.	Provide an efficiency measure.				
FY05 Actual	FY06 Actual	FY07 Actual	FY08 Proj	FY09 Proj	FY10 Proj	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Proj	FY09 Proj	FY10 Proj

6c.	Provide the number of clients/individuals served, if applicable.					6d.	Provide a customer satisfaction measure, if available.				
FY05 Actual	FY06 Actual	FY07 Actual	FY08 Proj	FY09 Proj	FY10 Proj	FY05 Actual	FY06 Actual	FY07 Actual	FY08 Proj	FY09 Proj	FY10 Proj

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

Improve supervision services and efficiency of field staff by allowing for remote access to offender data.

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>ITSD DOC P&amp;P PC Tablets - 1300032</b>								
PROFESSIONAL SERVICES	0	0.00	0	0.00	0	0.00	60,000	0.00
M&R SERVICES	0	0.00	0	0.00	0	0.00	157,848	0.00
COMPUTER EQUIPMENT	0	0.00	0	0.00	0	0.00	2,256,000	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>2,473,848</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$2,473,848</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$2,473,848	0.00

**NEW DECISION ITEM**  
**RANK:** \_\_\_\_\_ **OF** 11

<b>Department:</b> Office of Administration	<b>Budget Unit</b> <u>30615</u>
<b>Division:</b> Information Technology Services Division	
<b>DI Name :</b> DHSS Family Care Safety Registry Technology	<b>DI#</b> 1300033

**1. AMOUNT OF REQUEST**

FY 2009 Budget Request					FY 2009 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Fed	Other	Total
PS					PS	0	0	0	0
EE					EE	212,520	0	0	212,520
PSD					PSD	0	0	0	0
TRF					TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Total</b>	<b>212,520</b>	<b>0</b>	<b>0</b>	<b>212,520</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>					<i>Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.</i>				
Other Funds:					Other Funds:				

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input checked="" type="checkbox"/> Other: <u>Website Development</u>	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

The Family Care Safety Registry (FCSR) is mandated by Sections 210.900-.936, RSMo. to provide background screenings to families and other employers who want to hire a caregiver for a child, the elderly, or a disabled individual. These caregivers are required to register within 15 days of hire. After registration, a FCSR screening is performed using a computer interface to check for criminal history, sex offender registry information, child abuse and neglect information, etc. Individuals as well as licensed/regulated businesses can request background screening from the FCSR before hiring potential caregivers. FCSR staff respond to these requests for background screenings, but currently the results must be mailed to the requestor, increasing the wait time by seven to ten days.

continued

## NEW DECISION ITEM

RANK: \_\_\_\_\_ OF \_\_\_\_\_ 11

<b>Department:</b> Office of Administration	<b>Budget Unit</b> 30615
<b>Division:</b> Information Technology Services Division	
<b>DI Name :</b> DHSS Family Care Safety Registry Technology	<b>DI#</b> 1300033

**3. WHY IS THIS FUNDING NEEDED?, cont.**

Funding is requested to develop a secured, encrypted website that will be used by licensed/regulated businesses to download the background screening results electronically. A user-ID will be granted to the licensed/regulated business and the user will download the detailed background results used to determine whether a caregiver is disqualified. This process will eliminate the need to mail results, save staff time and postage, and also significantly reduce the turnaround time to receive the results. The number of background screening requests processed grew by 19.8 percent in FY 2007. It is estimated that the number of background screening requests will continue to grow by 20 percent annually. Although the primary benefit will be increased customer satisfaction, the development of this website should offset the need for additional staff in the future.

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE was appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

The costs associated with the development of this website were attained through a review of the current MOHSAIC application used by the FCSR. The costs provided here assume the use of IT consultants from the statewide IT consulting contract. It is anticipated that current ITSD-DHSS FTE will be able to maintain the application once it has been created. However, due to the fact that the current FTE must maintain the existing system while this new system is being built, it is necessary to bring in additional resources to complete the project in a timely fashion.

Estimated hours are:

-Business analysis and project management	1,000 hrs.	\$69/hr	\$69,000
-Design, development, testing, and implementation of the application based on project specifications	<u>2,080 hrs.</u>	<u>\$69/hr</u>	<u>\$143,520</u>
<b>-Total</b>	<b>3,080 hrs.</b>	<b>\$69/hr</b>	<b>\$212,520</b>

NEW DECISION ITEM  
RANK: \_\_\_\_\_ OF 11

<b>Department:</b> Office of Administration	<b>Budget Unit</b> <u>30615</u>
<b>Division:</b> Information Technology Services Division	
<b>DI Name :</b> DHSS Family Care Safety Registry Technology	<b>DI#</b> 1300033

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
Note: The agency request for this new decision item appears in the Department of Health and Senior Service's budget book.									
<b>Total EE</b>			0		0		0		0
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers									
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	0	0.0	0	0.0	0	0.0	0	0.0	0

Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
Professional Services (400)	212,520						212,520		212,520
<b>Total EE</b>	212,520		0		0		212,520		212,520
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers									
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	212,520	0.0	0	0.0	0	0.0	212,520	0.0	212,520

## NEW DECISION ITEM

RANK: \_\_\_\_\_ OF 11

Department: Office of Administration

Budget Unit 30615

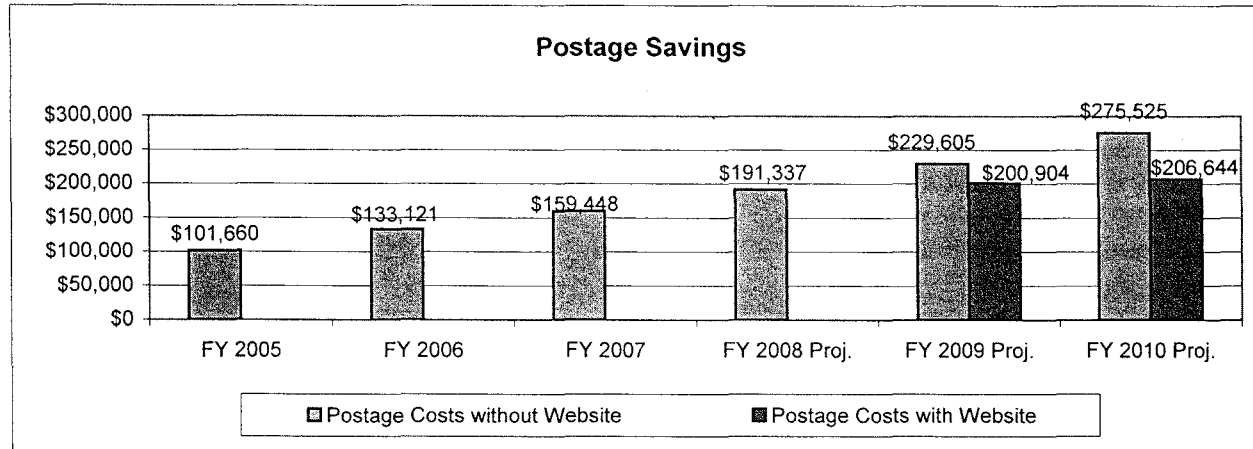
Division: Information Technology Services Division

DI Name : DHSS Family Care Safety Registry Technology

DI# 1300033

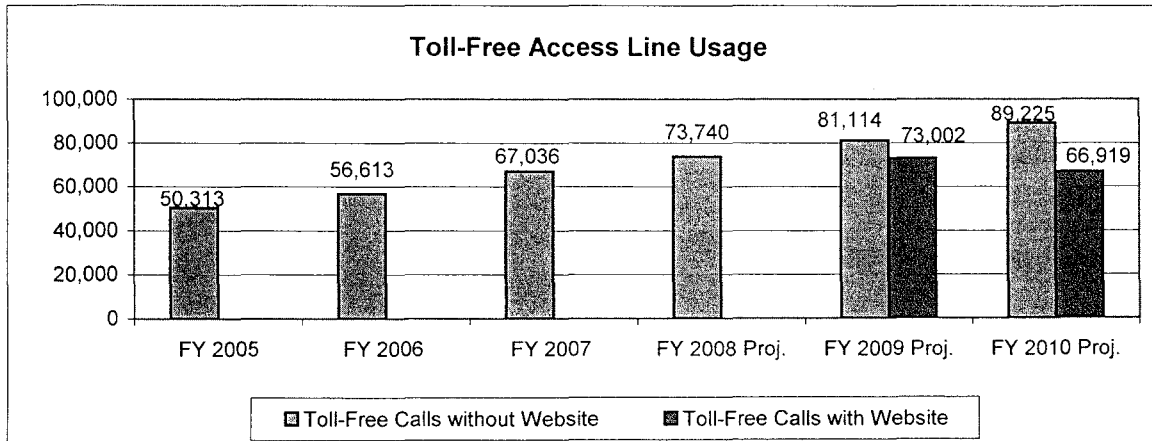
## 6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with and without additional funding.)

## 6a. Provide an effectiveness measure.



The Family Care Safety Registry currently mails two result notices for each screening performed. The department estimates this project would reduce the number of notices mailed to the employer by 25 percent in FY 2009 (first year of implementation) and by 50 percent in FY 2010.

## 6b. Provide an efficiency measure



The Family Care Safety Registry receives calls to the toll-free access line and has reached maximum capacity with existing staff. The department estimates this project would reduce the number of calls received by 10 percent in FY 2009 (the first year of implementation) and by 25 percent in FY 2010.

**NEW DECISION ITEM**

**RANK:** \_\_\_\_\_ **OF** 11

<b>Department:</b> Office of Administration	<b>Budget Unit</b> <u>30615</u>
<b>Division:</b> Information Technology Services Division	
<b>DI Name :</b> DHSS Family Care Safety Registry Technology	<b>DI#</b> 1300033

**6c. Provide a customer satisfaction measure, if available.**

Customer satisfaction will be measured after implementation by surveying the licensed/regulated providers that utilize the website.

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

1. Notify customers of the availability of this new service through targeted mailings, including announcements in professional, industry, and DHSS newsletters; electronic vendor memos; and scheduled e-mail announcements.
2. Identify high-volume customers and make personal contacts with their staff to explain the value of using the new service.
3. Explain the process to users of the toll-free access line so they become aware of the option and its purpose.
4. Notify the Departments of Social Services, Mental Health, Elementary and Secondary Education, and the Missouri State Highway Patrol so they can assist with notifying their staff and professional organizations.
5. Post availability on the DHSS website and request that the Departments of Social Services, Mental Health, Elementary and Secondary Education, and the Missouri State Highway Patrol add the link to this announcement on their websites.
6. Prepare a news release for the general public.
7. Repeat this process at least annually to encourage new customers to use the service.

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
ITSD CONSOLIDATION								
ITSD DHSS FCSR Technology - 1300033								
PROFESSIONAL SERVICES	0	0.00	0	0.00	0	0.00	212,520	0.00
TOTAL - EE	0	0.00	0	0.00	0	0.00	212,520	0.00
GRAND TOTAL	\$0	0.00	\$0	0.00	\$0	0.00	\$212,520	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$212,520	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00



**NEW DECISION ITEM**  
**RANK:** \_\_\_\_\_ **OF** 11

<b>Department:</b> Office of Administration	<b>Budget Unit</b> <u>30615</u>
<b>Division:</b> Information Technology Services Division	
<b>DI Name :</b> DHSS/DCPH IT Systems Maintenance <span style="float:right">DI# 1300034</span>	

**1. AMOUNT OF REQUEST**

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS				
EE	Note: The agency request for this new decision item appears in the Department of Health and Senior Services' budget book.			
PSD				
TRF				
Total				
	0	0	0	0
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.				

Other Funds:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	407,307	407,307
PSD	0	0	0	0
TRF	0	0	0	0
Total	0	0	407,307	407,307
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.				

Other Funds: Health Care Technology Fund (0170)

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input checked="" type="checkbox"/> Other: <u>Ongoing IT systems maintenance and support</u>	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

This funding is essential to obtain ongoing maintenance and technical support for existing Information Technology (IT) systems within the Division of Community and Public Health (DCPH). Section 192.020, RSMo. charges the Department of Health and Senior Services to safeguard the health of the people in the state and all its subdivisions. The department shall study the causes and prevention of diseases and establish and enforce adequate orders, findings, rules and regulations to prevent the spread of such diseases. Section 192.139, RSMo. requires the communicable disease reporting requirements established by the department to be in accordance with guidelines, funding requirements, or recommendations established by the federal Centers for Disease Control. IT systems support is critical to the mission of the division in order to prevent disease and disability, to promote healthy lives, and to protect and preserve the health of Missouri citizens.

## NEW DECISION ITEM

RANK: \_\_\_\_\_ OF 11

<b>Department:</b> Office of Administration <b>Division:</b> Information Technology Services Division <b>DI Name :</b> DHSS/DCPH IT Systems Maintenance <b>DI#</b> 1300034	<b>Budget Unit</b> 30615
--	--------------------------

**3. WHY IS THIS FUNDING NEEDED? Continued**

Without necessary maintenance and application updates, the systems lose efficiency and functionality or fail altogether, ending critical public health services to the health care delivery system, communities and individuals. Without proper maintenance, data collection and reporting capabilities are lost, severely impeding the ability of DHSS to provide local public health agencies, physicians, risk assessors, case managers, program staff, and the public with the information required for effective public health prevention and protection activities.

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

This funding would ensure that technical support is available to troubleshoot problems, upgrade failing systems, and provide ongoing maintenance for the following IT systems:

**Child Health Profile (\$129,375)** - This system would allow health care providers to query a linked database that displays various types of health-related information on an individual child, including immunizations, birth-related measures, special needs, birth defects, etc. Although the system has already been created, there is currently no funding available to provide support to utilize the system. Costs are for piloting the Child Health Profile, unforeseen updates identified during the pilot, and ongoing maintenance. Funding is requested for an IT contractor for \$129,375 (1,875 hours X \$69.00 per hour).

**Adult Lead Surveillance Systems (\$219,420)** - This system is an Access database which stores and tracks all blood lead testing for over 700 lead-poisoned adult Missouri residents over 16 years of age. The epidemiology and Surveillance system (ABLES) is used for tracking and case management of adults with high blood lead levels, and for environmental condition surveillance (such as hyperthermia, hypothermia, carbon monoxide, heavy metals exposure, pesticide poisoning, etc.). Because the Access database is reaching maximum capacity, this request will allow the information to be converted and maintained in the MOHSAIC system. There is currently no dedicated source of funding to do this, as the federal ABLES grant does not have sufficient funding for system upgrades. One-time costs are requested for an IT contractor for \$215,280 (3,120 hours X \$69.00 per hour) to convert the Access database to the MOHSAIC mainframe. In addition, DHSS is not currently capable of receiving results electronically from all laboratories analyzing blood lead specimens, and data must be entered manually. Additional contractor costs include \$4,140 for ongoing maintenance (60 contractor hours X \$69.00 per hour). Without this funding, Missouri would be unable to continue surveillance of 700 lead poisoned adults, and would lose the ability to link children and parents who are tested for lead poisoning to determine the sources of exposure. Moreover, the case management may be delayed and individuals could be lead-poisoned for longer periods of time before treatment. The authority for this system or function it supports is required by 19 CSR 20-20.020 and 19 CSR 20-20.080.

**TEL-LINK Referral database (\$58,512)** - This system, which is federally mandated by OBRA 89, provides an information and referral telephone line to support maternal and child health care. The database is currently used for entering, tracking, and monitoring calls for the TEL-LINK number. Within the next few years, this database must be converted to a DB2 database from the existing IDMS database to reduce future system costs. The MCH Block Grant and General Revenue currently provide general support for the system, but this funding is not adequate for the conversion of the database. If the conversion is not made, future costs will exceed funding available to maintain the system, causing information and referrals to no longer be available to Missouri women and children. Without these services, there would be a higher women, infant, and children morbidity and mortality rate. One-time funding is needed for an IT contractor for \$58,512 (848 hours X \$69.00 per hour) to convert the system to a DB2 database.

NEW DECISION ITEM  
RANK: \_\_\_\_\_ OF \_\_\_\_\_ 11

<b>Department:</b> Office of Administration			<b>Budget Unit</b> 30615						
<b>Division:</b> Information Technology Services Division									
<b>DI Name :</b> DHSS/DCPH IT Systems Maintenance			<b>DI#</b> 1300034						
<b>5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.</b>									
Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
Note: The agency request for this new decision item appears in the Department of Health and Senior Services' budget book.							0		
<b>Total EE</b>	0		0		0		0		0
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers									
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	0	0.0	0	0.0	0	0.0	0	0.0	0

## NEW DECISION ITEM

RANK: \_\_\_\_\_ OF 11

Department: Office of Administration			Budget Unit 30615						
Division: Information Technology Services Division									
DI Name : DHSS/DCPH IT Systems Maintenance			DI# 1300034						
	Gov Rec GR	Gov Rec GR	Gov Rec FED	Gov Rec FED	Gov Rec OTHER	Gov Rec OTHER	Gov Rec TOTAL	Gov Rec TOTAL	Gov Rec One-Time
Budget Object Class/Job Class	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS
							0	0.0	
							0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
							0		
							0		
Professional Services (400)					407,307		407,307		407,307
							0		
Total EE	0		0		407,307		407,307		407,307
Program Distributions							0		
Total PSD	0		0		0		0		0
Transfers									
Total TRF	0		0		0		0		0
Grand Total	0	0.0	0	0.0	407,307	0.0	407,307	0.0	407,307

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

Performance measures are not available for this decision item.

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

1. Routinely monitor and manage progress on updates to the IT data systems.
2. Meet regularly with ITSD staff to ensure maintenance and upgrade efforts are within existing budget and program requirements.
3. Continue to work with ITSD staff to increase program staff knowledge of existing IT systems to ensure systems are being used to their full potential.
4. Provide feedback to reporting entities and ITSD on IT system performance, and plan for future needs.

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
ITSD DHSS DCPH Sys Maint. - 1300034								
PROFESSIONAL SERVICES	0	0.00	0	0.00	0	0.00	407,307	0.00
TOTAL - EE	0	0.00	0	0.00	0	0.00	407,307	0.00
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$407,307</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$407,307	0.00

## NEW DECISION ITEM

RANK: \_\_\_\_\_ OF 11

<b>Department:</b> Office of Administration	<b>Budget Unit</b> 30615
<b>Division:</b> Information Technology Services Division	
<b>DI Name :</b> DHSS/DCPH Vision Exams	DI# 1300035

**1. AMOUNT OF REQUEST**

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	Note: The agency request for this new decision item appears in the Department of Health and Senior Services' budget book.			
EE				
PSD				
TRF				
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	42,804	0	0	42,804
EE	257,159	0	0	257,159
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>299,963</b>	<b>0</b>	<b>0</b>	<b>299,963</b>
<b>FTE</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1.00</b>

<b>Est. Fringe</b>	21,299	0	0	21,299
--------------------	--------	---	---	--------

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input checked="" type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

SB 16 (2007) requires every child enrolling in kindergarten or first grade, beginning July 1, 2008, to receive one comprehensive vision examination performed by a state licensed optometrist or physician. The Board of Education, in conjunction with the Department of Health and Senior Services (DHSS), shall promulgate rules establishing the criteria to ensure this requirement is met. The Department of Elementary and Secondary Education, in conjunction with the DHSS, shall compile and maintain a list of sources to which children who may need vision examinations or children who have been found to need further examination or vision correction may be referred for treatment on a free or reduced cost basis. In addition, all public school districts shall conduct an eye screening for each student; once before the completion of first grade, and again before the completion of third grade. Results of each eye screening shall be recorded on a form developed and approved by the Children's Vision Commission and sent to DHSS via electronic form. DHSS shall compile the data contained in the reports for review and analysis by the commission or other interested parties. DHSS shall make a reasonable accommodation for public review and inspection of the data collected as part of the eye screening pilot project, provided that no information is revealed that could identify any individual student who was screened or examined. In addition, DHSS shall provide staff support for the new commission.

**NEW DECISION ITEM**  
**RANK:** \_\_\_\_\_ **OF** 11

<b>Department:</b> Office of Administration	<b>Budget Unit</b> <u>30615</u>
<b>Division:</b> Information Technology Services Division	
<b>DI Name :</b> DHSS/DCPH Vision Exams	<b>DI#</b> 1300035

**3. WHY IS THIS FUNDING NEEDED? Continued**

The Blindness Education, Screening, and Treatment Program (BEST) Fund, established in Section 192.935, RSMo., shall be used to provide screening and treatment for persons who do not have adequate coverage under a health benefit plan. Any additional costs for vision examinations under Section 167.195, RSMo., that are not covered by existing public health insurance will be paid from this fund, provided the costs do not exceed \$99,000 per year. Payments from the BEST Fund for vision exams under this section should not exceed the allowable state Medicaid reimbursement amount for vision examinations.

Funding is requested for 2.0 FTE and corresponding expense and equipment costs for various duties associated with data software development, data analysis, report development, and school nurse training. In addition, funding is requested in order to pay claims of uninsured children for vision examinations.

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE was appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

**Information Technology Services Division Costs**

Section 167.195, RSMo, requires schools to conduct an eye screening for each student once before the completion of first grade and again before the completion of third grade. The results of these screenings are to be recorded on a form developed by DHSS and sent electronically to the department. DHSS will be responsible for compiling the data and for analysis required by the Children's Vision Commission and other interested parties. This new provision will require the development of a system capable of allowing schools to submit the forms electronically to the department. DHSS is assuming that the results of both the vision exams required and eye screenings will be entered into a database designed by the Information Technology Services Division (ITSD) for this program. Approximately 25 data elements will have to be developed. The security portion of the application will use a generic user ID and password provided to each health care professional office and school district by program staff. The system will be a data collection system only, and will not have lookup or reporting capability for school districts or health care professional offices. Additionally, program staff will manage the data analysis function. Lastly, the application and data will reside on department servers managed by ITSD staff, and will require yearly maintenance after development. ITSD estimates consultant costs for application development will require 3,120 hours of consultant time at a cost of \$215,280 (3,120 hours x \$69/hour) (one-time). ITSD will require a Computer Information Technologist III (\$42,804) to oversee the data system development and provide ongoing system maintenance. Standard expense and equipment costs will be needed for the FTE (supplies, computer, network, software, and office equipment).

ITSD estimates the cost for hardware in year one is \$24,000 and \$2,000 for year two (\$22,000 one-time). Software application cost for year one is \$12,000 and \$1,000 for year two (\$11,000 one-time).

## NEW DECISION ITEM

RANK: \_\_\_\_\_ OF 11

<b>Department:</b> Office of Administration		<b>Budget Unit</b> 30615	
<b>Division:</b> Information Technology Services Division			
<b>DI Name :</b> DHSS/DCPH Vision Exams		DI# 1300035	

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req DOLLARS	GR FTE	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
								0	0.0	
								0	0.0	
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0	0.0	0
Note: The agency request for this new decision item appears in the Department of Health and Senior Services' budget book.										
								0		
								0		
								0		
								0		
								0		
<b>Total EE</b>	0		0		0		0	0		0
Program Distributions								0		
<b>Total PSD</b>	0		0		0		0	0		0
Transfers										
<b>Total TRF</b>	0		0		0		0	0		0
<b>Grand Total</b>	0	0.0	0	0.0	0	0.0	0	0	0.0	0



NEW DECISION ITEM  
RANK: \_\_\_\_\_ OF 11

<b>Department:</b> Office of Administration					<b>Budget Unit</b> 30615					
<b>Division:</b> Information Technology Services Division										
<b>DI Name :</b> DHSS/DCPH Vision Exams					<b>DI#</b> 1300035					
Budget Object Class/Job Class	Gov Rec DOLLARS	GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS	
CITS III (000153)	42,804	1.0					0	0.0		
<b>Total PS</b>	<b>42,804</b>	<b>1.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>42,804</b>	<b>1.0</b>	<b>0</b>	
Supplies (190)	349						349			
Comm Serv & Supplies (340)	1,075						1,075		175	
Professional Services (400)	215,280						215,280		215,280	
Computer Equipment (480)	39,510						39,510		33,810	
Office Equipment (580)	945						945		945	
<b>Total EE</b>	<b>257,159</b>		<b>0</b>		<b>0</b>		<b>257,159</b>		<b>250,210</b>	
Program Distributions							0			
<b>Total PSD</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>	
Transfers										
<b>Total TRF</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>	
<b>Grand Total</b>	<b>299,963</b>	<b>1.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>299,963</b>	<b>1.0</b>	<b>250,210</b>	
<b>6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with and without additional funding.)</b>										
Benchmark performance measures will be established this year, as the program begins implementation.										

## NEW DECISION ITEM

RANK: \_\_\_\_\_ OF 11

Department: Office of Administration Budget Unit 30615

Division: Information Technology Services Division

DI Name : DHSS/DCPH Vision Exams DI# 1300035

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

1. Work with the State Board of Education to promulgate rules establishing reporting and/or enforcement of Section 167.195, RSMo.;
2. Work with the Department of Elementary and Secondary Education to: (a) determine how to transfer funds and/or process invoices for direct medical screening services, and (b) compile and maintain a list of providers available to provide free or reduced price vision services;
3. Record findings/results from vision screenings (conducted by school districts) and examinations (conducted at medical offices) via an electronic format;
4. Compile data submitted and make available to the Children's Vision Commission or other interested parties;
5. Record evidence of eye examination (submitted by school districts) within the year preceding the school eye screening;
6. Work with the Children's Vision Commission to develop a standardized reporting form to be used by all school districts for vision screening;
7. Track results of eye screenings versus eye examinations as part of a pilot project;
8. Make a reasonable accommodation for public review and inspection of the data collected as part of the eye screening pilot project and assure information does not reveal the identity of any individual student;
9. Provide staff support to the commission; and
10. Assist with training programs for vision screening in elementary schools.

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ITSD CONSOLIDATION</b>								
<b>ITSD DHSS CPH Vision Exams - 1300035</b>								
COMPUTER INFO TECHNOLOGIST III	0	0.00	0	0.00	0	0.00	42,804	1.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>42,804</b>	<b>1.00</b>
SUPPLIES	0	0.00	0	0.00	0	0.00	349	0.00
COMMUNICATION SERV & SUPP	0	0.00	0	0.00	0	0.00	1,075	0.00
PROFESSIONAL SERVICES	0	0.00	0	0.00	0	0.00	215,280	0.00
COMPUTER EQUIPMENT	0	0.00	0	0.00	0	0.00	39,510	0.00
OFFICE EQUIPMENT	0	0.00	0	0.00	0	0.00	945	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>257,159</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$299,963</b>	<b>1.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$299,963	1.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>TELECOM REVOLVING FUND</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
OA REVOLVING ADMINISTRATIVE TR	25,995,461	0.00	30,000,000	0.00	30,000,000	0.00	30,000,000	0.00
TOTAL - EE	25,995,461	0.00	30,000,000	0.00	30,000,000	0.00	30,000,000	0.00
PROGRAM-SPECIFIC								
OA REVOLVING ADMINISTRATIVE TR	0	0.00	5,000	0.00	5,000	0.00	5,000	0.00
TOTAL - PD	0	0.00	5,000	0.00	5,000	0.00	5,000	0.00
<b>TOTAL</b>	<b>25,995,461</b>	<b>0.00</b>	<b>30,005,000</b>	<b>0.00</b>	<b>30,005,000</b>	<b>0.00</b>	<b>30,005,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$25,995,461</b>	<b>0.00</b>	<b>\$30,005,000</b>	<b>0.00</b>	<b>\$30,005,000</b>	<b>0.00</b>	<b>\$30,005,000</b>	<b>0.00</b>

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30620
<b>Division</b>	Information Technology Services Division		
<b>Core</b>	Telecommunications		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	30,000,000	30,000,000 E
PSD	0	0	5,000	5,000 E
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>30,005,000</b>	<b>30,005,000 E</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: OA Revolving Administrative Trust Fund (0505)

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	30,000,000	30,000,000 E
PSD	0	0	5,000	5,000 E
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>30,005,000</b>	<b>30,005,000 E</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: OA Revolving Administrative Trust Fund (0505)

## 2. CORE DESCRIPTION

This core request pays the State's telecommunications bills and no FTE's are included in this core request. All costs are Revolving Administrative Trust Fund (RATF), and the amount requested is based upon historical actual costs and projected utilization of the State network. Cellular phones and internet services will be paid in this program beginning in FY 2008. The expenses incurred are primarily for Budget Class 760 – Rebillable Expenses, which are paid to various telecommunication vendors who provide services for the network. These expenses are then reimbursed by agency billings through the RATF. An estimated (E) amount is needed since agency utilization of the telecommunications network will vary. Detailed costs are provided in the annual Telecommunication Cost Allocation Plan.

The Telecommunications Core Request enables the Division of Information Services to pay for Telecommunications services incurred by state agencies. Through this core request, the Division will continue to provide quality telephone and data network services to state agencies. By being able to acquire service from vendors at a quantity discounted rate, the division is able to provide excellent services at a reduced rate to state agencies. Agencies are then billed for their usage and the Revolving Administrative Trust fund is reimbursed. Telecommunication services provided through this request are critical to the day-to-day operations of all state agencies. Not funding this decision item would not allow the State to pay its phone and data line bills. State phone line rates provided through this funding are lower than what an individual business line would cost an agency if an agency procured phone service on its own.

## 3. PROGRAM LISTING (list programs included in this core funding)

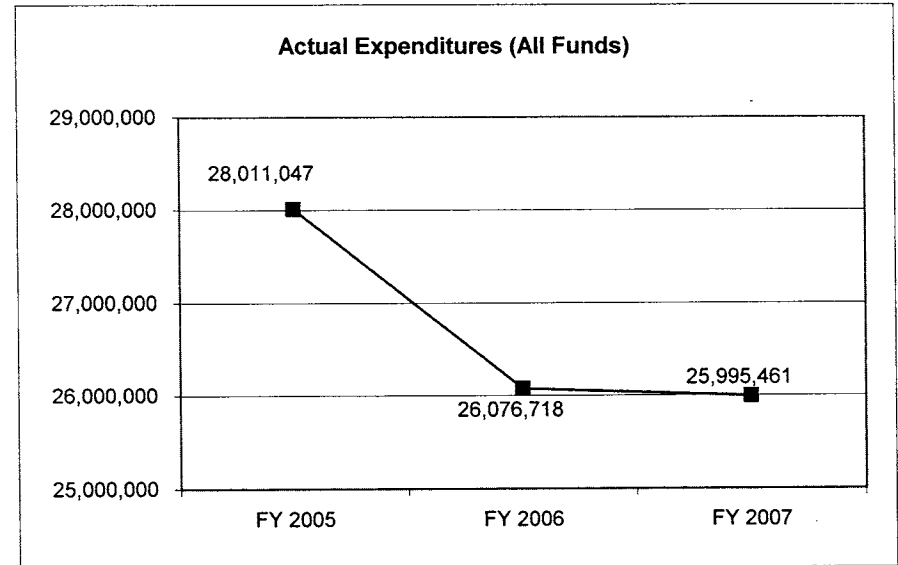
Telecommunication Services

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30620
<b>Division</b>	Information Technology Services Division		
<b>Core</b>	Telecommunications		

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>	
Appropriation (All Funds)	36,000,000	34,000,000	30,005,000	30,005,000	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	36,000,000	34,000,000	30,005,000	N/A	
Actual Expenditures (All Funds)	28,011,047	26,076,718	25,995,461	N/A	
Unexpended (All Funds)	7,988,953	7,923,282	4,009,539	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	0	0	N/A	
Other	7,988,953	7,923,282	4,009,539	N/A	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
TELECOM REVOLVING FUND**

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	EE	0.00	0	0	30,000,000	30,000,000	
	PD	0.00	0	0	5,000	5,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>30,005,000</b>	<b>30,005,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	EE	0.00	0	0	30,000,000	30,000,000	
	PD	0.00	0	0	5,000	5,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>30,005,000</b>	<b>30,005,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	0	0	30,000,000	30,000,000	
	PD	0.00	0	0	5,000	5,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>30,005,000</b>	<b>30,005,000</b>	

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>TELECOM REVOLVING FUND</b>								
<b>CORE</b>								
TRAVEL, IN-STATE	0	0.00	5,000	0.00	5,000	0.00	5,000	0.00
PROFESSIONAL SERVICES	0	0.00	1,000	0.00	1,000	0.00	1,000	0.00
M&R SERVICES	128,873	0.00	38,755	0.00	38,755	0.00	38,755	0.00
COMPUTER EQUIPMENT	0	0.00	135,920	0.00	135,920	0.00	135,920	0.00
REBILLABLE EXPENSES	25,866,588	0.00	29,819,325	0.00	29,819,325	0.00	29,819,325	0.00
<b>TOTAL - EE</b>	<b>25,995,461</b>	<b>0.00</b>	<b>30,000,000</b>	<b>0.00</b>	<b>30,000,000</b>	<b>0.00</b>	<b>30,000,000</b>	<b>0.00</b>
REFUNDS	0	0.00	5,000	0.00	5,000	0.00	5,000	0.00
<b>TOTAL - PD</b>	<b>0</b>	<b>0.00</b>	<b>5,000</b>	<b>0.00</b>	<b>5,000</b>	<b>0.00</b>	<b>5,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$25,995,461</b>	<b>0.00</b>	<b>\$30,005,000</b>	<b>0.00</b>	<b>\$30,005,000</b>	<b>0.00</b>	<b>\$30,005,000</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>								
	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
<b>FEDERAL FUNDS</b>								
	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
<b>OTHER FUNDS</b>								
	\$25,995,461	0.00	\$30,005,000	0.00	\$30,005,000	0.00	\$30,005,000	0.00



## PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** Telecommunications Services

**PROGRAM IS FOUND IN THE FOLLOWING CORE BUDGETS:** Information Technology Services Division Telecommunications

**1. What does this program do? Provide Telecommunication Services to State Agencies**

Telecommunications services are provided to all state agencies, and some of the colleges and universities. Services include local phone service, long distance, data circuits, voice mail, dial-up Internet service, toll free (800) lines, and other telecommunication services. Services are acquired from Telecommunication vendors through competitive bidding at quantity discounted rates. By centralization of this bidding process, the State is able to acquire services at reduced rates that would not otherwise be available to individual state agencies. Agencies are then billed by the Information Technology Services Division at rates developed annually through a Cost Allocation Plan. Agency payments are collected into the OA Revolving Administrative Trust Fund. Payments for the vendor provided services are then paid from the same fund in a consolidated manner for all state agencies.

The program exists to provide quality telephone and data network services at reduced rates. Rates are lower than what agencies could obtain individually. In addition, charges are audited to determine that the correct rates are being charged by the providers.

The FY08 Telecommunications Cost Allocation Plan has 33 FTE's budgeted with a total operating budget of \$29,372,730 (includes personal services and fringe benefits).

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Authority for operating the Telecommunications section, and the related Revolving Fund billing and administration is in Chapter 37 of the State statutes.

**3. Are there federal matching requirements? If yes, please explain.**

No

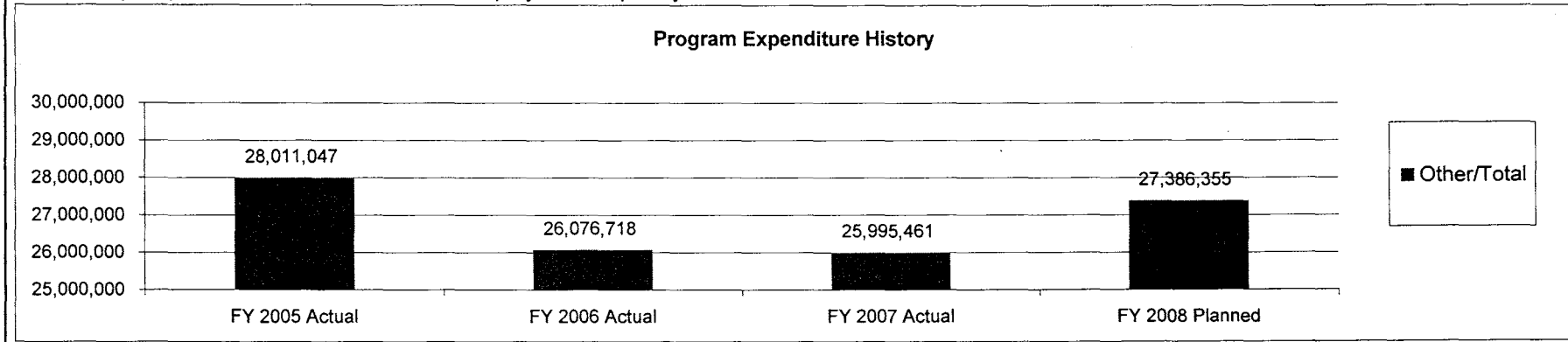
**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**

The prior year amounts include Fringe Benefit and Other Transfers from the Revolving Fund. The FY 2008 Planned Expenditures is the FY08 Cost Allocation Plan expenditure amount for expense and equipment. The actual expense will depend upon the rate of agency utilization in FY08.

Historically, expenditures have been less than projected in prior years.



## PROGRAM DESCRIPTION

**Department** Office of Administration

**Program Name** Telecommunications Services

**PROGRAM IS FOUND IN THE FOLLOWING CORE BUDGETS:** Information Technology Services Division Telecommunications

### 6. What are the sources of the "Other " funds?

OA Revolving Administrative Trust Fund. The operations of the Telecommunications program are appropriated from this fund.

### 7a. Provide an effectiveness measure.

Various Telecom billing rates are used to gauge the **cost effectiveness** of the program. A goal of having billing rates to agencies equal to or lower than the year prior is targeted annually. Variances to this goal may be the result of unusual fluctuation in usage or the pricing in a category in a given year. The FY 2005 pricing was hampered due to the SB 675 fund sweep whereby money from the Revolving Fund were transferred to General Revenue. Since Telecommunications bills agencies for its services, the rate structure is a tangible measure of cost effectiveness, and efforts are made continually to reduce the cost per unit cost.

Cost Category	FY02 Rate	FY06 Rate	FY07 Rates	FY08 Rate	% Change Since FY02
Centrex or ABC Access (Local Phone Service in JC)	\$17.33	\$16.88	\$16.36	\$16.36	-6%
Long Distance Rate	\$0.0651	\$0.0569	\$0.0569	\$0.0569	-13%
Plexar Access (Local Business Line in St. Louis or KC)	\$13.68	\$12.22	\$12.13	\$12.13	-11%
Voice Mail	\$4.00	\$3.75	\$3.25	\$3.50	-13%

**Projected rates for FY08 would be similar to FY07. That is a challenging goal since costs from providers are leveling and starting to increase again.** The billing rates to agencies help validate and measure the cost effectiveness of the Telecommunications program. The State saves significant dollars by leveraging statewide volumes and centralizing the procurement and administration of these services.

### 7b. Provide an efficiency measure.

A survey was done in July, 2004, which compared the State telecommunications billing rate to what the normal rate for a business might be. These are the types of rates agencies of the State might pay if they attempted to contract individually with Telecommunication vendors.

Comparison of Rates Billed to Agencies in FY08 to what agencies would have to pay at Regular Business Rates.

Type of Services	State Rate	Regular Business
Local Business Line in J.C.	\$16.88*	\$23.29
Local Business Line in K.C.	\$12.22*	\$37.66
Local Business Line in St. Louis	\$12.22*	\$41.75
Local Business Line in Springfield	\$12.22*	\$33.59

\* The State's billing rates include features such as Call Forwarding, 3 party calls, transfer of calls.

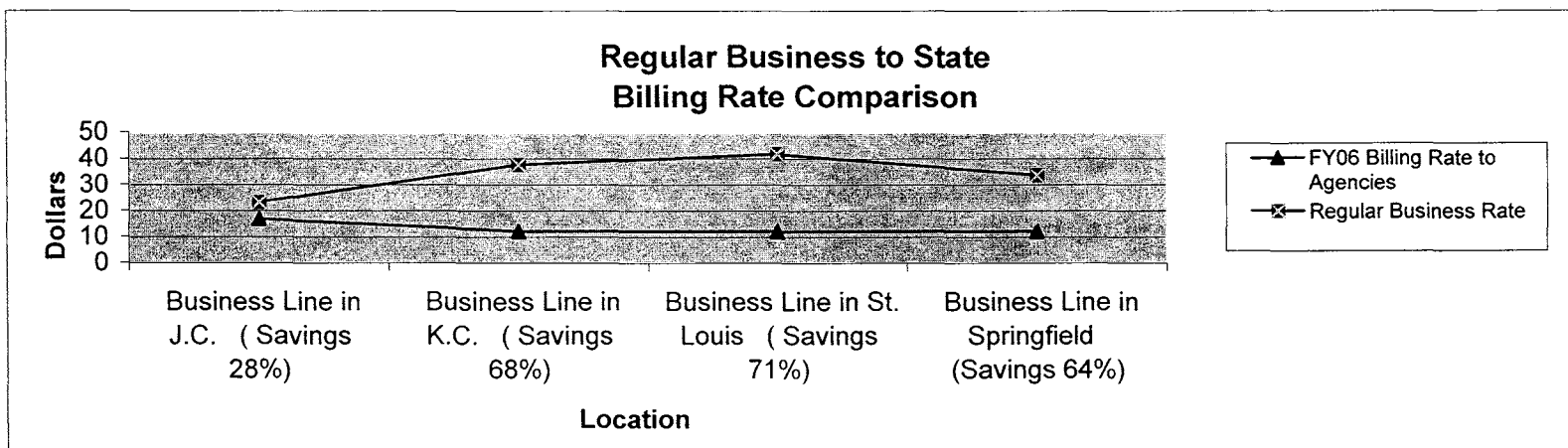
The Regular Business rate does not include these features, which would be a significant addition

## PROGRAM DESCRIPTION

**Department** Office of Administration

**Program Name** Telecommunications Services

**PROGRAM IS FOUND IN THE FOLLOWING CORE BUDGETS:** Information Technology Services Division Telecommunications



### **Other Efficiency Notes (measures) regarding the Telecommunications Program that are difficult to Quantify**

#### **A. Savings to Agencies Paying 1 Consolidated Telecommunications Invoice**

Agencies receive 1 consolidated invoice and do not have to pay but 1 monthly amount to ITSD as opposed to an invoice for each type of service to multiple vendors. Statewide, that is a considerable savings in invoice processing for state agencies since several vendors provide services to state agencies and there are over 800 state entities that receive billings from ITSD each month. Because of our new billing system, the number of invoices per month was reduced from 1 600 to 800 also saving agency staff time

#### **B. State Operator Services**

The State Operator services are funded through this program. State Operators process hundreds of information calls from the public and state employees every day providing a "live" answering service to many citizens needing help in order to find answers to their questions. The operators also establish conference calls for state agencies and legislators saving travel expense and employee time.

#### **7c. Provide the number of clients/individuals served, if applicable.**

All State agencies are served by the Telecommunications program. On a regular monthly basis, nearly 800 monthly Telecom billings are distributed to State entities. The 800 monthly billings incorporate about 50,000 lines being billed each month. Most State employees have telephone lines or use data circuits serviced by this program.

#### **7d. Provide a customer satisfaction measure, if available.**

The SETAC (State Executive Telecommunication Advisory Committee) committee works with OA/ITSD on Telecommunication policies, the review of the Cost Allocation Plan and bids for services. The COMCOR committee, comprised of agency communication coordinators, provides input on services provided, vendor issues and for communication of Telecommunication procedures and policies.



# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>PERSONNEL - OPERATING</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	2,169,242	58.41	2,403,341	59.47	2,407,341	59.47	2,455,953	60.47
OA REVOLVING ADMINISTRATIVE TR	41,366	1.42	66,791	2.00	66,791	2.00	66,791	2.00
TOTAL - PS	2,210,608	59.83	2,470,132	61.47	2,474,132	61.47	2,522,744	62.47
EXPENSE & EQUIPMENT								
GENERAL REVENUE	131,051	0.00	96,163	0.00	94,663	0.00	94,663	0.00
OA REVOLVING ADMINISTRATIVE TR	110,153	0.00	315,716	0.00	315,716	0.00	315,716	0.00
TOTAL - EE	241,204	0.00	411,879	0.00	410,379	0.00	410,379	0.00
<b>TOTAL</b>	<b>2,451,812</b>	<b>59.83</b>	<b>2,882,011</b>	<b>61.47</b>	<b>2,884,511</b>	<b>61.47</b>	<b>2,933,123</b>	<b>62.47</b>
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	73,561	0.00
OA REVOLVING ADMINISTRATIVE TR	0	0.00	0	0.00	0	0.00	2,004	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	75,565	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>75,565</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$2,451,812</b>	<b>59.83</b>	<b>\$2,882,011</b>	<b>61.47</b>	<b>\$2,884,511</b>	<b>61.47</b>	<b>\$3,008,688</b>	<b>62.47</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30809
<b>Division</b>	Personnel		
<b>Core -</b>	Operating		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	2,407,341	0	66,791	2,474,132
EE	94,663	0	315,716	410,379
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>2,502,004</b>	<b>0</b>	<b>382,507</b>	<b>2,884,511</b>
<b>FTE</b>	<b>59.47</b>	<b>0.00</b>	<b>2.00</b>	<b>61.47</b>

<b>Est. Fringe</b>	1,197,893	0	33,235	1,231,128
--------------------	-----------	---	--------	-----------

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: OA Revolving Administrative Trust Fund (0505)  
Notes:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	2,455,953	0	66,791	2,522,744
EE	94,663	0	315,716	410,379
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>2,550,616</b>	<b>0</b>	<b>382,507</b>	<b>2,933,123</b>
<b>FTE</b>	<b>60.47</b>	<b>0.00</b>	<b>2.00</b>	<b>62.47</b>

<b>Est. Fringe</b>	1,222,082	0	33,235	1,255,317
--------------------	-----------	---	--------	-----------

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: OA Revolving Administrative Trust Fund (0505)  
Notes:

## 2. CORE DESCRIPTION

The Division of Personnel assists all branches of state government by providing an effective and efficient statewide human resource management function and guidance in several areas:

- The Employee Services Section is responsible for developing and administering position classifications for agencies covered by the Uniform Classification and Pay (UCP) System; for ensuring employees are assigned to appropriate job classes and that new job classes are assigned to the appropriate pay range; for reviewing applications for employment within the Merit System; and for developing, updating and administering Merit System examinations.
- The Pay, Leave and Reporting Section provides information on the UCP System pay plan; interprets policies on pay, leave and hours of work; provides assistance with the SAM II HR/Payroll System; maintains lists (registers) of people from whom agencies can select for Merit System jobs; ensures personnel transactions are in compliance with State Personnel Law; coordinates labor relations activities in individual state agencies including participation in negotiations with employee-elected unions and approval of agreements relating to uniform wages, benefits and those aspects of employment that have a fiscal impact on the State; administers the Productivity, Excellence and Results for Missouri (PERforM) State Employee Online Appraisal System; develops and delivers statewide supervisory training and management programs; and provides administration of statewide employee recognition programs.
- Along with the Division of Personnel, the Personnel Advisory Board is responsible for the operation of the Missouri Merit System, the UCP System and other HR management functions established by the State Personnel Law (Chapter 36 RSMo). The Director of the Division of Personnel and other division employees act as staff to the Board in its oversight and policy making responsibilities. In addition, the Board has its own staff of five full-time employees and one part-time employee who work directly for the Board and are not Division employees. Their responsibilities are primarily in the area of appeals and disciplinary actions (dismissals, demotions, and suspensions) which are heard by the Board.

# CORE DECISION ITEM

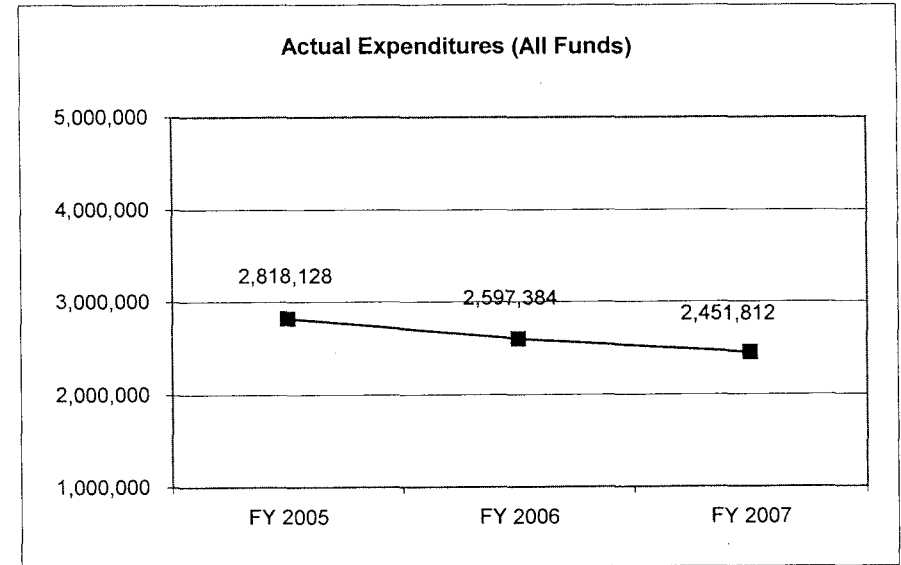
<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30809
<b>Division</b>	Personnel		
<b>Core -</b>	Operating		

## 3. PROGRAM LISTING (list programs included in this core funding)

Employee Services  
Pay, Leave and Reporting  
Personnel Advisory Board

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	3,152,769	2,915,841	2,707,400	2,882,011
Less Reverted (All Funds)	(108,112)	(76,102)	(19,805)	N/A
Budget Authority (All Funds)	3,044,657	2,839,739	2,687,595	N/A
Actual Expenditures (All Funds)	2,818,128	2,597,384	2,451,812	N/A
Unexpended (All Funds)	226,529	242,355	235,783	N/A
Unexpended, by Fund:				
General Revenue	79	5,529	6,740	N/A
Federal	0	0	0	N/A
Other	226,450	236,826	229,043	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
PERSONNEL - OPERATING

## 5. CORE RECONCILIATION DETAIL

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>										
				PS	61.47	2,403,341	0	66,791	2,470,132	
				EE	0.00	96,163	0	315,716	411,879	
				<b>Total</b>	<b>61.47</b>	<b>2,499,504</b>	<b>0</b>	<b>382,507</b>	<b>2,882,011</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
1x Expenditures	52	0189	EE	0.00		(1,500)	0	0	(1,500)	PAB Appeals office equipment
Core Reallocation	53	0187	PS	0.00		4,000	0	0	4,000	From Commissioner's Office for pay equity
<b>NET DEPARTMENT CHANGES</b>					<b>0.00</b>	<b>2,500</b>	<b>0</b>	<b>0</b>	<b>2,500</b>	
<b>DEPARTMENT CORE REQUEST</b>										
				PS	61.47	2,407,341	0	66,791	2,474,132	
				EE	0.00	94,663	0	315,716	410,379	
				<b>Total</b>	<b>61.47</b>	<b>2,502,004</b>	<b>0</b>	<b>382,507</b>	<b>2,884,511</b>	
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>										
Core Reallocation	2162	0187	PS	1.00		48,612	0	0	48,612	Reallocated to Personnel due to ITSD consolidation work load.
<b>NET GOVERNOR CHANGES</b>					<b>1.00</b>	<b>48,612</b>	<b>0</b>	<b>0</b>	<b>48,612</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>										
				PS	62.47	2,455,953	0	66,791	2,522,744	
				EE	0.00	94,663	0	315,716	410,379	
				<b>Total</b>	<b>62.47</b>	<b>2,550,616</b>	<b>0</b>	<b>382,507</b>	<b>2,933,123</b>	



# FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 30809	<b>DEPARTMENT:</b> Office of Administration
<b>BUDGET UNIT NAME:</b> Personnel - Operating	<b>DIVISION:</b> Personnel

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

## DEPARTMENT REQUEST

<u>Section</u>	<u>PS or E&amp;E</u>	<u>Core</u>	<u>% Flex Requested</u>	<u>Flex Request Amount</u>
Operations - 0101	PS	\$2,407,341	20%	\$481,468
	E&E	<u>\$94,663</u>	<u>20%</u>	<u>\$18,933</u>
<i>Total Request</i>		\$2,502,004	20%	\$500,401

This flexibility will allow the division to pay for unforeseen expense and equipment expenditures, particularly at the end of the fiscal year. Core cuts in our expense and equipment budget in previous years have left no flexibility to cover unexpected expenses. Funding source is all general revenue.

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
\$43,000.00	Unknown	Unknown

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
Flexed from PS to E&E to purchase office supplies; pay postage, printing and telecommunication charges; replace outdated and unrepairable office furniture.	Unknown

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>PERSONNEL - OPERATING</b>								
<b>CORE</b>								
ADMIN OFFICE SUPPORT ASSISTANT	22,821	0.81	0	0.00	29,220	1.00	29,220	1.00
OFFICE SUPPORT ASST (KEYBRD)	103,287	4.50	127,280	5.50	106,560	4.50	106,560	4.50
SR OFC SUPPORT ASST (KEYBRD)	318,107	12.73	349,349	13.50	320,129	13.50	320,129	13.50
PERSONNEL ANAL I	53,192	1.86	0	0.00	0	0.00	0	0.00
PERSONNEL ANAL II	213,090	6.02	331,739	8.00	331,739	8.00	331,739	8.00
PERSONNEL ANAL III	479,003	10.62	509,689	10.00	529,042	10.00	577,654	11.00
PERSONNEL ANAL IV	196,556	3.67	221,405	4.00	221,405	4.00	221,405	4.00
RESEARCH ANAL IV	45,252	1.00	46,684	1.00	46,684	1.00	46,684	1.00
TRAINING TECH II	3,275	0.08	41,750	1.00	41,750	1.00	41,750	1.00
TRAINING TECH III	78,925	1.92	83,361	2.00	82,794	2.00	82,794	2.00
EXECUTIVE II	41,132	1.00	42,086	1.00	43,752	1.00	43,752	1.00
UNIT SPV MERIT SYSTEM	75,695	2.00	78,090	2.00	78,090	2.00	78,090	2.00
PERSONNEL CLERK	114,856	4.04	121,186	4.00	121,186	4.00	121,186	4.00
HUMAN RESOURCES MGR B3	143,223	2.00	147,349	2.00	147,349	2.00	147,349	2.00
DIVISION DIRECTOR	85,538	1.00	88,245	1.00	92,513	1.00	92,513	1.00
HEARINGS OFFICER	70,536	1.07	134,717	2.50	134,717	2.50	134,717	2.50
CHIEF HEARINGS OFFICER	60,637	1.00	62,455	1.00	62,455	1.00	62,455	1.00
BOARD MEMBER	15,657	0.08	17,075	0.75	17,075	0.75	17,075	0.75
BOARD CHAIRMAN	5,342	0.03	5,692	0.25	5,692	0.25	5,692	0.25
MISCELLANEOUS PROFESSIONAL	9,980	0.24	0	0.00	0	0.00	0	0.00
SPECIAL ASST OFFICE & CLERICAL	12,373	0.58	0	0.00	0	0.00	0	0.00
PRINCIPAL ASST BOARD/COMMISSON	33,175	1.00	34,170	1.00	34,170	1.00	34,170	1.00
EXAMINATION MONITOR	28,956	2.58	27,810	0.97	27,810	0.97	27,810	0.97
<b>TOTAL - PS</b>	<b>2,210,608</b>	<b>59.83</b>	<b>2,470,132</b>	<b>61.47</b>	<b>2,474,132</b>	<b>61.47</b>	<b>2,522,744</b>	<b>62.47</b>
TRAVEL, IN-STATE	4,177	0.00	13,600	0.00	15,100	0.00	15,100	0.00
TRAVEL, OUT-OF-STATE	1,729	0.00	6,000	0.00	6,000	0.00	6,000	0.00
SUPPLIES	64,443	0.00	99,263	0.00	99,263	0.00	99,263	0.00
PROFESSIONAL DEVELOPMENT	32,448	0.00	23,100	0.00	23,100	0.00	23,100	0.00
COMMUNICATION SERV & SUPP	20,545	0.00	26,956	0.00	26,456	0.00	26,456	0.00
PROFESSIONAL SERVICES	24,816	0.00	217,760	0.00	147,760	0.00	147,760	0.00
M&R SERVICES	7,759	0.00	7,200	0.00	7,200	0.00	7,200	0.00
COMPUTER EQUIPMENT	2,456	0.00	0	0.00	0	0.00	0	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>PERSONNEL - OPERATING</b>								
<b>CORE</b>								
OFFICE EQUIPMENT	16,481	0.00	7,800	0.00	6,300	0.00	6,300	0.00
OTHER EQUIPMENT	68	0.00	0	0.00	0	0.00	0	0.00
REAL PROPERTY RENTALS & LEASES	3,464	0.00	4,500	0.00	3,500	0.00	3,500	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	1,000	0.00	1,000	0.00	1,000	0.00
MISCELLANEOUS EXPENSES	2,054	0.00	4,700	0.00	4,700	0.00	4,700	0.00
REBILLABLE EXPENSES	60,764	0.00	0	0.00	70,000	0.00	70,000	0.00
<b>TOTAL - EE</b>	<b>241,204</b>	<b>0.00</b>	<b>411,879</b>	<b>0.00</b>	<b>410,379</b>	<b>0.00</b>	<b>410,379</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$2,451,812</b>	<b>59.83</b>	<b>\$2,882,011</b>	<b>61.47</b>	<b>\$2,884,511</b>	<b>61.47</b>	<b>\$2,933,123</b>	<b>62.47</b>
GENERAL REVENUE	\$2,300,293	58.41	\$2,499,504	59.47	\$2,502,004	59.47	\$2,550,616	60.47
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$151,519	1.42	\$382,507	2.00	\$382,507	2.00	\$382,507	2.00

## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Employee Services
<b>Program is found in the following core budget(s):</b>	Personnel Operating

**1. What does this program do?**

The Employee Services Section has two main responsibilities, administering job classification activities for agencies in the Uniform Classification & Pay (UCP) System, and the employment application process for positions with Missouri Merit System agencies. Staff of the Employee Services Section develop and maintain job classifications and evaluate new and existing positions in support of the UCP System. Classification determinations strive to assure: that jobs are appropriately classified and compensated within and among UCP agencies; equal pay for equal work; and consistent application of class concepts among UCP agencies. Staff and agencies work together to identify new or evolving positions and classes; establish ways to evaluate positions; and identify classifications which can be established through streamlined procedures. The Merit System application process continues its transition from an analyst-based, paper application process to one which allows applicants to complete the process on-line, including the completion of ratings of education and experience and any necessary examination scheduling. The Electronic Application System (EASe) provides greater applicant convenience and reduced timeframes, thereby providing faster response for both agencies and applicants. A goal is to place most, if not all, job classes on EASe. Additionally, we partner with agencies to manage the overall recruitment for merit system classes and assess opportunities to utilize additional on-line recruitment services.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

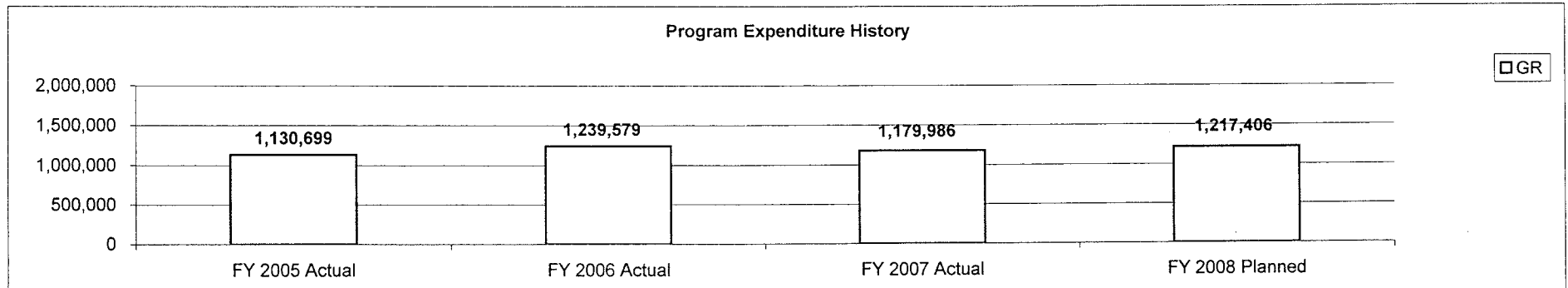
Chapter 36, RSMo - State Personnel Law

**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**

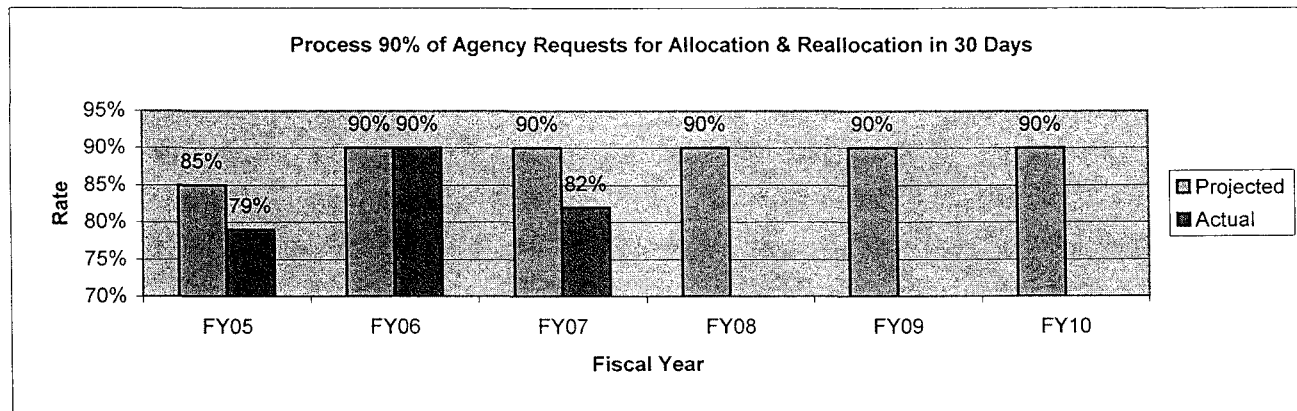
## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Employee Services
<b>Program is found in the following core budget(s):</b>	Personnel Operating

**6. What are the sources of the "Other " funds?**

N/A

**7a. Provide an effectiveness measure.**



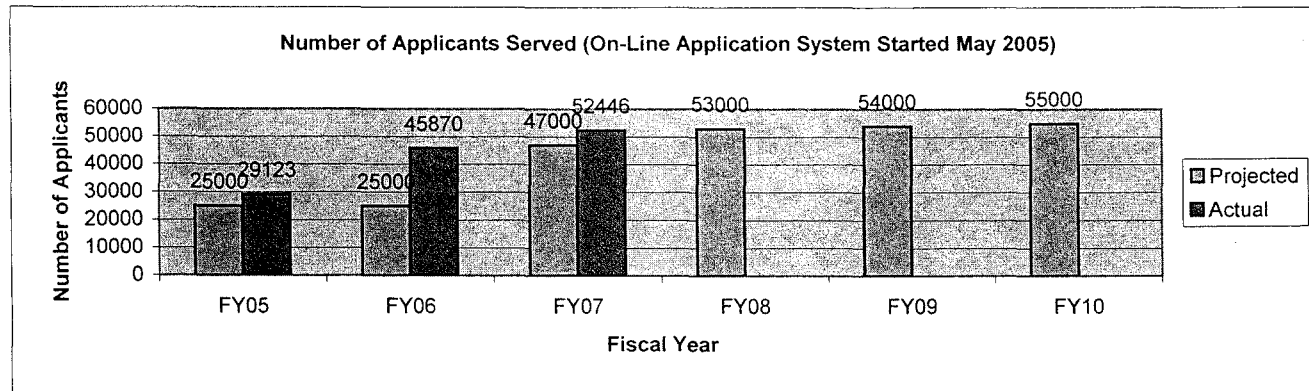
**7b. Provide an efficiency measure.**

Class specifications serve to summarize the nature and types of work performed and communicate the necessary qualifications. They are used by agencies, employees, and applicants as a basis for recruitment efforts, organizational design, and in making employment and staffing decisions. This Division utilizes them in its efforts to administer the classification structure in a consistent and fair manner, while also forming the basis for the administration of pay in state government. Recognizing that in order for these products to be useful, they must be kept current. One aspect of efficiency considers the number of class specifications which have been established, reviewed/revised, and deleted/replaced during the fiscal year, in relation to the total UCP classification plan. Efforts are underway to establish the necessary reporting mechanism.

## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Employee Services
<b>Program is found in the following core budget(s):</b>	Personnel Operating

7c. Provide the number of clients/individuals served, if applicable.



7d. Provide a customer satisfaction measure, if available.

The Division of Personnel has transitioned to an applicant-based, self-certifying Electronic Application System (EASe) to provide greater applicant convenience and reduce the length of time to get applicant names added to the registers, thus providing faster response for both agencies and applicants. As a result of this change, the Division has assumed a different role of assisting appointing authorities in obtaining a qualified and effective workforce by auditing employment registers and/or certificates upon request. This new measurement will reflect the number of agency requests, the resulting determinations, and their impact on individual applicants and employment registers. Efforts are underway to establish the necessary reporting mechanism.

## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Pay, Leave and Reporting Section
<b>Program is found in the following core budget(s):</b>	Personnel Operating

### 1. What does this program do?

Staff maintains registers of qualified applicants and certifies names of applicants to merit system agencies. Certificates returned to Personnel designating an appointment are audited for accuracy and matched with the ensuing appointment in the payroll system to ensure compliance with the regulations. Staff audit and approve personnel transactions submitted by Uniform Classification and Pay (UCP) System agencies through the SAM II HR/Payroll system. The timely approval of transactions is very important as the pay of employees frequently is affected. This section administers the regulations governing pay, leave, hours of work, overtime, certification, removal from registers, transfers, political activity, conflicting employment, and layoff. Staff maintains the UCP System pay plan which includes drafting recommendations from the Director of Personnel to the Personnel Advisory Board for the upcoming budget cycle and associated fiscal year. This section maintains all of the HR-related tables in the SAM II HR/Payroll system, the MAIRS applicant tracking system and the EASe on-line application system. This section is responsible for developing and executing statewide labor relations policies, objectives and strategies in a manner that is consistent with the Statutes and Constitution. In addition, this section develops and delivers management and supervisory training programs and administers statewide recognition programs. In FY 2007, section staff were involved in the development, implementation, and training for the new statewide performance appraisal system, PERforM.

### 2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Chapter 36, RSMo

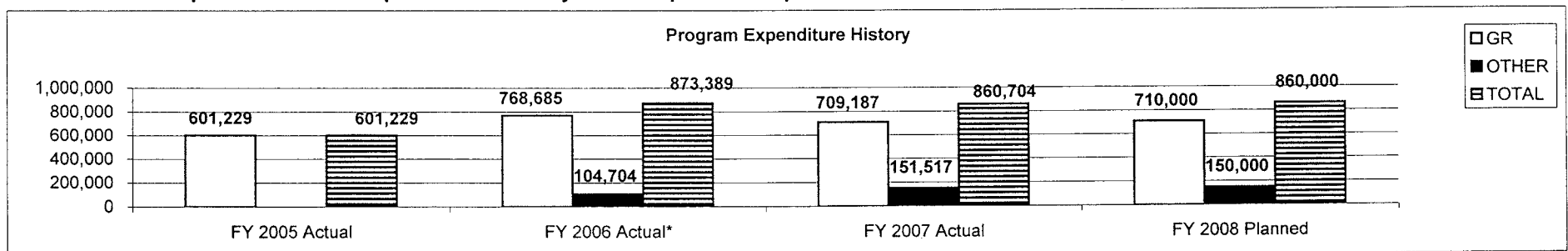
### 3. Are there federal matching requirements? If yes, please explain.

The Pay, Leave and Reporting Section administers regulations governing federal overtime (FLSA), Family and Medical Leave Act (FMLA) and Military Leave.

### 4. Is this a federally mandated program? If yes, please explain.

Federal overtime, minimum wage, FMLA and Military Leave requirements are mandated.

### 5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



\*In FY 2006 the Pay, Leave & Reporting Section took over the administration of the Revolving Administrative Trust Fund

## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Pay, Leave and Reporting Section
<b>Program is found in the following core budget(s):</b>	Personnel Operating

**6. What are the sources of the "Other " funds?**

OA Revolving Administrative Trust Fund (0505)

**7a. Provide an effectiveness measure.**

In FY 2007, the Division of Personnel implemented the new statewide performance appraisal system, PERforM. The system was provided to the agencies June 1, 2007. The agencies added the performance objectives for each employee effective July 1 through December 31, 2007. Employees in benefit eligible positions with a minimum of 12 months of state service on January 1 of each year will receive a performance appraisal in the new system. The first appraisals will be conducted beginning January 1, 2008, for the rating period July 1, 2007-December 31, 2007. Thereafter, the "appraisal period" will be the calendar year. The rating period will be from January 1st-March 31st of each year. Staff also attended numerous meetings and provided information to the Interdepartmental Coordination Council for State Employee Career Opportunity, pursuant to Executive Order 06-38.

**7b. Provide an efficiency measure.**

In light of a recent retirement within the section, the section manager has restructured a position to more effectively address the long term analytical requirements of the work of the Division. There is an on-going need for staff to perform analyses of the workforce and external salary and benefit data to better assess and develop pay plan proposals in the future. There is also a need to draft rule, and perhaps statutory, changes emanating from the recommendations of the Interdepartmental Coordination Council for State Employee Career Opportunity. It's possible that some of the recommendations will require further development prior to implementation. This change will also provide for additional staff competency in the development of reports, something which has been lacking in recent years.

**7c. Provide the number of clients/individuals served, if applicable.**

The number of clients served by the section are numerous. For example, the Employee Relations manager deals with the eight unions (eleven bargaining units) representing state employees. 24,096 state employees are represented by various unions, with 23% of the employees being actual union members. The Training and Development Unit provides training for all state agencies who wish to take advantage of course offerings. In FY 2007 2,397 state supervisors, managers and executives attended at least one DOP training program. During FY07 the DOP provided 124 training programs. DOP training programs for state managers, supervisors and executives are provided at a cost per hour of approximately \$24.50 per participant. The national average cost per hour per participant for similar training is \$50.49. The SAM II HR/Payroll staff provide assistance to the agencies, while maintaining reference tables and reporting from the SAM II HR/Payroll Data Warehouse for all state agencies. The Transaction Audit provides assistance to Personnel staff in 12 state agencies (representing about 42,000 employees) on both the SAM II system and the Division of Personnel operating regulations. In addition, staff approved 69,600 personnel related transactions in FY 2007. The Certification Unit deals with the 9 merit system agencies representing 34,000 merit system employees and thousands of job applicants in maintaining their status on the register. Staff also administer the electronic application and applicant tracking system. Pay Administration supports the 12 Uniform Classification and Pay Agencies covering 37,000 classified employees. The section also provides assistance to all agencies on the federal Fair Labor Standards Act, hours of work, and the leave rules, among other ancillary responsibilities.



## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Pay, Leave and Reporting Section
<b>Program is found in the following core budget(s):</b>	Personnel Operating

**7d. Provide a customer satisfaction measure, if available.**

One measure of customer satisfaction is feedback received from training classes. Based upon a random sample of the participant training evaluations in FY 2007, 95% of attendees were satisfied with the overall training experience, and 96% would recommend this training to others.

## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Personnel Advisory Board
<b>Program is found in the following core budget(s):</b>	Personnel Operating

**1. What does this program do?**

The State Personnel Law (Chapter 36, RSMo) provides for a Personnel Advisory Board of seven members, six of whom are appointed by the governor with the advice and consent of the Senate. Four members are appointed from the public at large, one is a member of executive management in state government and one is a non-management state employee. The seventh member is the person designated as the state equal opportunity officer. The board has oversight responsibility for the Missouri Merit System and the Uniform Classification and Pay System and has broad policy making authority in various areas of human resources administration. In addition, Section 36.380, RSMo authorizes an Appointing Authority to dismiss, demote or suspend a state employee for more than five working days for cause. State employees who have been so disciplined are entitled to procedural due process regarding the discipline taken. This due process includes among other things an evidentiary contested case hearing before the Board or one of the Board's hearing officers (three full-time and one part-time hearings officers).

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

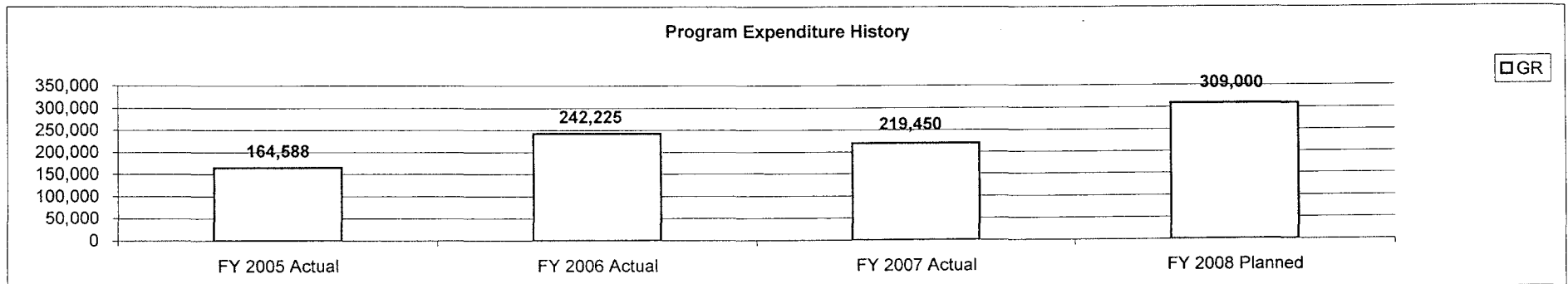
Chapter 36, RSMo

**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

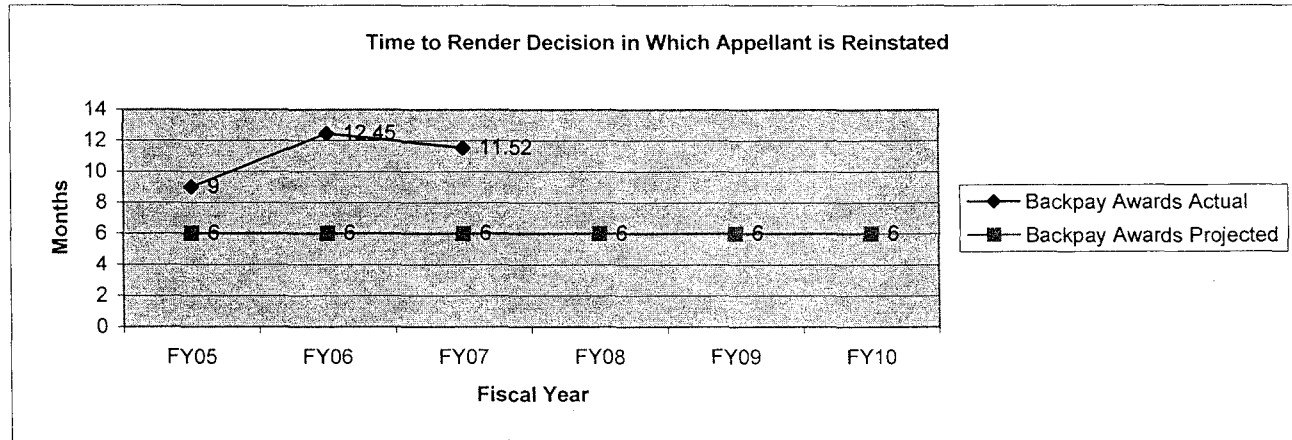
**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.****6. What are the sources of the "Other " funds?**

N/A

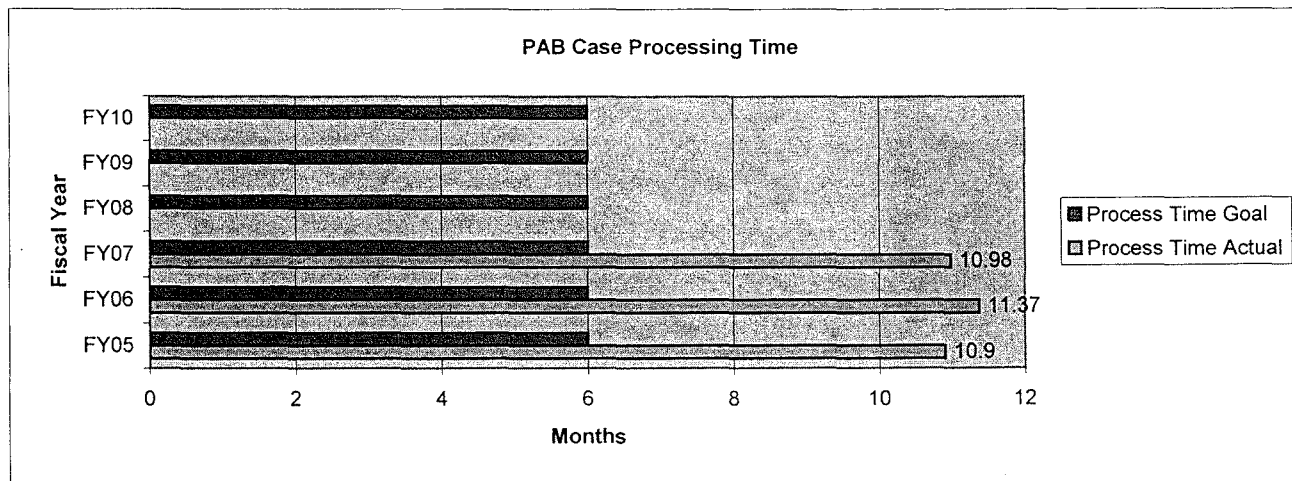
## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Personnel Advisory Board
<b>Program is found in the following core budget(s):</b>	Personnel Operating

7a. Provide an effectiveness measure.

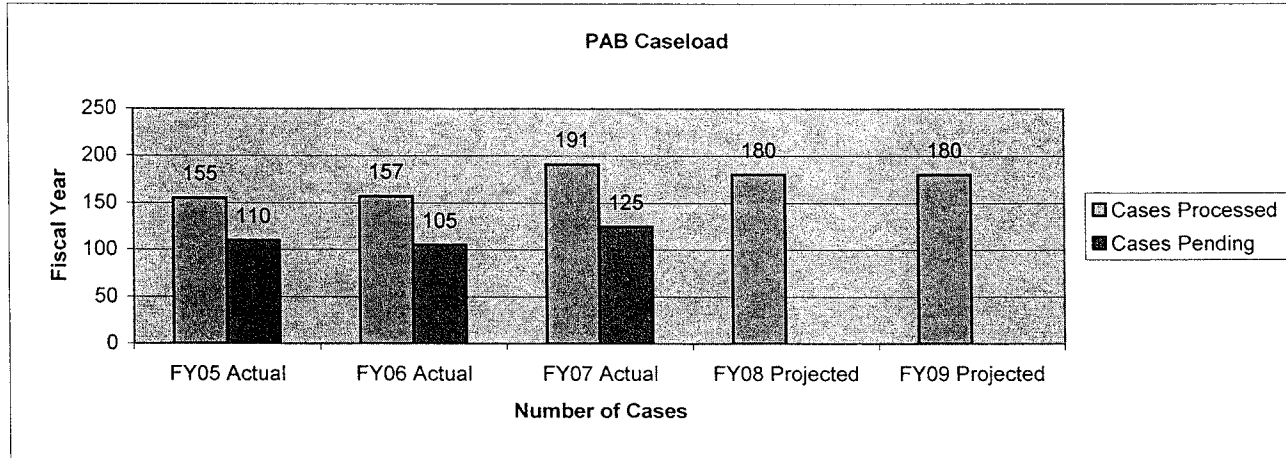


7b. Provide an efficiency measure.



## PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** Personnel Advisory Board  
**Program is found in the following core budget(s):** Personnel Operating  
**7c. Provide the number of clients/individuals served, if applicable.**



**7d. Provide a customer satisfaction measure, if available.**

N/A



# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>PURCHASING/MATRL MGMT - OPER</b>									
<b>CORE</b>									
PERSONAL SERVICES									
GENERAL REVENUE	1,481,121	34.79	1,619,511	35.00	1,621,511	35.00	1,621,511	35.00	
TOTAL - PS	1,481,121	34.79	1,619,511	35.00	1,621,511	35.00	1,621,511	35.00	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	73,246	0.00	129,839	0.00	129,839	0.00	129,839	0.00	
TOTAL - EE	73,246	0.00	129,839	0.00	129,839	0.00	129,839	0.00	
<b>TOTAL</b>	<b>1,554,367</b>	<b>34.79</b>	<b>1,749,350</b>	<b>35.00</b>	<b>1,751,350</b>	<b>35.00</b>	<b>1,751,350</b>	<b>35.00</b>	
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>									
PERSONAL SERVICES									
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	48,585	0.00	
TOTAL - PS	0	0.00	0	0.00	0	0.00	48,585	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>48,585</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$1,554,367</b>	<b>34.79</b>	<b>\$1,749,350</b>	<b>35.00</b>	<b>\$1,751,350</b>	<b>35.00</b>	<b>\$1,799,935</b>	<b>35.00</b>	

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>30925</u>
<b>Division</b>	Purchasing and Materials Management		
<b>Core -</b>	Operating		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	1,621,511	0	0	1,621,511
EE	129,839	0	0	129,839
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>1,751,350</b>	<b>0</b>	<b>0</b>	<b>1,751,350</b>
<b>FTE</b>	<b>35.00</b>	<b>0.00</b>	<b>0.00</b>	<b>35.00</b>

<b>Est. Fringe</b>	806,864	0	0	806,864
--------------------	---------	---	---	---------

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Notes:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	1,621,511	0	0	1,621,511
EE	129,839	0	0	129,839
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>1,751,350</b>	<b>0</b>	<b>0</b>	<b>1,751,350</b>
<b>FTE</b>	<b>35.00</b>	<b>0.00</b>	<b>0.00</b>	<b>35.00</b>

<b>Est. Fringe</b>	806,864	0	0	806,864
--------------------	---------	---	---	---------

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Notes:

## 2. CORE DESCRIPTION

This core request is for funding to provide procurement services for the various state agencies. The procurement activity helps agencies to achieve their mission by obtaining goods and services in accordance with statutory "lowest and best" contract awards.

## 3. PROGRAM LISTING (list programs included in this core funding)

Competitive Bidding and Contracting Program

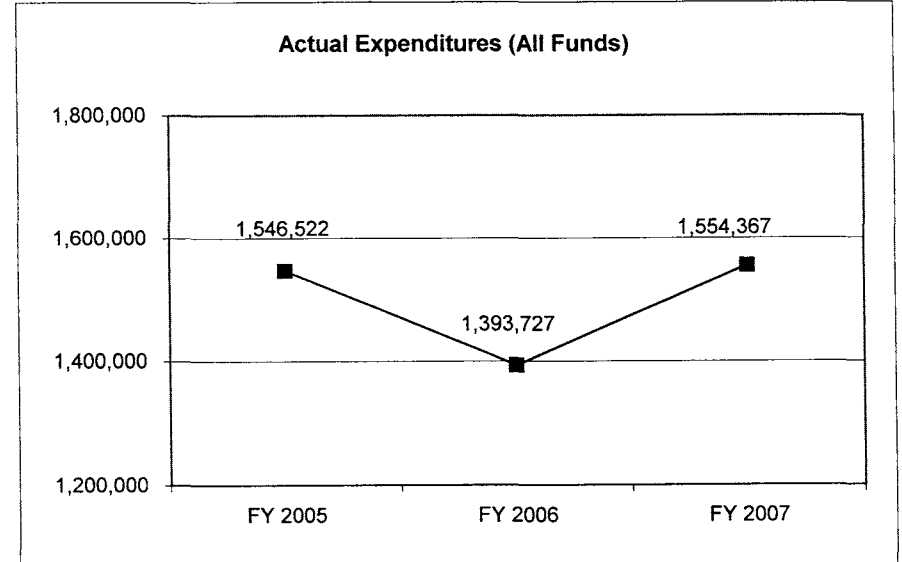
**CORE DECISION ITEM**

<b>Department</b>	Office of Administration
<b>Division</b>	Purchasing and Materials Management
<b>Core -</b>	Operating

**Budget Unit** 30925

**4. FINANCIAL HISTORY**

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	1,655,146	1,559,415	1,654,917	1,749,350
Less Reverted (All Funds)	(81,655)	(46,783)	(49,647)	N/A
Budget Authority (All Funds)	1,573,491	1,512,632	1,605,270	N/A
Actual Expenditures (All Funds)	1,546,522	1,393,727	1,554,367	N/A
Unexpended (All Funds)	26,969	118,905	50,903	N/A
Unexpended, by Fund:				
General Revenue	26,969	118,905	50,903	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**



## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
PURCHASING/MATRL MGMT - OPER

## 5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>								
		PS	35.00	1,619,511	0	0	1,619,511	
		EE	0.00	129,839	0	0	129,839	
		<b>Total</b>	<b>35.00</b>	<b>1,749,350</b>	<b>0</b>	<b>0</b>	<b>1,749,350</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>								
Core Reallocation	80 0190	PS	0.00	2,000	0	0	2,000	From Commissioner's Office for pay equity
<b>NET DEPARTMENT CHANGES</b>			<b>0.00</b>	<b>2,000</b>	<b>0</b>	<b>0</b>	<b>2,000</b>	
<b>DEPARTMENT CORE REQUEST</b>								
		PS	35.00	1,621,511	0	0	1,621,511	
		EE	0.00	129,839	0	0	129,839	
		<b>Total</b>	<b>35.00</b>	<b>1,751,350</b>	<b>0</b>	<b>0</b>	<b>1,751,350</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>								
		PS	35.00	1,621,511	0	0	1,621,511	
		EE	0.00	129,839	0	0	129,839	
		<b>Total</b>	<b>35.00</b>	<b>1,751,350</b>	<b>0</b>	<b>0</b>	<b>1,751,350</b>	

# FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 30925	<b>DEPARTMENT:</b> Office of Administration
<b>BUDGET UNIT NAME:</b> Purchasing Operating	<b>DIVISION:</b> Purchasing & Materials Mgmt

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

**DEPARTMENT REQUEST**

Operations-0101 PS-\$324,302 20% EE-\$25,968 20% This will allow the Division the flexibility to pay accrued time when someone leaves the Division or to replace critical equipment/services as needed. We do not know ahead of time which of these will be needed. Previous years' core cuts have left no flexibility to pay these ongoing liabilities.

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
None	Unknown	Unknown

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
N/A	
	Unknown

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>PURCHASING/MATRL MGMT - OPER</b>								
<b>CORE</b>								
SR OFC SUPPORT ASST (KEYBRD)	123,160	4.92	135,538	5.00	135,538	5.00	135,538	5.00
BUYER I	97,601	3.54	0	0.00	0	0.00	0	0.00
BUYER II	221,350	6.54	390,024	11.00	351,975	9.00	351,975	9.00
BUYER III	254,643	5.79	280,554	5.00	317,000	7.00	317,000	7.00
BUYER IV	163,394	3.00	168,656	3.00	168,656	3.00	168,656	3.00
EXECUTIVE I	33,235	1.00	35,440	1.00	35,440	1.00	35,440	1.00
FISCAL & ADMINISTRATIVE MGR B2	240,453	4.00	248,304	4.00	248,304	4.00	248,304	4.00
FISCAL & ADMINISTRATIVE MGR B3	143,589	2.00	148,254	2.00	148,254	2.00	148,254	2.00
OFFICE OF ADMINISTRATION MGR 1	51,161	1.00	0	0.00	0	0.00	0	0.00
OFFICE OF ADMINISTRATION MGR 2	0	0.00	53,774	1.00	53,774	1.00	53,774	1.00
DIVISION DIRECTOR	85,538	1.00	88,910	1.00	92,513	1.00	92,513	1.00
DESIGNATED PRINCIPAL ASST DIV	66,997	2.00	34,493	1.00	34,493	1.00	34,493	1.00
SPECIAL ASST OFFICE & CLERICAL	0	0.00	35,564	1.00	35,564	1.00	35,564	1.00
<b>TOTAL - PS</b>	<b>1,481,121</b>	<b>34.79</b>	<b>1,619,511</b>	<b>35.00</b>	<b>1,621,511</b>	<b>35.00</b>	<b>1,621,511</b>	<b>35.00</b>
TRAVEL, IN-STATE	3,265	0.00	4,500	0.00	4,500	0.00	4,500	0.00
TRAVEL, OUT-OF-STATE	1,911	0.00	2,700	0.00	2,700	0.00	2,700	0.00
SUPPLIES	10,852	0.00	17,430	0.00	17,430	0.00	17,430	0.00
PROFESSIONAL DEVELOPMENT	13,446	0.00	9,023	0.00	9,023	0.00	9,023	0.00
COMMUNICATION SERV & SUPP	15,374	0.00	23,006	0.00	23,006	0.00	23,006	0.00
PROFESSIONAL SERVICES	6,450	0.00	39,830	0.00	39,830	0.00	39,830	0.00
M&R SERVICES	270	0.00	12,256	0.00	12,256	0.00	12,256	0.00
OFFICE EQUIPMENT	7,879	0.00	4,444	0.00	4,444	0.00	4,444	0.00
REAL PROPERTY RENTALS & LEASES	0	0.00	450	0.00	450	0.00	450	0.00
EQUIPMENT RENTALS & LEASES	11,587	0.00	15,300	0.00	15,300	0.00	15,300	0.00
MISCELLANEOUS EXPENSES	2,212	0.00	900	0.00	900	0.00	900	0.00
<b>TOTAL - EE</b>	<b>73,246</b>	<b>0.00</b>	<b>129,839</b>	<b>0.00</b>	<b>129,839</b>	<b>0.00</b>	<b>129,839</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,554,367</b>	<b>34.79</b>	<b>\$1,749,350</b>	<b>35.00</b>	<b>\$1,751,350</b>	<b>35.00</b>	<b>\$1,751,350</b>	<b>35.00</b>
<b>GENERAL REVENUE</b>	<b>\$1,554,367</b>	<b>34.79</b>	<b>\$1,749,350</b>	<b>35.00</b>	<b>\$1,751,350</b>	<b>35.00</b>	<b>\$1,751,350</b>	<b>35.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

## PROGRAM DESCRIPTION

**Department: Office of Administration**

**Program Name: Competitive Bidding and Contracting Program**

**Program is found in the following core budget(s): Purchasing and Materials Management Operating**

**1. What does this program do?**

DPMM is responsible for the procurement of supplies, equipment, and services for state departments. A competitive procurement process (as prescribed by Chapter 34, RSMo) is necessary to procure goods and services for state agencies that are "lowest and best" while maintaining fairness and integrity in the bid process for vendors.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Chapter 34, RSMo

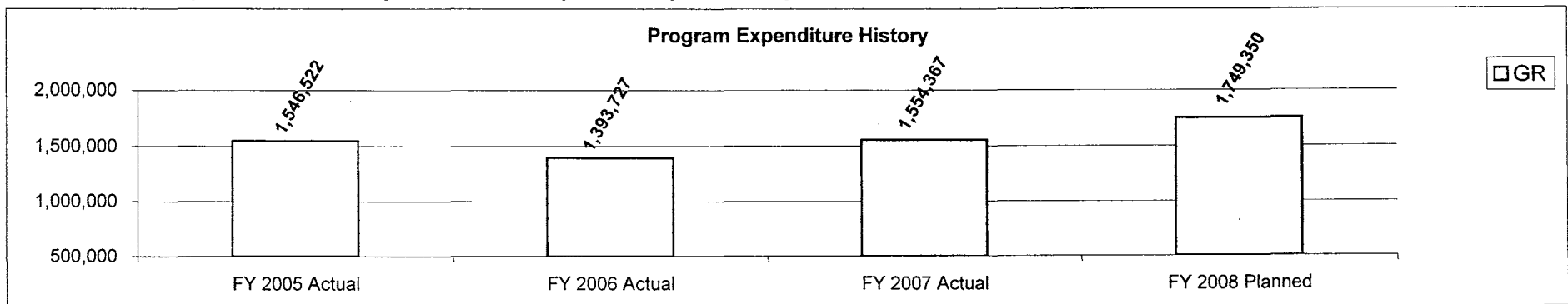
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



**6. What are the sources of the "Other " funds?**

N/A

## PROGRAM DESCRIPTION

**Department: Office of Administration**

**Program Name: Competitive Bidding and Contracting Program**

**Program is found in the following core budget(s): Purchasing and Materials Management Operating**

**7a. Provide an effectiveness measure.**

Percentage of total state expenditures made from DPMM issued contracts to the total operating budget of DPMM

<b>FY 2005</b>	<b>FY 2006</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2010</b>
<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Projected</b>	<b>Targeted</b>	<b>Targeted</b>
0.14%	0.11%	0.10%	0.09%	0.09%	0.09%

**7b. Provide an efficiency measure.**

Average number of days between the time the bid is created and the time the bid is awarded by DPMM

	<b>FY 2005</b>	<b>FY 2006</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2010</b>
	<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Projected</b>	<b>Targeted</b>	<b>Targeted</b>
IFB	46	49	50	49	48	47
RFP	65	88	92	91	90	89

**7c. Provide the number of clients/individuals served, if applicable.**

N/A

**7d. Provide a customer satisfaction measure, if available.**

N/A

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>BID &amp; PERFORMANCE BOND REFUND</b>								
<b>CORE</b>								
PROGRAM-SPECIFIC								
OA REVOLVING ADMINISTRATIVE TR	166,000	0.00	2,112,000	0.00	2,112,000	0.00	2,112,000	0.00
TOTAL - PD	166,000	0.00	2,112,000	0.00	2,112,000	0.00	2,112,000	0.00
<b>TOTAL</b>	<b>166,000</b>	<b>0.00</b>	<b>2,112,000</b>	<b>0.00</b>	<b>2,112,000</b>	<b>0.00</b>	<b>2,112,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$166,000</b>	<b>0.00</b>	<b>\$2,112,000</b>	<b>0.00</b>	<b>\$2,112,000</b>	<b>0.00</b>	<b>\$2,112,000</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30930
<b>Division</b>	Purchasing & Materials Management		
<b>Core -</b>	Bid & Performance Bonds Refunds		

**1. CORE FINANCIAL SUMMARY**

	FY 2009 Budget Request				
	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	0	2,112,000	2,112,000	E
TRF	0	0	0	0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>2,112,000</b>	<b>2,112,000</b>	
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: OA Revolving Administrative Trust Fund (0505)  
Notes: An E is requested for Other funds

	FY 2009 Governor's Recommendation				
	GR	Fed	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	0	2,112,000	2,112,000	E
TRF	0	0	0	0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>2,112,000</b>	<b>2,112,000</b>	
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: OA Revolving Administrative Trust Fund (0505)  
Notes: An E is requested for Other funds

**2. CORE DESCRIPTION**

This core request is for funding to promptly refund the bidder's bid or performance security that was deposited into the State Treasury during the procurement process. Checks are received from vendors as bid or performance security and deposited into the State Treasury. Interest earned on these deposits goes directly into General Revenue. After the bids are awarded or the contractor has performed, these deposits must be promptly refunded to the bidder or contractor. These are refundable deposits and not payments to the state.

**3. PROGRAM LISTING (list programs included in this core funding)**

N/A

# CORE DECISION ITEM

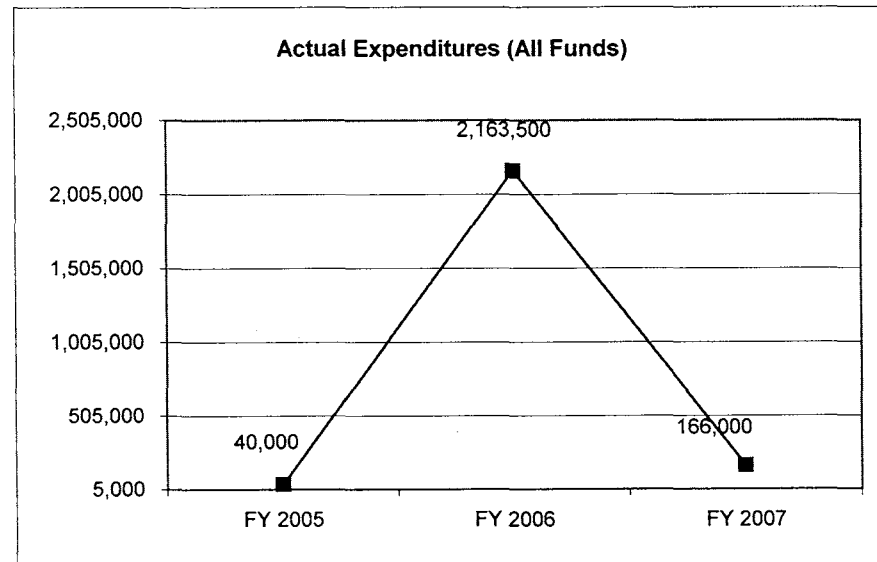
**Department** Office of Administration  
**Division** Purchasing & Materials Management  
**Core -** Bid & Performance Bonds Refunds

**Budget Unit** 30930

## 4. FINANCIAL HISTORY

	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Current Yr.
Appropriation (All Funds)	2,112,000	2,172,000	2,112,000	2,112,000 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	2,112,000	2,172,000	2,112,000	N/A
Actual Expenditures (All Funds)	40,000	2,163,500	166,000	N/A
Unexpended (All Funds)	2,072,000	8,500	1,946,000	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	2,072,000	8,200	1,946,000	N/A

(1)



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:** (1) Estimated appropriation increased by \$60,000 in FY 06



## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
BID & PERFORMANCE BOND REFUND

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	0	0	2,112,000	2,112,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>2,112,000</b>	<b>2,112,000</b>	
DEPARTMENT CORE REQUEST							
	PD	0.00	0	0	2,112,000	2,112,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>2,112,000</b>	<b>2,112,000</b>	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	0	0	2,112,000	2,112,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>2,112,000</b>	<b>2,112,000</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>BID &amp; PERFORMANCE BOND REFUND</b>								
<b>CORE</b>								
REFUNDS	166,000	0.00	2,112,000	0.00	2,112,000	0.00	2,112,000	0.00
TOTAL - PD	166,000	0.00	2,112,000	0.00	2,112,000	0.00	2,112,000	0.00
<b>GRAND TOTAL</b>	<b>\$166,000</b>	<b>0.00</b>	<b>\$2,112,000</b>	<b>0.00</b>	<b>\$2,112,000</b>	<b>0.00</b>	<b>\$2,112,000</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$166,000	0.00	\$2,112,000	0.00	\$2,112,000	0.00	\$2,112,000	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>SURPLUS PROPERTY - OPERATING</b>									
<b>CORE</b>									
PERSONAL SERVICES									
FEDERAL SURPLUS PROPERTY	623,688	20.75	812,292	22.00	812,292	22.00	812,292	22.00	
TOTAL - PS	623,688	20.75	812,292	22.00	812,292	22.00	812,292	22.00	
EXPENSE & EQUIPMENT									
FEDERAL SURPLUS PROPERTY	739,759	0.00	706,638	0.00	706,638	0.00	706,638	0.00	
TOTAL - EE	739,759	0.00	706,638	0.00	706,638	0.00	706,638	0.00	
PROGRAM-SPECIFIC									
FEDERAL SURPLUS PROPERTY	1,822	0.00	5,000	0.00	5,000	0.00	5,000	0.00	
TOTAL - PD	1,822	0.00	5,000	0.00	5,000	0.00	5,000	0.00	
<b>TOTAL</b>	<b>1,365,269</b>	<b>20.75</b>	<b>1,523,930</b>	<b>22.00</b>	<b>1,523,930</b>	<b>22.00</b>	<b>1,523,930</b>	<b>22.00</b>	
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>									
PERSONAL SERVICES									
FEDERAL SURPLUS PROPERTY	0	0.00	0	0.00	0	0.00	24,368	0.00	
TOTAL - PS	0	0.00	0	0.00	0	0.00	24,368	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>24,368</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$1,365,269</b>	<b>20.75</b>	<b>\$1,523,930</b>	<b>22.00</b>	<b>\$1,523,930</b>	<b>22.00</b>	<b>\$1,548,298</b>	<b>22.00</b>	

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30950
<b>Division</b>	Purchasing & Materials Management		
<b>Core -</b>	Federal Surplus Property-Operating		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	812,292	812,292
EE	0	0	706,638	706,638
PSD	0	0	5,000	5,000
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1,523,930</b>	<b>1,523,930</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>22.00</b>	<b>22.00</b>

<b>Est. Fringe</b>	0	0	404,196	404,196
--------------------	---	---	---------	---------

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Federal Surplus Property Fund (0407)

Notes:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	812,292	812,292
EE	0	0	706,638	706,638
PSD	0	0	5,000	5,000
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1,523,930</b>	<b>1,523,930</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>22.00</b>	<b>22.00</b>

<b>Est. Fringe</b>	0	0	404,196	404,196
--------------------	---	---	---------	---------

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Federal Surplus Property Fund (0407)

Notes:

## 2. CORE DESCRIPTION

This core requirement is for funding to provide surplus property services for the various state agencies. The Division of Purchasing and Materials Management (DPMM) is responsible for operating state and federal surplus property programs as provided in Chapters 34 and 37, RSMo. The State Agency for Surplus Property (SASP) is responsible for the transfer and/or disposal of state agencies' surplus property to maximize state resources. SASP is also responsible for the administration of the Federal Surplus Program. Expenses incurred by SASP for operating the surplus property program are recovered through service charges applied to property acquired by eligible entities.

## 3. PROGRAM LISTING (list programs included in this core funding)

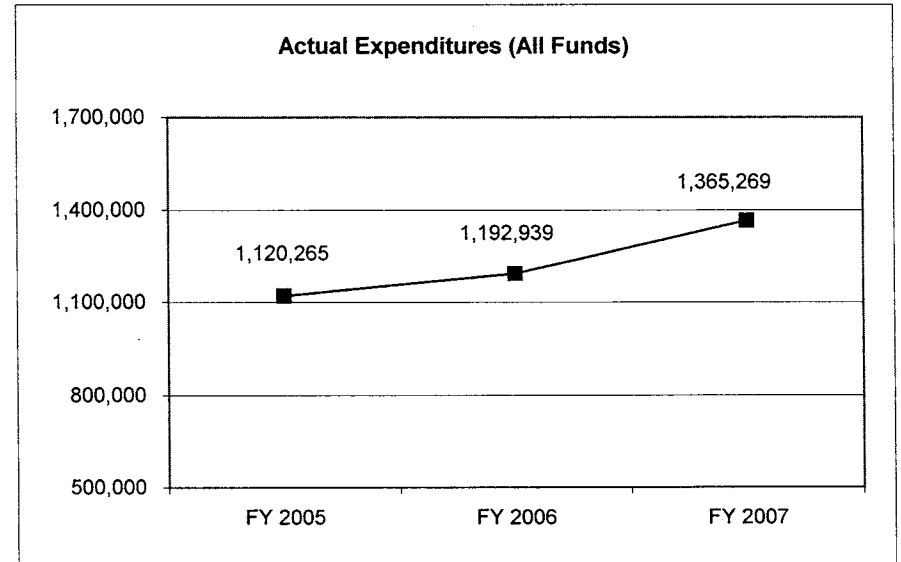
Surplus Property

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30950
<b>Division</b>	Purchasing & Materials Management		
<b>Core -</b>	Federal Surplus Property-Operating		

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	1,464,258	1,445,258	1,566,360	1,523,930
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	1,464,258	1,445,258	1,566,360	N/A
Actual Expenditures (All Funds)	1,120,265	1,192,939	1,365,269	N/A
Unexpended (All Funds)	343,993	252,319	201,091	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	343,993	252,319	201,091	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
SURPLUS PROPERTY - OPERATING**

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PS	22.00	0	0	812,292	812,292	
	EE	0.00	0	0	706,638	706,638	
	PD	0.00	0	0	5,000	5,000	
	<b>Total</b>	<b>22.00</b>	<b>0</b>	<b>0</b>	<b>1,523,930</b>	<b>1,523,930</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PS	22.00	0	0	812,292	812,292	
	EE	0.00	0	0	706,638	706,638	
	PD	0.00	0	0	5,000	5,000	
	<b>Total</b>	<b>22.00</b>	<b>0</b>	<b>0</b>	<b>1,523,930</b>	<b>1,523,930</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	22.00	0	0	812,292	812,292	
	EE	0.00	0	0	706,638	706,638	
	PD	0.00	0	0	5,000	5,000	
	<b>Total</b>	<b>22.00</b>	<b>0</b>	<b>0</b>	<b>1,523,930</b>	<b>1,523,930</b>	

# FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 30925	<b>DEPARTMENT:</b> Office of Administration
<b>BUDGET UNIT NAME:</b> SASP Operating	<b>DIVISION:</b> Purchasing & Materials Mgmt

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

## DEPARTMENT REQUEST

Operations-0101 PS-\$162,458 20% EE-\$141,328 20% This will allow the Division the flexibility to pay accrued time when someone leaves the Division or to replace critical equipment/services as needed. We do not know ahead of time which of these will be needed.

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
None	Unknown	Unknown

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
N/A	Unknown

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>SURPLUS PROPERTY - OPERATING</b>								
<b>CORE</b>								
ADMIN OFFICE SUPPORT ASSISTANT	100,720	3.88	121,553	3.00	121,553	3.00	121,553	3.00
SR OFC SUPPORT ASST (KEYBRD)	25,603	1.04	40,706	1.00	40,706	1.00	40,706	1.00
STOREKEEPER I	61,292	2.68	80,983	3.00	80,983	3.00	80,983	3.00
STOREKEEPER II	106,186	3.81	133,686	4.00	133,686	4.00	133,686	4.00
SUPPLY MANAGER I	31,072	0.95	34,493	1.00	34,493	1.00	34,493	1.00
SUPPLY MANAGER II	2,721	0.08	36,635	1.00	36,635	1.00	36,635	1.00
ACCOUNTING ANAL II	0	0.00	43,306	1.00	43,306	1.00	43,306	1.00
EXECUTIVE II	35,092	1.00	39,849	1.00	39,849	1.00	39,849	1.00
PLANNER I	43,275	1.00	0	0.00	44,133	0.00	44,133	0.00
MAINTENANCE WORKER I	27,304	1.00	31,279	1.00	31,279	1.00	31,279	1.00
MAINTENANCE WORKER II	29,844	1.00	33,421	1.00	33,421	1.00	33,421	1.00
TRACTOR TRAILER DRIVER	72,407	2.31	75,412	2.00	75,412	2.00	75,412	2.00
MOTOR VEHICLE MECHANIC	32,600	1.00	37,706	1.00	37,706	1.00	37,706	1.00
FISCAL & ADMINISTRATIVE MGR B2	55,572	1.00	59,130	1.00	59,130	1.00	59,130	1.00
DESIGNATED PRINCIPAL ASST DIV	0	0.00	44,133	1.00	0	1.00	0	1.00
<b>TOTAL - PS</b>	<b>623,688</b>	<b>20.75</b>	<b>812,292</b>	<b>22.00</b>	<b>812,292</b>	<b>22.00</b>	<b>812,292</b>	<b>22.00</b>
TRAVEL, IN-STATE	1,623	0.00	10,000	0.00	10,000	0.00	10,000	0.00
TRAVEL, OUT-OF-STATE	15,426	0.00	25,000	0.00	25,000	0.00	25,000	0.00
FUEL & UTILITIES	24,174	0.00	4,000	0.00	4,000	0.00	4,000	0.00
SUPPLIES	69,558	0.00	70,000	0.00	70,000	0.00	70,000	0.00
PROFESSIONAL DEVELOPMENT	1,662	0.00	3,000	0.00	3,000	0.00	3,000	0.00
COMMUNICATION SERV & SUPP	9,899	0.00	10,000	0.00	10,000	0.00	10,000	0.00
PROFESSIONAL SERVICES	486,078	0.00	387,754	0.00	387,754	0.00	387,754	0.00
JANITORIAL SERVICES	4,684	0.00	4,000	0.00	4,000	0.00	4,000	0.00
M&R SERVICES	13,789	0.00	25,000	0.00	25,000	0.00	25,000	0.00
MOTORIZED EQUIPMENT	0	0.00	100,000	0.00	100,000	0.00	100,000	0.00
OFFICE EQUIPMENT	0	0.00	7,000	0.00	7,000	0.00	7,000	0.00
OTHER EQUIPMENT	713	0.00	2,000	0.00	2,000	0.00	2,000	0.00
PROPERTY & IMPROVEMENTS	0	0.00	10,000	0.00	10,000	0.00	10,000	0.00
REAL PROPERTY RENTALS & LEASES	2,145	0.00	2,000	0.00	2,000	0.00	2,000	0.00
EQUIPMENT RENTALS & LEASES	130	0.00	2,000	0.00	2,000	0.00	2,000	0.00
MISCELLANEOUS EXPENSES	12,490	0.00	19,884	0.00	19,884	0.00	19,884	0.00



## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>SURPLUS PROPERTY - OPERATING</b>								
<b>CORE</b>								
REBILLABLE EXPENSES	97,388	0.00	25,000	0.00	25,000	0.00	25,000	0.00
TOTAL - EE	739,759	0.00	706,638	0.00	706,638	0.00	706,638	0.00
REFUNDS	1,822	0.00	5,000	0.00	5,000	0.00	5,000	0.00
TOTAL - PD	1,822	0.00	5,000	0.00	5,000	0.00	5,000	0.00
<b>GRAND TOTAL</b>	<b>\$1,365,269</b>	<b>20.75</b>	<b>\$1,523,930</b>	<b>22.00</b>	<b>\$1,523,930</b>	<b>22.00</b>	<b>\$1,523,930</b>	<b>22.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$1,365,269	20.75	\$1,523,930	22.00	\$1,523,930	22.00	\$1,523,930	22.00

## PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** Surplus Property

**Program is found in the following core budget(s):** Federal Surplus Property-Operating

### 1. What does this program do?

DPMM is responsible for operating state and federal surplus property programs as provided in Chapters 34 and 37, RSMo. The State Agency for Surplus Property (SASP) is responsible for the transfer and/or disposal of state agencies' surplus property to maximize state resources. SASP is also responsible for the administration of the Federal Surplus Property Program. Expenses incurred by SASP for operating the surplus property program are recovered through service charges applied to property acquired by eligible entities.

### 2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Chapters 34 and 37, RSMo

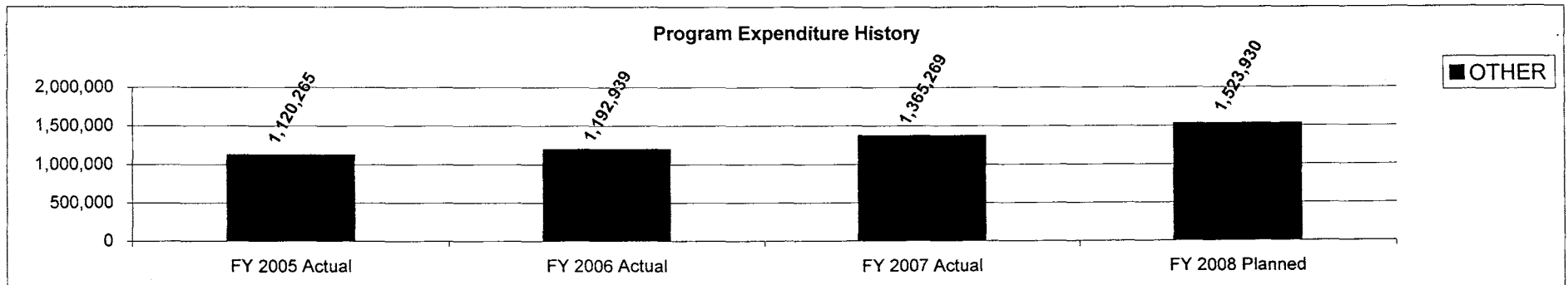
### 3. Are there federal matching requirements? If yes, please explain.

No

### 4. Is this a federally mandated program? If yes, please explain.

No

### 5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



### 6. What are the sources of the "Other " funds?

Federal Surplus Property Fund (0407)

## PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** Surplus Property

**Program is found in the following core budget(s):** Federal Surplus Property-Operating

**7a. Provide an effectiveness measure.**

Acquisition costs of property received

FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010
Actual	Actual	Actual	Projected	Targeted	Targeted
\$11,518,379	\$12,525,238	\$20,189,824	\$15,000,000	\$13,000,000	\$11,000,000

Acquisition costs of property transferred

FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010
Actual	Actual	Actual	Projected	Targeted	Targeted
\$7,176,875	\$6,876,437	\$12,196,065	\$11,000,000	\$10,000,000	\$9,000,000

**7b. Provide an efficiency measure.**

Ratio of SASP overhead vs. federal surplus property acquired

FY 2005	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010
Actual	Actual	Actual	Projected	Targeted	Targeted
8.68%	7.20%	4.34%	5.50%	5.50%	5.50%

**7c. Provide the number of clients/individuals served, if applicable.**

N/A

**7d. Provide a customer satisfaction measure, if available.**

N/A

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>FIXED PRICE VEHICLE PROGRAM</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
FEDERAL SURPLUS PROPERTY	832,519	0.00	800,000	0.00	800,000	0.00	800,000	0.00
TOTAL - EE	832,519	0.00	800,000	0.00	800,000	0.00	800,000	0.00
<b>TOTAL</b>	<b>832,519</b>	<b>0.00</b>	<b>800,000</b>	<b>0.00</b>	<b>800,000</b>	<b>0.00</b>	<b>800,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$832,519</b>	<b>0.00</b>	<b>\$800,000</b>	<b>0.00</b>	<b>\$800,000</b>	<b>0.00</b>	<b>\$800,000</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30990
<b>Division</b>	Purchasing & Materials Management		
<b>Core -</b>	Fixed Price Vehicle and Equipment Program		

**1. CORE FINANCIAL SUMMARY**

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	800,000	800,000 E
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>800,000</b>	<b>800,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Est. Fringe</b>	0	0	0	0

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Federal Surplus Property Fund (0407)  
Notes: An E is requested for Other funds

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	800,000	800,000 E
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>800,000</b>	<b>800,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Est. Fringe</b>	0	0	0	0

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Federal Surplus Property Fund (0407)  
Notes: An E is requested for Other funds

**2. CORE DESCRIPTION**

This core request is for funding to acquire low mileage vehicles and construction equipment from the Federal Government to be resold to state agencies and eligible entities.

**3. PROGRAM LISTING (list programs included in this core funding)**

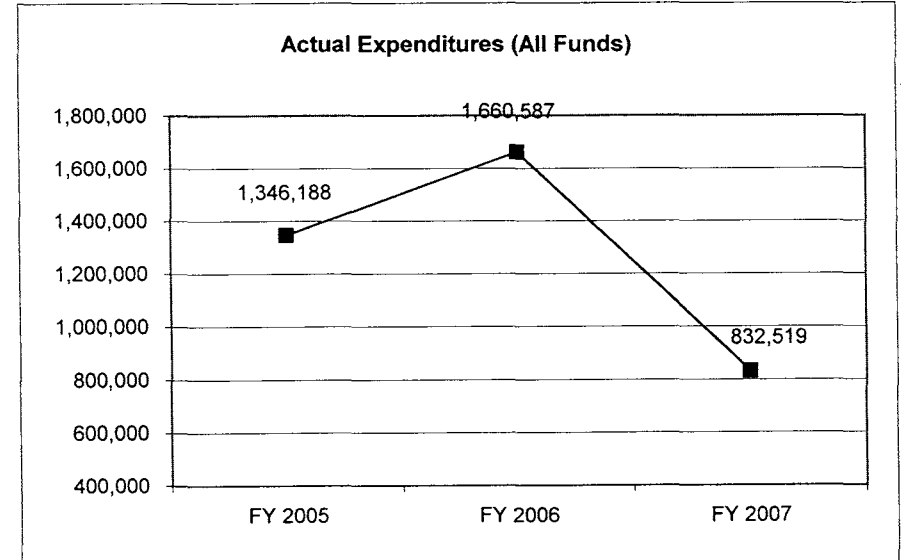
Fixed Price Vehicle and Equipment

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30990
<b>Division</b>	Purchasing & Materials Management		
<b>Core -</b>	Fixed Price Vehicle and Equipment Program		

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	1,380,000	1,664,800	835,000	800,000 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	1,380,000	1,664,800	835,000	N/A
Actual Expenditures (All Funds)	1,346,188	1,660,587	832,519	N/A
Unexpended (All Funds)	33,812	4,213	2,481	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	33,812	4,213	2,481	N/A
	(1)	(2)	(3)	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

- NOTES:**
- (1) Estimated appropriation was increased by \$580,000 in FY 05
  - (2) Estimated appropriation was increased by \$864,800 in FY 06
  - (3) Estimated appropriation was increased by \$35,000 in FY 07

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
FIXED PRICE VEHICLE PROGRAM

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	0	0	800,000	800,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>800,000</b>	<b>800,000</b>	
DEPARTMENT CORE REQUEST							
	EE	0.00	0	0	800,000	800,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>800,000</b>	<b>800,000</b>	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	0	0	800,000	800,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>800,000</b>	<b>800,000</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>FIXED PRICE VEHICLE PROGRAM</b>								
<b>CORE</b>								
TRAVEL, IN-STATE	28	0.00	200	0.00	200	0.00	200	0.00
TRAVEL, OUT-OF-STATE	1,624	0.00	5,000	0.00	5,000	0.00	5,000	0.00
SUPPLIES	1,461	0.00	1,000	0.00	1,000	0.00	1,000	0.00
PROFESSIONAL SERVICES	37,645	0.00	40,000	0.00	40,000	0.00	40,000	0.00
M&R SERVICES	9,425	0.00	15,000	0.00	15,000	0.00	15,000	0.00
MISCELLANEOUS EXPENSES	0	0.00	200	0.00	200	0.00	200	0.00
REBILLABLE EXPENSES	782,336	0.00	738,600	0.00	738,600	0.00	738,600	0.00
<b>TOTAL - EE</b>	<b>832,519</b>	<b>0.00</b>	<b>800,000</b>	<b>0.00</b>	<b>800,000</b>	<b>0.00</b>	<b>800,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$832,519</b>	<b>0.00</b>	<b>\$800,000</b>	<b>0.00</b>	<b>\$800,000</b>	<b>0.00</b>	<b>\$800,000</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$832,519</b>	<b>0.00</b>	<b>\$800,000</b>	<b>0.00</b>	<b>\$800,000</b>	<b>0.00</b>	<b>\$800,000</b>	<b>0.00</b>



## PROGRAM DESCRIPTION

Department: Office of Administration

Program Name: Fixed Price Vehicle and Equipment

Program is found in the following core budget(s): Fixed Price Vehicle and Equipment

**1. What does this program do?**

This core request is for funding to acquire low mileage vehicles and construction equipment from the Federal Government to be resold to state agencies and eligible entities.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Chapter 37, RSMo

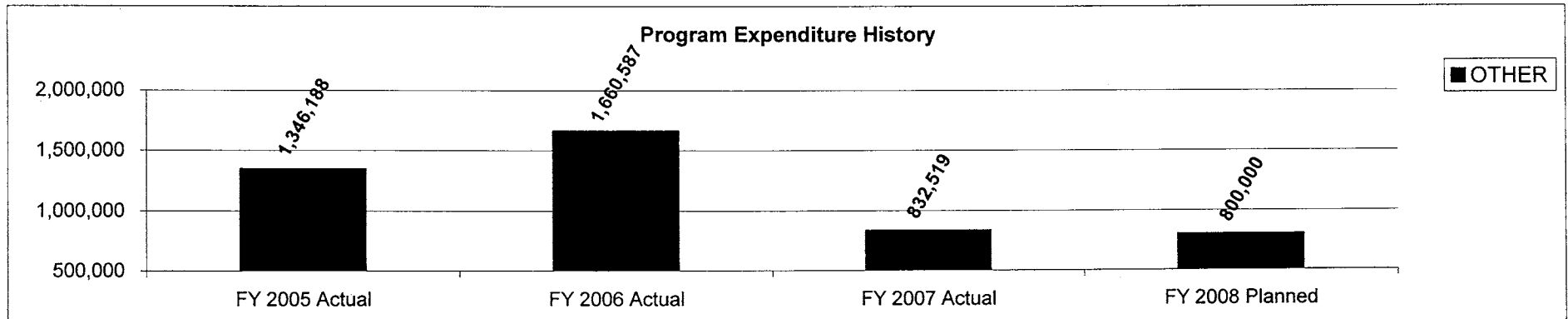
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year..**



**6. What are the sources of the "Other " funds?**

Federal Surplus Property Fund (0407)

# PROGRAM DESCRIPTION

**Department: Office of Administration**

**Program Name: Fixed Price Vehicle and Equipment**

**Program is found in the following core budget(s): Fixed Price Vehicle and Equipment**

## 7a. Provide an effectiveness measure.

Number of fixed price vehicles sold.

<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Projected</b>	<b>FY 2009 Targeted</b>	<b>FY 2010 Targeted</b>
138	219	129	200	200	200

Number of vehicles obtained

<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Targeted</b>	<b>FY 2009 Targeted</b>	<b>FY 2010 Targeted</b>
163	224	107	200	200	200

## 7b. Provide an efficiency measure.

Percentage of vehicles sold compared to number of vehicles obtained

<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Projected</b>	<b>FY 2009 Targeted</b>	<b>FY 2010 Targeted</b>
84.7%	97.8%	120.6%	100%	100%	100%

## 7c. Provide the number of clients/individuals served, if applicable.

n/a

## 7d. Provide a customer satisfaction measure, if available.

n/a

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>SURPLUS PROPERTY RECYCLING</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
FEDERAL SURPLUS PROPERTY	37,095	0.00	41,610	0.00	41,610	0.00	41,610	0.00
TOTAL - EE	37,095	0.00	41,610	0.00	41,610	0.00	41,610	0.00
<b>TOTAL</b>	<b>37,095</b>	<b>0.00</b>	<b>41,610</b>	<b>0.00</b>	<b>41,610</b>	<b>0.00</b>	<b>41,610</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$37,095</b>	<b>0.00</b>	<b>\$41,610</b>	<b>0.00</b>	<b>\$41,610</b>	<b>0.00</b>	<b>\$41,610</b>	<b>0.00</b>

# **CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30960
<b>Division</b>	Purchasing & Materials Management		
<b>Core -</b>	Surplus Property Recycling		

## **1. CORE FINANCIAL SUMMARY**

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	41,610	41,610 E
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>41,610</b>	<b>41,610</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Federal Surplus Property Fund (0407)  
Notes: An E is requested for Other funds

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	41,610	41,610 E
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>41,610</b>	<b>41,610</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Federal Surplus Property Fund (0407)  
Notes: An E is requested for Other funds

## **2. CORE DESCRIPTION**

This core request is for funding to cover operating costs of the State's recycling program such as promotional/information materials and providing desk side/other containers to collect materials.

The purpose of the Missouri State Recycling Program is to assist State of Missouri government agencies with:

- Procurement of products manufactured with recycled materials
- Coordinating waste reduction strategies
- Overseeing the collection of recyclables by establishing recycling services contracts

## **3. PROGRAM LISTING (list programs included in this core funding)**

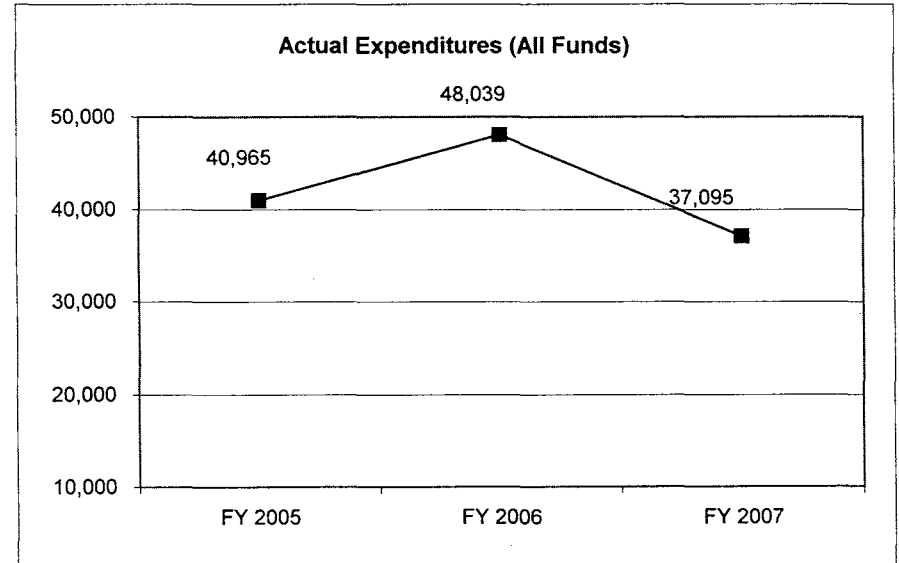
Surplus Property Recycling

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30960
<b>Division</b>	Purchasing & Materials Management		
<b>Core -</b>	Surplus Property Recycling		

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	43,000	53,000	41,610	41,610 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	43,000	53,000	41,610	N/A
Actual Expenditures (All Funds)	40,965	48,039	37,095	N/A
Unexpended (All Funds)	2,035	4,961	4,515	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	2,035	4,961	4,515	N/A
	(1)	(2)		



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

(1) Estimated appropriation was increased by \$30,000

(2) Estimated appropriation was increased by \$40,000

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
SURPLUS PROPERTY RECYCLING**

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	EE	0.00	0	0	41,610	41,610	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>41,610</b>	<b>41,610</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	EE	0.00	0	0	41,610	41,610	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>41,610</b>	<b>41,610</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	0	0	41,610	41,610	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>41,610</b>	<b>41,610</b>	

**OFFICE OF ADMINISTRATION****DECISION ITEM DETAIL**

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>SURPLUS PROPERTY RECYCLING</b>								
<b>CORE</b>								
TRAVEL, IN-STATE	598	0.00	500	0.00	500	0.00	500	0.00
TRAVEL, OUT-OF-STATE	0	0.00	1,000	0.00	1,000	0.00	1,000	0.00
SUPPLIES	31,750	0.00	31,766	0.00	31,766	0.00	31,766	0.00
PROFESSIONAL DEVELOPMENT	1,294	0.00	5,000	0.00	5,000	0.00	5,000	0.00
COMMUNICATION SERV & SUPP	427	0.00	0	0.00	0	0.00	0	0.00
PROFESSIONAL SERVICES	170	0.00	1,344	0.00	1,344	0.00	1,344	0.00
M&R SERVICES	341	0.00	0	0.00	0	0.00	0	0.00
OTHER EQUIPMENT	2,030	0.00	0	0.00	0	0.00	0	0.00
REAL PROPERTY RENTALS & LEASES	485	0.00	1,000	0.00	1,000	0.00	1,000	0.00
MISCELLANEOUS EXPENSES	0	0.00	1,000	0.00	1,000	0.00	1,000	0.00
<b>TOTAL - EE</b>	<b>37,095</b>	<b>0.00</b>	<b>41,610</b>	<b>0.00</b>	<b>41,610</b>	<b>0.00</b>	<b>41,610</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$37,095</b>	<b>0.00</b>	<b>\$41,610</b>	<b>0.00</b>	<b>\$41,610</b>	<b>0.00</b>	<b>\$41,610</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$37,095</b>	<b>0.00</b>	<b>\$41,610</b>	<b>0.00</b>	<b>\$41,610</b>	<b>0.00</b>	<b>\$41,610</b>	<b>0.00</b>

## PROGRAM DESCRIPTION

**Department: Office of Administration**

**Program Name: Surplus Property Recycling**

**Program is found in the following core budget(s): Surplus Property Recycling**

	Surplus Property Recycling Core	Transfers to DSS Energy Assistance Program	TOTAL
GR			0
FEDERAL			0
OTHER	41,610	20,000	61,610 E
<b>TOTAL</b>	<b>41,610</b>	<b>20,000</b>	<b>61,610</b>

### 1. What does this program do?

The purpose of the Missouri State Recycling Program is to assist State of Missouri government agencies with:

- Procurement of products manufactured with recycled materials.
- Coordinating waste reduction strategies.
- Overseeing the collection of recyclables by establishing recycling services contracts.

This program provides promotion/information materials and collecting/recycling miscellaneous items.

### 2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Sections 34.031, and 34.032, RSMo

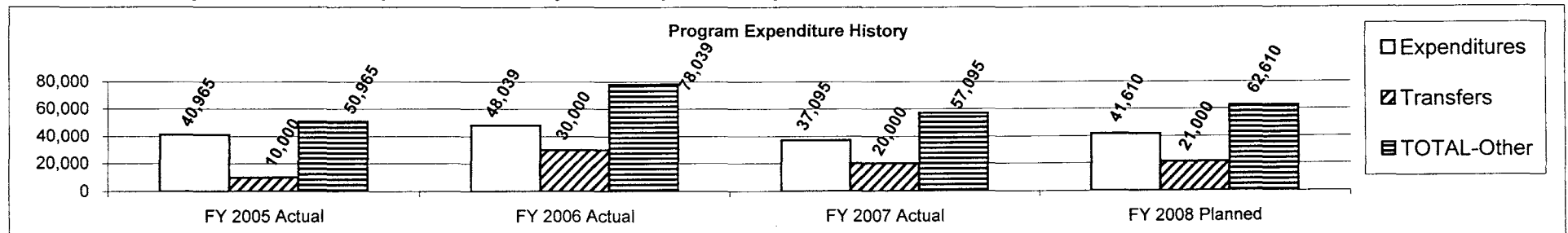
### 3. Are there federal matching requirements? If yes, please explain.

No

### 4. Is this a federally mandated program? If yes, please explain.

No

### 5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



### 6. What are the sources of the "Other" funds?

Federal Surplus Property Fund (0407)



## PROGRAM DESCRIPTION

**Department: Office of Administration**

**Program Name: Surplus Property Recycling**

**Program is found in the following core budget(s): Surplus Property Recycling**

**7a. Provide an effectiveness measure.**

Recycling revenues received by the state

<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Projected</b>	<b>FY 2009 Targeted</b>	<b>FY 2010 Targeted</b>
\$75,143	\$119,598	\$164,287	\$140,000	\$141,000	\$142,000

**7b. Provide an efficiency measure.**

Material Recycled, i.e., paper, plastic, cardboard

<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Projected</b>	<b>FY 2009 Targeted</b>	<b>FY 2010 Targeted</b>
1,400 tons	1,300 tons	2,179 tons	2,100 tons	2,200 tons	2,300 tons

Excess revenues transferred to the Department of Social Services

<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Projected</b>	<b>FY 2009 Targeted</b>	<b>FY 2010 Targeted</b>
\$10,000	\$30,000	\$20,000	\$21,000	\$22,000	\$23,000

**7c. Provide the number of clients/individuals served, if applicable.**

n/a

**7d. Provide a customer satisfaction measure, if available.**

n/a

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
RECYCLING FUNDS TRANSFER								
CORE								
FUND TRANSFERS								
FEDERAL SURPLUS PROPERTY	20,000	0.00	20,000	0.00	20,000	0.00	20,000	0.00
TOTAL - TRF	20,000	0.00	20,000	0.00	20,000	0.00	20,000	0.00
TOTAL	20,000	0.00	20,000	0.00	20,000	0.00	20,000	0.00
GRAND TOTAL	\$20,000	0.00	\$20,000	0.00	\$20,000	0.00	\$20,000	0.00

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30965
<b>Division</b>	Purchasing & Materials Management		
<b>Core -</b>	Surplus Property Recycling Transfer		

**1. CORE FINANCIAL SUMMARY**

	FY 2009 Budget Request				
	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	0	0	0	
TRF	0	0	20,000	20,000	E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>20,000</b>	
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Est. Fringe</b>	0	0	0	0	

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Federal Surplus Property Fund (0407)  
Notes: An E is requested for other funds

	FY 2009 Governor's Recommendation				
	GR	Fed	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	0	0	0	
TRF	0	0	20,000	20,000	E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>20,000</b>	
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Est. Fringe</b>	0	0	0	0	

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Federal Surplus Property Fund (0407)  
Notes: An E is requested for other funds

**2. CORE DESCRIPTION**

Pursuant to Section 34.032, RSMo, this appropriation facilitates the transfer of excess funds from the recycling program to the Department of Social Services (DSS) to be used by DSS for the heating assistance program pursuant to sections 660.100 to 660.135, RSMo. Proceeds from the sale of recycled materials may be used to offset costs of the recycling program, and any moneys in excess of costs incurred are transferred to DSS.

Transfers have been made regularly to the heating assistance program, but FY 2007 was the first year that a specific transfer appropriation was established for this purpose.

**3. PROGRAM LISTING (list programs included in this core funding)**

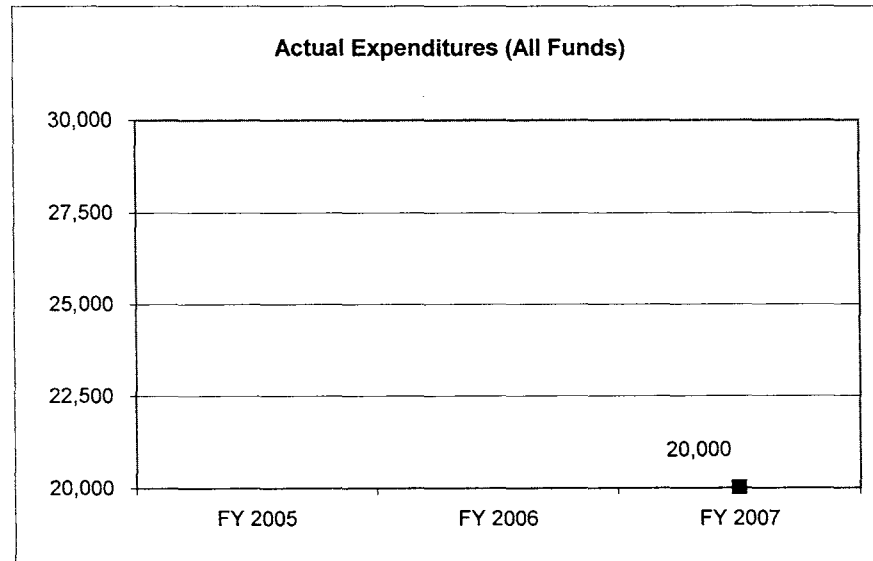
N/A

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30965
<b>Division</b>	Purchasing & Materials Management		
<b>Core -</b>	Surplus Property Recycling Transfer		

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	0	0	20,000	20,000 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	0	0	20,000	N/A
Actual Expenditures (All Funds)	0	0	20,000	N/A
Unexpended (All Funds)	0	0	0	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:** Transfers have been made regularly to the heating assistance program, but FY07 was the first year that specific transfer appropriation was established for this purpose.

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
RECYCLING FUNDS TRANSFER

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	TRF	0.00	0	0	20,000	20,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>20,000</b>	
DEPARTMENT CORE REQUEST							
	TRF	0.00	0	0	20,000	20,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>20,000</b>	
GOVERNOR'S RECOMMENDED CORE							
	TRF	0.00	0	0	20,000	20,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>20,000</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
RECYCLING FUNDS TRANSFER								
CORE								
FUND TRANSFERS	20,000	0.00	20,000	0.00	20,000	0.00	20,000	0.00
TOTAL - TRF	20,000	0.00	20,000	0.00	20,000	0.00	20,000	0.00
GRAND TOTAL	\$20,000	0.00	\$20,000	0.00	\$20,000	0.00	\$20,000	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$20,000	0.00	\$20,000	0.00	\$20,000	0.00	\$20,000	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>SURPLUS PROPERTY SALE PROCEED</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
PROCEEDS OF SURPLUS PROPERTY	76,547	0.00	48,800	0.00	48,800	0.00	48,800	0.00
TOTAL - EE	76,547	0.00	48,800	0.00	48,800	0.00	48,800	0.00
PROGRAM-SPECIFIC								
PROCEEDS OF SURPLUS PROPERTY	56,700	0.00	41,200	0.00	41,200	0.00	41,200	0.00
TOTAL - PD	56,700	0.00	41,200	0.00	41,200	0.00	41,200	0.00
<b>TOTAL</b>	<b>133,247</b>	<b>0.00</b>	<b>90,000</b>	<b>0.00</b>	<b>90,000</b>	<b>0.00</b>	<b>90,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$133,247</b>	<b>0.00</b>	<b>\$90,000</b>	<b>0.00</b>	<b>\$90,000</b>	<b>0.00</b>	<b>\$90,000</b>	<b>0.00</b>

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>SURPLUS PROPERTY SALE FUND-TRF</b>								
<b>CORE</b>								
FUND TRANSFERS								
PROCEEDS OF SURPLUS PROPERTY	1,034,972	0.00	1,000,000	0.00	1,000,000	0.00	1,000,000	0.00
TOTAL - TRF	1,034,972	0.00	1,000,000	0.00	1,000,000	0.00	1,000,000	0.00
<b>TOTAL</b>	<b>1,034,972</b>	<b>0.00</b>	<b>1,000,000</b>	<b>0.00</b>	<b>1,000,000</b>	<b>0.00</b>	<b>1,000,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,034,972</b>	<b>0.00</b>	<b>\$1,000,000</b>	<b>0.00</b>	<b>\$1,000,000</b>	<b>0.00</b>	<b>\$1,000,000</b>	<b>0.00</b>



## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30985
<b>Division</b>	Purchasing & Materials Management		
<b>Core -</b>	Surplus Property Proceeds/Transfer		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	48,800	48,800 E
PSD	0	0	41,200	41,200 E
TRF	0	0	1,000,000	1,000,000 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1,090,000</b>	<b>1,090,000</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Proceeds of Surplus Property Sales Fund (0710)  
 Notes: An E is requested for Other Funds

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	48,800	48,800 E
PSD	0	0	41,200	41,200 E
TRF	0	0	1,000,000	1,000,000 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1,090,000</b>	<b>1,090,000</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Proceeds of Surplus Property Sales Fund (0710)  
 Notes: An E is requested for Other Funds

## 2. CORE DESCRIPTION

To pay the costs of conducting state surplus property sales. Expenses for state surplus property operations included auctioneer fees, advertising, and travel expenses. In addition, reimbursement is made for use of office space and equipment. Also, this appropriation is for the distribution of state surplus property proceeds by transfer to the state funds from which the property was originally purchased.

## 3. PROGRAM LISTING (list programs included in this core funding)

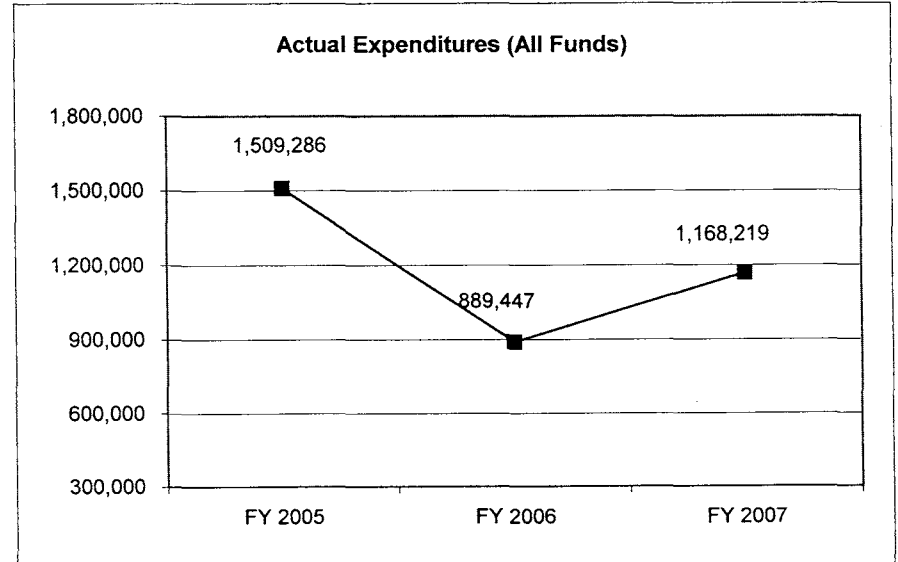
Surplus Property Proceeds/Transfer

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	30985
<b>Division</b>	Purchasing & Materials Management		
<b>Core -</b>	Surplus Property Proceeds/Transfer		

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	1,513,980	1,247,000	1,180,000	1,090,000 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	1,513,980	1,247,000	1,180,000	N/A
Actual Expenditures (All Funds)	1,509,286	889,447	1,168,219	N/A
Unexpended (All Funds)	4,694	357,553	11,781	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	4,694	357,553	11,781	N/A
	(1)	(2)	(3)	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

- (1) Estimated appropriation increased by \$423,980
- (2) Estimated appropriation increased by \$157,000
- (3) Estimated appropriation increased by \$90,000

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
SURPLUS PROPERTY SALE PROCEED

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	0	0	48,800	48,800	
	PD	0.00	0	0	41,200	41,200	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>90,000</b>	<b>90,000</b>	
DEPARTMENT CORE REQUEST							
	EE	0.00	0	0	48,800	48,800	
	PD	0.00	0	0	41,200	41,200	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>90,000</b>	<b>90,000</b>	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	0	0	48,800	48,800	
	PD	0.00	0	0	41,200	41,200	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>90,000</b>	<b>90,000</b>	

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
SURPLUS PROPERTY SALE FUND-TRF**

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	TRF	0.00	0	0	1,000,000	1,000,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>	<b>1,000,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	TRF	0.00	0	0	1,000,000	1,000,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>	<b>1,000,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	TRF	0.00	0	0	1,000,000	1,000,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>	<b>1,000,000</b>	

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>SURPLUS PROPERTY SALE PROCEED</b>								
<b>CORE</b>								
TRAVEL, IN-STATE	0	0.00	500	0.00	500	0.00	500	0.00
SUPPLIES	1,177	0.00	6,300	0.00	6,300	0.00	6,300	0.00
PROFESSIONAL SERVICES	57,787	0.00	30,500	0.00	30,500	0.00	30,500	0.00
M&R SERVICES	169	0.00	500	0.00	500	0.00	500	0.00
EQUIPMENT RENTALS & LEASES	840	0.00	2,000	0.00	2,000	0.00	2,000	0.00
MISCELLANEOUS EXPENSES	16,250	0.00	9,000	0.00	9,000	0.00	9,000	0.00
REBILLABLE EXPENSES	324	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL - EE</b>	<b>76,547</b>	<b>0.00</b>	<b>48,800</b>	<b>0.00</b>	<b>48,800</b>	<b>0.00</b>	<b>48,800</b>	<b>0.00</b>
PROGRAM DISTRIBUTIONS	54,768	0.00	41,200	0.00	41,200	0.00	41,200	0.00
REFUNDS	1,932	0.00	0	0.00	0	0.00	0	0.00
<b>TOTAL - PD</b>	<b>56,700</b>	<b>0.00</b>	<b>41,200</b>	<b>0.00</b>	<b>41,200</b>	<b>0.00</b>	<b>41,200</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$133,247</b>	<b>0.00</b>	<b>\$90,000</b>	<b>0.00</b>	<b>\$90,000</b>	<b>0.00</b>	<b>\$90,000</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>								
	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
<b>FEDERAL FUNDS</b>								
	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
<b>OTHER FUNDS</b>								
	\$133,247	0.00	\$90,000	0.00	\$90,000	0.00	\$90,000	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>SURPLUS PROPERTY SALE FUND-TRF</b>								
<b>CORE</b>								
FUND TRANSFERS	1,034,972	0.00	1,000,000	0.00	1,000,000	0.00	1,000,000	0.00
TOTAL - TRF	1,034,972	0.00	1,000,000	0.00	1,000,000	0.00	1,000,000	0.00
GRAND TOTAL	\$1,034,972	0.00	\$1,000,000	0.00	\$1,000,000	0.00	\$1,000,000	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$1,034,972	0.00	\$1,000,000	0.00	\$1,000,000	0.00	\$1,000,000	0.00

## PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** Surplus Property

**Program is found in the following core budget(s):** Surplus Property Proceeds/Transfer

**1. What does this program do?**

Chapter 34, RSMo authorizes OA to transfer state surplus property between state agencies, distribute state surplus property to eligible entities, and to sell state surplus property, which is not transferred or distributed, to the general public by auction or sealed bid. Per 37.090, RSMo, a fund was established to pay the costs of conducting state surplus property sales and to distribute the monies received in excess of costs to the fund which purchased the item that was sold. Expenses for state surplus property operations include auctioneer fees, advertising and travel expenses. In addition, reimbursement is made for use of office space and equipment.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Chapters 34 and 37, RSMo

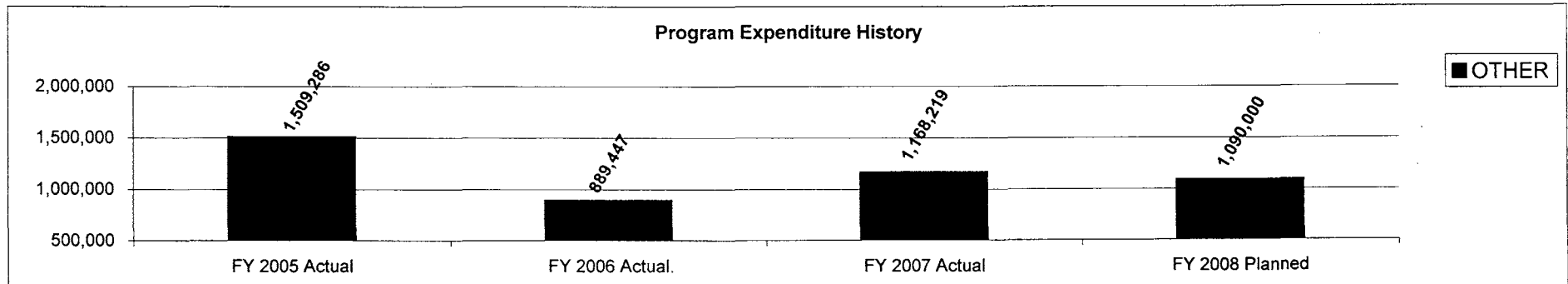
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



**6. What are the sources of the "Other " funds?**

Proceeds of Surplus Property Sales Fund (0710)

## PROGRAM DESCRIPTION

**Department: Office of Administration**

**Program Name: Surplus Property**

**Program is found in the following core budget(s): Surplus Property Proceeds/Transfer**

**7a. Provide an effectiveness measure.**

Number of invoices (transfers of state surplus property to state agencies/other eligible entities).

<b>FY 2005</b>	<b>FY 2006</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2010</b>
<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Projected</b>	<b>Targeted</b>	<b>Targeted</b>
518	549	630	550	550	550

**7b. Provide an efficiency measure.**

Revenues transferred to back to state agencies after sale of property

<b>FY 2005</b>	<b>FY 2006</b>	<b>FY 2007</b>	<b>FY 2008</b>	<b>FY 2009</b>	<b>FY 2010</b>
<b>Actual</b>	<b>Actual</b>	<b>Actual</b>	<b>Projected</b>	<b>Targeted</b>	<b>Targeted</b>
\$1,003,073	\$991,732	\$1,088,483	\$1,000,000	\$1,000,000	\$1,000,000

**7c. Provide the number of clients/individuals served, if applicable.**

n/a

**7d. Provide a customer satisfaction measure, if available.**

n/a





# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>MANSION DONATIONS</b>									
<b>CORE</b>									
EXPENSE & EQUIPMENT									
STATE FACILITY MAINT & OPERAT	0	0.00	30,000	0.00	30,000	0.00	30,000	0.00	
TOTAL - EE	0	0.00	30,000	0.00	30,000	0.00	30,000	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>30,000</b>	<b>0.00</b>	<b>30,000</b>	<b>0.00</b>	<b>30,000</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$30,000</b>	<b>0.00</b>	<b>\$30,000</b>	<b>0.00</b>	<b>\$30,000</b>	<b>0.00</b>	

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31042C
<b>Division</b>	Facilities Management, Design and Construction		
<b>Core -</b>	Governor's Mansion Donations		

**1. CORE FINANCIAL SUMMARY**

	FY 2009 Budget Request				
	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	30,000	30,000	E
PSD	0	0	0	0	
TRF	0	0	0	0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>30,000</b>	
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Est. Fringe</b>	0	0	0	0	

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: State Facility Maintenance and Operation (0501)  
Notes: An "E" is requested for the other fund.

	FY 2009 Governor's Recommendation				
	GR	Fed	Other	Total	
PS	0	0	0	0	
EE	0	0	30,000	30,000	E
PSD	0	0	0	0	
TRF	0	0	0	0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>30,000</b>	
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Est. Fringe</b>	0	0	0	0	

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: State Facility Maintenance and Operation (0501)  
Notes: An "E" is requested for the other fund.

**2. CORE DESCRIPTION**

This appropriation provides authority to spend donated funds in support of maintenance, renovations, and operations at the Executive Mansion and grounds.

Additionally, the Mansion Donations Fund is a revolving fund that can be used for voluntary contributions and donations to the Board of Public Buildings on behalf of the Governor's Mansion, and will be available to pay costs associated with public events at the Mansion. Contributions can be made by visitors to the Governor's Mansion, and monies can be expended for the public purpose of sponsoring cultural and educational events for the citizens of the State of Missouri. Such monies can also be expended for the purpose of allowing citizen groups to hold functions at the Mansion.

**3. PROGRAM LISTING (list programs included in this core funding)**

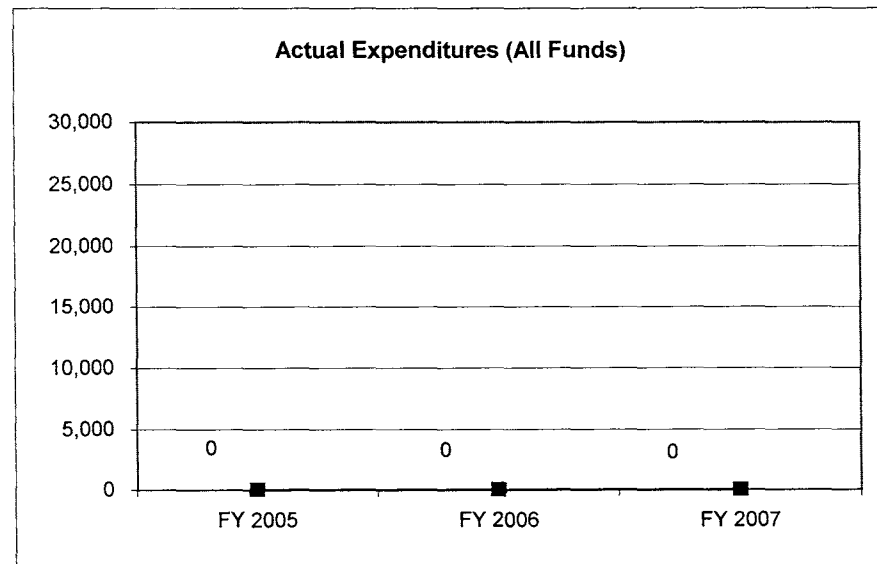
N/A

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31042C
<b>Division</b>	Facilities Management, Design and Construction		
<b>Core -</b>	Governor's Mansion Donations		

## 4. FINANCIAL HISTORY

	<u>FY 2005 Actual</u>	<u>FY 2006 Actual</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Current Yr.</u>	
Appropriation (All Funds)	30,000	30,000	30,000	30,000	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	30,000	30,000	30,000	N/A	
Actual Expenditures (All Funds)	0	0	0	N/A	
Unexpended (All Funds)	30,000	30,000	30,000	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	0	0	N/A	
Other	0	0	0	N/A	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
MANSION DONATIONS

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	0	0	30,000	30,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>30,000</b>	
DEPARTMENT CORE REQUEST							
	EE	0.00	0	0	30,000	30,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>30,000</b>	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	0	0	30,000	30,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>30,000</b>	<b>30,000</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>MANSION DONATIONS</b>								
<b>CORE</b>								
SUPPLIES	0	0.00	5,000	0.00	5,000	0.00	5,000	0.00
PROFESSIONAL DEVELOPMENT	0	0.00	5,000	0.00	5,000	0.00	5,000	0.00
PROFESSIONAL SERVICES	0	0.00	5,000	0.00	5,000	0.00	5,000	0.00
MISCELLANEOUS EXPENSES	0	0.00	15,000	0.00	15,000	0.00	15,000	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>30,000</b>	<b>0.00</b>	<b>30,000</b>	<b>0.00</b>	<b>30,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$30,000</b>	<b>0.00</b>	<b>\$30,000</b>	<b>0.00</b>	<b>\$30,000</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$30,000</b>	<b>0.00</b>	<b>\$30,000</b>	<b>0.00</b>	<b>\$30,000</b>	<b>0.00</b>

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ASSET MANAGEMENT</b>								
<b>CORE</b>								
PERSONAL SERVICES								
STATE FACILITY MAINT & OPERAT	9,271,126	250.96	19,201,238	520.00	19,076,438	517.00	19,076,438	517.00
TOTAL - PS	9,271,126	250.96	19,201,238	520.00	19,076,438	517.00	19,076,438	517.00
EXPENSE & EQUIPMENT								
STATE FACILITY MAINT & OPERAT	15,461,580	0.00	66,208,808	0.00	65,208,808	0.00	65,208,808	0.00
TOTAL - EE	15,461,580	0.00	66,208,808	0.00	65,208,808	0.00	65,208,808	0.00
PROGRAM-SPECIFIC								
STATE FACILITY MAINT & OPERAT	162,156	0.00	208,000	0.00	208,000	0.00	208,000	0.00
TOTAL - PD	162,156	0.00	208,000	0.00	208,000	0.00	208,000	0.00
<b>TOTAL</b>	<b>24,894,862</b>	<b>250.96</b>	<b>85,618,046</b>	<b>520.00</b>	<b>84,493,246</b>	<b>517.00</b>	<b>84,493,246</b>	<b>517.00</b>
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
PERSONAL SERVICES								
STATE FACILITY MAINT & OPERAT	0	0.00	0	0.00	0	0.00	578,676	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	578,676	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>578,676</b>	<b>0.00</b>
<b>Add'l Institution Consolidatn - 1300008</b>								
PERSONAL SERVICES								
STATE FACILITY MAINT & OPERAT	0	0.00	0	0.00	239,656	0.00	252,730	0.00
TOTAL - PS	0	0.00	0	0.00	239,656	0.00	252,730	0.00
EXPENSE & EQUIPMENT								
STATE FACILITY MAINT & OPERAT	0	0.00	0	0.00	26,100	0.00	26,100	0.00
TOTAL - EE	0	0.00	0	0.00	26,100	0.00	26,100	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>265,756</b>	<b>0.00</b>	<b>278,830</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$24,894,862</b>	<b>250.96</b>	<b>\$85,618,046</b>	<b>520.00</b>	<b>\$84,759,002</b>	<b>517.00</b>	<b>\$85,350,752</b>	<b>517.00</b>

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31041C
<b>Division</b>	Facilities Management, Design and Construction		
<b>Core -</b>	Asset Management		

### 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	19,076,438	19,076,438
EE	0	0	65,208,808	65,208,808
PSD	0	0	208,000	208,000
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>84,493,246</b>	<b>84,493,246</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>517.00</b>	<b>517.00</b>

<b>Est. Fringe</b>	0	0	9,492,436	9,492,436
--------------------	---	---	-----------	-----------

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: State Facility Maintenance & Operation (0501)

Notes:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	19,076,438	19,076,438
EE	0	0	65,208,808	65,208,808
PSD	0	0	208,000	208,000
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>84,493,246</b>	<b>84,493,246</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>517.00</b>	<b>517.00</b>

<b>Est. Fringe</b>	0	0	9,492,436	9,492,436
--------------------	---	---	-----------	-----------

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: State Facility Maintenance & Operation (0501)

Notes:

### 2. CORE DESCRIPTION

Since the merger of Facilities Management and Design and Construction by the Governor (Executive Order 05-08) we have refocused the mission of the organization from delivering construction projects, negotiating leases, and managing buildings into a new vision of asset management. By focusing on identifying and reduction of deferred maintenance, bringing to bear new technology to manage our assets and using full range of procurement tools to efficiently and effectively improve the condition of the state real estate portfolio we will reduce operating cost. Well maintained facilities are cheaper to operate.

DFMDC provides professional services to assist state entities in meeting their facility needs for the benefit of the public. These services include: Real Estate Services, Portfolio Management, Facility Management, Project Management, Contract Management, Facility Condition Assessment, Space Management, Space Standards, Statewide Master Plan, and Energy Management. The institutional consolidations of fuel & utility dollars and maintenance and repair dollars were transferred to DFMDC in FY08.

### 3. PROGRAM LISTING (list programs included in this core funding)

Asset Management



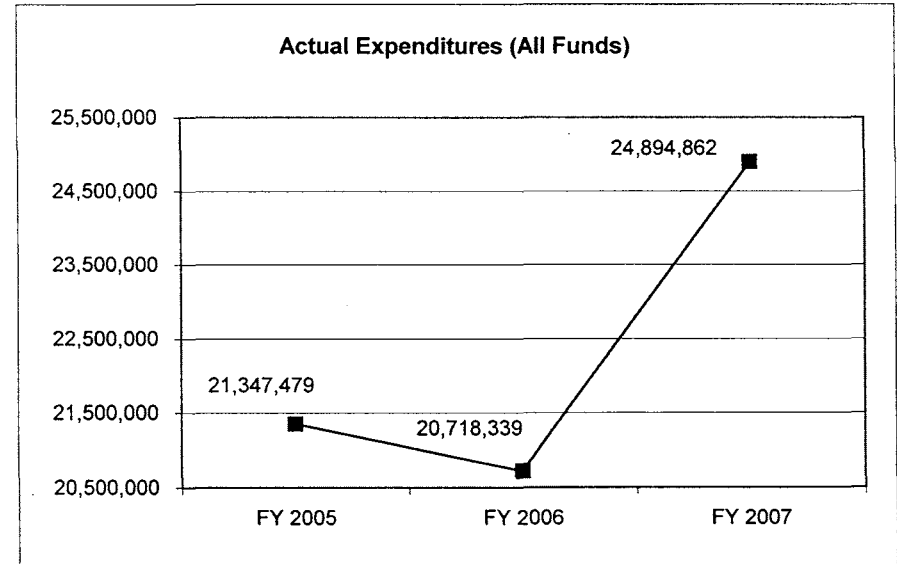
## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b> <u>31041C</u>
<b>Division</b>	Facilities Management, Design and Construction	
<b>Core -</b>	Asset Management	

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	22,460,411	21,136,498	24,929,388	85,618,046
Less Reverted (All Funds)	(632,087)	(59,644)	0	N/A
Budget Authority (All Funds)	21,828,324	21,076,854	24,929,388	N/A
Actual Expenditures (All Funds)	21,347,479	20,718,339	24,894,862	N/A
Unexpended (All Funds)	480,845	358,515	34,526	N/A
Unexpended, by Fund:				
General Revenue	98,481	999	0	N/A
Federal	0	0	0	N/A
Other	382,364	357,516	34,526	N/A

(1)



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:** (1) Energy Appropriation Authority of \$292,336

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
ASSET MANAGEMENT**

**5. CORE RECONCILIATION DETAIL**

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>										
				PS	520.00	0	0	19,201,238	19,201,238	
				EE	0.00	0	0	66,208,808	66,208,808	
				PD	0.00	0	0	208,000	208,000	
				<b>Total</b>	<b>520.00</b>	<b>0</b>	<b>0</b>	<b>85,618,046</b>	<b>85,618,046</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Transfer In	1439 2605			PS	6.00	0	0	0	0	From DOC-add'l staff identified for consolidation
Core Reduction	441 2605			PS	(9.00)	0	0	0	0	To reduce unfunded positions
Core Reduction	493 2605			PS	0.00	0	0	(124,800)	(124,800)	To correct shift differential error - doubled instead of reduced in FY 08
Core Reduction	523 2148			EE	0.00	0	0	(1,000,000)	(1,000,000)	Fuel and utility savings
<b>NET DEPARTMENT CHANGES</b>					<b>(3.00)</b>	<b>0</b>	<b>0</b>	<b>(1,124,800)</b>	<b>(1,124,800)</b>	
<b>DEPARTMENT CORE REQUEST</b>										
				PS	517.00	0	0	19,076,438	19,076,438	
				EE	0.00	0	0	65,208,808	65,208,808	
				PD	0.00	0	0	208,000	208,000	
				<b>Total</b>	<b>517.00</b>	<b>0</b>	<b>0</b>	<b>84,493,246</b>	<b>84,493,246</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>										
				PS	517.00	0	0	19,076,438	19,076,438	
				EE	0.00	0	0	65,208,808	65,208,808	
				PD	0.00	0	0	208,000	208,000	
				<b>Total</b>	<b>517.00</b>	<b>0</b>	<b>0</b>	<b>84,493,246</b>	<b>84,493,246</b>	

288  
**FLEXIBILITY REQUEST FORM**

<b>BUDGET UNIT NUMBER:</b> 31041C	<b>DEPARTMENT:</b> Office of Administration
<b>BUDGET UNIT NAME:</b> DFMD C Asset Management	<b>DIVISION:</b> Facilities Management, Design and Construction

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

---

**DEPARTMENT REQUEST**

---

PS/EE flexibility of 50% would allow the Division of Facilities Management, Design and Construction's ability to adjust funding to match varying asset management needs and costs, especially with the institutional management consolidation of fuel & utility dollars and maintenance & repair dollars statewide.  
Other Funds: State Facility Maintenance and Operations Fund (0501)

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
\$339,398	\$0.00	50% flexibility between PS and EE.

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
Incurred additional E&E cost due to the winter storms including snow removal and statewide emergency of the ice storms in St. Louis and Springfield.	Flexibility may be use to redirect PS/E&E to efficiently conduct asset management needs and cost.

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ASSET MANAGEMENT</b>								
<b>CORE</b>								
SR OFC SUPPORT ASST (CLERICAL)	78,076	3.22	75,198	3.00	48,492	2.00	48,492	2.00
ADMIN OFFICE SUPPORT ASSISTANT	59,198	2.02	60,539	2.00	91,407	3.00	91,407	3.00
OFFICE SUPPORT ASST (KEYBRD)	94,637	4.37	145,551	7.25	158,556	7.00	158,556	7.00
SR OFC SUPPORT ASST (KEYBRD)	263,419	10.69	306,191	12.75	416,680	16.00	416,680	16.00
STOREKEEPER I	50,092	2.02	52,332	2.00	51,096	2.00	51,096	2.00
STOREKEEPER II	25,208	1.00	86,542	3.00	56,268	2.00	56,268	2.00
SUPPLY MANAGER I	64,049	2.00	99,709	3.00	66,084	2.00	66,084	2.00
SUPPLY MANAGER II	33,235	1.00	71,157	2.00	35,544	1.00	35,544	1.00
STATE LEASING COOR	240,215	5.00	247,818	5.00	250,212	5.00	250,212	5.00
ACCOUNT CLERK II	106,567	4.42	226,447	8.00	131,732	5.00	131,732	5.00
ACCOUNTANT I	123,609	4.43	208,773	7.00	211,581	7.00	211,581	7.00
ACCOUNTANT II	118,011	3.00	205,916	4.00	132,504	3.00	132,504	3.00
BUDGET ANAL III	10,263	0.23	0	0.00	0	0.00	0	0.00
EXECUTIVE I	45,268	1.63	30,270	1.00	29,736	1.00	29,736	1.00
EXECUTIVE II	131,146	3.01	174,288	4.00	87,665	2.00	87,665	2.00
BUILDING MGR I	41,499	1.16	36,870	1.00	36,864	1.00	36,864	1.00
BUILDING MGR II	0	0.00	40,504	1.00	42,084	1.00	42,084	1.00
MANAGEMENT ANALYSIS SPEC II	32,627	0.75	44,906	1.00	0	0.00	0	0.00
SECURITY OFCR III	5,472	0.19	0	0.00	0	0.00	0	0.00
TELECOMMUN TECH II	34,448	1.10	32,445	1.00	33,849	1.00	33,849	1.00
TELECOMMUN ANAL IV	42,608	0.96	45,806	1.00	45,804	1.00	45,804	1.00
HORTICULTURIST	36,421	1.00	37,574	1.00	37,572	1.00	37,572	1.00
CUSTODIAL WORKER I	0	0.00	38,551	2.00	38,544	2.00	38,544	2.00
CUSTODIAL WORKER II	25,532	1.17	23,459	1.00	22,392	1.00	22,392	1.00
CUSTODIAL WORK SPV	58,795	2.52	99,770	4.00	48,144	2.00	48,144	2.00
HOUSEKEEPER I	53,660	2.08	84,693	3.00	109,284	4.00	109,284	4.00
HOUSEKEEPER II	62,384	2.00	64,359	2.00	64,356	2.00	64,356	2.00
ENVIRONMENTAL SPEC IV	0	0.00	0	0.00	59,820	1.00	59,820	1.00
CAPITAL IMPROVEMENTS SPEC I	0	0.00	75,149	2.00	0	0.00	0	0.00
CAPITAL IMPROVEMENTS SPEC II	0	0.00	46,684	1.00	93,360	2.00	93,360	2.00
CONTRACT SPEC I (OFC OF ADM)	11,813	0.38	33,632	1.00	33,636	1.00	33,636	1.00
CONTRACT SPEC II (OFC OF ADM)	57,222	1.46	81,009	2.00	132,504	3.00	132,504	3.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ASSET MANAGEMENT</b>								
<b>CORE</b>								
TECHNICAL ASSISTANT IV	37,080	1.00	38,316	1.00	39,036	1.00	39,036	1.00
DESIGN ENGR I	34,255	0.79	0	0.00	0	0.00	0	0.00
DESIGN ENGR II	92,146	1.73	0	0.00	0	0.00	0	0.00
DESIGN ENGR III	300,887	5.00	251,118	4.00	276,275	4.00	276,275	4.00
ARCHITECT II	92,813	1.75	108,967	2.00	56,184	1.00	56,184	1.00
ARCHITECT III	62,293	1.09	118,453	2.00	0	0.00	0	0.00
DESIGNER I	17,050	0.54	0	0.00	33,636	1.00	33,636	1.00
DESIGNER II	150,907	3.81	163,090	4.00	165,809	4.00	165,809	4.00
DESIGNER III	41,236	0.79	53,927	1.00	52,356	1.00	52,356	1.00
LABORER I	125,613	6.60	147,517	7.25	153,912	7.25	153,912	7.25
LABORER II	74,606	3.31	98,384	4.00	100,527	4.00	100,527	4.00
LABOR SPV	60,560	2.20	58,210	2.00	60,820	2.00	60,820	2.00
GROUNDSKEEPER I	0	0.00	45,485	2.00	45,480	2.00	45,480	2.00
MAINTENANCE WORKER I	50,050	2.05	211,289	8.00	159,780	6.00	159,780	6.00
MAINTENANCE WORKER II	489,894	17.62	931,041	31.00	914,265	30.00	914,265	30.00
MAINTENANCE SPV I	167,918	5.07	613,886	18.00	866,488	24.00	866,488	24.00
MAINTENANCE SPV II	178,608	4.93	417,014	11.00	483,028	13.00	483,028	13.00
LOCKSMITH	63,551	2.06	68,239	2.00	65,768	2.00	65,768	2.00
REFRIGERATION MECHANIC I	161,623	5.30	199,560	6.00	195,876	6.00	195,876	6.00
REFRIGERATION MECHANIC II	282,253	8.23	301,844	8.00	258,032	9.00	258,032	9.00
BUILDING CONSTRUCTION WKR II	0	0.00	97,286	3.00	99,784	3.00	99,784	3.00
BUILDING CONSTRUCTION SPV	0	0.00	34,905	1.00	34,908	1.00	34,908	1.00
HEAVY EQUIPMENT MECHANIC	0	0.00	64,359	2.00	65,606	2.00	65,606	2.00
HEAVY EQUIPMENT SPV	0	0.00	37,574	1.00	37,572	1.00	37,572	1.00
PARK MAINTENANCE WKR I	43,698	2.05	44,793	2.00	45,040	2.00	45,040	2.00
PARK MAINTENANCE WKR II	97,687	4.11	97,956	4.00	100,544	4.00	100,544	4.00
PARK MAINTENANCE WKR III	28,623	1.01	29,219	1.00	29,220	1.00	29,220	1.00
CARPENTER	126,216	4.05	132,220	4.00	213,451	6.00	213,451	6.00
ELECTRICIAN	246,561	8.36	256,317	8.00	257,569	8.00	257,569	8.00
PAINTER	74,663	2.29	68,573	2.00	114,662	3.00	114,662	3.00
PLUMBER	87,605	3.04	94,017	3.00	90,220	3.00	90,220	3.00
POWER PLANT MECHANIC	0	0.00	449,644	15.00	452,987	15.00	452,987	15.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ASSET MANAGEMENT</b>								
<b>CORE</b>								
ELECTRONICS TECH	90,436	2.79	99,164	3.00	106,172	3.00	106,172	3.00
BOILER OPERATOR	0	0.00	1,067,129	40.00	1,007,439	39.00	1,007,439	39.00
STATIONARY ENGR	303,228	9.54	3,118,074	95.00	3,151,595	96.00	3,151,595	96.00
HVAC INSTRUMENT CONTROLS TECH	106,959	3.50	160,655	5.00	137,624	5.00	137,624	5.00
PLANT MAINTENANCE ENGR I	51,122	1.32	938,415	25.00	817,326	21.00	817,326	21.00
PLANT MAINTENANCE ENGR II	161,623	3.89	704,669	17.00	904,360	22.00	904,360	22.00
PLANT MAINTENANCE ENGR III	182,363	4.04	915,085	20.00	969,693	22.00	969,693	22.00
EMERGENCY PROJECT COOR	103,180	2.25	192,928	4.00	0	0.00	0	0.00
CONSTRUCTION INSPECTOR	718,978	16.54	86,310	2.00	90,444	2.00	90,444	2.00
CONSTRUCTION INSPECTOR SUPV	45,796	1.01	46,684	1.00	46,680	1.00	46,680	1.00
FACILITY ASSESSOR I	22,635	0.50	0	0.00	142,692	3.00	142,692	3.00
FACILITY ASSESSOR II	39,253	0.76	0	0.00	165,096	3.00	165,096	3.00
DESIGN/DEVELOP/SURVEY MGR B1	336,592	7.17	107,354	2.00	114,312	2.00	114,312	2.00
DESIGN/DEVELOP/SURVEY MGR B2	277,425	5.01	277,398	5.00	375,060	6.00	375,060	6.00
DESIGN/DEVELOP/SURVEY MGR B3	441,083	6.46	421,936	6.00	357,648	5.00	357,648	5.00
FACILITIES OPERATIONS MGR B1	180,725	3.55	364,321	7.00	529,842	10.00	529,842	10.00
FACILITIES OPERATIONS MGR B2	303,776	5.63	449,780	7.00	650,751	11.00	650,751	11.00
FACILITIES OPERATIONS MGR B3	219,389	3.13	219,514	3.00	287,388	4.00	287,388	4.00
FISCAL & ADMINISTRATIVE MGR B1	17,535	0.37	50,126	1.00	61,116	1.00	61,116	1.00
FISCAL & ADMINISTRATIVE MGR B2	32,444	0.67	0	0.00	150,264	3.00	150,264	3.00
FISCAL & ADMINISTRATIVE MGR B3	58,005	1.00	172,123	3.00	61,800	1.00	61,800	1.00
NATURAL RESOURCES MGR B1	3,098	0.08	0	0.00	0	0.00	0	0.00
OFFICE OF ADMINISTRATION MGR 3	0	0.00	64,272	1.00	61,116	1.00	61,116	1.00
DIVISION DIRECTOR	92,145	1.00	92,515	1.00	98,616	1.00	98,616	1.00
DESIGNATED PRINCIPAL ASST DIV	155,946	3.00	160,392	3.00	118,320	2.00	118,320	2.00
MISCELLANEOUS TECHNICAL	62,085	2.37	12,441	0.84	60,774	0.75	60,774	0.75
MISCELLANEOUS PROFESSIONAL	25,356	0.26	464,666	0.50	290,320	0.00	290,320	0.00
SEASONAL AIDE	17,330	1.22	27,439	0.41	0	0.00	0	0.00
SPECIAL ASST OFFICIAL & ADMSTR	53,221	0.75	0	0.00	73,092	1.00	73,092	1.00
SPECIAL ASST PROFESSIONAL	70,137	1.21	134,890	2.00	164,964	3.00	164,964	3.00
SPECIAL ASST SERVICE MAINT	0	0.00	0	0.00	47,329	1.00	47,329	1.00
LABORER	5,391	0.35	0	0.00	0	0.00	0	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ASSET MANAGEMENT</b>								
<b>CORE</b>								
OTHER	0	0.00	124,800	0.00	0	0.00	0	0.00
DIRECTOR	0	0.00	58,982	1.00	0	0.00	0	0.00
SUPERVISOR	0	0.00	86,421	2.00	0	0.00	0	0.00
PLANT MAINTENANCE ENGINEER	0	0.00	182,248	5.00	0	0.00	0	0.00
SECRETARY III	0	0.00	25,659	1.00	0	0.00	0	0.00
PAINTER	0	0.00	33,038	1.00	0	0.00	0	0.00
CARPENTER II	0	0.00	33,038	1.00	0	0.00	0	0.00
EQUIPMENT MECHANIC III	0	0.00	35,547	1.00	0	0.00	0	0.00
ELECTRICIAN II	0	0.00	39,039	1.00	0	0.00	0	0.00
PLANT MAINTENANCE ENGINEER II	0	0.00	70,761	2.00	0	0.00	0	0.00
PLANT MAINT. SPRV.	0	0.00	39,033	1.00	0	0.00	0	0.00
ASST. DIR. CONST. & MAINT.	0	0.00	53,927	1.00	0	0.00	0	0.00
DIRECTOR, CONSTRUCTION & MAINT	0	0.00	61,120	1.00	0	0.00	0	0.00
<b>TOTAL - PS</b>	<b>9,271,126</b>	<b>250.96</b>	<b>19,201,238</b>	<b>520.00</b>	<b>19,076,438</b>	<b>517.00</b>	<b>19,076,438</b>	<b>517.00</b>
TRAVEL, IN-STATE	142,741	0.00	265,202	0.00	200,000	0.00	200,000	0.00
TRAVEL, OUT-OF-STATE	17,257	0.00	6,000	0.00	6,000	0.00	6,000	0.00
FUEL & UTILITIES	6,221,136	0.00	49,747,184	0.00	47,804,445	0.00	47,804,445	0.00
SUPPLIES	1,296,797	0.00	5,447,817	0.00	5,973,893	0.00	5,973,893	0.00
PROFESSIONAL DEVELOPMENT	52,668	0.00	193,678	0.00	190,000	0.00	190,000	0.00
COMMUNICATION SERV & SUPP	215,887	0.00	306,707	0.00	306,000	0.00	306,000	0.00
PROFESSIONAL SERVICES	3,023,942	0.00	5,460,229	0.00	5,460,229	0.00	5,460,229	0.00
JANITORIAL SERVICES	2,734,142	0.00	2,443,965	0.00	2,800,000	0.00	2,800,000	0.00
M&R SERVICES	885,496	0.00	1,713,141	0.00	1,756,141	0.00	1,756,141	0.00
COMPUTER EQUIPMENT	19,858	0.00	0	0.00	100	0.00	100	0.00
MOTORIZED EQUIPMENT	85,300	0.00	38,118	0.00	45,000	0.00	45,000	0.00
OFFICE EQUIPMENT	138,237	0.00	56,678	0.00	100,000	0.00	100,000	0.00
OTHER EQUIPMENT	184,720	0.00	173,373	0.00	234,000	0.00	234,000	0.00
PROPERTY & IMPROVEMENTS	380,416	0.00	210,000	0.00	210,000	0.00	210,000	0.00
REAL PROPERTY RENTALS & LEASES	700	0.00	3,000	0.00	3,000	0.00	3,000	0.00
EQUIPMENT RENTALS & LEASES	9,878	0.00	53,682	0.00	40,000	0.00	40,000	0.00
MISCELLANEOUS EXPENSES	52,405	0.00	90,034	0.00	80,000	0.00	80,000	0.00
<b>TOTAL - EE</b>	<b>15,461,580</b>	<b>0.00</b>	<b>66,208,808</b>	<b>0.00</b>	<b>65,208,808</b>	<b>0.00</b>	<b>65,208,808</b>	<b>0.00</b>

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
ASSET MANAGEMENT								
CORE								
DEBT SERVICE	162,156	0.00	208,000	0.00	208,000	0.00	208,000	0.00
TOTAL - PD	162,156	0.00	208,000	0.00	208,000	0.00	208,000	0.00
GRAND TOTAL	\$24,894,862	250.96	\$85,618,046	520.00	\$84,493,246	517.00	\$84,493,246	517.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$24,894,862	250.96	\$85,618,046	520.00	\$84,493,246	517.00	\$84,493,246	517.00



## PROGRAM DESCRIPTION

Department Office of Administration

Program Name Facilities Management, Design and Construction

Program is found in the following core budget(s): Asset Management

**1. What does this program do?**

Since the merger of Facilities Management and Design and Construction by the Governor (Executive Order 05-08) we have refocused the mission of the organization from delivering construction projects, negotiating leases and managing buildings into a new vision of asset management. By focusing on identifying and reduction deferred maintenance, bringing to bear new technology to manage our assets and using full range of procurement tools to efficiently and effectively improve the condition of the state real estate portfolio we will reduce operating cost. Well maintained facilities are cheaper to operate.

DFMDC provides professional services to assist state entities in meeting their facility needs for the benefit of the public, these services include: Real Estate Services, Portfolio Management, Facility Management, Project Management, Contract Management, Facility Condition Assessment, Space Management, Space Standards, Statewide Master Plan, and Energy Management. In FY08, institutional consolidation of fuel & utility dollars and maintenance and repair dollars were transferred to FMDC.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Missouri Revised Statutes, Chapter 8, Section 8.120, Division of Design and Construction Created - Duties

Missouri Revised Statutes, Chapter 8, Section 8.110, Division of Facilities Management Created - Duties

Missouri Revised Statutes, Chapter 34.030, Leasing

**3. Are there federal matching requirements? If yes, please explain.**

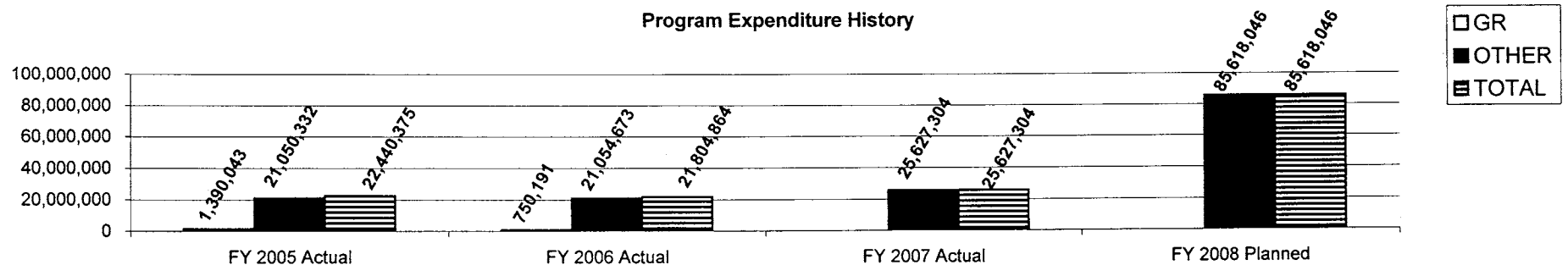
No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**

Program Expenditure History



## PROGRAM DESCRIPTION

**Department** Office of Administration

**Program Name** Facilities Management, Design and Construction

**Program is found in the following core budget(s):** Asset Management

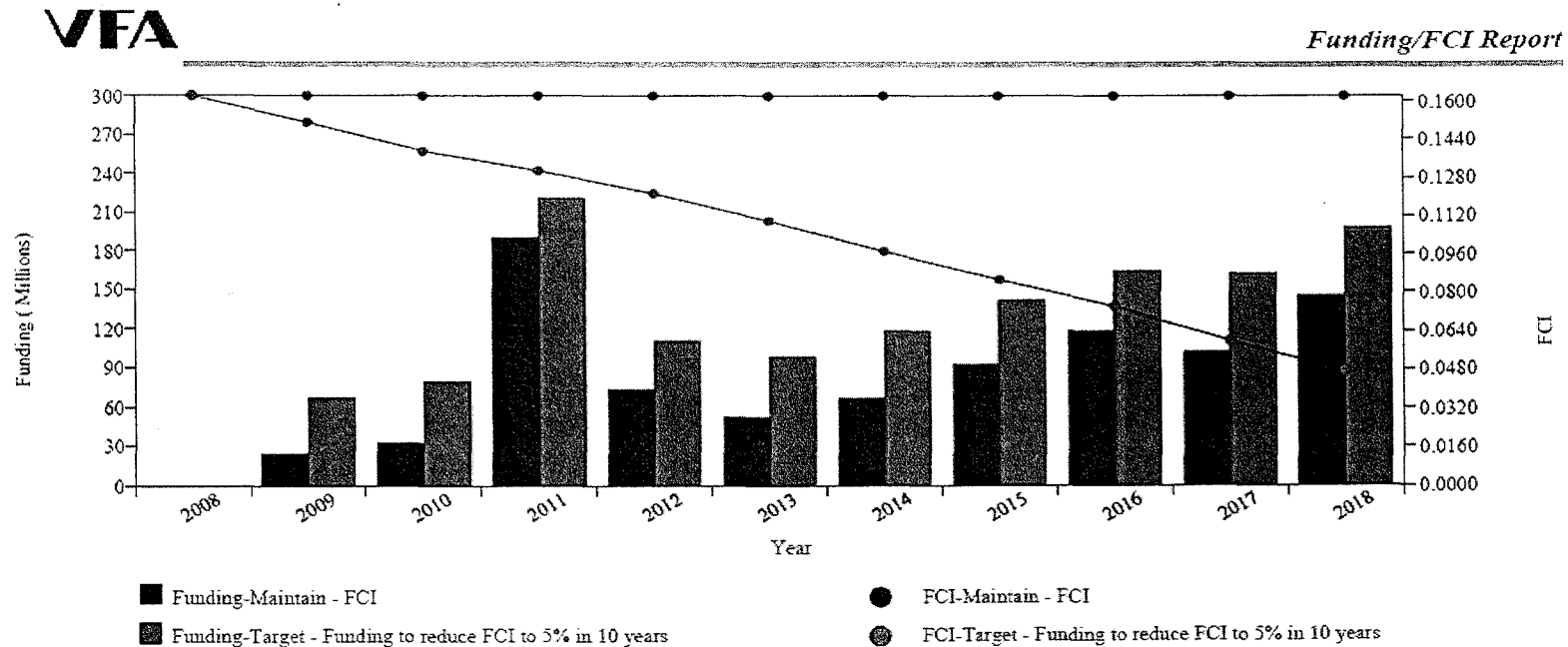
**6. What are the sources of the "Other " funds?**

FY05 - FY08 State Facility Maintenance and Operation Fund (0501)

FY05 - FY06 OA Revolving Fund (0505)

**7a. Provide an effectiveness measure.**

DFMDC manages a facilities condition assessment (FCA) program to measure the condition of state facilities. This standardized methodology provides the foundation for making cost effective capital decisions. Chart based on assessed departments statewide.



## PROGRAM DESCRIPTION

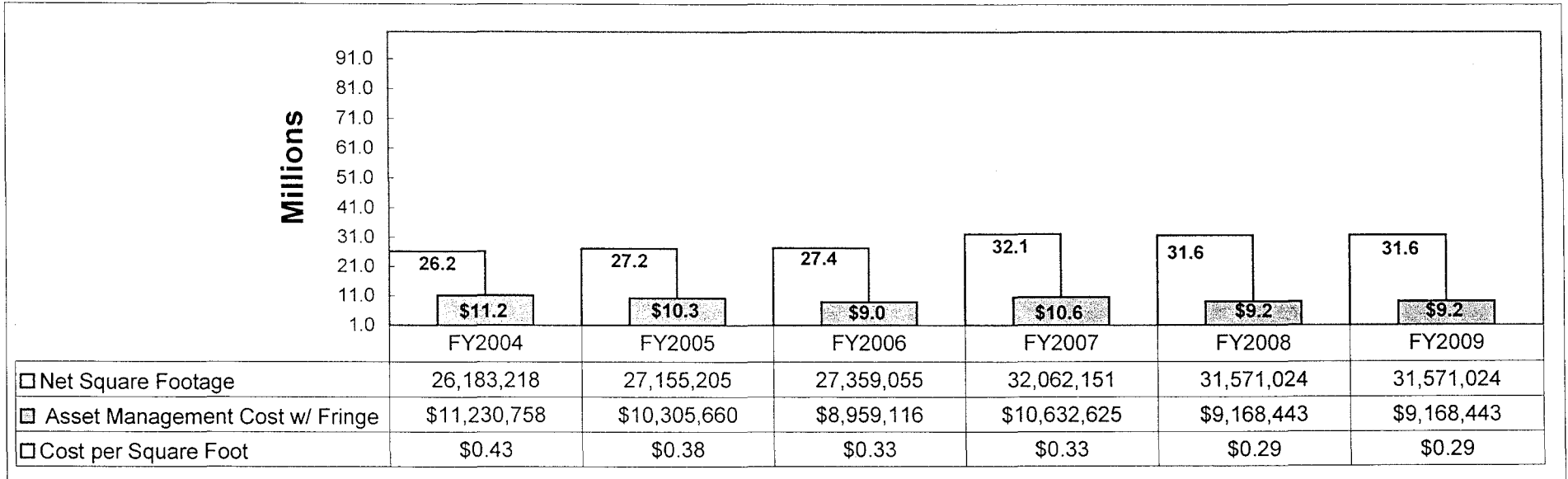
Department Office of Administration

Program Name Facilities Management, Design and Construction

Program is found in the following core budget(s): Asset Management

**7b. Provide an efficiency measure.**

Division of Facilities Management, Design and Construction asset management cost per square foot.



**7c. Provide the number of clients/individuals served, if applicable.**

DFMDC provides professional services to assist state entities in meeting their facility needs for the benefit of the public.

The mission is to provide a superior workplace environment for state occupants and their visitors and protect the State's investments in property assets. The goal is to provide agencies with the information and resources that will support their development of high-performance workplaces--workplaces that will meet agencies' business needs and can be readily adapted to changing work practices and strategies.

## PROGRAM DESCRIPTION

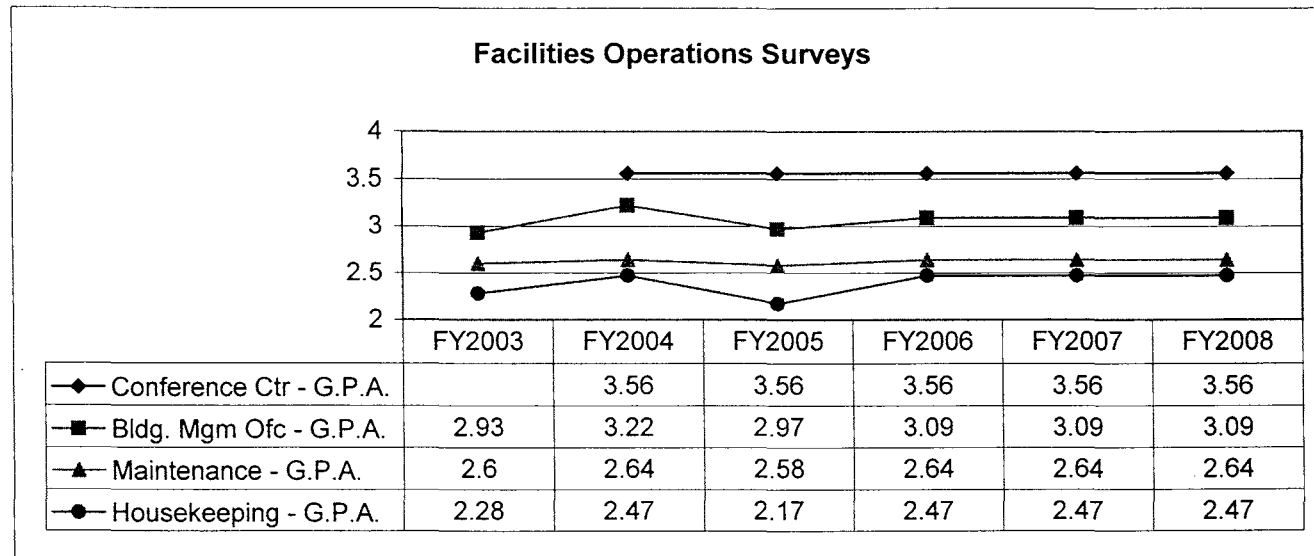
**Department** Office of Administration

**Program Name** Facilities Management, Design and Construction

**Program is found in the following core budget(s):** Asset Management

**7d. Provide a customer satisfaction measure, if available.**

This chart summarizes the results of Facilities Operations' Customer Survey Grades for Conference Center, Building Managers Office, Maintenance and Housekeeping Services. Results are based on Grade Point Averages with 4.0 being the best.



**NOTE:** Developing a new web-based survey in FY08.

## NEW DECISION ITEM

RANK: 11 OF 11

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31041C
<b>Division</b>	Facilities Management, Design and Construction		
<b>DI Name</b>	Additional Institutional Consolidation	<b>DI#</b>	1300008

## 1. AMOUNT OF REQUEST

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	239,656	239,656
EE	0	0	26,100	26,100
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>265,756</b>	<b>265,756</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	119,253	119,253
--------------------	---	---	---------	---------

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: State Facility Maintenance and Operations Fund (0501)

Notes:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	252,730	252,730
EE	0	0	26,100	26,100
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>278,830</b>	<b>278,830</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	125,758	125,758
--------------------	---	---	---------	---------

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: State Facility Maintenance and Operations Fund (0501)

Notes:

## 2. THIS REQUEST CAN BE CATEGORIZED AS:

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input checked="" type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

## 3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.

This Decision Items provides SFMOF appropriation authority for additional consolidation for maintenance operations from the Department of Corrections.

In Fiscal Year 2008, institutional fuel and utility and service contract dollars amounts, as well as any additional funds identified in meetings between Facilities Management, Design and Construction (FMDC) and the departments were transferred out of the departments' budgets. The funds were transferred into the Real Estate budget (House Bill 13), and FTEs were transferred into FMDC's appropriation in House Bill 5. This provided personal services and expense and equipment funding for the Division of Facilities Management, Design and Construction to provide facility management support to the institutional facility.

## NEW DECISION ITEM

RANK: 11 OF 11

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31041C
<b>Division</b>	Facilities Management, Design and Construction		
<b>DI Name</b>	Additional Institutional Consolidation	<b>DI#</b>	1300008

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

Additional amounts were identified as maintenance-related PS and E&E in FY 08, and will be transferred to the Real Estate budget (House Bill 13) in FY 09. The FTE will be transferred to the Asset Management core. This is the corresponding increase in appropriation authority in HB 5, which provides the appropriation for the operational FTE and EE, funded from the "rent" charges to HB 13.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
100 - Salaries -- 006036 Refrigeration Mech II					65,484	0.0	65,484	0.0	
100 - Salaries -- 006105 HVAC Tech					28,716	0.0	28,716	0.0	
100 - Salaries -- 006015 Maint Supv II					31,320	0.0	31,320	0.0	
100 - Salaries -- 006113 Plant Maint Eng III					40,500	0.0	40,500	0.0	
100 - Salaries -- 006101 Boiler Operator					33,636	0.0	33,636	0.0	
100 - Salaries -- 006103 Stationary Engineer					40,000	0.0	40,000	0.0	
<b>Total PS</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>239,656</b>	<b>0.0</b>	<b>239,656</b>	<b>0.0</b>	<b>0</b>
140 - In-State Travel					3,000		3,000		
190 - Supplies					3,000		3,000		
180 - Fuel and Utilities					16,500		16,500		
320 - Professional Development					3,600		3,600		
<b>Total EE</b>	<b>0</b>		<b>0</b>		<b>26,100</b>		<b>26,100</b>		<b>0</b>
Program Distributions							0		
<b>Total PSD</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
Transfers							0		
<b>Total TRF</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
<b>Grand Total</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>265,756</b>	<b>0.0</b>	<b>265,756</b>	<b>0.0</b>	<b>0</b>

## NEW DECISION ITEM

RANK: 11 OF 11

Department	Office of Administration				Budget Unit 31041C				
Division	Facilities Management, Design and Construction								
DI Name	Additional Institutional Consolidation				DI# 1300008				
					</				

**NEW DECISION ITEM**

RANK: 11 OF 11

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31041C
<b>Division</b>	Facilities Management, Design and Construction		
<b>DI Name</b>	Additional Institutional Consolidation	<b>DI#</b>	1300008

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

**6a. Provide an effectiveness measure.**

See Performance Measures identified in DMFDC Program Description.

**6b. Provide an efficiency measure.**

See Performance Measures identified in DMFDC Program Description.

**6c. Provide the number of clients/individuals served, if applicable.**

See Performance Measures identified in DMFDC Program Description.

**6d. Provide a customer satisfaction measure, if available.**

See Performance Measures identified in DMFDC Program Description.

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

See Performance Measures identified in DMFDC Program Description.



## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ASSET MANAGEMENT</b>								
Add'l Institution Consolidatn - 1300008								
MAINTENANCE SPV II	0	0.00	0	0.00	31,320	0.00	36,606	0.00
REFRIGERATION MECHANIC II	0	0.00	0	0.00	65,484	0.00	65,484	0.00
BOILER OPERATOR	0	0.00	0	0.00	33,636	0.00	36,500	0.00
STATIONARY ENGR	0	0.00	0	0.00	40,000	0.00	40,000	0.00
HVAC INSTRUMENT CONTROLS TECH	0	0.00	0	0.00	28,716	0.00	33,640	0.00
PLANT MAINTENANCE ENGR III	0	0.00	0	0.00	40,500	0.00	40,500	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>239,656</b>	<b>0.00</b>	<b>252,730</b>	<b>0.00</b>
TRAVEL, IN-STATE	0	0.00	0	0.00	3,000	0.00	3,000	0.00
FUEL & UTILITIES	0	0.00	0	0.00	16,500	0.00	16,500	0.00
PROFESSIONAL DEVELOPMENT	0	0.00	0	0.00	3,000	0.00	3,000	0.00
COMMUNICATION SERV & SUPP	0	0.00	0	0.00	3,600	0.00	3,600	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>26,100</b>	<b>0.00</b>	<b>26,100</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$265,756</b>	<b>0.00</b>	<b>\$278,830</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$265,756	0.00	\$278,830	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ENERGY CONSERVATION</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
OA REVOLVING ADMINISTRATIVE TR	6,826,142	0.00	1	0.00	1	0.00	1	0.00
TOTAL - EE	6,826,142	0.00	1	0.00	1	0.00	1	0.00
<b>TOTAL</b>	<b>6,826,142</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$6,826,142</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31047C
<b>Division</b>	Facilities Management, Design and Construction		
<b>Core -</b>	Energy Conservation		

**1. CORE FINANCIAL SUMMARY**

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	1	1 E
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: OA Revolving Administrative Trust (0505)  
Notes: An "E" is requested for the other fund.

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	1	1 E
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: OA Revolving Administrative Trust (0505)  
Notes: An "E" is requested for the other fund.

**2. CORE DESCRIPTION**

This appropriation provides authority to pay energy service companies from the state master lease. Appropriation authority is required to allow for these expenditure of funds.

DFMDC has implemented energy performance contracts on approximately 12 million of the state square footage with a remaining 6 million square feet to be evaluated.

**3. PROGRAM LISTING (list programs included in this core funding)**

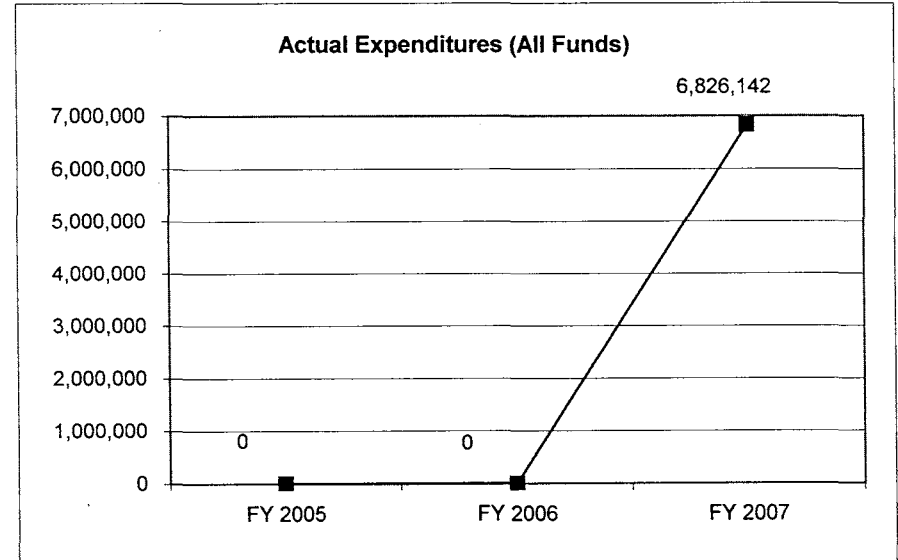
N/A

**CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b> <u>31047C</u>
<b>Division</b>	Facilities Management, Design and Construction	
<b>Core -</b>	Energy Conservation	

**4. FINANCIAL HISTORY**

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	0	0	6,826,148	1 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	0	0	6,826,148	N/A
Actual Expenditures (All Funds)	0	0	6,826,142	N/A
Unexpended (All Funds)	0	0	6	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	0	6	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
ENERGY CONSERVATION

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
DEPARTMENT CORE REQUEST							
	EE	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
ENERGY CONSERVATION								
CORE								
PROFESSIONAL SERVICES	6,826,142	0.00	1	0.00	1	0.00	1	0.00
TOTAL - EE	6,826,142	0.00	1	0.00	1	0.00	1	0.00
GRAND TOTAL	\$6,826,142	0.00	\$1	0.00	\$1	0.00	\$1	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$6,826,142	0.00	\$1	0.00	\$1	0.00	\$1	0.00

**OFFICE OF ADMINISTRATION****DECISION ITEM SUMMARY**

Budget Unit									
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>2ND STATE CAPITOL COMMISSION</b>									
<b>CORE</b>									
EXPENSE & EQUIPMENT									
SECOND CAPITOL COMMISSION	0	0.00	25,000	0.00	25,000	0.00	25,000	0.00	
TOTAL - EE	0	0.00	25,000	0.00	25,000	0.00	25,000	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>25,000</b>	<b>0.00</b>	<b>25,000</b>	<b>0.00</b>	<b>25,000</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$25,000</b>	<b>0.00</b>	<b>\$25,000</b>	<b>0.00</b>	<b>\$25,000</b>	<b>0.00</b>	

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31049C
<b>Division</b>	Facilities Management, Design and Construction		
<b>Core -</b>	2nd State Capitol Commission		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	25,000	25,000 E
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Second Capitol Commission (0745)  
Notes: An "E" is requested for the other fund

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	25,000	25,000 E
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Second Capitol Commission (0745)  
Notes: An "E" is requested for the other fund

## 2. CORE DESCRIPTION

This appropriation provides authority to spend gifts, bequests, grants, and donated funds in support of the work of the Second State Capitol Commission for the restoration and preservation of the Capitol Building, the promotion of the historical significance of the Capitol Building, and the improved accessibility of the Capitol Building. Established in SB 470 (2001), the legislation also established the Second Capitol Commission Fund. Any moneys received by the Commission from sources other than appropriation, including from private sources, gifts, donations and grants, are to be credited to that fund and appropriated by the General Assembly. The Commission exercises general supervision and administration of the fund. Appropriation authority is required to allow for the expenditure of any funds that may be received.

An estimated appropriation is requested to ensure the ability to expend all funds should receipts exceed the stated authority amount.

## 3. PROGRAM LISTING (list programs included in this core funding)

N/A

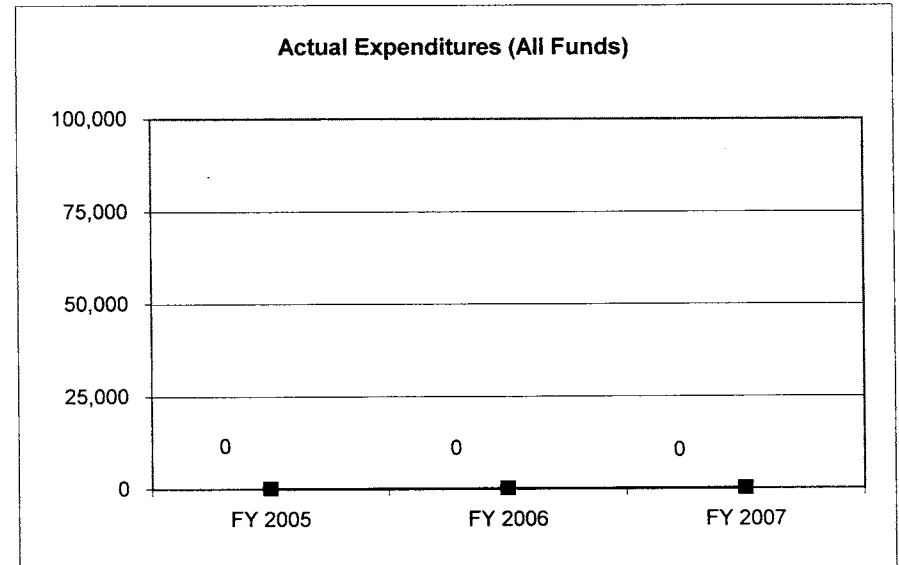


## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31049C
<b>Division</b>	Facilities Management, Design and Construction		
<b>Core -</b>	2nd State Capitol Commission		

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>	
Appropriation (All Funds)	100,000	25,000	25,000	25,000	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	100,000	25,000	25,000	N/A	
Actual Expenditures (All Funds)	0	0	0	N/A	
Unexpended (All Funds)	100,000	25,000	25,000	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	0	0	N/A	
Other	0	0	0	N/A	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
2ND STATE CAPITOL COMMISSION

5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	0	0	25,000	25,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	
DEPARTMENT CORE REQUEST							
	EE	0.00	0	0	25,000	25,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	0	0	25,000	25,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>2ND STATE CAPITOL COMMISSION</b>								
<b>CORE</b>								
PROFESSIONAL SERVICES	0	0.00	25,000	0.00	25,000	0.00	25,000	0.00
TOTAL - EE	0	0.00	25,000	0.00	25,000	0.00	25,000	0.00
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$25,000</b>	<b>0.00</b>	<b>\$25,000</b>	<b>0.00</b>	<b>\$25,000</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$25,000	0.00	\$25,000	0.00	\$25,000	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>FAC MGMT SERVICES</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
STATE FACILITY MAINT & OPERAT	1,064,517	0.00	708,861	0.00	708,861	0.00	708,861	0.00
TOTAL - EE	1,064,517	0.00	708,861	0.00	708,861	0.00	708,861	0.00
PROGRAM-SPECIFIC								
STATE FACILITY MAINT & OPERAT	0	0.00	10	0.00	10	0.00	10	0.00
TOTAL - PD	0	0.00	10	0.00	10	0.00	10	0.00
<b>TOTAL</b>	<b>1,064,517</b>	<b>0.00</b>	<b>708,871</b>	<b>0.00</b>	<b>708,871</b>	<b>0.00</b>	<b>708,871</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,064,517</b>	<b>0.00</b>	<b>\$708,871</b>	<b>0.00</b>	<b>\$708,871</b>	<b>0.00</b>	<b>\$708,871</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31055C
<b>Division</b>	Facilities Management, Design and Construction		
<b>Core -</b>	Facilities Management Services		

**1. CORE FINANCIAL SUMMARY**

	FY 2009 Budget Request				
	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	708,861	708,861	E
PSD	0	0	10	10	E
TRF	0	0	0	0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>708,871</b>	<b>708,871</b>	

FTE	0.00	0.00	0.00	0.00
-----	------	------	------	------

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: State Facility Maintenance and Operation (0501)  
Notes: An "E" is requested for the other fund.

	FY 2009 Governor's Recommendation				
	GR	Fed	Other	Total	
PS	0	0	0	0	
EE	0	0	708,861	708,861	E
PSD	0	0	10	10	E
TRF	0	0	0	0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>708,871</b>	<b>708,871</b>	

FTE	0.00	0.00	0.00	0.00
-----	------	------	------	------

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: State Facility Maintenance and Operation (0501)  
Notes: An "E" is requested for the other fund.

**2. CORE DESCRIPTION**

This core represents revolving fund authority that allows the Division of Facilities Management, Design and Construction to make up-front payments for expenses associated with facility management, purchases of materials for facility modifications, tenant services that support agency programs, replacement, and repair costs, and other support services at state facilities when recovery is obtained from a third party. DFMD C bills agencies for such costs via the interagency billing process.

This pass through appropriation gives DFMD C the ability to effectively manage facilities, modification projects and other services by establishing a mechanism to make up-front purchases for materials without reducing appropriation authority for facility operating purposes. The Division also makes up-front payments for other extraordinary services agencies may require that would otherwise place an unreasonable burden on the regular operating budget of the facility.

**3. PROGRAM LISTING (list programs included in this core funding)**

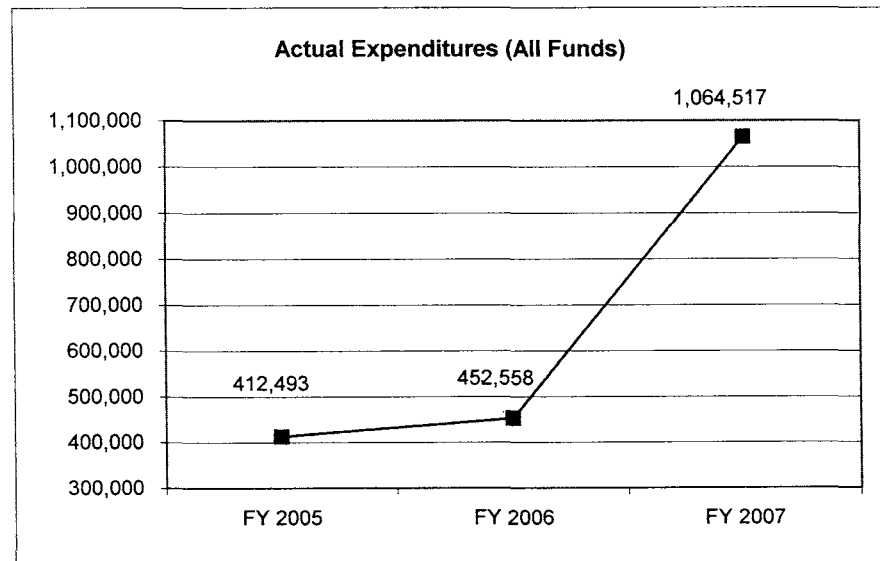
Asset Management

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31055C
<b>Division</b>	Facilities Management, Design and Construction		
<b>Core -</b>	Facilities Management Services		

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	708,871	708,871	1,133,871	708,871 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	708,871	708,871	1,133,871	N/A
Actual Expenditures (All Funds)	412,493	452,558	1,064,517	N/A
Unexpended (All Funds)	296,378	256,313	69,354	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	296,378	256,313	69,354	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:** (1) Estimated appropriation increased \$425,000

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
FAC MGMT SERVICES

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	0	0	708,861	708,861	
	PD	0.00	0	0	10	10	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>708,871</b>	<b>708,871</b>	
DEPARTMENT CORE REQUEST							
	EE	0.00	0	0	708,861	708,861	
	PD	0.00	0	0	10	10	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>708,871</b>	<b>708,871</b>	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	0	0	708,861	708,861	
	PD	0.00	0	0	10	10	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>708,871</b>	<b>708,871</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>FAC MGMT SERVICES</b>								
<b>CORE</b>								
SUPPLIES	0	0.00	0	0.00	1,000	0.00	1,000	0.00
PROFESSIONAL SERVICES	0	0.00	0	0.00	5,000	0.00	5,000	0.00
M&R SERVICES	0	0.00	0	0.00	35,000	0.00	35,000	0.00
PROPERTY & IMPROVEMENTS	37,256	0.00	0	0.00	40,000	0.00	40,000	0.00
REBILLABLE EXPENSES	1,027,261	0.00	708,861	0.00	627,861	0.00	627,861	0.00
<b>TOTAL - EE</b>	<b>1,064,517</b>	<b>0.00</b>	<b>708,861</b>	<b>0.00</b>	<b>708,861</b>	<b>0.00</b>	<b>708,861</b>	<b>0.00</b>
REFUNDS	0	0.00	10	0.00	10	0.00	10	0.00
<b>TOTAL - PD</b>	<b>0</b>	<b>0.00</b>	<b>10</b>	<b>0.00</b>	<b>10</b>	<b>0.00</b>	<b>10</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,064,517</b>	<b>0.00</b>	<b>\$708,871</b>	<b>0.00</b>	<b>\$708,871</b>	<b>0.00</b>	<b>\$708,871</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$1,064,517	0.00	\$708,871	0.00	\$708,871	0.00	\$708,871	0.00





# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>GENERAL SERVICES - OPERATING</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	885,216	23.61	876,946	22.50	878,946	22.50	878,946	22.50
OA REVOLVING ADMINISTRATIVE TR	1,518,442	46.24	2,447,999	77.00	2,447,999	77.00	2,447,999	77.00
TOTAL - PS	2,403,658	69.85	3,324,945	99.50	3,326,945	99.50	3,326,945	99.50
EXPENSE & EQUIPMENT								
GENERAL REVENUE	89,841	0.00	185,824	0.00	185,824	0.00	182,104	0.00
OA REVOLVING ADMINISTRATIVE TR	401,285	0.00	1,044,028	0.00	1,078,266	0.00	1,078,266	0.00
TOTAL - EE	491,126	0.00	1,229,852	0.00	1,264,090	0.00	1,260,370	0.00
PROGRAM-SPECIFIC								
OA REVOLVING ADMINISTRATIVE TR	1,156	0.00	45,700	0.00	11,462	0.00	11,462	0.00
TOTAL - PD	1,156	0.00	45,700	0.00	11,462	0.00	11,462	0.00
<b>TOTAL</b>	<b>2,895,940</b>	<b>69.85</b>	<b>4,600,497</b>	<b>99.50</b>	<b>4,602,497</b>	<b>99.50</b>	<b>4,598,777</b>	<b>99.50</b>
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	26,307	0.00
OA REVOLVING ADMINISTRATIVE TR	0	0.00	0	0.00	0	0.00	73,440	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	99,747	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>99,747</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$2,895,940</b>	<b>69.85</b>	<b>\$4,600,497</b>	<b>99.50</b>	<b>\$4,602,497</b>	<b>99.50</b>	<b>\$4,698,524</b>	<b>99.50</b>

## CORE DECISION ITEM

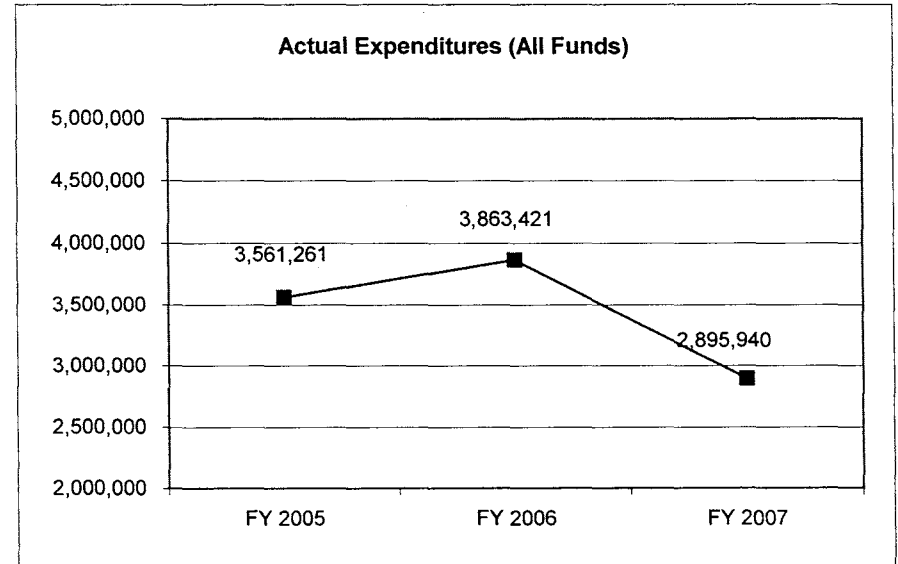
Department	Office of Administration				Budget Unit	31113			
Division	Division of General Services								
Core -	Operating								
1. CORE FINANCIAL SUMMARY									
	FY 2009 Budget Request					FY 2009 Governor's Recommendation			
	GR	Federal	Other	Total		GR	Fed	Other	Total
PS	878,946	0	2,447,999	3,326,945	PS	878,946	0	2,447,999	3,326,945
EE	185,824	0	1,078,266	1,264,090	EE	182,104	0	1,078,266	1,260,370
PSD	0	0	11,462	11,462	PSD	0	0	11,462	11,462
TRF	0	0	0	0	TRF	0	0	0	0
Total	1,064,770	0	3,537,727	4,602,497	Total	1,061,050	0	3,537,727	4,598,777
FTE	22.50	0.00	77.00	99.50	FTE	22.50	0.00	77.00	99.50
Est. Fringe	437,364	0	1,218,124	1,655,488	Est. Fringe	437,364	0	1,218,124	1,655,488
Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.					Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.				
Other Funds:	Revolving Administrative Trust Fund (0505)				Other Funds:	Revolving Administrative Trust Fund (0505)			
2. CORE DESCRIPTION									
Core funding to support the Division of General Services, a multi-faceted organization providing a number of essential support services to state agencies and to the Office of Administration.									
State Printing provides comprehensive reproduction services including design, printing, finishing, and quick copy services. Central Mail Services advises agencies on efficient mailing practices, and provides comprehensive mailing services to most state agencies operating within the Jefferson City area. Risk Management administers the Legal Expense Fund and the workers' compensation program for state employees, purchases insurance as required, coordinates the Statewide Safety Steering Committee and advises state agencies on risk management issues. Vehicle Maintenance operates a centralized maintenance facility to provide mechanical repairs and body shop services for state vehicles based in the Mid-Missouri area. Fleet Management establishes statewide policies governing state vehicle operations and management; coordinates a centralized fleet information system and serves as a resource for fleet management issues. General Services also provides administrative support and staffing to operate the Missouri Public Entity Risk Management Fund (MOPERM) program and coordinates the Missouri State Employee Charitable Campaign.									
3. PROGRAM LISTING (list programs included in this core funding)									
State Printing					Fleet Management				
Risk Management					Central Mail Services				
Vehicle Maintenance									

**CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31113
<b>Division</b>	Division of General Services		
<b>Core -</b>	Operating		

**4. FINANCIAL HISTORY**

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	4,386,926	4,198,491	3,995,729	4,600,497
Less Reverted (All Funds)	(59,669)	(31,225)	(30,156)	N/A
Budget Authority (All Funds)	4,327,257	4,167,266	3,965,573	N/A
Actual Expenditures (All Funds)	3,561,261	3,863,421	2,895,940	N/A
Unexpended (All Funds)	765,996	303,845	1,069,633	N/A
Unexpended, by Fund:				
General Revenue	6	15,537	0	N/A
Federal	0	0	0	N/A
Other	765,990	288,308	1,069,633	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
GENERAL SERVICES - OPERATING

## 5. CORE RECONCILIATION DETAIL

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>										
				PS	99.50	876,946	0	2,447,999	3,324,945	
				EE	0.00	185,824	0	1,044,028	1,229,852	
				PD	0.00	0	0	45,700	45,700	
				<b>Total</b>	<b>99.50</b>	<b>1,062,770</b>	<b>0</b>	<b>3,537,727</b>	<b>4,600,497</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reallocation	89	4540	EE	0.00	0	0	0	34,238	34,238	From PD to EE to better reflect actual expenditures
Core Reallocation	89	4540	PD	0.00	0	0	0	(34,238)	(34,238)	From PD to EE to better reflect actual expenditures
Core Reallocation	2806	4537	PS	0.00	2,000	0	0	0	2,000	From Commissioner's Office for pay equity
<b>NET DEPARTMENT CHANGES</b>					<b>0.00</b>	<b>2,000</b>	<b>0</b>	<b>0</b>	<b>2,000</b>	
<b>DEPARTMENT CORE REQUEST</b>										
				PS	99.50	878,946	0	2,447,999	3,326,945	
				EE	0.00	185,824	0	1,078,266	1,264,090	
				PD	0.00	0	0	11,462	11,462	
				<b>Total</b>	<b>99.50</b>	<b>1,064,770</b>	<b>0</b>	<b>3,537,727</b>	<b>4,602,497</b>	
<b>GOVERNOR'S ADDITIONAL CORE ADJUSTMENTS</b>										
Core Reduction	2726	4539	EE	0.00	(3,720)	0	0	0	(3,720)	Mail consolidation savings
<b>NET GOVERNOR CHANGES</b>					<b>0.00</b>	<b>(3,720)</b>	<b>0</b>	<b>0</b>	<b>(3,720)</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>										
				PS	99.50	878,946	0	2,447,999	3,326,945	
				EE	0.00	182,104	0	1,078,266	1,260,370	

---

CORE RECONCILIATION DETAIL

---

OFFICE OF ADMINISTRATION  
GENERAL SERVICES - OPERATING

---

5. CORE RECONCILIATION DETAIL

---

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	0	0	11,462	11,462	
	<b>Total</b>	<b>99.50</b>	<b>1,061,050</b>	<b>0</b>	<b>3,537,727</b>	<b>4,598,777</b>	

# FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 31113	<b>DEPARTMENT:</b> Office of Administration
<b>BUDGET UNIT NAME:</b> Operating	<b>DIVISION:</b> General Services

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

DEPARTMENT REQUEST				
The Division of General Services requests a continuation of a 20% flexibility for both the personal services and expense and equipment appropriations within its operating core. Successive budget reductions over the past several years has left the agency with limited ability to respond to changing needs. Flexibility will allow the division to react to unforeseen issues that could impact the ability to fulfill its operational responsibilities.				
		<u>Appr Total</u>	<u>Flex % Request</u>	<u>Flex Amount Request</u>
Operations - 0101	PS	\$878,946	20%	\$175,789
	E&E	\$182,104	20%	\$36,421
Operations - 0505	PS	\$2,447,999	20%	\$489,600
	E&E	\$1,089,728	20%	\$217,946

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
\$0	\$0	\$50,000

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>GENERAL SERVICES - OPERATING</b>								
<b>CORE</b>								
OFFICE SUPPORT ASST (CLERICAL)	0	0.00	25,426	1.00	0	0.00	0	0.00
ADMIN OFFICE SUPPORT ASSISTANT	32,811	1.10	59,157	2.00	58,956	2.00	58,956	2.00
OFFICE SUPPORT ASST (KEYBRD)	1,430	0.07	0	0.00	21,348	1.00	21,348	1.00
SR OFC SUPPORT ASST (KEYBRD)	68,344	2.82	75,891	3.00	80,315	3.00	80,315	3.00
PRINTING SERVICES REP	88,040	2.51	144,921	4.00	0	0.00	0	0.00
PRINTING SERVICES TECH I	20,060	0.79	25,863	1.00	0	0.00	0	0.00
PRINTING SERVICES TECH II	61,714	2.30	598,451	23.00	0	0.00	0	0.00
PRINTING SERVICES TECH III	279,337	9.71	477,734	16.00	0	0.00	0	0.00
PRINTING SERVICES TECH IV	137,463	4.35	335,629	10.00	0	0.00	0	0.00
PRINTING SERVICES COOR	32,812	0.82	41,270	1.00	0	0.00	0	0.00
PRINTING/MAIL TECHNICIAN I	5,004	0.21	0	0.00	247,836	11.00	247,836	11.00
PRINTING/MAIL TECHNICIAN II	16,820	0.63	0	0.00	373,127	13.00	373,127	13.00
PRINTING/MAIL TECHNICIAN III	71,574	2.51	0	0.00	476,604	16.00	476,604	16.00
PRINTING/MAIL TECHNICIAN IV	40,312	1.28	0	0.00	265,440	8.00	265,440	8.00
PRINTING/MAIL CUSTOMER SVC REP	26,983	0.79	0	0.00	142,008	4.00	142,008	4.00
PRINTING/MAIL COORDINATOR	8,348	0.21	0	0.00	84,204	2.00	84,204	2.00
STOREKEEPER II	27,832	1.00	28,712	1.00	28,716	1.00	28,716	1.00
FORMS ANAL III	38,610	1.00	39,774	1.00	39,780	1.00	39,780	1.00
ACCOUNTANT II	36,422	1.01	37,574	1.00	37,572	1.00	37,572	1.00
EXECUTIVE I	75,235	2.51	61,590	2.00	95,220	3.00	95,220	3.00
RISK MANAGEMENT TECH I	69,834	2.73	26,413	1.00	26,412	1.00	26,412	1.00
RISK MANAGEMENT TECH II	160,697	5.57	228,329	8.00	225,320	8.00	225,320	8.00
RISK MANAGEMENT SPEC I	37,141	1.00	38,316	1.00	38,316	1.00	38,316	1.00
RISK MANAGEMENT SPEC II	132,642	2.93	135,525	3.00	135,525	3.00	135,525	3.00
AIRCRAFT MAINTENANCE SPEC	164	0.00	0	0.00	0	0.00	0	0.00
AIRCRAFT PILOT	5,988	0.13	0	0.00	0	0.00	0	0.00
MAINTENANCE WORKER I	20,327	0.85	24,633	1.00	24,636	1.00	24,636	1.00
MAINTENANCE SPV I	36,422	1.00	37,574	1.00	39,036	1.00	39,036	1.00
MOTOR VEHICLE DRIVER	75,960	3.00	27,699	1.00	27,696	1.00	27,696	1.00
MOTOR VEHICLE MECHANIC	47,479	1.76	58,043	2.00	58,032	2.00	58,032	2.00
GARAGE SPV	12,492	0.41	0	0.00	31,320	1.00	31,320	1.00
GRAPHIC ARTS SPEC II	62,806	2.00	64,766	2.00	64,764	2.00	64,764	2.00



## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>GENERAL SERVICES - OPERATING</b>								
<b>CORE</b>								
GRAPHIC ARTS SPEC III	0	0.00	33,627	1.00	0	0.00	0	0.00
GRAPHICS SPV	41,960	1.01	42,939	1.00	42,936	1.00	42,936	1.00
OFFICE OF ADMINISTRATION MGR 1	198,024	3.92	253,915	5.00	253,375	5.00	253,375	5.00
OFFICE OF ADMINISTRATION MGR 2	124,479	2.00	128,419	2.00	128,414	2.00	128,414	2.00
OFFICE OF ADMINISTRATION MGR 3	63,199	1.00	64,494	1.00	67,908	1.00	67,908	1.00
DIVISION DIRECTOR	85,538	1.00	88,245	1.00	92,513	1.00	92,513	1.00
DESIGNATED PRINCIPAL ASST DIV	122,341	2.61	65,558	1.00	105,816	2.00	105,816	2.00
ADMINISTRATIVE SECRETARY	0	0.00	40,244	1.00	0	0.00	0	0.00
MISCELLANEOUS TECHNICAL	7,534	0.34	14,214	0.50	13,800	0.50	13,800	0.50
UCP PENDING CLASSIFICATION - 2	29,480	0.97	0	0.00	0	0.00	0	0.00
<b>TOTAL - PS</b>	<b>2,403,658</b>	<b>69.85</b>	<b>3,324,945</b>	<b>99.50</b>	<b>3,326,945</b>	<b>99.50</b>	<b>3,326,945</b>	<b>99.50</b>
TRAVEL, IN-STATE	473	0.00	4,000	0.00	1,400	0.00	1,400	0.00
TRAVEL, OUT-OF-STATE	3,423	0.00	2,500	0.00	2,850	0.00	2,850	0.00
FUEL & UTILITIES	489	0.00	0	0.00	0	0.00	0	0.00
SUPPLIES	140,137	0.00	168,784	0.00	166,115	0.00	166,115	0.00
PROFESSIONAL DEVELOPMENT	6,869	0.00	11,360	0.00	7,545	0.00	7,545	0.00
COMMUNICATION SERV & SUPP	30,911	0.00	46,990	0.00	33,840	0.00	33,840	0.00
PROFESSIONAL SERVICES	26,253	0.00	111,091	0.00	139,488	0.00	135,768	0.00
JANITORIAL SERVICES	1,537	0.00	275	0.00	10,175	0.00	10,175	0.00
M&R SERVICES	67,388	0.00	110,223	0.00	39,986	0.00	39,986	0.00
MOTORIZED EQUIPMENT	72,038	0.00	130,000	0.00	100,000	0.00	100,000	0.00
OFFICE EQUIPMENT	57,298	0.00	67,552	0.00	319,800	0.00	319,800	0.00
OTHER EQUIPMENT	12,365	0.00	8,400	0.00	8,700	0.00	8,700	0.00
PROPERTY & IMPROVEMENTS	1,362	0.00	0	0.00	0	0.00	0	0.00
EQUIPMENT RENTALS & LEASES	44,290	0.00	535,927	0.00	408,341	0.00	408,341	0.00
MISCELLANEOUS EXPENSES	26,293	0.00	32,750	0.00	25,850	0.00	25,850	0.00
<b>TOTAL - EE</b>	<b>491,126</b>	<b>0.00</b>	<b>1,229,852</b>	<b>0.00</b>	<b>1,264,090</b>	<b>0.00</b>	<b>1,260,370</b>	<b>0.00</b>

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
GENERAL SERVICES - OPERATING								
CORE								
DEBT SERVICE	1,156	0.00	45,700	0.00	11,462	0.00	11,462	0.00
TOTAL - PD	1,156	0.00	45,700	0.00	11,462	0.00	11,462	0.00
GRAND TOTAL	\$2,895,940	69.85	\$4,600,497	99.50	\$4,602,497	99.50	\$4,598,777	99.50
GENERAL REVENUE	\$975,057	23.61	\$1,062,770	22.50	\$1,064,770	22.50	\$1,061,050	22.50
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$1,920,883	46.24	\$3,537,727	77.00	\$3,537,727	77.00	\$3,537,727	77.00

## PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** State Printing Center

**Program is found in the following core budget(s):** General Services Operating Core, Rebillable Expenses Core

	GS Operating Core	Rebillable Expenses Core	TOTAL
GR			0
FEDERAL			0
OTHER	1,521,761	3,522,600	5,044,361
<b>TOTAL</b>	<b>1,521,761</b>	<b>3,522,600</b>	<b>5,044,361</b>

**1. What does this program do?**

State Printing provides comprehensive printing services to all state agencies, including printing consultation, art/graphics design, typesetting, offset and web printing, binding, quick copy color service and wide format copying.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Section 34.170 et. seq.

**3. Are there federal matching requirements? If yes, please explain.**

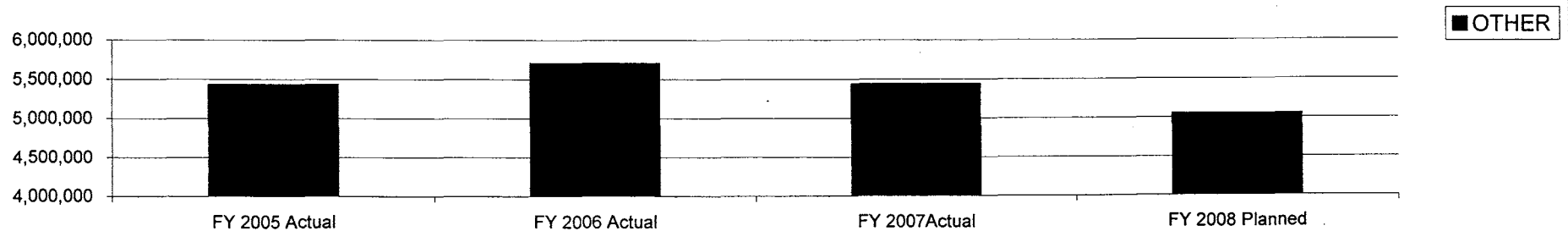
No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**

Program Expenditure History



## PROGRAM DESCRIPTION

**Department:** Office of Administration

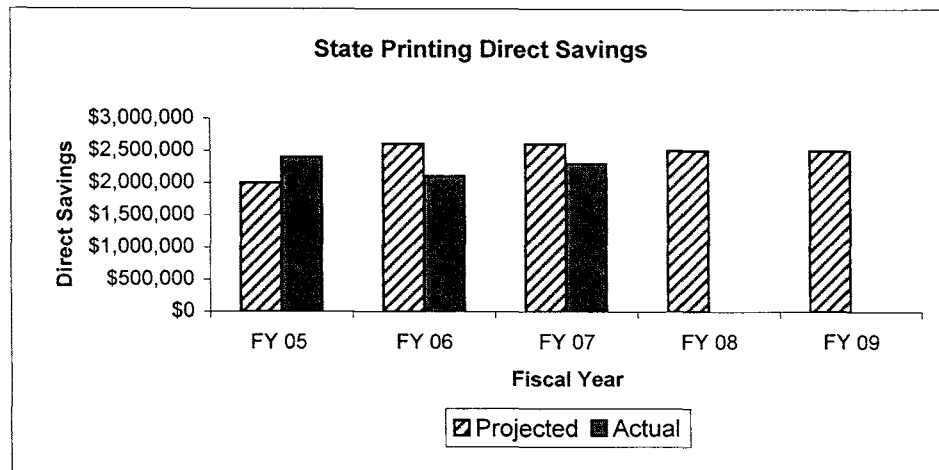
**Program Name:** State Printing Center

**Program is found in the following core budget(s):** General Services Operating Core, Rebillable Expenses Core

**6. What are the sources of the "Other " funds?**

OA Revolving Administrative Trust Fund (0505)

**7a. Provide an effectiveness measure.**



	FY 05		FY 06		FY 07		FY 08	FY 09	FY 10
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
% Savings Over Commercial Market	30.00%	28.07%	30.00%	25.70%	30.00%	26.50%	30.00%	30.00%	30.00%

**7b. Provide an efficiency measure.**

	FY 05		FY 06		FY 07		FY 08	FY 09	FY 10
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Cost Per Impression	\$0.0218	\$0.0210	\$0.0243	\$0.0220	\$0.0220	\$0.0219	\$0.0220	\$0.0220	\$0.0220

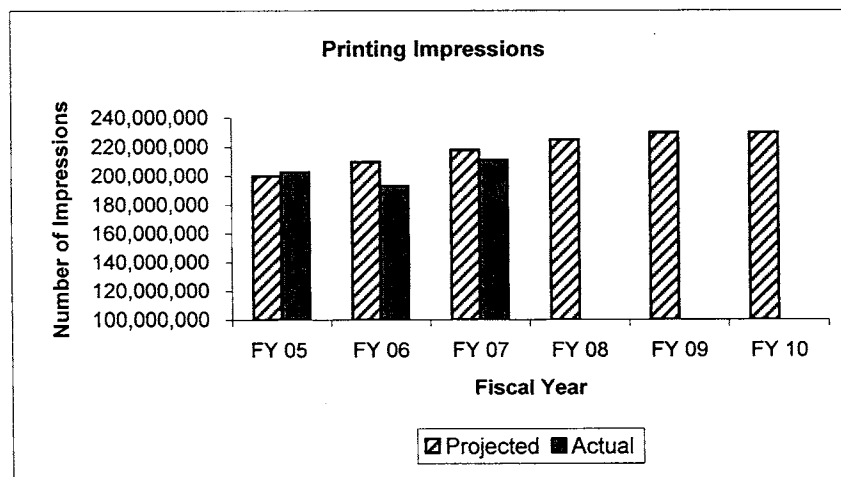
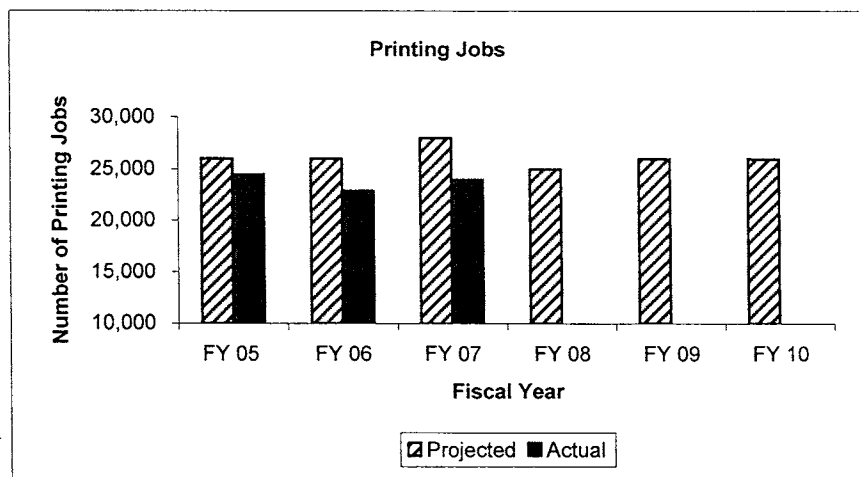
## PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** State Printing Center

**Program is found in the following core budget(s):** General Services Operating Core, Rebillable Expenses Core

7c. Provide the number of clients/individuals served, if applicable.



7d. Provide a customer satisfaction measure, if available.

	FY 05		FY 06		FY 07		FY 08	FY 09	FY 10
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Jobs on Time %	89%	87%	89%	86%	90%	82%	85%	90%	90%
Rework %	0.30%	0.15%	0.25%	0.17%	0.25%	0.18%	0.25%	0.25%	0.25%

## PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** Division of General Services - Risk Management

**Program is found in the following core budget(s):** General Services Operating Core, Workers' Compensation Core, Workers' Compensation Tax Core, Legal Expense Fund Core, Property Preservation Fund Core, Rebillable Expenses Core

	GS Operating Core	Workers' Comp Core	Workers' Comp Tax Core	Legal Expense Fund Core	Property Preserv. Fund Core	TOTAL
GR	629,799	19,613,780	1,465,000	6,000,000		27,708,579
FEDERAL						0
OTHER		500,000	60,000	757,435	1	1,317,436
TOTAL	629,799	20,113,780	1,525,000	6,757,435	1	29,026,015

**1. What does this program do?**

Risk Management administers the state's self-insured workers' compensation program for state employees, settles claims against the Legal Expense Fund, procures insurance to protect the state's assets and serves as a resource to state agencies on safety and risk management issues.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Chapter 287; Section 105.800; Section 105.711 et. seq.; Section 37.410 et. seq. and Section 537.600, RSMo

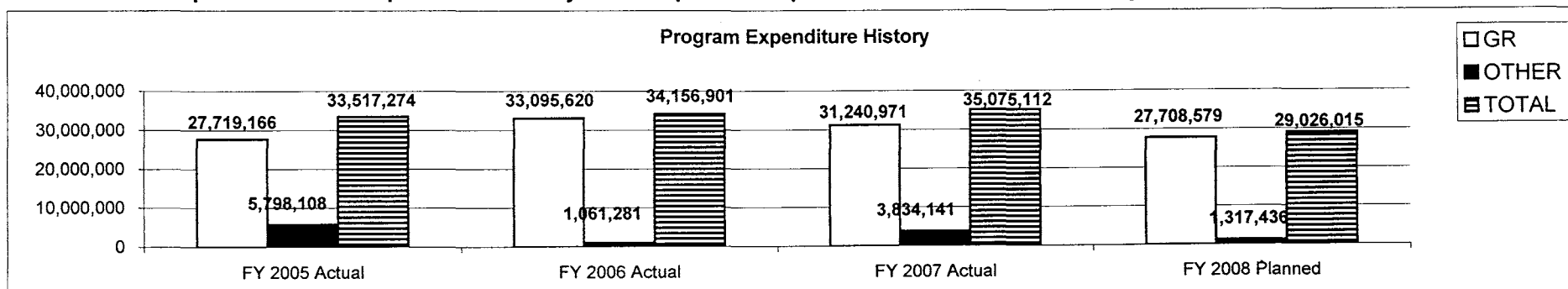
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



## PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** Division of General Services - Risk Management

**Program is found in the following core budget(s):** General Services Operating Core, Workers' Compensation Core, Workers' Compensation Tax Core, Legal Expense Fund Core, Property Preservation Fund Core, Rebillable Expenses Core

**6. What are the sources of the "Other " funds?**

Conservation Commission Fund (0609), Legal Expense Fund (0692), Revolving Administrative Trust Fund (0505), Property Preservation Fund (0128). All other state funds that have workers' compensation expenditures reimburse GR through a transfer appropriation for expenditures and tax obligations. Similarly, certain other funds pay into the Legal Expense Fund through a transfer appropriation for their cost of claims.

**7a. Provide an effectiveness measure.**

	FY 05		FY 06		FY 07		FY 08	FY 09	FY 10
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Work Comp PPO Savings	\$4.0 M	\$4.7 M	\$4.7 M	\$7.0 M	\$6.6 M	\$6.3	\$6.5 M	\$6.8 M	\$7.2M
% Medical Cost PPO Savings	25%	30%	30%	36%	33%	36%	33%	33%	33%

**7b. Provide an efficiency measure.**

	FY 05		FY 06		FY 07		FY 08	FY 09	FY 10
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
WC Lost Workday Incidence Rate	1.3	1.09	1.25	1.11	1.15	0.95	1.00	1.00	1.00
Work Comp Benefit Cost per Emp.	\$325.81	\$308.77	\$300.00	\$329.74	\$340.00	\$317.10	\$325.00	\$350.00	\$375.00
Lost Time Claims per Adjuster	371	327	330	318	300	312	300	300	300

**7c. Provide the number of clients/individuals served, if applicable.**

	FY 05		FY 06		FY 07		FY 08	FY 09	FY 10
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
WC Reported Injuries with Cost	--	4,142		3,834	3,800	3,211	3,200	3,100	3,000
Work Comp Payments Processed	41,000	40,536	41,000	43,510	41,000	32,963	34,000	33,000	32,000
Legal Expense Fund Claims Processed	--	422	--	367	--	477	475	500	500

**7d. Provide a customer satisfaction measure, if available.**

	FY 05		FY 06		FY 07		FY 08	FY 09	FY 10
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Timeliness of TTD Payments	--	84%	--	92%	95%	80%	85%	87%	90%
Average Days to Pay Medical Bills (Date of Service to Payment)	--	66	--	63	60	59	60	60	60

## PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** Vehicle Maintenance

**Program is found in the following core budget(s):** General Services Operating Core and Rebillable Expenses Core

	GS Operating Core	Rebillable Expenses Core	TOTAL
GR			0
FEDERAL			0
OTHER	305,679	523,200	828,879
<b>TOTAL</b>	<b>305,679</b>	<b>523,200</b>	<b>828,879</b>

**1. What does this program do?**

Vehicle Maintenance provides complete diagnostic, mechanical repair and body shop services for state vehicles principally stationed in the Jefferson City area.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

State Vehicle Policy (SP-4)

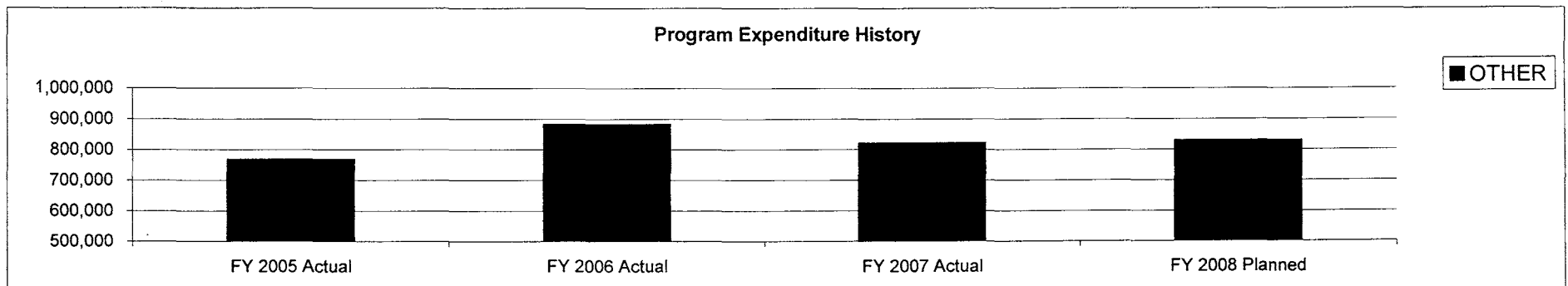
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**





## PROGRAM DESCRIPTION

**Department:** Office of Administration

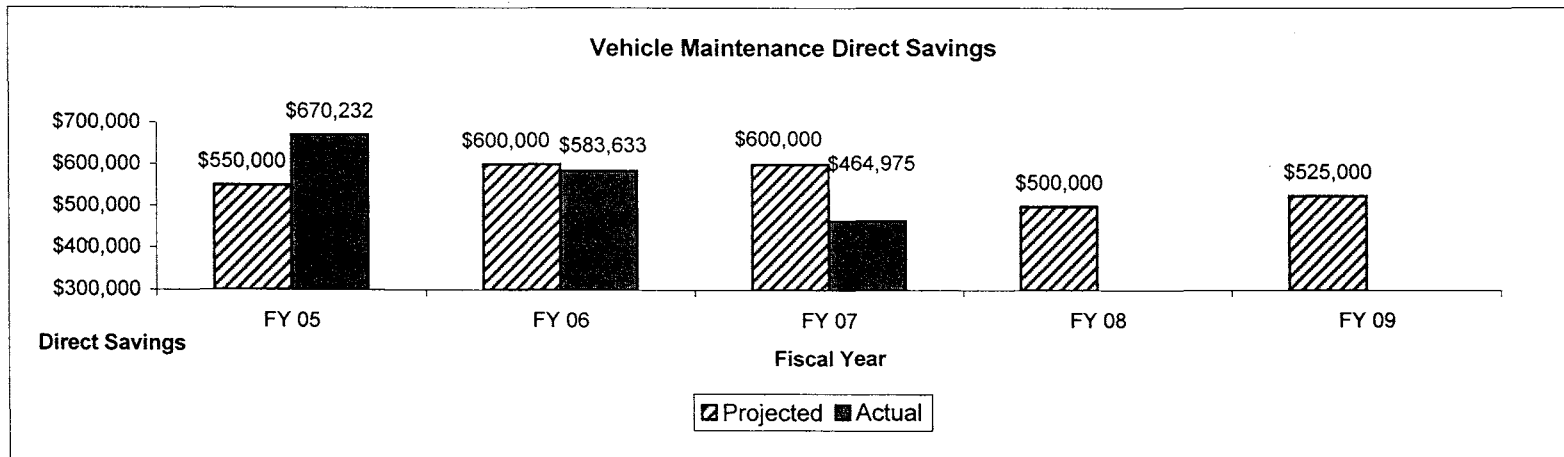
**Program Name:** Vehicle Maintenance

**Program is found in the following core budget(s):** General Services Operating Core and Rebillable Expenses Core

**6. What are the sources of the "Other " funds?**

OA Revolving Administrative Trust Fund (0505)

**7a. Provide an effectiveness measure.**



	FY 04		FY 05		FY 06		FY 07	FY 08	FY 09
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Direct Savings %	43.00%	46.5%	43.0%	42.8%	43.0%	33.3%	35.0%	38.0%	40.0%

**7b. Provide an efficiency measure.**

	FY 04		FY 05		FY 06		FY 07	FY 08	FY 09
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Revenues per Employee	\$110,000	\$109,959	\$110,000	\$111,411	\$115,000	\$133,104	\$150,000	\$150,000	\$150,000

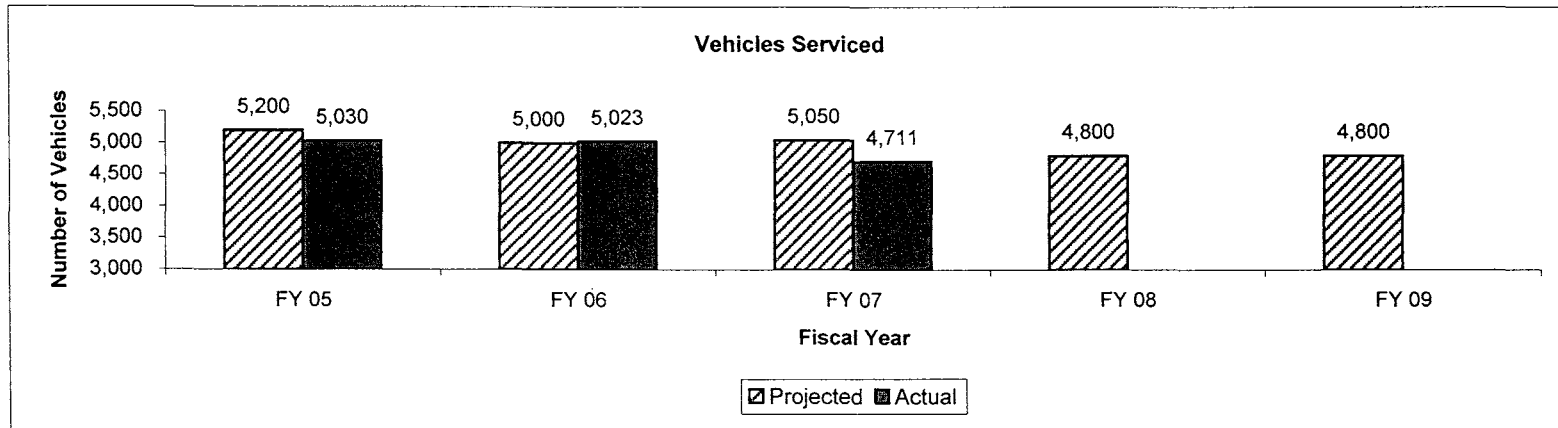
## PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** Vehicle Maintenance

**Program is found in the following core budget(s):** General Services Operating Core and Rebillable Expenses Core

**7c. Provide the number of clients/individuals served, if applicable.**



**7d. Provide a customer satisfaction measure, if available.**

## PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** Fleet Management

**Program is found in the following core budget(s):** GS Operating Core, Rebillable Expenses Core

	GS Operating Core	Rebillable Expenses Core	TOTAL
GR			0
FEDERAL			0
OTHER	64,672	762,000	826,672
<b>TOTAL</b>	<b>64,672</b>	<b>762,000</b>	<b>826,672</b>

**1. What does this program do?**

Fleet Management establishes statewide policies governing state vehicle operations and management; coordinates a centralized fleet information system, pre-approves most agency vehicle purchases, operates a centralized car pool, reports annually the status of the state vehicle fleet to the Governor and General Assembly and serves as a resource on fleet management issues.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Section 37.450, RSMo

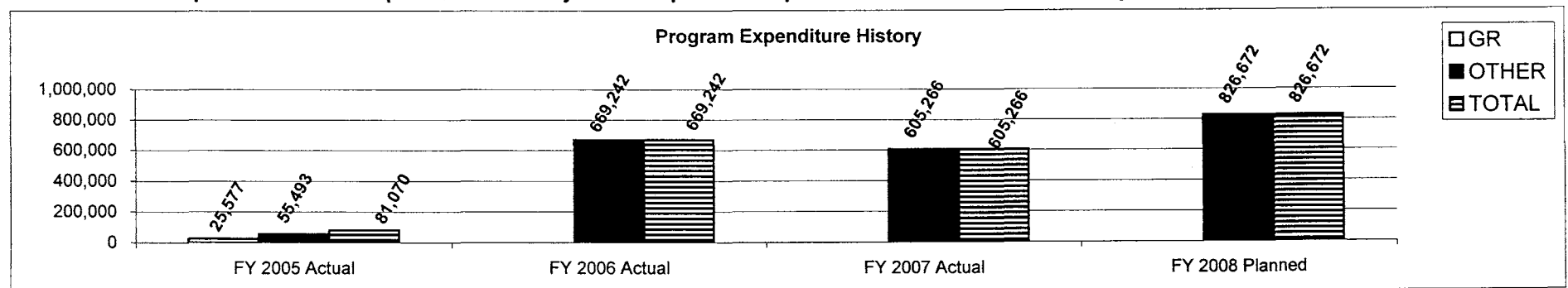
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



# **PROGRAM DESCRIPTION**

**Department:** Office of Administration

**Program Name:** Fleet Management

**Program is found in the following core budget(s):** GS Operating Core, Rebillable Expenses Core

## **6. What are the sources of the "Other " funds?**

OA Revolving Administrative Trust Fund

## **7a. Provide an effectiveness measure.**

	FY 05		FY 06		FY 07		FY 08	FY 09	FY 10
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Cost Per Mile - Sedans (weighted)	\$0.220	\$0.206	-	\$0.227	-	\$0.244	\$0.250	\$0.270	\$0.290
Average Annual Pool Miles	-	16,166	-	16,344	16,500	16,020	16,750	17,000	17,500
Average Passenger Vehicle Age (Yrs)	6.96	6.67	7.96	7.83	8.83*	10.5	7.4	8.4*	9.4*
Average Passenger Vehicle Odometer Reading	91,964	89,152	102,377*	90,371	103,161*	98,041	79,902	90,435*	100,969*

\*Assuming no replacements

## **7b. Provide an efficiency measure.**

	FY 05		FY 06		FY 07		FY 08	FY 09	FY 10
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Employees per Licensed Vehicle	5.9	5.51	5.6	5.39	5.4	5.55	5.4	5.3	5.3

## **7c. Provide the number of clients/individuals served, if applicable.**

	FY 05		FY 06		FY 07		FY 08	FY 09	FY 10
Measure	Proj.	Actual	Proj.	Actual	Proj.	Actual	Projected	Projected	Projected
Licensed State Vehicles	10,800	10,886	-	10,903	11,000	10,984	11,250	11,500	11,500

## **7d. Provide a customer satisfaction measure, if available.**

## PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** Central Mail Services

**Program is found in the following core budget(s):** GS Operating Core, Rebillable Expenses Core

	GS Operating Core	Rebillable Expenses Core	TOTAL
GR			0
FEDERAL			0
OTHER	716,628	3,762,000	4,478,628
TOTAL	716,628	3,762,000	4,478,628

**1. What does this program do?**

Central Mail Services provides comprehensive mailing services to state agencies operating within the Jefferson City area.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Section 37.120, RSMo.

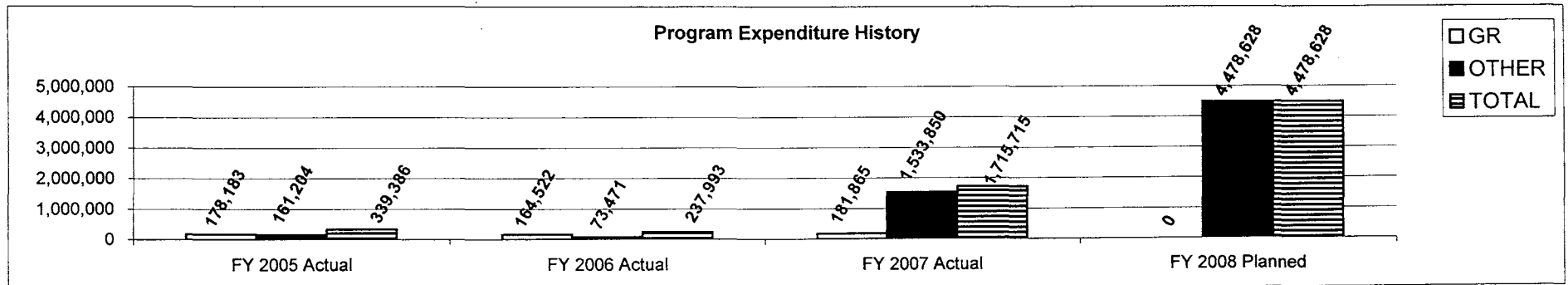
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



## PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** Central Mail Services

**Program is found in the following core budget(s):** GS Operating Core, Rebillable Expenses Core

**6. What are the sources of the "Other " funds?**

OA Revolving Administrative Trust Fund (0505)

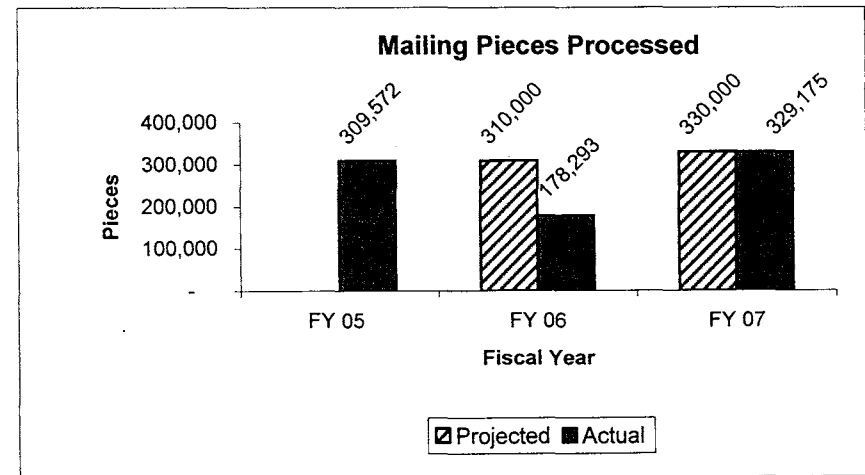
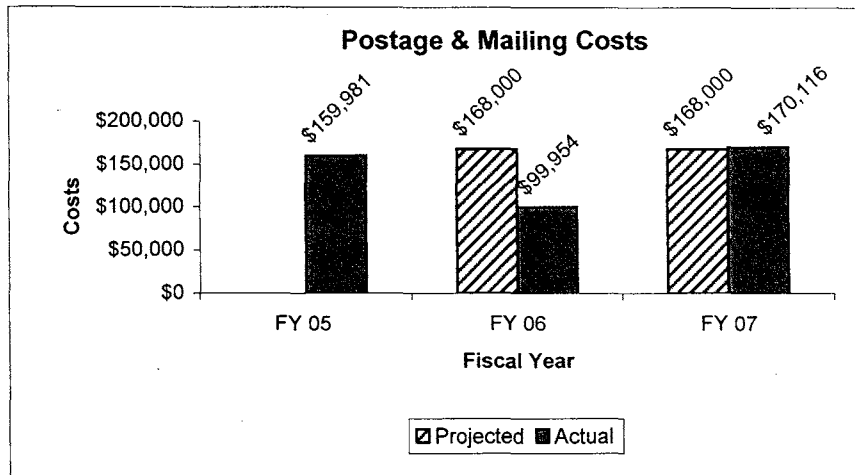
**7a. Provide an effectiveness measure.**

N/A

**7b. Provide an efficiency measure.**

N/A

**7c. Provide the number of clients/individuals served, if applicable.**



**7d. Provide a customer satisfaction measure, if available.**

N/A

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>STATE PROPERTY PRSRVTN TRF</b>								
<b>CORE</b>								
FUND TRANSFERS								
GENERAL REVENUE	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - TRF	0	0.00	1	0.00	1	0.00	1	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>

**CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31043
<b>Division</b>	Division of General Services		
<b>Core -</b>	Property Preservation Fund Transfer		

**1. CORE FINANCIAL SUMMARY**

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	1	0	0	1 E
<b>Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1 E</b>

FTE                      0.00              0.00              0.00              0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

Notes:              An "E" is requested for General Revenue.

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	1	0	0	1 E
<b>Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>

FTE                      0.00              0.00              0.00              0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

Notes:              An "E" is requested for General Revenue.

**2. CORE DESCRIPTION**

Core request for the purpose of funding the Property Preservation Fund. Transfers from General Revenue are made on an as needed, if needed basis.

**3. PROGRAM LISTING (list programs included in this core funding)**

Risk Management

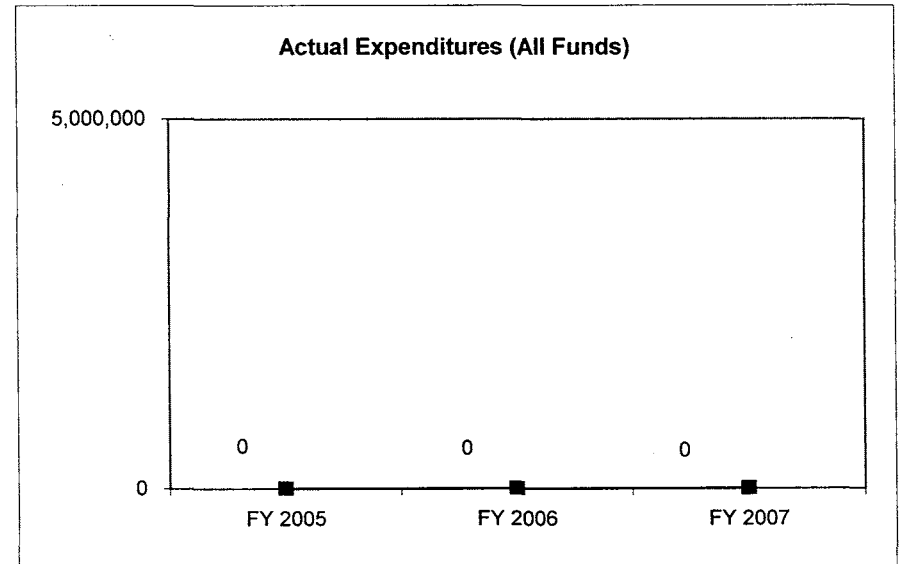


## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31043
<b>Division</b>	Division of General Services		
<b>Core -</b>	Property Preservation Fund Transfer		

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	1	1	1	1 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	1	1	1	N/A
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	1	1	1	N/A
Unexpended, by Fund:				
General Revenue	1	1	1	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
STATE PROPERTY PRSRVTN TRF**

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	TRF	0.00	1	0	0	1	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	TRF	0.00	1	0	0	1	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	TRF	0.00	1	0	0	1	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
STATE PROPERTY PRSRVTN TRF								
CORE								
FUND TRANSFERS	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - TRF	0	0.00	1	0.00	1	0.00	1	0.00
GRAND TOTAL	\$0	0.00	\$1	0.00	\$1	0.00	\$1	0.00
GENERAL REVENUE	\$0	0.00	\$1	0.00	\$1	0.00	\$1	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
STATE PROPERTY PRSRVTN PMTS								
CORE								
PROGRAM-SPECIFIC								
STATE PROPERTY PRESERVATION	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - PD	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL	0	0.00	1	0.00	1	0.00	1	0.00
GRAND TOTAL	\$0	0.00	\$1	0.00	\$1	0.00	\$1	0.00

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31044
<b>Division</b>	Division of General Services		
<b>Core -</b>	Property Preservation Fund		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	1	1 E
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1 E</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Property Preservation Fund (0128)  
Notes: An "E" is requested for Other Funds

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	1	1 E
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Property Preservation Fund (0128)  
Notes: An "E" is requested for Other Funds

## 2. CORE DESCRIPTION

Core appropriation to authorize payments from the Property Preservation Fund - a self-funded alternative to the purchase of property insurance for bonded state owned or leased facilities.

The State of Missouri is required under bond covenants to purchase property insurance for bonded state buildings to protect the bondholders should the assets backing the bonds, the covered buildings, be damaged or destroyed. Prior to the passage of legislation creating the Property Preservation Fund, over 92.5% of the value of all state property was uninsured. The remaining 7.5% was covered by property insurance. Property insurance had been escalating in costs over the previous few years. The Property Preservation Fund was created to provide coverage to named property for purposes of repairing or replacing state-owned or leased property damaged from natural or man-made events. Only if a loss to a covered building occurs would a payment be made. The Fund is estimated to save the state over \$1 million annually in insurance costs.

This appropriation will be used to repair or replace certain state-owned or leased property damaged from natural or man-made events. Due to the uncertainty of losses, actual expenditures from the fund may fluctuate significantly from year to year. In any given year there is the risk that a bonded building may be damaged and the state would be liable for the cost to repair or replace the damaged building. Over the past 20 years, there have been only two claims totaling \$281,000 for losses to covered bonded buildings. This translates to about \$14,000 per year in average claims cost. This appropriation is requested on an estimated basis.

# CORE DECISION ITEM

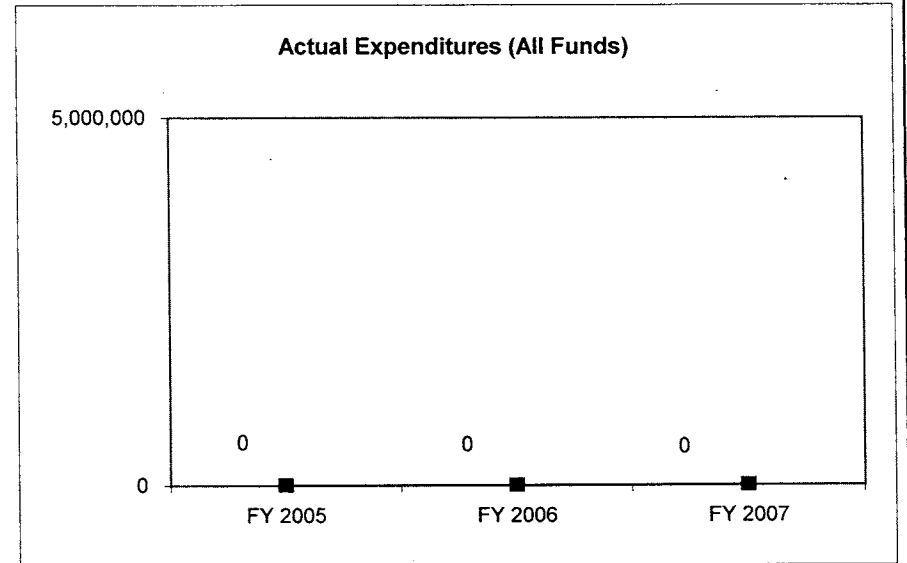
<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31044
<b>Division</b>	Division of General Services		
<b>Core -</b>	Property Preservation Fund		

## 3. PROGRAM LISTING (list programs included in this core funding)

Risk Management

## 4. FINANCIAL HISTORY

	<u>FY 2005 Actual</u>	<u>FY 2006 Actual</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Current Yr.</u>
Appropriation (All Funds)	1	1	1	1 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	1	1	1	N/A
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	1	1	1	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	1	1	1	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
STATE PROPERTY PRSRVTN PMTS

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
DEPARTMENT CORE REQUEST							
	PD	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
STATE PROPERTY PRSRVTN PMTS								
CORE								
PROGRAM DISTRIBUTIONS	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - PD	0	0.00	1	0.00	1	0.00	1	0.00
GRAND TOTAL	\$0	0.00	\$1	0.00	\$1	0.00	\$1	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$1	0.00	\$1	0.00	\$1	0.00



## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>FLEET VEHICLE REPLACEMENT</b>									
<b>CORE</b>									
EXPENSE & EQUIPMENT									
GENERAL REVENUE	0	0.00	1,200,000	0.00	1,200,000	0.00	1,200,000	0.00	
TOTAL - EE	0	0.00	1,200,000	0.00	1,200,000	0.00	1,200,000	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>1,200,000</b>	<b>0.00</b>	<b>1,200,000</b>	<b>0.00</b>	<b>1,200,000</b>	<b>0.00</b>	
<b>Fleet Vehicle Add'l Replacemnt - 1300007</b>									
EXPENSE & EQUIPMENT									
GENERAL REVENUE	0	0.00	0	0.00	2,000,000	0.00	0	0.00	
TOTAL - EE	0	0.00	0	0.00	2,000,000	0.00	0	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>2,000,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1,200,000</b>	<b>0.00</b>	<b>\$3,200,000</b>	<b>0.00</b>	<b>\$1,200,000</b>	<b>0.00</b>	

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31121
<b>Division</b>	Division of General Services		
<b>Core -</b>	Fleet Vehicle Replacement		

**1. CORE FINANCIAL SUMMARY**

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	1,200,000	0	0	1,200,000
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>1,200,000</b>	<b>0</b>	<b>0</b>	<b>1,200,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	1,200,000	0	0	1,200,000
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>1,200,000</b>	<b>0</b>	<b>0</b>	<b>1,200,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

**2. CORE DESCRIPTION**

Core appropriation to replace general revenue funded high-use passenger vehicles that meet usage and replacement requirements of the State Vehicle Policy (SP-4). This ongoing appropriation will pay the annual lease-purchase financing costs for approximately 322 vehicles which exceeded 130,000 as of July 1, 2007. This core funding will be required through FY 2012.

The state's Master Lease financing program will be used to purchase these vehicles. Quarterly payments of principle and interest over five years plus associated administrative costs will be funded through this appropriation, at the end of which the State will own the financed vehicles. Utilizing the Master Lease program is a cost-effective means of securing critical replacement of high-mileage general revenue passenger vehicles that currently exist in the state fleet.

**3. PROGRAM LISTING (list programs included in this core funding)**

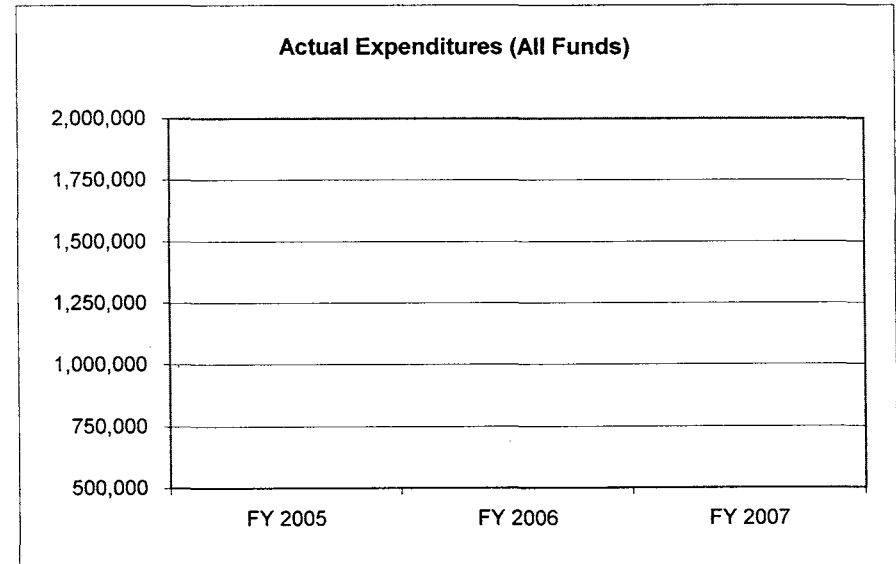
Fleet Management

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31121
<b>Division</b>	Division of General Services		
<b>Core -</b>	Fleet Vehicle Replacement		

## 4. FINANCIAL HISTORY

	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Current Yr.
Appropriation (All Funds)	0	0	0	1,200,000
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	0	0	0	N/A
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	0	0	0	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
FLEET VEHICLE REPLACEMENT**

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	EE	0.00	1,200,000	0	0	1,200,000	
	<b>Total</b>	<b>0.00</b>	<b>1,200,000</b>	<b>0</b>	<b>0</b>	<b>1,200,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	EE	0.00	1,200,000	0	0	1,200,000	
	<b>Total</b>	<b>0.00</b>	<b>1,200,000</b>	<b>0</b>	<b>0</b>	<b>1,200,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	1,200,000	0	0	1,200,000	
	<b>Total</b>	<b>0.00</b>	<b>1,200,000</b>	<b>0</b>	<b>0</b>	<b>1,200,000</b>	

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
FLEET VEHICLE REPLACEMENT								
CORE								
MOTORIZED EQUIPMENT	0	0.00	1,200,000	0.00	1,200,000	0.00	1,200,000	0.00
TOTAL - EE	0	0.00	1,200,000	0.00	1,200,000	0.00	1,200,000	0.00
GRAND TOTAL	\$0	0.00	\$1,200,000	0.00	\$1,200,000	0.00	\$1,200,000	0.00
GENERAL REVENUE	\$0	0.00	\$1,200,000	0.00	\$1,200,000	0.00	\$1,200,000	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

**NEW DECISION ITEM**  
**RANK:** 6 **OF** 11

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31121C
<b>Division</b>	General Services		
<b>DI Name</b>	Fleet Vehicle Additional Replacement	<b>DI#</b>	1300007

**1. AMOUNT OF REQUEST**

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	2,000,000	0	0	2,000,000
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>2,000,000</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>

FTE                      0.00              0.00              0.00              0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FTE                      0.00              0.00              0.00              0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input checked="" type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

The State Fleet Management Program, Section 37.350, RSMo, has made significant strides in the management of the state vehicle fleet since it's inception in 2002. State agencies are required to manage and utilize state vehicles in accordance with the State Vehicle Policy (SP-4). Vehicle data is tracked and maintained in a statewide Fleet Information System managed by OA and then reconciled against Missouri Department of Revenue data on a quarterly basis. Vehicle purchases must be preapproved by OA. In 2002, the fleet was reduced by 10%. Since that time agencies have continued to eliminate unnecessary vehicles or reassign them to increase their use. Additionally, OA issued a new State Vehicular Travel Policy (SP-12) in 2006 requiring state employees to utilize the lowest cost travel option. This policy has resulted in greater utilization of state vehicles and rental vehicles as opposed to high cost, mileage reimbursement.

## NEW DECISION ITEM

RANK: 6 OF 11

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31121C
<b>Division</b>	General Services		
<b>DI Name</b>	Fleet Vehicle Additional Replacement	<b>DI#</b>	1300007

According to data from the State Fleet Information System there are approximately 1,567 general revenue funded passenger vehicles. These passenger vehicles include sedans, minivans, light duty trucks and SUVs with a gross vehicle weight ratings under 8,500 pounds. These vehicles are utilized by state agencies to transport clients, inmates and employees on official state business.

While the management of the state vehicle fleet has improved, the condition of the fleet continues to suffer from several years of limited funding for vehicle replacements. Approximately \$3 million is needed for the periodic replacement of the GR passenger fleet on an eight year, 120,000 mile cycle.

It is imperative that state agencies have reliable, low cost transportation to conduct state business. As the age and mileage of state vehicles continue to increase, many vehicles are becoming unsafe and unreliable for client and employee transportation. Maintenance expenditures are on the rise. Some state agency pool vehicles are in such poor condition that they are only utilized for local use only which increases the use of higher cost rental vehicles or mileage reimbursement for longer trips.

In FY 08, funding was received to lease purchase approximately 327 vehicles to replace high-use GR passenger vehicles that exceed 130,000 miles. This funding will enable a one time purchase of replacement vehicles to address the high number of very old vehicles in the fleet. Unfortunately, agency GR core funding is significantly below the financial commitment necessary to meet ongoing replacement funding needs. Even with the FY 08 funding, 430 vehicles or over one-fourth of the GR passenger fleet will exceed the replacement criteria in FY 09. A projected 315 of these vehicles are assigned to three agencies - Mental Health, Corrections and Public Safety.

Approximately \$3 million is needed for the periodic replacement of the GR passenger fleet on an eight year, 120,000 mile cycle. Agencies currently have approximately one-third of that amount within their cores. This request for ongoing GR funding of \$2 million, coupled with agency core funding will enable an ongoing periodic replacement of the GR passenger fleet without requiring additional one-time funding. Expansions to the fleet, non-GR vehicles and GR non-passenger vehicles will still require funding through new decision items. If we do not fund any replacements in the FY 09 budget, approximately 282 vehicles will exceed 150,000 miles by FY 10.

Funding would be directed to replace vehicles used for the transportation of clients, inmates and employees that meet minimum utilization requirements set forth in SP-4. Controls will be established to ensure vehicles are managed in accordance with the State Vehicle Policy. Vehicles will be purchased by OA, titled to OA and then assigned to state agencies based on the greatest need. Agencies will be required to enter into agreements with OA to properly maintain and utilize vehicles. The agreement will also allow OA to reassign vehicles if they are not utilized to standards set forth in the State Vehicle Policy.

**NEW DECISION ITEM**  
**RANK:** 6 **OF** 11

<b>Department</b>	Office of Administration			<b>Budget Unit</b>	31121C				
<b>Division</b>	General Services								
<b>DI Name</b>	Fleet Vehicle Additional Replacement			<b>DI#</b>	1300007				

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

FY'07 vehicle data from the State Fleet Information System was utilized to project the future condition of the state vehicle fleet. Vehicle acquisition cost was estimated using state vehicle contract pricing.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
							0	0.0	
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
560 Motorized Equipment	2,000,000						2,000,000		
							0		
							0		
<b>Total EE</b>	2,000,000		0		0		2,000,000		0
Program Distributions							0		
<b>Total PSD</b>	0		0		0		0		0
Transfers									
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	2,000,000	0.0	0	0.0	0	0.0	2,000,000	0.0	0



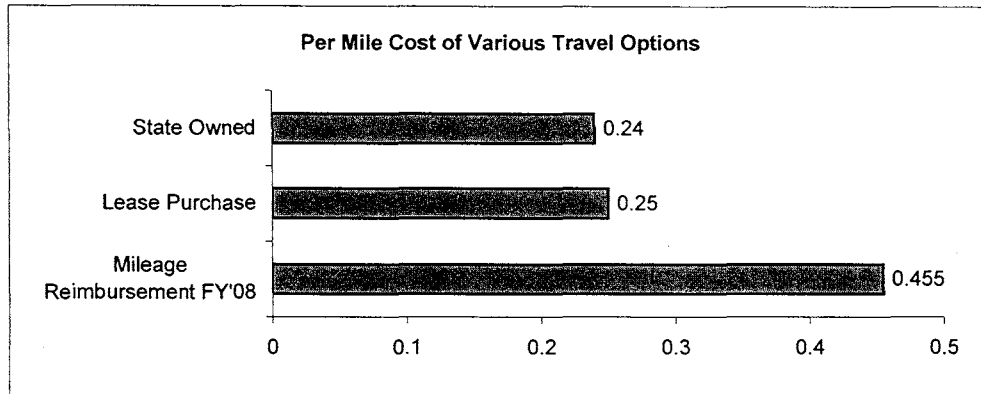
## NEW DECISION ITEM

RANK: 6 OF 11

Department Office of Administration			Budget Unit 31121C								
Division General Services											
DI Name Fleet Vehicle Additional Replacement		DI# 1300007									
			Gov Rec GR	Gov Rec GR	Gov Rec FED	Gov Rec FED	Gov Rec OTHER	Gov Rec OTHER	Gov Rec TOTAL	Gov Rec TOTAL	Gov Rec One-Time
Budget Object Class/Job Class			DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS
Total PS			0	0.0	0	0.0	0	0.0	0	0.0	0
560 Motorized Equipment			0						0		
Total EE			0		0		0		0		0
Grand Total			0	0.0	0	0.0	0	0.0	0	0.0	0

## 6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with &amp; without additional funding.)

6a. Provide an effectiveness measure.



6b. Provide an efficiency measure.

NA

6c. Provide the number of clients/individuals served, if applicable.

NA

6d. Provide a customer satisfaction measure, if available.

NA

## 7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:

NA

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>FLEET VEHICLE REPLACEMENT</b>								
Fleet Vehicle Add'l Replacemnt - 1300007								
MOTORIZED EQUIPMENT	0	0.00	0	0.00	2,000,000	0.00	0	0.00
TOTAL - EE	0	0.00	0	0.00	2,000,000	0.00	0	0.00
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$2,000,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$2,000,000	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>REBILLABLE EXPENSES</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
OA REVOLVING ADMINISTRATIVE TR	6,518,805	0.00	11,700,000	0.00	10,000,000	0.00	10,000,000	0.00
TOTAL - EE	6,518,805	0.00	11,700,000	0.00	10,000,000	0.00	10,000,000	0.00
<b>TOTAL</b>	<b>6,518,805</b>	<b>0.00</b>	<b>11,700,000</b>	<b>0.00</b>	<b>10,000,000</b>	<b>0.00</b>	<b>10,000,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$6,518,805</b>	<b>0.00</b>	<b>\$11,700,000</b>	<b>0.00</b>	<b>\$10,000,000</b>	<b>0.00</b>	<b>\$10,000,000</b>	<b>0.00</b>

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31119
<b>Division</b>	General Services		
<b>Core -</b>	Rebillable Expenses		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	10,000,000	10,000,000 E
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>10,000,000</b>	<b>10,000,000 E</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Revolving Administrative Trust Fund (0505)  
Notes: An "E" is requested for Other Funds.

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	10,000,000	10,000,000 E
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>10,000,000</b>	<b>10,000,000 E</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Revolving Administrative Trust Fund (0505)  
Notes: An "E" is requested for Other Funds.

## 2. CORE DESCRIPTION

Appropriation authority to purchase required raw materials used in the production of final goods and services to state agencies. State Printing, Vehicle Maintenance, Fleet Management, and Central Mail Services use this revolving fund appropriation to purchase inventory (e.g., paper, parts, fuel, and postage) and obtain outside services to provide products/services to state agencies. This appropriation may be used to purchase goods or services that are rebilled to state agencies.

The amount of paper, vehicle parts, postage, fuel, services, or supplies acquired is directly dependent on the level of demand by agencies. Funds appropriated for rebillable expenses may be used for the purchase of raw materials or goods placed in inventory for later conversion or sale and for services obtained that are necessary to produce the final goods or services. Equipment, maintenance, and rebillable coded expenditures required to produce the final goods or services are paid from this appropriation.

This appropriation will also be used to replace property damaged beyond repair through the fault of a third party to the extent recovery is made from the third party or their insurer. This allows state agencies to replace state owned property that is destroyed through the fault of a third party. Under Section 37.452, RSMo, agencies are authorized to use credits from the sale of surplus vehicles toward the purchase of new vehicles through this revolving fund appropriation.

For FY 09, the division is reducing its requested core by \$1.7 million to more closely reflect expected expenditures.

## CORE DECISION ITEM

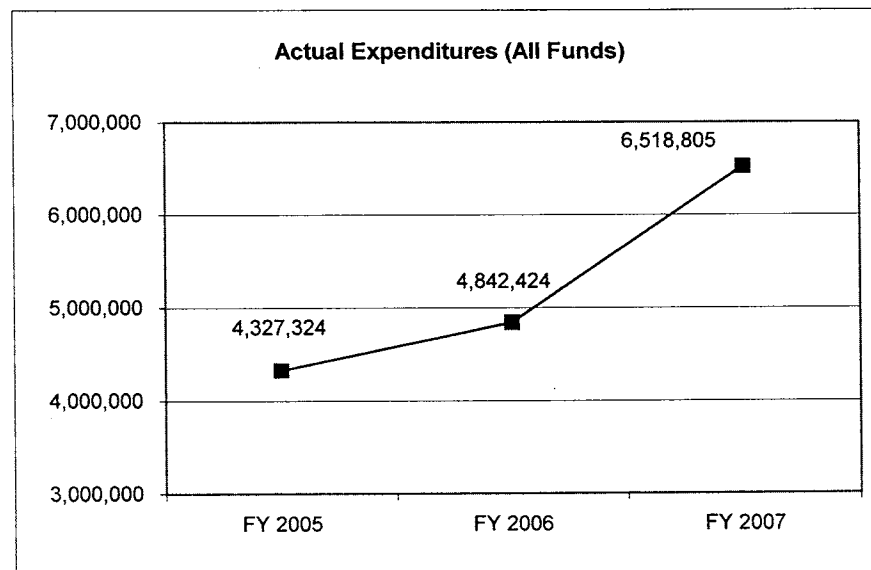
<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31119
<b>Division</b>	General Services		
<b>Core -</b>	Rebillable Expenses		

**3. PROGRAM LISTING (list programs included in this core funding)**

State Printing  
 Vehicle Maintenance  
 Fleet Management  
 Central Mail Services

**4. FINANCIAL HISTORY**

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	5,000,000	5,000,000	6,800,000	11,700,000 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	5,000,000	5,000,000	6,800,000	N/A
Actual Expenditures (All Funds)	4,327,324	4,842,424	6,518,805	N/A
Unexpended (All Funds)	672,676	157,576	281,195	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	672,676	157,576	281,195	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
REBILLABLE EXPENSES**

**5. CORE RECONCILIATION DETAIL**

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>										
				EE	0.00	0	0	11,700,000	11,700,000	
				<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>11,700,000</b>	<b>11,700,000</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reduction	88	6259		EE	0.00	0	0	(1,700,000)	(1,700,000)	To reduce unnecessary appropriation authority
<b>NET DEPARTMENT CHANGES</b>					<b>0.00</b>	<b>0</b>	<b>0</b>	<b>(1,700,000)</b>	<b>(1,700,000)</b>	
<b>DEPARTMENT CORE REQUEST</b>										
				EE	0.00	0	0	10,000,000	10,000,000	
				<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>10,000,000</b>	<b>10,000,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>										
				EE	0.00	0	0	10,000,000	10,000,000	
				<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>10,000,000</b>	<b>10,000,000</b>	

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>REBILLABLE EXPENSES</b>								
<b>CORE</b>								
PROFESSIONAL DEVELOPMENT	1,415	0.00	0	0.00	0	0.00	0	0.00
M&R SERVICES	320	0.00	0	0.00	0	0.00	0	0.00
OTHER EQUIPMENT	387,625	0.00	750,000	0.00	500,000	0.00	500,000	0.00
REBILLABLE EXPENSES	6,129,445	0.00	10,950,000	0.00	9,500,000	0.00	9,500,000	0.00
<b>TOTAL - EE</b>	<b>6,518,805</b>	<b>0.00</b>	<b>11,700,000</b>	<b>0.00</b>	<b>10,000,000</b>	<b>0.00</b>	<b>10,000,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$6,518,805</b>	<b>0.00</b>	<b>\$11,700,000</b>	<b>0.00</b>	<b>\$10,000,000</b>	<b>0.00</b>	<b>\$10,000,000</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$6,518,805	0.00	\$11,700,000	0.00	\$10,000,000	0.00	\$10,000,000	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>LEGAL EXPENSE FUND-TRANSFER</b>								
<b>CORE</b>								
FUND TRANSFERS								
GENERAL REVENUE	9,693,733	0.00	6,000,000	0.00	6,000,000	0.00	6,000,000	0.00
OA REVOLVING ADMINISTRATIVE TR	0	0.00	25,000	0.00	25,000	0.00	25,000	0.00
CONSERVATION COMMISSION	19,794	0.00	130,000	0.00	130,000	0.00	130,000	0.00
PARKS SALES TAX	20,367	0.00	2,286	0.00	2,286	0.00	2,286	0.00
SOIL AND WATER SALES TAX	6,868	0.00	149	0.00	149	0.00	149	0.00
STATE HWYS AND TRANS DEPT	2,845,424	0.00	600,000	0.00	600,000	0.00	600,000	0.00
TOTAL - TRF	12,586,186	0.00	6,757,435	0.00	6,757,435	0.00	6,757,435	0.00
<b>TOTAL</b>	<b>12,586,186</b>	<b>0.00</b>	<b>6,757,435</b>	<b>0.00</b>	<b>6,757,435</b>	<b>0.00</b>	<b>6,757,435</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$12,586,186</b>	<b>0.00</b>	<b>\$6,757,435</b>	<b>0.00</b>	<b>\$6,757,435</b>	<b>0.00</b>	<b>\$6,757,435</b>	<b>0.00</b>



## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31122
<b>Division</b>	Division of General Services		
<b>Core -</b>	Legal Expense Fund Transfer		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	6,000,000	0	757,435	6,757,435 E
<b>Total</b>	<b>6,000,000</b>	<b>0</b>	<b>757,435</b>	<b>6,757,435 E</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Several Funding Sources (see below)

Notes: An "E" is requested for all funds.

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	6,000,000	0	757,435	6,757,435 E
<b>Total</b>	<b>6,000,000</b>	<b>0</b>	<b>757,435</b>	<b>6,757,435</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Several Funding Sources (see below)

Notes: An "E" is requested for all funds.

## 2. CORE DESCRIPTION

Appropriation to fund transfers to the State Legal Expense Fund on an as needed basis for the payment of claims, premiums, and expenses as provided by Sections 105.711 et seq., RSMo.

Other funds are:

\$ 25,000E Office of Administration Revolving Administrative Trust Fund  
 130,000E Conservation Commission Fund  
 600,000E State Highways and Transportation Department Fund  
 2,286E Parks Sales Tax  
 149E Soil and Water  
 \$ 757,435E TOTAL

## 3. PROGRAM LISTING (list programs included in this core funding)

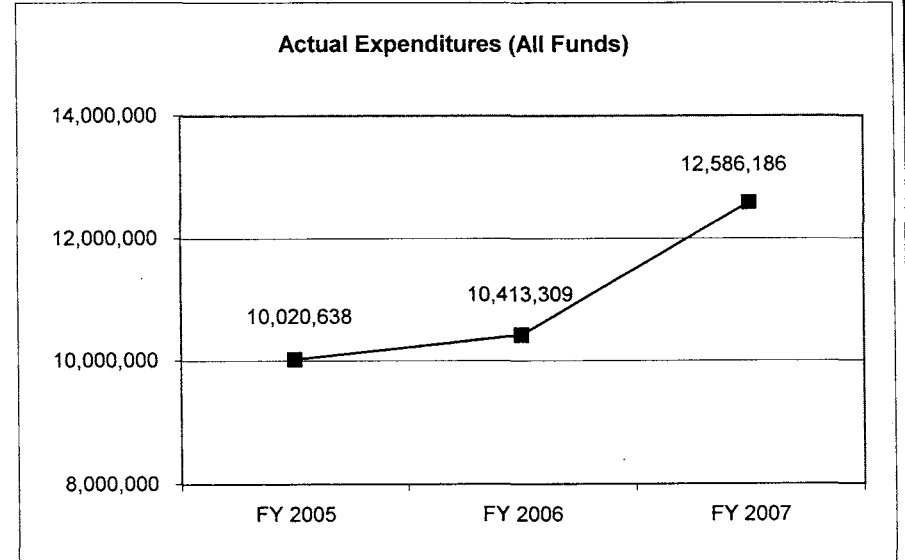
Risk Management

**CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31122
<b>Division</b>	Division of General Services		
<b>Core -</b>	Legal Expense Fund Transfer		

**4. FINANCIAL HISTORY**

	<u>FY 2005 Actual</u>	<u>FY 2006 Actual</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Current Yr.</u>
Appropriation (All Funds)	10,428,838	10,944,004	12,833,576	6,757,435 E
Less Reverted (All Funds)	0	0	(18,000)	N/A
Budget Authority (All Funds)	10,428,838	10,944,004	12,815,576	N/A
Actual Expenditures (All Funds)	10,020,638	10,413,309	12,586,186	N/A
Unexpended (All Funds)	408,200	530,695	229,390	N/A
Unexpended, by Fund:				
General Revenue	121,360	141,623	56,267	N/A
Federal	0	0	0	N/A
Other	286,840	389,072	173,123	N/A
	(1)	(2)	(3)	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

(1) Estimated appropriation increased \$1,600,000 GR; \$2,000,000 State Parks Earnings; \$2,067,253 Parks Sales Tax; \$4,150 Soil and Water Sales Tax

(2) Estimated appropriations increased \$6,190,000 GR; \$14,701 Parks Sales Tax; \$6,868 Soil and Water Sales Tax

(3) Estimated appropriations increased \$3,750,000 GR; \$2,300,000 Highway & Transportation; \$19,273 Parks Sales Tax; \$6,868 Soil and Water Sales Tax

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
LEGAL EXPENSE FUND-TRANSFER

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	TRF	0.00	6,000,000	0	757,435	6,757,435	
	<b>Total</b>	<b>0.00</b>	<b>6,000,000</b>	<b>0</b>	<b>757,435</b>	<b>6,757,435</b>	
DEPARTMENT CORE REQUEST							
	TRF	0.00	6,000,000	0	757,435	6,757,435	
	<b>Total</b>	<b>0.00</b>	<b>6,000,000</b>	<b>0</b>	<b>757,435</b>	<b>6,757,435</b>	
GOVERNOR'S RECOMMENDED CORE							
	TRF	0.00	6,000,000	0	757,435	6,757,435	
	<b>Total</b>	<b>0.00</b>	<b>6,000,000</b>	<b>0</b>	<b>757,435</b>	<b>6,757,435</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>LEGAL EXPENSE FUND-TRANSFER</b>								
<b>CORE</b>								
FUND TRANSFERS	12,586,186	0.00	6,757,435	0.00	6,757,435	0.00	6,757,435	0.00
TOTAL - TRF	12,586,186	0.00	6,757,435	0.00	6,757,435	0.00	6,757,435	0.00
<b>GRAND TOTAL</b>	<b>\$12,586,186</b>	<b>0.00</b>	<b>\$6,757,435</b>	<b>0.00</b>	<b>\$6,757,435</b>	<b>0.00</b>	<b>\$6,757,435</b>	<b>0.00</b>
GENERAL REVENUE	\$9,693,733	0.00	\$6,000,000	0.00	\$6,000,000	0.00	\$6,000,000	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$2,892,453	0.00	\$757,435	0.00	\$757,435	0.00	\$757,435	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>LEGAL EXPENSE FUND</b>									
<b>CORE</b>									
EXPENSE & EQUIPMENT									
STATE LEGAL EXPENSE	12,010,219	0.00	6,757,435	0.00	6,257,435	0.00	6,257,435	0.00	
TOTAL - EE	12,010,219	0.00	6,757,435	0.00	6,257,435	0.00	6,257,435	0.00	
PROGRAM-SPECIFIC									
STATE LEGAL EXPENSE	497,779	0.00	0	0.00	500,000	0.00	500,000	0.00	
TOTAL - PD	497,779	0.00	0	0.00	500,000	0.00	500,000	0.00	
<b>TOTAL</b>	<b>12,507,998</b>	<b>0.00</b>	<b>6,757,435</b>	<b>0.00</b>	<b>6,757,435</b>	<b>0.00</b>	<b>6,757,435</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$12,507,998</b>	<b>0.00</b>	<b>\$6,757,435</b>	<b>0.00</b>	<b>\$6,757,435</b>	<b>0.00</b>	<b>\$6,757,435</b>	<b>0.00</b>	

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31123
<b>Division</b>	Division of General Services		
<b>Core -</b>	Legal Expense Fund		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	6,257,435	6,257,435 E
PSD	0	0	500,000	500,000 E
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>6,757,435</b>	<b>6,757,435 E</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: State Legal Expense Fund (0692)  
Notes: An "E" is requested for Other Funds

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	6,257,435	6,257,435 E
PSD	0	0	500,000	500,000 E
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>6,757,435</b>	<b>6,757,435 E</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: State Legal Expense Fund (0692)  
Notes: An "E" is requested for Other Funds

## 2. CORE DESCRIPTION

Core appropriation from the State Legal Expense Fund, a self-funded mechanism established under Section 105.711 et seq., RSMo to pay liability claims against the state, its officers, or employees and to purchase certain insurance when deemed necessary.

## 3. PROGRAM LISTING (list programs included in this core funding)

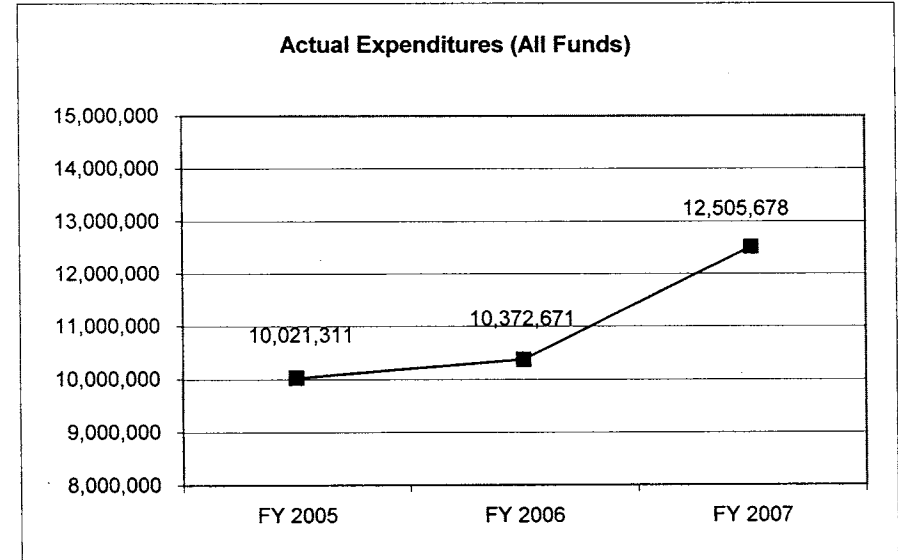
Risk Management

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31123
<b>Division</b>	Division of General Services		
<b>Core -</b>	Legal Expense Fund		

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>	
Appropriation (All Funds)	10,027,435	10,507,435	12,557,435	6,757,435	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	10,027,435	10,507,435	12,557,435	N/A	
Actual Expenditures (All Funds)	10,021,311	10,372,671	12,505,678	N/A	
Unexpended (All Funds)	6,124	134,764	51,757	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	0	0	N/A	
Other	6,124	134,764	0	N/A	
	<b>(1)</b>	<b>(2)</b>	<b>(3)</b>		



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

- (1) Estimated appropriation increased \$5,270,000 in FY 05.
- (2) Estimated appropriation increased \$5,750,000 in FY 06.
- (3) Estimated appropriation increased \$5,748,243 in FY 07.

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
LEGAL EXPENSE FUND**

**5. CORE RECONCILIATION DETAIL**

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>										
				EE	0.00	0	0	6,757,435	6,757,435	
				<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>6,757,435</b>	<b>6,757,435</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reallocation	90	1214		EE	0.00	0	0	(500,000)	(500,000)	From EE to PD to better reflect actual expenditures
Core Reallocation	90	1214		PD	0.00	0	0	500,000	500,000	From EE to PD to better reflect actual expenditures
<b>NET DEPARTMENT CHANGES</b>					<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>DEPARTMENT CORE REQUEST</b>										
				EE	0.00	0	0	6,257,435	6,257,435	
				PD	0.00	0	0	500,000	500,000	
				<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>6,757,435</b>	<b>6,757,435</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>										
				EE	0.00	0	0	6,257,435	6,257,435	
				PD	0.00	0	0	500,000	500,000	
				<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>6,757,435</b>	<b>6,757,435</b>	



## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>LEGAL EXPENSE FUND</b>								
<b>CORE</b>								
TRAVEL, IN-STATE	0	0.00	1,435	0.00	335	0.00	335	0.00
TRAVEL, OUT-OF-STATE	0	0.00	5,000	0.00	2,000	0.00	2,000	0.00
PROFESSIONAL SERVICES	10,059,292	0.00	3,500,000	0.00	4,250,000	0.00	4,250,000	0.00
OTHER EQUIPMENT	0	0.00	1,000	0.00	100	0.00	100	0.00
EQUIPMENT RENTALS & LEASES	6,910	0.00	0	0.00	5,000	0.00	5,000	0.00
MISCELLANEOUS EXPENSES	1,944,017	0.00	3,250,000	0.00	2,000,000	0.00	2,000,000	0.00
<b>TOTAL - EE</b>	<b>12,010,219</b>	<b>0.00</b>	<b>6,757,435</b>	<b>0.00</b>	<b>6,257,435</b>	<b>0.00</b>	<b>6,257,435</b>	<b>0.00</b>
PROGRAM DISTRIBUTIONS	497,779	0.00	0	0.00	500,000	0.00	500,000	0.00
<b>TOTAL - PD</b>	<b>497,779</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>500,000</b>	<b>0.00</b>	<b>500,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$12,507,998</b>	<b>0.00</b>	<b>\$6,757,435</b>	<b>0.00</b>	<b>\$6,757,435</b>	<b>0.00</b>	<b>\$6,757,435</b>	<b>0.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$12,507,998</b>	<b>0.00</b>	<b>\$6,757,435</b>	<b>0.00</b>	<b>\$6,757,435</b>	<b>0.00</b>	<b>\$6,757,435</b>	<b>0.00</b>



# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>ADMIN HEARING COMMISSION</b>									
<b>CORE</b>									
PERSONAL SERVICES									
GENERAL REVENUE	742,623	14.29	848,897	16.00	848,897	16.00	848,897	16.00	
TOTAL - PS	742,623	14.29	848,897	16.00	848,897	16.00	848,897	16.00	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	78,937	0.00	112,937	0.00	112,937	0.00	112,937	0.00	
TOTAL - EE	78,937	0.00	112,937	0.00	112,937	0.00	112,937	0.00	
<b>TOTAL</b>	<b>821,560</b>	<b>14.29</b>	<b>961,834</b>	<b>16.00</b>	<b>961,834</b>	<b>16.00</b>	<b>961,834</b>	<b>16.00</b>	
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>									
PERSONAL SERVICES									
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	25,468	0.00	
TOTAL - PS	0	0.00	0	0.00	0	0.00	25,468	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>25,468</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$821,560</b>	<b>14.29</b>	<b>\$961,834</b>	<b>16.00</b>	<b>\$961,834</b>	<b>16.00</b>	<b>\$987,302</b>	<b>16.00</b>	

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31212
<b>Division</b>	Assigned Programs		
<b>Core -</b>	Administrative Hearing Commission		

**1. CORE FINANCIAL SUMMARY**

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	848,897	0	0	848,897
EE	112,937	0	0	112,937
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>961,834</b>	<b>0</b>	<b>0</b>	<b>961,834</b>
<b>FTE</b>	<b>16.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16.00</b>

<b>Est. Fringe</b>	422,411	0	0	422,411
--------------------	---------	---	---	---------

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	848,897	0	0	848,897
EE	112,937	0	0	112,937
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>961,834</b>	<b>0</b>	<b>0</b>	<b>961,834</b>
<b>FTE</b>	<b>16.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16.00</b>

<b>Est. Fringe</b>	422,411	0	0	422,411
--------------------	---------	---	---	---------

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

**2. CORE DESCRIPTION**

The Administrative Hearing Commission was established under Chapter 621, RSMo. Its purpose is to hear and decide cases arising from disputes between state agencies and private parties. Our mission is to serve the citizens of Missouri by holding hearings, reviewing settlements, and issuing timely decisions in cases that involve taxes, professional licenses, public safety, Medicaid and other matters.

The core budget request is for the AHC to process cases, hold hearings, produce transcripts, and issue decisions.

**3. PROGRAM LISTING (list programs included in this core funding)**

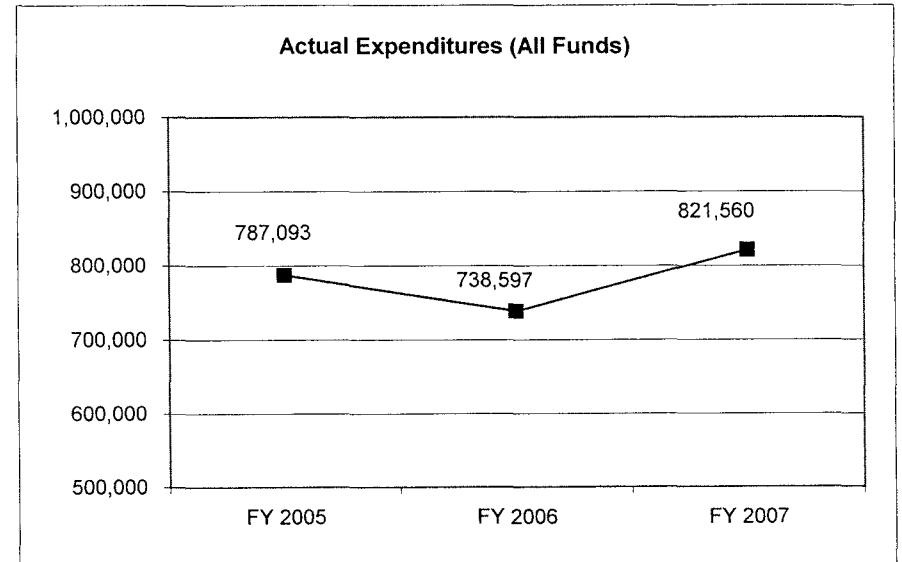
Administrative Hearing Commission

**CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31212
<b>Division</b>	Assigned Programs		
<b>Core -</b>	Administrative Hearing Commission		

**4. FINANCIAL HISTORY**

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	849,615	836,277	937,108	961,834
Less Reverted (All Funds)	(43,133)	(16,733)	(19,424)	N/A
Budget Authority (All Funds)	806,482	819,544	917,684	N/A
Actual Expenditures (All Funds)	787,093	738,597	821,560	N/A
Unexpended (All Funds)	19,389	80,947	96,124	N/A
Unexpended, by Fund:				
General Revenue	19,389	80,947	96,124	N/A
Federal	0	0	N/A	N/A
Other	0	0	N/A	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
ADMIN HEARING COMMISSION

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PS	16.00	848,897	0	0	848,897	
	EE	0.00	112,937	0	0	112,937	
	<b>Total</b>	<b>16.00</b>	<b>961,834</b>	<b>0</b>	<b>0</b>	<b>961,834</b>	
DEPARTMENT CORE REQUEST							
	PS	16.00	848,897	0	0	848,897	
	EE	0.00	112,937	0	0	112,937	
	<b>Total</b>	<b>16.00</b>	<b>961,834</b>	<b>0</b>	<b>0</b>	<b>961,834</b>	
GOVERNOR'S RECOMMENDED CORE							
	PS	16.00	848,897	0	0	848,897	
	EE	0.00	112,937	0	0	112,937	
	<b>Total</b>	<b>16.00</b>	<b>961,834</b>	<b>0</b>	<b>0</b>	<b>961,834</b>	

# FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 31212	<b>DEPARTMENT:</b> Office of Administration
<b>BUDGET UNIT NAME:</b> Administrative Hearing Commission	<b>DIVISION:</b> Assigned Programs

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

It is requested that 20%, PS and/or E&E be allowed between each appropriation, as provided in House Bill 1005, as Flexible PS/EE. This flexibility enables the AHC to better respond to any unforeseeable fiscal changes during tight financial times.

## DEPARTMENT REQUEST

		<u>Appr Total</u>	<u>Flex % Request</u>	<u>Flex Amount Request</u>
	PS	\$848,897	20%	\$169,779
	E&E	\$112,937	20%	\$22,587
Total Request		\$961,834	20%	\$192,367

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
0	Unknown	Unknown

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
	Flexibility was approved in the amount of 20% for FY07. Use for current year is unknown at this time.

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ADMIN HEARING COMMISSION</b>								
<b>CORE</b>								
SR OFC SUPPORT ASST (KEYBRD)	48,654	2.00	80,821	3.00	80,821	3.00	80,821	3.00
COURT REPORTER II	73,920	1.68	93,918	2.00	93,918	2.00	93,918	2.00
EXECUTIVE I	35,870	1.12	34,773	1.00	34,773	1.00	34,773	1.00
PARALEGAL	30,594	1.00	33,296	1.00	33,296	1.00	33,296	1.00
LEGAL COUNSEL	197,695	3.49	235,465	4.00	235,465	4.00	235,465	4.00
COMMISSION MEMBER	289,187	3.00	298,341	3.00	298,341	3.00	298,341	3.00
SPECIAL ASST OFFICE & CLERICAL	36,284	1.00	39,166	1.00	39,166	1.00	39,166	1.00
PRINCIPAL ASST BOARD/COMMISSON	30,419	1.00	33,117	1.00	33,117	1.00	33,117	1.00
<b>TOTAL - PS</b>	<b>742,623</b>	<b>14.29</b>	<b>848,897</b>	<b>16.00</b>	<b>848,897</b>	<b>16.00</b>	<b>848,897</b>	<b>16.00</b>
TRAVEL, IN-STATE	1,332	0.00	5,993	0.00	5,993	0.00	5,993	0.00
TRAVEL, OUT-OF-STATE	1,876	0.00	4,000	0.00	4,000	0.00	4,000	0.00
SUPPLIES	28,841	0.00	26,434	0.00	26,434	0.00	26,434	0.00
PROFESSIONAL DEVELOPMENT	6,067	0.00	9,250	0.00	9,250	0.00	9,250	0.00
COMMUNICATION SERV & SUPP	5,393	0.00	7,626	0.00	7,626	0.00	7,626	0.00
PROFESSIONAL SERVICES	18,209	0.00	33,779	0.00	33,779	0.00	33,779	0.00
M&R SERVICES	11,618	0.00	12,980	0.00	12,980	0.00	12,980	0.00
OFFICE EQUIPMENT	4,087	0.00	9,987	0.00	9,987	0.00	9,987	0.00
OTHER EQUIPMENT	0	0.00	975	0.00	975	0.00	975	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	10	0.00	10	0.00	10	0.00
MISCELLANEOUS EXPENSES	1,514	0.00	1,903	0.00	1,903	0.00	1,903	0.00
<b>TOTAL - EE</b>	<b>78,937</b>	<b>0.00</b>	<b>112,937</b>	<b>0.00</b>	<b>112,937</b>	<b>0.00</b>	<b>112,937</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$821,560</b>	<b>14.29</b>	<b>\$961,834</b>	<b>16.00</b>	<b>\$961,834</b>	<b>16.00</b>	<b>\$961,834</b>	<b>16.00</b>
<b>GENERAL REVENUE</b>	<b>\$821,560</b>	<b>14.29</b>	<b>\$961,834</b>	<b>16.00</b>	<b>\$961,834</b>	<b>16.00</b>	<b>\$961,834</b>	<b>16.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>



## PROGRAM DESCRIPTION

**Department: Office of Administration**

**Program Name: Administrative Hearing Commission**

**Program is found in the following core budget(s): Administrative Hearing Commission**

**1. What does this program do?**

The Administrative Hearing Commission (AHC) provides business entities and private citizens with an impartial review of decisions made by state agencies. The AHC hears and decides cases involving millions of dollars in tax and Medicaid reimbursement revenues; serious threats to public safety such as unsafe nursing homes, enforcement of the liquor control laws, and peace officers' certificates; and discipline of professional licenses. New statutes add to our jurisdiction almost every year. For example, in the past several years, statutes have transferred jurisdiction over motor carrier and railroad safety matters, surety agent licenses, and motor vehicle dealer licenses to the AHC. Additionally, the AHC serves as hearing officer through a memorandum of understanding with certain other state agencies whose cases do not fall into our statutory jurisdiction, most notably the Missouri Commission on Human Rights, and the Missouri Consolidated Health Care Plan. The Department of Natural Resources was previously included in that group, however HB 824 transferred the authority to hear appeals to the Hazardous Waste Management Commission, Land Reclamation Commission, Safe Drinking Water Commission, Air Conservation Commission, and Clean Water Commission to the AHC beginning August 28, 2005.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Chapter 621, RSMo creates the AHC and sets forth its procedures and jurisdiction.

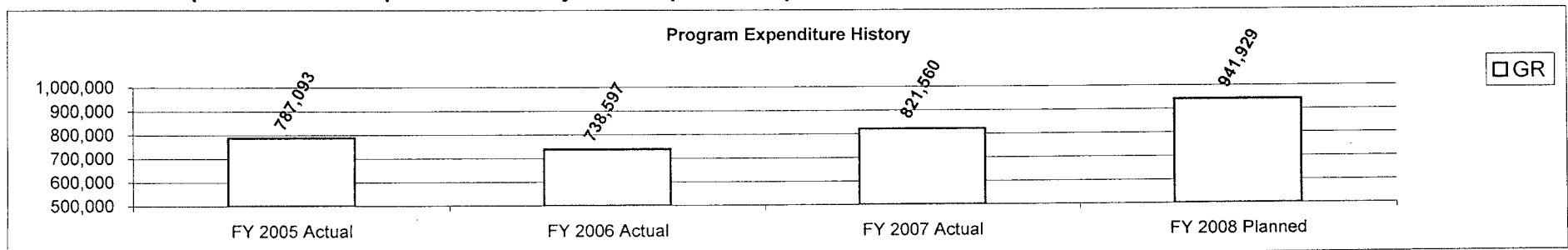
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



## PROGRAM DESCRIPTION

**Department: Office of Administration**

**Program Name: Administrative Hearing Commission**

**Program is found in the following core budget(s): Administrative Hearing Commission**

**6. What are the sources of the "Other " funds?**

N/A

**7a. Provide an effectiveness measure.**

**1. Percentage of cases disposed in desired timeframes.**

Goal: 90% within 18 months

98% within 24 months

Case Processing Time Standards: Age of Case at Disposition							
	Goal	Actual Performance			Projected Performance		
		<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>
Within 18 Months*	90%	96.5%	94.1%	96.0%	95.8%	95.8%	95.8%
Within 24 Months*	98%	97.2%	96.2%	97.9%	98.0%	98.0%	98.0%

\* The times refer to the time between the date a case is filed and the date it is finally disposed at the AHC.

## PROGRAM DESCRIPTION

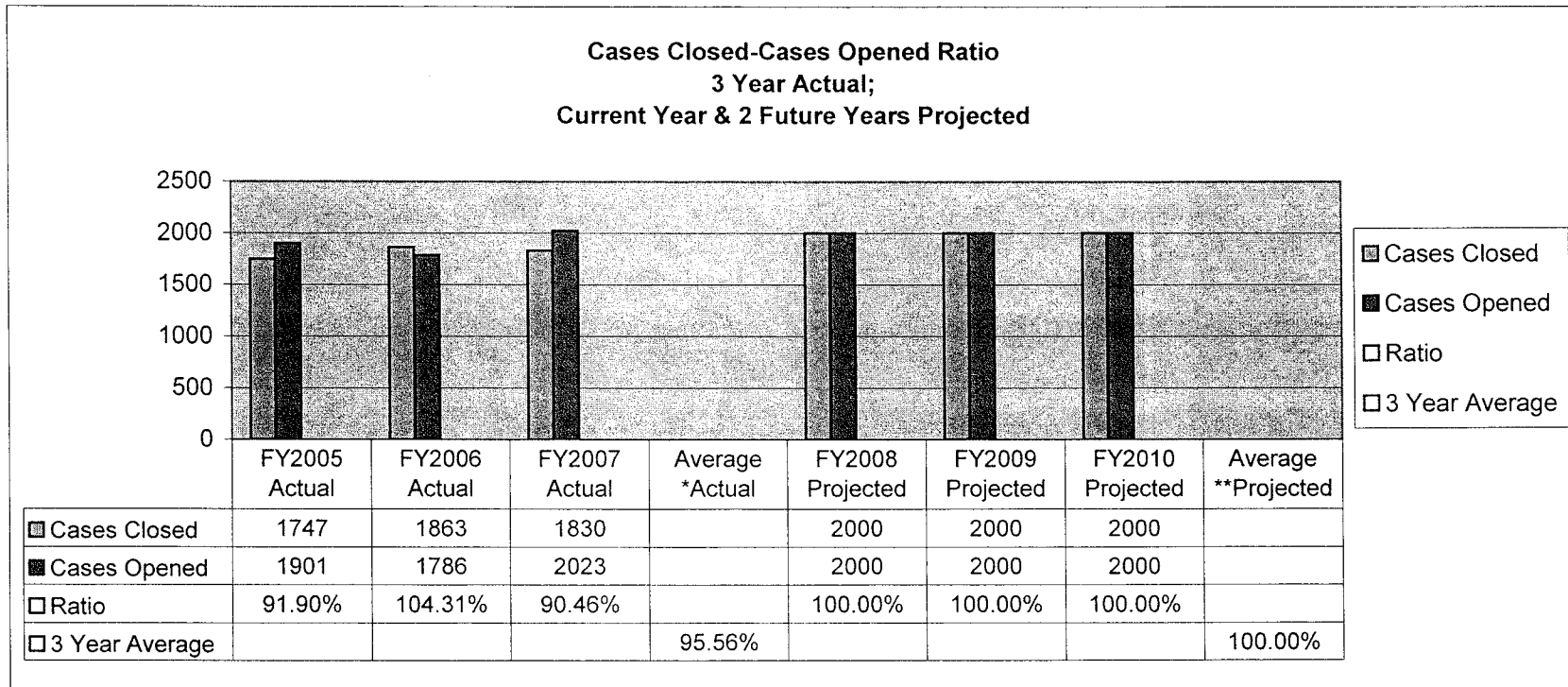
**Department: Office of Administration**

**Program Name: Administrative Hearing Commission**

**Program is found in the following core budget(s): Administrative Hearing Commission**

**7b. Provide an efficiency measure.**

Ratio of cases closed to cases opened.



\*Average figure is more accurate measure than any one year as it corrects for unusual patterns that may occur at the beginning or end of a fiscal year.

\*\*Projections will not be accurate because we do not control the number of cases filed. However, in recent years about 2000 cases per year have been filed, and our goal is to close cases at the same rate, on average, as they are opened.

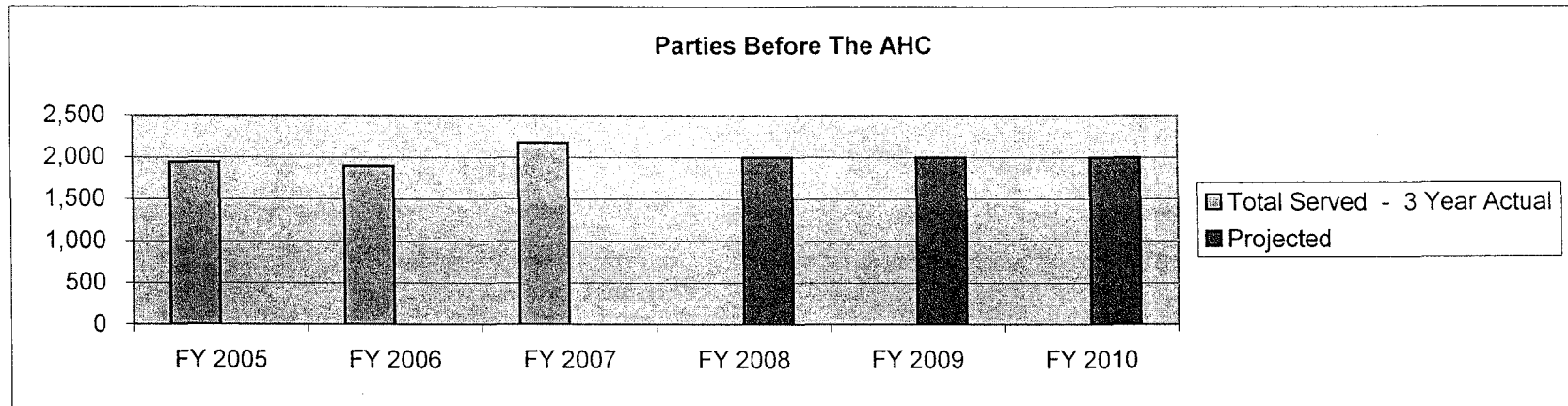
## PROGRAM DESCRIPTION

Department: Office of Administration

Program Name: Administrative Hearing Commission

Program is found in the following core budget(s): Administrative Hearing Commission

7c. Provide the number of clients/individuals served, if applicable.



Actual numbers are 1943, FY05; 1890, FY06; and 2172, FY 07. A number of parties, such as some state agencies, have many cases before us each year. In this graph, each party is only counted one time even if that party had multiple cases at the AHC. Projections are made for current Fiscal Year 2008 and future Fiscal Years 2009-2010.

7d. Provide a customer satisfaction measure, if available.

None is available at this time.

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>OFFICE OF CHILD ADVOCATE</b>									
<b>CORE</b>									
PERSONAL SERVICES									
GENERAL REVENUE	130,069	2.65	140,175	2.68	140,175	2.68	140,175	2.68	
OA-FEDERAL AND OTHER	64,064	1.31	69,043	1.32	69,043	1.32	69,043	1.32	
TOTAL - PS	194,133	3.96	209,218	4.00	209,218	4.00	209,218	4.00	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	4,948	0.00	30,915	0.00	30,915	0.00	30,915	0.00	
OA-FEDERAL AND OTHER	9,378	0.00	66,883	0.00	66,883	0.00	66,883	0.00	
TOTAL - EE	14,326	0.00	97,798	0.00	97,798	0.00	97,798	0.00	
<b>TOTAL</b>	<b>208,459</b>	<b>3.96</b>	<b>307,016</b>	<b>4.00</b>	<b>307,016</b>	<b>4.00</b>	<b>307,016</b>	<b>4.00</b>	
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>									
PERSONAL SERVICES									
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	4,205	0.00	
OA-FEDERAL AND OTHER	0	0.00	0	0.00	0	0.00	2,071	0.00	
TOTAL - PS	0	0.00	0	0.00	0	0.00	6,276	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>6,276</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$208,459</b>	<b>3.96</b>	<b>\$307,016</b>	<b>4.00</b>	<b>\$307,016</b>	<b>4.00</b>	<b>\$313,292</b>	<b>4.00</b>	

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31313
<b>Division</b>	Assigned Programs		
<b>Core -</b>	Office of Child Advocate		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	140,175	69,043	0	209,218
EE	30,915	66,883	0	97,798
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>171,090</b>	<b>135,926</b>	<b>0</b>	<b>307,016</b>
<b>FTE</b>	<b>2.68</b>	<b>1.32</b>	<b>0.00</b>	<b>4.00</b>

<b>Est. Fringe</b>	69,751	34,356	0	104,107
--------------------	--------	--------	---	---------

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:  
Notes:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	140,175	69,043	0	209,218
EE	30,915	66,883	0	97,798
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>171,090</b>	<b>135,926</b>	<b>0</b>	<b>307,016</b>
<b>FTE</b>	<b>2.68</b>	<b>1.32</b>	<b>0.00</b>	<b>4.00</b>

<b>Est. Fringe</b>	69,751	34,356	0	104,107
--------------------	--------	--------	---	---------

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:  
Notes:

## 2. CORE DESCRIPTION

The Office of Child Advocate responds to complaints in Missouri's child protection system to help ensure that our children are secure and free from abuse and neglect. The Office of Child Advocate interacts with persons, organizations, and agencies responsible for providing services to, or caring for, children who are victims of abuse and neglect.

## 3. PROGRAM LISTING (list programs included in this core funding)

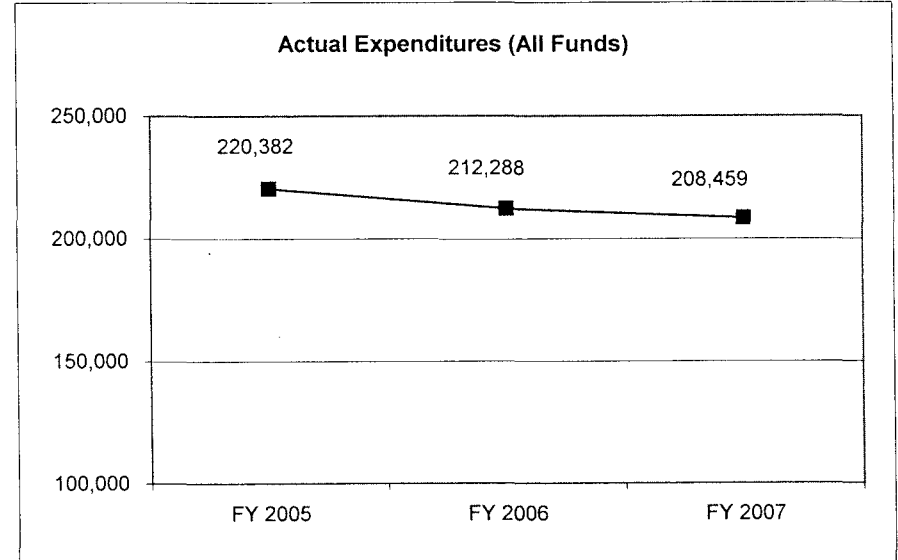
Child Advocacy

**CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31313
<b>Division</b>	Assigned Programs		
<b>Core -</b>	Office of Child Advocate		

**4. FINANCIAL HISTORY**

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	340,274	299,361	300,923	307,016
Less Reverted (All Funds)	(60,137)	(5,041)	(5,010)	N/A
Budget Authority (All Funds)	280,137	294,320	295,913	N/A
Actual Expenditures (All Funds)	220,382	212,288	208,459	N/A
Unexpended (All Funds)	59,755	82,032	87,454	N/A
Unexpended, by Fund:				
General Revenue	140	24,139	26,981	N/A
Federal	59,615	57,893	60,473	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
OFFICE OF CHILD ADVOCATE

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PS	4.00	140,175	69,043	0	209,218	
	EE	0.00	30,915	66,883	0	97,798	
	<b>Total</b>	<b>4.00</b>	<b>171,090</b>	<b>135,926</b>	<b>0</b>	<b>307,016</b>	
DEPARTMENT CORE REQUEST							
	PS	4.00	140,175	69,043	0	209,218	
	EE	0.00	30,915	66,883	0	97,798	
	<b>Total</b>	<b>4.00</b>	<b>171,090</b>	<b>135,926</b>	<b>0</b>	<b>307,016</b>	
GOVERNOR'S RECOMMENDED CORE							
	PS	4.00	140,175	69,043	0	209,218	
	EE	0.00	30,915	66,883	0	97,798	
	<b>Total</b>	<b>4.00</b>	<b>171,090</b>	<b>135,926</b>	<b>0</b>	<b>307,016</b>	



## FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 31313	<b>DEPARTMENT:</b> Office of Administration
<b>BUDGET UNIT NAME:</b> Office of Child Advocate	<b>DIVISION:</b> Assigned Programs

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

### DEPARTMENT REQUEST

20% of GR PS & EE budgeted amounts. This flexibility will help the organization manage responsibilities and resources should any withholdings occur.

0101	PS	\$140,175	20%	\$28,035
	E&E	\$30,915	20%	\$6,183

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
None	None expected at this time	Unknown. Dependent on staff turnover

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
N/A	N/A

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>OFFICE OF CHILD ADVOCATE</b>								
<b>CORE</b>								
ADMINISTRATIVE ASSISTANT	38,211	1.00	39,326	1.00	39,326	1.00	39,326	1.00
PROGRAM MANAGER	67,492	1.00	76,270	1.00	76,270	1.00	76,270	1.00
INVESTIGATOR	88,430	1.96	93,622	2.00	93,622	2.00	93,622	2.00
<b>TOTAL - PS</b>	<b>194,133</b>	<b>3.96</b>	<b>209,218</b>	<b>4.00</b>	<b>209,218</b>	<b>4.00</b>	<b>209,218</b>	<b>4.00</b>
TRAVEL, IN-STATE	1,820	0.00	23,398	0.00	22,561	0.00	22,561	0.00
TRAVEL, OUT-OF-STATE	686	0.00	9,278	0.00	9,278	0.00	9,278	0.00
SUPPLIES	992	0.00	3,700	0.00	3,700	0.00	3,700	0.00
PROFESSIONAL DEVELOPMENT	2,414	0.00	10,600	0.00	10,600	0.00	10,600	0.00
COMMUNICATION SERV & SUPP	5,167	0.00	5,603	0.00	5,740	0.00	5,740	0.00
PROFESSIONAL SERVICES	2,334	0.00	28,253	0.00	28,253	0.00	28,253	0.00
M&R SERVICES	0	0.00	70	0.00	70	0.00	70	0.00
OFFICE EQUIPMENT	81	0.00	11,085	0.00	11,085	0.00	11,085	0.00
REAL PROPERTY RENTALS & LEASES	285	0.00	0	0.00	700	0.00	700	0.00
MISCELLANEOUS EXPENSES	547	0.00	5,811	0.00	5,811	0.00	5,811	0.00
<b>TOTAL - EE</b>	<b>14,326</b>	<b>0.00</b>	<b>97,798</b>	<b>0.00</b>	<b>97,798</b>	<b>0.00</b>	<b>97,798</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$208,459</b>	<b>3.96</b>	<b>\$307,016</b>	<b>4.00</b>	<b>\$307,016</b>	<b>4.00</b>	<b>\$307,016</b>	<b>4.00</b>
<b>GENERAL REVENUE</b>	<b>\$135,017</b>	<b>2.65</b>	<b>\$171,090</b>	<b>2.68</b>	<b>\$171,090</b>	<b>2.68</b>	<b>\$171,090</b>	<b>2.68</b>
<b>FEDERAL FUNDS</b>	<b>\$73,442</b>	<b>1.31</b>	<b>\$135,926</b>	<b>1.32</b>	<b>\$135,926</b>	<b>1.32</b>	<b>\$135,926</b>	<b>1.32</b>
<b>OTHER FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

## PROGRAM DESCRIPTION

Department	Office of Administration
Program Name	Child Advocacy
Program is found in the following core budget(s): Office of Child Advocate	

### 1. What does this program do?

The Office of Child Advocate (OCA) shall provide information as appropriate on the rights and responsibilities of individuals receiving children's services and on the procedures for providing these services. OCA shall investigate, upon his or her own initiative, or upon receipt of a complaint, an administrative action alleged to be contrary to law, rule, or policy. OCA shall monitor the procedures established, implemented, and practiced by the Department of Social Services and recommend changes in the procedures for addressing the needs of families and children. OCA shall submit an annual report, including recommendations, to the Governor and Chief Justice of the Supreme Court analyzing the work of the office

### 2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

State statute 37.700-37.730 and 210.145.

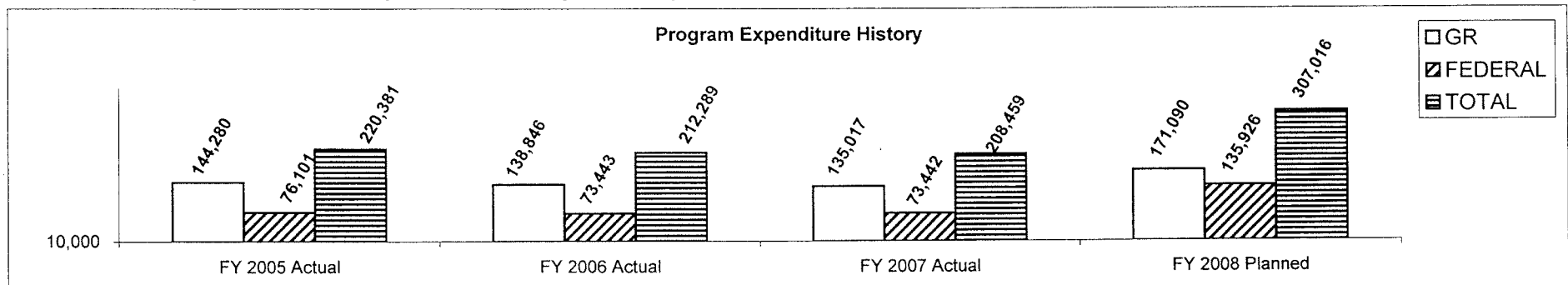
### 3. Are there federal matching requirements? If yes, please explain.

No.

### 4. Is this a federally mandated program? If yes, please explain.

No.

### 5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



### 6. What are the sources of the "Other " funds?

N/A

## PROGRAM DESCRIPTION

Department	Office of Administration
Program Name	Child Advocacy
Program is found in the following core budget(s): Office of Child Advocate	

**7a. Provide an effectiveness measure.**

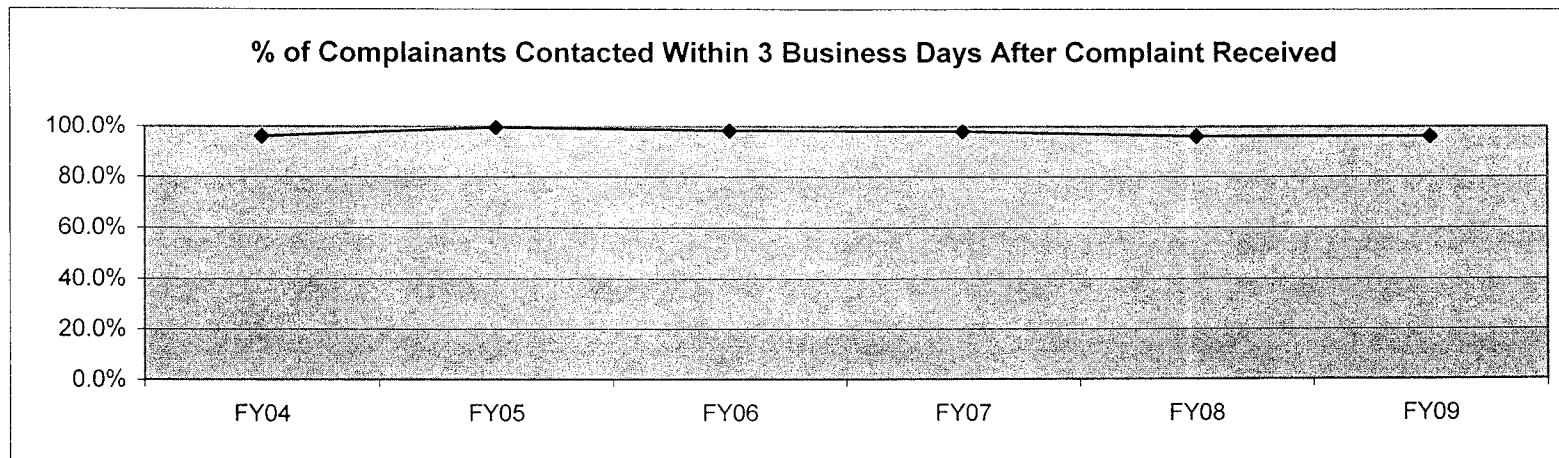
Increase the knowledge of families/citizens on the Office of Child Advocate and the Child Welfare system in Missouri, leading to more positive outcomes for children and families.

OCA has done the following to increase the knowledge of families and citizens:

- Event displays
- Article published in Colleagues for Children published by Prevent Child Abuse Missouri and made available to more than 102,000 health professionals, educators, law enforcement personnel, legal professionals, and social workers in the state of Missouri, most of whom are mandated reporters of child abuse and neglect.
- OCA website
- Speaking engagements to Juvenile Justice Association, Rotary Clubs, and Conferences.
- Annual Report distribution.

**7b. Provide an efficiency measure.**

1. Percent of complainants contacted within three business days after complaint received.



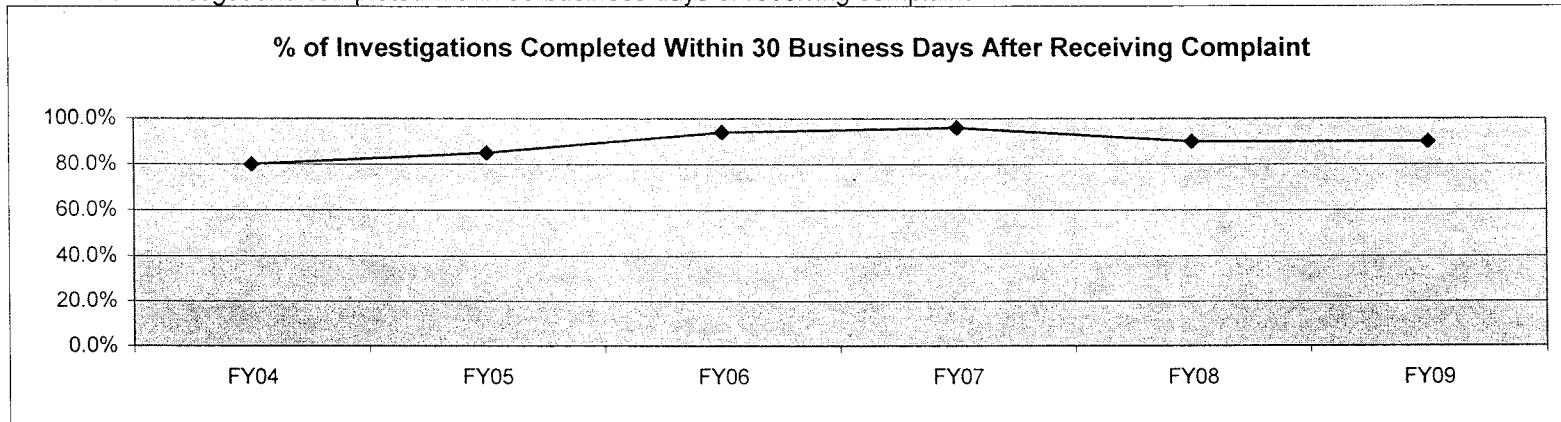
## PROGRAM DESCRIPTION

**Department** Office of Administration

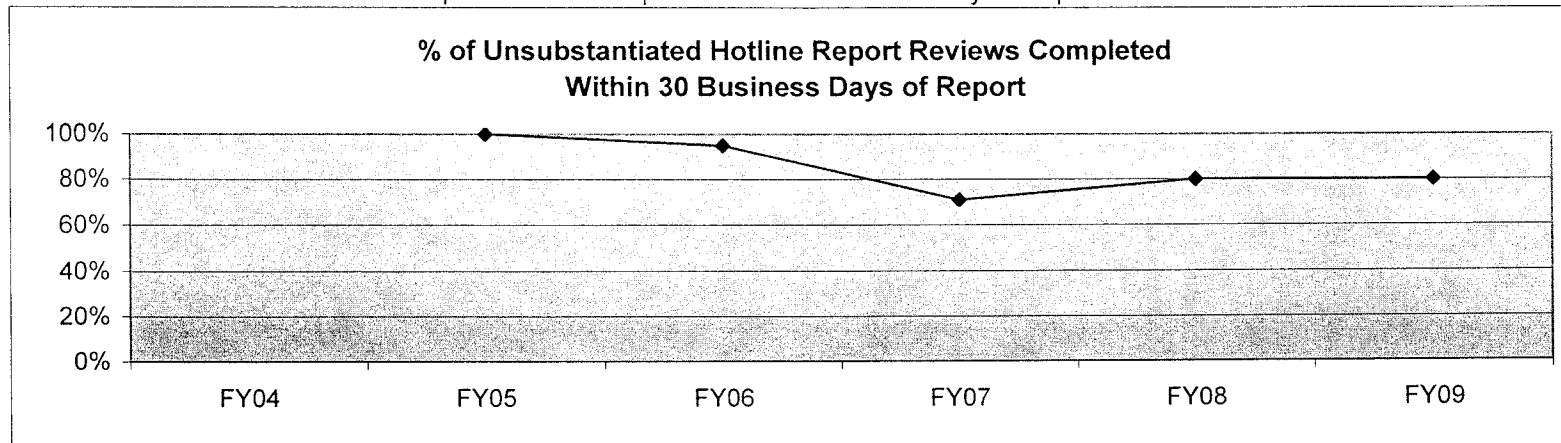
**Program Name** Child Advocacy

**Program is found in the following core budget(s):** Office of Child Advocate

2. Percent of investigations completed within 30 business days of receiving complaint.



3. Percent of unsubstantiated hotline report reviews completed within 30 business days of report.



**7c. Provide the number of clients/individuals served, if applicable.**

908 cases. 1571 children.

**7d. Provide a customer satisfaction measure, if available.**

N/A at this time - Instrument under consideration

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>CHILDREN'S TRUST FUND - OPER</b>									
<b>CORE</b>									
PERSONAL SERVICES									
CHILDREN'S TRUST	187,051	4.00	205,049	5.00	205,049	5.00	205,049	5.00	
TOTAL - PS	187,051	4.00	205,049	5.00	205,049	5.00	205,049	5.00	
EXPENSE & EQUIPMENT									
CHILDREN'S TRUST	119,089	0.00	144,140	0.00	144,140	0.00	144,140	0.00	
TOTAL - EE	119,089	0.00	144,140	0.00	144,140	0.00	144,140	0.00	
PROGRAM-SPECIFIC									
CHILDREN'S TRUST	250	0.00	1,000	0.00	1,000	0.00	1,000	0.00	
TOTAL - PD	250	0.00	1,000	0.00	1,000	0.00	1,000	0.00	
<b>TOTAL</b>	<b>306,390</b>	<b>4.00</b>	<b>350,189</b>	<b>5.00</b>	<b>350,189</b>	<b>5.00</b>	<b>350,189</b>	<b>5.00</b>	
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>									
PERSONAL SERVICES									
CHILDREN'S TRUST	0	0.00	0	0.00	0	0.00	6,150	0.00	
TOTAL - PS	0	0.00	0	0.00	0	0.00	6,150	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>6,150</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$306,390</b>	<b>4.00</b>	<b>\$350,189</b>	<b>5.00</b>	<b>\$350,189</b>	<b>5.00</b>	<b>\$356,339</b>	<b>5.00</b>	

**CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>31315</u>
<b>Division</b>	Assigned Programs		
<b>Core</b>	Children's Trust Fund		

**1. CORE FINANCIAL SUMMARY**

	FY 2009 Budget Request					FY 2009 Governor's Recommendation			
	GR	Federal	Other	Total		GR	Fed	Other	Total
PS	0	0	205,049	205,049	PS	0	0	205,049	205,049
EE	0	0	144,140	144,140	EE	0	0	144,140	144,140
PSD	0	0	1,000	1,000	PSD	0	0	1,000	1,000
TRF	0	0	0	0	TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>350,189</b>	<b>350,189</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>350,189</b>	<b>350,189</b>
 FTE	 0.00	 0.00	 5.00	 5.00	 FTE	 0.00	 0.00	 5.00	 5.00

<b>Est. Fringe</b>	0	0	102,032	102,032
--------------------	---	---	---------	---------

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Children's Trust Fund (0694)

Other Funds: Children's Trust Fund (0694)

**2. CORE DESCRIPTION**

The Children's Trust Fund (CTF) awards community based grants and conducts public education campaigns to prevent child abuse in Missouri. Funded grants to local governmental agencies, hospitals, schools, not-for-profit and faith-based organizations support such projects as mentoring for teen parents, grandparent support projects, fatherhood initiatives, respite (crisis nursery), home visitation, parent education and parental nurturing. Projects that result in positive outcomes for families are promoted to other communities for replication. Public education awareness campaigns include the prevention of Shaken Baby Syndrome, promoting safe sleep practices that reduces the chance of crib death, "Not Even For A Minute" which focuses on never leaving a child unattended in a vehicle, emotional abuse, and positive parenting tips.

**3. PROGRAM LISTING (list programs included in this core funding)**

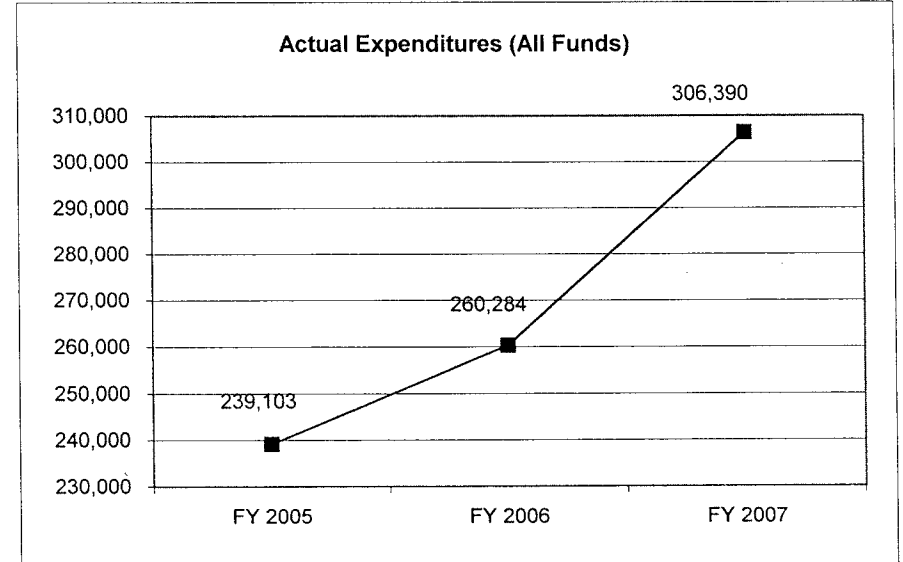
Prevention of Child Abuse and Neglect

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31315
<b>Division</b>	Assigned Programs		
<b>Core</b>	Children's Trust Fund		

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	337,660	336,621	344,217	350,189
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	337,660	336,621	344,217	N/A
Actual Expenditures (All Funds)	239,103	260,284	306,390	N/A
Unexpended (All Funds)	98,557	76,337	37,827	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	98,557	76,337	37,827	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**



**CORE RECONCILIATION DETAIL**

OFFICE OF ADMINISTRATION  
CHILDREN'S TRUST FUND - OPER

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PS	5.00	0	0	205,049	205,049	
	EE	0.00	0	0	144,140	144,140	
	PD	0.00	0	0	1,000	1,000	
	<b>Total</b>	<b>5.00</b>	<b>0</b>	<b>0</b>	<b>350,189</b>	<b>350,189</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PS	5.00	0	0	205,049	205,049	
	EE	0.00	0	0	144,140	144,140	
	PD	0.00	0	0	1,000	1,000	
	<b>Total</b>	<b>5.00</b>	<b>0</b>	<b>0</b>	<b>350,189</b>	<b>350,189</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	5.00	0	0	205,049	205,049	
	EE	0.00	0	0	144,140	144,140	
	PD	0.00	0	0	1,000	1,000	
	<b>Total</b>	<b>5.00</b>	<b>0</b>	<b>0</b>	<b>350,189</b>	<b>350,189</b>	

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CHILDREN'S TRUST FUND - OPER</b>								
<b>CORE</b>								
ADMIN OFFICE SUPPORT ASSISTANT	27,414	0.96	29,732	1.00	0	0.00	0	0.00
OFFICE SUPPORT ASST (KEYBRD)	0	0.00	11,566	1.00	8,173	1.00	8,173	1.00
PUBLIC INFORMATION COOR	43,886	1.00	44,643	1.00	45,807	1.00	45,807	1.00
EXECUTIVE I	1,313	0.04	0	0.00	32,445	1.00	32,445	1.00
ST CNSLT ON CHILD WELFARE	46,210	1.00	49,656	1.00	47,677	1.00	47,677	1.00
PRINCIPAL ASST BOARD/COMMISSON	68,228	1.00	69,452	1.00	70,947	1.00	70,947	1.00
<b>TOTAL - PS</b>	<b>187,051</b>	<b>4.00</b>	<b>205,049</b>	<b>5.00</b>	<b>205,049</b>	<b>5.00</b>	<b>205,049</b>	<b>5.00</b>
TRAVEL, IN-STATE	6,942	0.00	25,000	0.00	15,000	0.00	15,000	0.00
TRAVEL, OUT-OF-STATE	4,893	0.00	15,000	0.00	10,000	0.00	10,000	0.00
FUEL & UTILITIES	0	0.00	2,500	0.00	0	0.00	0	0.00
SUPPLIES	13,962	0.00	37,500	0.00	25,000	0.00	25,000	0.00
PROFESSIONAL DEVELOPMENT	3,555	0.00	5,275	0.00	5,275	0.00	5,275	0.00
COMMUNICATION SERV & SUPP	4,513	0.00	6,189	0.00	6,189	0.00	6,189	0.00
PROFESSIONAL SERVICES	66,613	0.00	38,276	0.00	69,576	0.00	69,576	0.00
M&R SERVICES	407	0.00	2,500	0.00	2,000	0.00	2,000	0.00
OFFICE EQUIPMENT	699	0.00	1,000	0.00	1,000	0.00	1,000	0.00
OTHER EQUIPMENT	320	0.00	3,100	0.00	3,100	0.00	3,100	0.00
REAL PROPERTY RENTALS & LEASES	400	0.00	3,800	0.00	3,000	0.00	3,000	0.00
EQUIPMENT RENTALS & LEASES	1,982	0.00	3,000	0.00	3,000	0.00	3,000	0.00
MISCELLANEOUS EXPENSES	14,803	0.00	1,000	0.00	1,000	0.00	1,000	0.00
<b>TOTAL - EE</b>	<b>119,089</b>	<b>0.00</b>	<b>144,140</b>	<b>0.00</b>	<b>144,140</b>	<b>0.00</b>	<b>144,140</b>	<b>0.00</b>
REFUNDS	250	0.00	1,000	0.00	1,000	0.00	1,000	0.00
<b>TOTAL - PD</b>	<b>250</b>	<b>0.00</b>	<b>1,000</b>	<b>0.00</b>	<b>1,000</b>	<b>0.00</b>	<b>1,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$306,390</b>	<b>4.00</b>	<b>\$350,189</b>	<b>5.00</b>	<b>\$350,189</b>	<b>5.00</b>	<b>\$350,189</b>	<b>5.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$306,390</b>	<b>4.00</b>	<b>\$350,189</b>	<b>5.00</b>	<b>\$350,189</b>	<b>5.00</b>	<b>\$350,189</b>	<b>5.00</b>

## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Children's Trust Fund - Prevention of Child Abuse/Neglect
<b>Program is found in the following core budget(s):</b>	CTF Operating & CTF Program

### 1. What does this program do?

Funding from the Children's Trust Fund (CTF) provides grants to local community based agencies and organizations to prevent and/or alleviate child abuse and neglect. CTF also conducts numerous public education awareness campaigns including the prevention of Shaken Baby Syndrome, promoting safe sleep practices that reduces the chance of crib death, "Not Even For A Minute" which focuses on never leaving a child unattended in a vehicle, emotional abuse, and positive parenting tips. In FY08 Children's Trust Fund is providing nearly 110 prevention grants supporting activities as mentoring for teen parents, support services for grandparents raising grandchildren, home visitation services for high risk parents and parents with medically fragile children, parent education and skill building services, infant massage and nurturing programs to promote the child-parent emotional bonding, respite care for parents through crisis nurseries, hospital based education programs for parents with newborns to prevent shaken baby syndrome, professional development opportunities through the State Technical Assistance Team (STAT) to provide training for child investigators, practitioners, and specialists with children's issues.

### 2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

210.170 - 210.174, RSMo

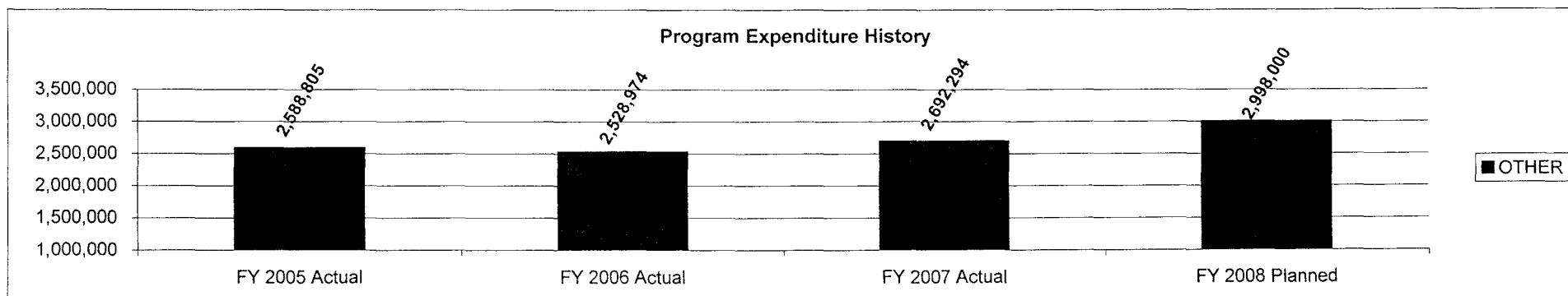
### 3. Are there federal matching requirements? If yes, please explain.

No

### 4. Is this a federally mandated program? If yes, please explain.

No

### 5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.



## PROGRAM DESCRIPTION

**Department** Office of Administration

**Program Name** Children's Trust Fund - Prevention of Child Abuse/Neglect

**Program is found in the following core budget(s):** CTF Operating & CTF Program

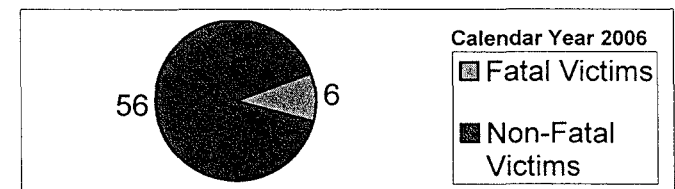
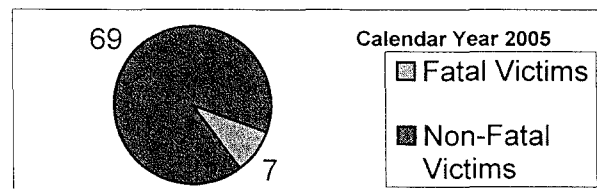
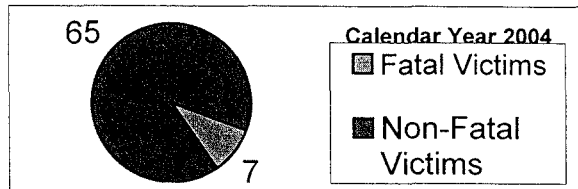
**6. What are the sources of the "Other " funds?**

Donations, federal grant, license plate fees, vital record fees, marriage license fees, and income tax check-off.

210.173, RSMo; 143.100, RSMo; 193.265, RSMo; 451.151, RSMo; 301.463, RSMo

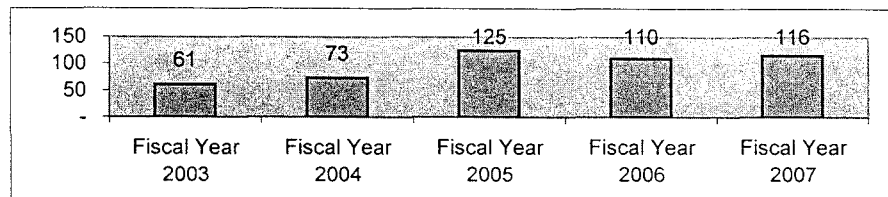
**7a. Provide an effectiveness measure.**

*Shaken Baby Cases Confirmed by the Children's Division*

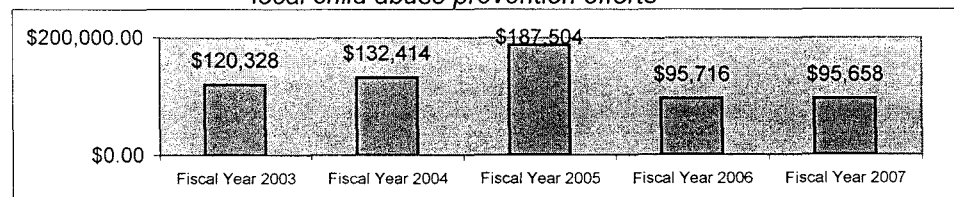


**7b. Provide an efficiency measure.**

*Investment in general/community based child abuse prevention grants:*

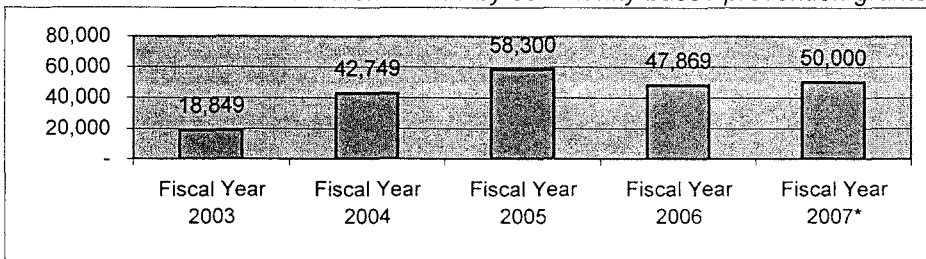


*Funding provided to Community License Plate Partners to support local child abuse prevention efforts*



**7c. Provide the number of clients/individuals served, if applicable.**

*Number of families and children served by community based prevention grants:*



**\*Note: 50,000 is a projected number for fiscal year 2007**

**7d. Provide a customer satisfaction measure, if available.**

N/A

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>CTF-PROGRAM</b>									
<b>CORE</b>									
EXPENSE & EQUIPMENT									
CHILDREN'S TRUST	5,000	0.00	0	0.00	0	0.00	0	0.00	
TOTAL - EE	5,000	0.00	0	0.00	0	0.00	0	0.00	
PROGRAM-SPECIFIC									
CHILDREN'S TRUST	2,687,294	0.00	3,360,000	0.00	3,360,000	0.00	3,360,000	0.00	
TOTAL - PD	2,687,294	0.00	3,360,000	0.00	3,360,000	0.00	3,360,000	0.00	
<b>TOTAL</b>	<b>2,692,294</b>	<b>0.00</b>	<b>3,360,000</b>	<b>0.00</b>	<b>3,360,000</b>	<b>0.00</b>	<b>3,360,000</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$2,692,294</b>	<b>0.00</b>	<b>\$3,360,000</b>	<b>0.00</b>	<b>\$3,360,000</b>	<b>0.00</b>	<b>\$3,360,000</b>	<b>0.00</b>	

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31316
<b>Division</b>	Assigned Programs		
<b>Core</b>	CTF Program Distributions		

**1. CORE FINANCIAL SUMMARY**

	FY 2009 Budget Request				
	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	0	3,360,000	3,360,000	E
TRF	0	0	0	0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>3,360,000</b>	<b>3,360,000</b>	
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Children's Trust Fund (0694)

Notes: An "E" is requested for Other Funds

	FY 2009 Governor's Recommendation				
	GR	Fed	Other	Total	
PS	0	0	0	0	
EE	0	0	0	0	
PSD	0	0	3,360,000	3,360,000	E
TRF	0	0	0	0	
<b>Total</b>	<b>0</b>	<b>0</b>	<b>3,360,000</b>	<b>3,360,000</b>	
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Children's Trust Fund (0694)

Notes: An "E" is requested for Other Funds

**2. CORE DESCRIPTION**

To prevent child abuse and neglect by ensuring the funding of results-oriented programs, training for prevention professionals and research; promoting public awareness and education, and assisting in the integration of statewide prevention efforts.

**3. PROGRAM LISTING (list programs included in this core funding)**

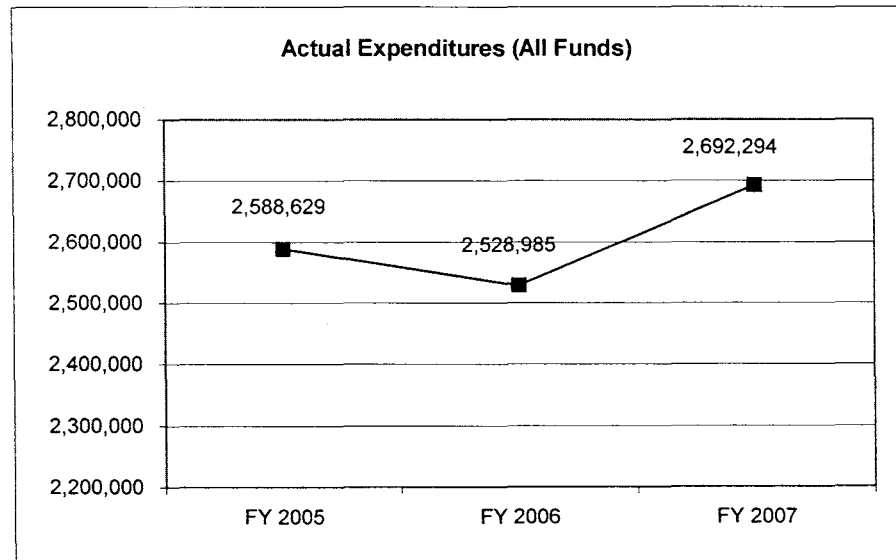
Prevention of Child Abuse and Neglect

# **CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31316
<b>Division</b>	Assigned Programs		
<b>Core</b>	CTF Program Distributions		

## **4. FINANCIAL HISTORY**

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>	
Appropriation (All Funds)	3,360,000	3,360,000	3,360,000	3,360,000	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	3,360,000	3,360,000	3,360,000	N/A	
Actual Expenditures (All Funds)	2,588,629	2,528,985	2,692,294	N/A	
Unexpended (All Funds)	771,371	831,015	667,706	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	0	0	N/A	
Other	771,371	831,015	667,706	N/A	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### **NOTES:**

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION

CTF-PROGRAM

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	0	0	3,360,000	3,360,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>3,360,000</b>	<b>3,360,000</b>	
DEPARTMENT CORE REQUEST							
	PD	0.00	0	0	3,360,000	3,360,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>3,360,000</b>	<b>3,360,000</b>	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	0	0	3,360,000	3,360,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>3,360,000</b>	<b>3,360,000</b>	



# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CTF-PROGRAM</b>								
<b>CORE</b>								
SUPPLIES	5,000	0.00	0	0.00	0	0.00	0	0.00
TOTAL - EE	5,000	0.00	0	0.00	0	0.00	0	0.00
PROGRAM DISTRIBUTIONS	2,687,294	0.00	3,360,000	0.00	3,360,000	0.00	3,360,000	0.00
TOTAL - PD	2,687,294	0.00	3,360,000	0.00	3,360,000	0.00	3,360,000	0.00
<b>GRAND TOTAL</b>	<b>\$2,692,294</b>	<b>0.00</b>	<b>\$3,360,000</b>	<b>0.00</b>	<b>\$3,360,000</b>	<b>0.00</b>	<b>\$3,360,000</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$2,692,294	0.00	\$3,360,000	0.00	\$3,360,000	0.00	\$3,360,000	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>GOV COUNCIL ON DISABILITY</b>									
<b>CORE</b>									
PERSONAL SERVICES									
GENERAL REVENUE	131,684	3.41	170,579	4.00	170,579	4.00	170,579	4.00	
TOTAL - PS	131,684	3.41	170,579	4.00	170,579	4.00	170,579	4.00	
EXPENSE & EQUIPMENT									
GENERAL REVENUE	36,248	0.00	36,369	0.00	36,369	0.00	36,369	0.00	
OA REVOLVING ADMINISTRATIVE TR	23,885	0.00	40,000	0.00	40,000	0.00	40,000	0.00	
TOTAL - EE	60,133	0.00	76,369	0.00	76,369	0.00	76,369	0.00	
PROGRAM-SPECIFIC									
GENERAL REVENUE	0	0.00	1,000	0.00	1,000	0.00	1,000	0.00	
TOTAL - PD	0	0.00	1,000	0.00	1,000	0.00	1,000	0.00	
<b>TOTAL</b>	<b>191,817</b>	<b>3.41</b>	<b>247,948</b>	<b>4.00</b>	<b>247,948</b>	<b>4.00</b>	<b>247,948</b>	<b>4.00</b>	
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>									
PERSONAL SERVICES									
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	5,118	0.00	
TOTAL - PS	0	0.00	0	0.00	0	0.00	5,118	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>5,118</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$191,817</b>	<b>3.41</b>	<b>\$247,948</b>	<b>4.00</b>	<b>\$247,948</b>	<b>4.00</b>	<b>\$253,066</b>	<b>4.00</b>	

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31430
<b>Division</b>	Assigned Programs		
<b>Core -</b>	Governor's Council on Disability		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	170,579	0	0	170,579
EE	36,369	0	40,000	76,369
PSD	1,000	0	0	1,000
TRF	0	0	0	0
<b>Total</b>	<b>207,948</b>	<b>0</b>	<b>40,000</b>	<b>247,948</b>
<b>FTE</b>	<b>4.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4.00</b>

<b>Est. Fringe</b>	84,880	0	0	84,880
--------------------	--------	---	---	--------

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: 0505 OA Revolving Administrative Trust Fund  
Notes:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	170,579	0	0	170,579
EE	36,369	0	40,000	76,369
PSD	1,000	0	0	1,000
TRF	0	0	0	0
<b>Total</b>	<b>207,948</b>	<b>0</b>	<b>40,000</b>	<b>247,948</b>
<b>FTE</b>	<b>4.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4.00</b>

<b>Est. Fringe</b>	84,880	0	0	84,880
--------------------	--------	---	---	--------

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: 0505 OA Revolving Administrative Trust Fund  
Notes:

## 2. CORE DESCRIPTION

The Governor's Council on Disability provides leadership to persons with disabilities and state government through:

1. Technical Assistance and Referral
2. Presentations
3. Provide recommendations to the state and local government on policies and practices which allow for persons with disabilities to lead independent lives.
4. Advising employers on hiring practices of persons with disabilities
5. Consult with the Missouri General Assembly on disability-related legislation.

## 3. PROGRAM LISTING (list programs included in this core funding)

Governor's Council on Disability

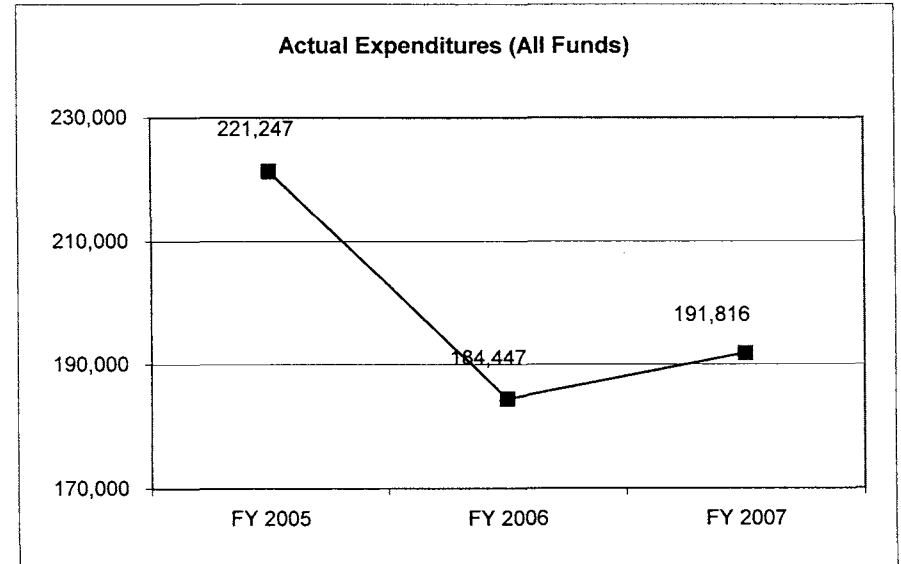
## CORE DECISION ITEM

**Department** Office of Administration  
**Division** Assigned Programs  
**Core -** Governor's Council on Disability

**Budget Unit** 31430

## 4. FINANCIAL HISTORY

	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Current Yr.
Appropriation (All Funds)	229,119	196,662	232,980	247,948
Less Reverted (All Funds)	(7,870)	(5,900)	(6,089)	N/A
Budget Authority (All Funds)	221,249	190,762	226,891	N/A
Actual Expenditures (All Funds)	221,247	184,447	191,816	N/A
Unexpended (All Funds)	2	6,315	35,075	N/A
Unexpended, by Fund:				
General Revenue	2	6,315	28,960	N/A
Federal	0	0	0	N/A
Other	0	0	6,115	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

## NOTES:

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION**

**GOV COUNCIL ON DISABILITY**

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PS	4.00	170,579	0	0	170,579	
	EE	0.00	36,369	0	40,000	76,369	
	PD	0.00	1,000	0	0	1,000	
	<b>Total</b>	<b>4.00</b>	<b>207,948</b>	<b>0</b>	<b>40,000</b>	<b>247,948</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PS	4.00	170,579	0	0	170,579	
	EE	0.00	36,369	0	40,000	76,369	
	PD	0.00	1,000	0	0	1,000	
	<b>Total</b>	<b>4.00</b>	<b>207,948</b>	<b>0</b>	<b>40,000</b>	<b>247,948</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	4.00	170,579	0	0	170,579	
	EE	0.00	36,369	0	40,000	76,369	
	PD	0.00	1,000	0	0	1,000	
	<b>Total</b>	<b>4.00</b>	<b>207,948</b>	<b>0</b>	<b>40,000</b>	<b>247,948</b>	

103  
**FLEXIBILITY REQUEST FORM**

<b>BUDGET UNIT NUMBER</b> 31340	<b>DEPARTMENT:</b> Office of Administration
<b>BUDGET UNIT NAME:</b> Governor's Council on Disability	<b>DIVISION:</b> Assigned Programs

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

**DEPARTMENT REQUEST**

It is requested that 20% be approved as flexible PS/EE. This flexibility would help manage responsibilities and resources should any withholding or unexpected equipment replacement need occur.

		<u>Appr Total</u>	<u>Flex % Request</u>	<u>Flex Amount Request</u>
Operations - 0101	PS	\$170,579	20%	\$34,116
	E&E	\$37,369	20%	\$7,474
		\$207,948		\$41,590

*This represents the same flexibility percentage authorized in FY 2007.*

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
N/A	Unknown	Unknown

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
N/A	N/A

**OFFICE OF ADMINISTRATION**
**DECISION ITEM DETAIL**

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>GOV COUNCIL ON DISABILITY</b>								
<b>CORE</b>								
EXECUTIVE I	33,793	1.00	33,635	1.00	35,534	1.00	35,534	1.00
DISABILITY PROGRAM REP	32,600	1.00	38,330	1.00	0	0.00	0	0.00
DISABILITY PROGRAM SPEC	30,022	0.71	43,756	1.00	80,187	2.00	80,187	2.00
PRINCIPAL ASST BOARD/COMMISSON	35,269	0.70	54,858	1.00	54,858	1.00	54,858	1.00
<b>TOTAL - PS</b>	<b>131,684</b>	<b>3.41</b>	<b>170,579</b>	<b>4.00</b>	<b>170,579</b>	<b>4.00</b>	<b>170,579</b>	<b>4.00</b>
TRAVEL, IN-STATE	14,891	0.00	10,000	0.00	20,000	0.00	20,000	0.00
TRAVEL, OUT-OF-STATE	3,532	0.00	1,500	0.00	3,500	0.00	3,500	0.00
SUPPLIES	6,229	0.00	9,518	0.00	9,518	0.00	9,518	0.00
PROFESSIONAL DEVELOPMENT	2,676	0.00	1,500	0.00	1,600	0.00	1,600	0.00
COMMUNICATION SERV & SUPP	4,309	0.00	8,000	0.00	8,000	0.00	8,000	0.00
PROFESSIONAL SERVICES	14,713	0.00	41,248	0.00	24,048	0.00	24,048	0.00
M&R SERVICES	221	0.00	1,800	0.00	1,800	0.00	1,800	0.00
OFFICE EQUIPMENT	5,261	0.00	500	0.00	500	0.00	500	0.00
OTHER EQUIPMENT	0	0.00	500	0.00	500	0.00	500	0.00
REAL PROPERTY RENTALS & LEASES	2,505	0.00	0	0.00	2,000	0.00	2,000	0.00
EQUIPMENT RENTALS & LEASES	90	0.00	0	0.00	100	0.00	100	0.00
MISCELLANEOUS EXPENSES	5,706	0.00	1,803	0.00	4,803	0.00	4,803	0.00
<b>TOTAL - EE</b>	<b>60,133</b>	<b>0.00</b>	<b>76,369</b>	<b>0.00</b>	<b>76,369</b>	<b>0.00</b>	<b>76,369</b>	<b>0.00</b>
PROGRAM DISTRIBUTIONS	0	0.00	1,000	0.00	1,000	0.00	1,000	0.00
<b>TOTAL - PD</b>	<b>0</b>	<b>0.00</b>	<b>1,000</b>	<b>0.00</b>	<b>1,000</b>	<b>0.00</b>	<b>1,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$191,817</b>	<b>3.41</b>	<b>\$247,948</b>	<b>4.00</b>	<b>\$247,948</b>	<b>4.00</b>	<b>\$247,948</b>	<b>4.00</b>
<b>GENERAL REVENUE</b>	<b>\$167,932</b>	<b>3.41</b>	<b>\$207,948</b>	<b>4.00</b>	<b>\$207,948</b>	<b>4.00</b>	<b>\$207,948</b>	<b>4.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$23,885</b>	<b>0.00</b>	<b>\$40,000</b>	<b>0.00</b>	<b>\$40,000</b>	<b>0.00</b>	<b>\$40,000</b>	<b>0.00</b>

## PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** Governor's Council on Disability  
**Program is found in the following core budget(s):** Governor's Council on Disability

## 1. What does this program do?

The Governor's Council on Disability provides leadership to persons with disabilities and state government through:

1. Technical Assistance and referral
2. Presentations
3. Provide recommendations to the state and local government on policies and practices which allow for persons with disabilities to lead independent lives
4. Advising the employment community on hiring practices of persons with disabilities
5. Making recommendations to the Missouri General Assembly on disability-related legislation
6. Our major programs: Youth Leadership Forum, Legislative Education Project and Legislative Update for persons with disabilities, Poster and Journalism Contest, Inclusion Awards, Lunch and Learn Series, and Business Leadership Network
7. Develop new youth transition programs

## 2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)

Revised Missouri Statute 286.200-286.210

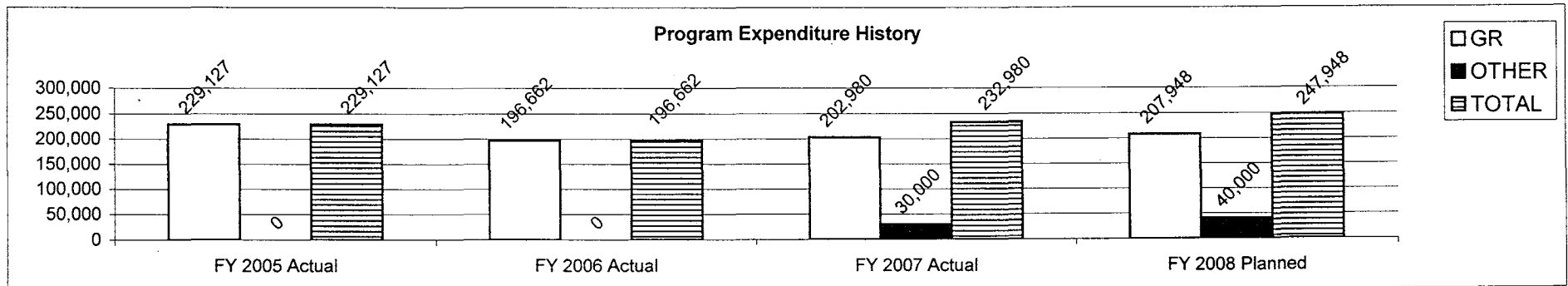
## 3. Are there federal matching requirements? If yes, please explain.

No

## 4. Is this a federally mandated program? If yes, please explain.

No

## 5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.





## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Governor's Council on Disability
<b>Program is found in the following core budget(s):</b>	Governor's Council on Disability

### 6. What are the sources of the "Other " funds?

OA Revolving Trust Fund consists of donations from private and public foundations, MYLF alumni, and non-profits.

### 7a. Provide an effectiveness measure.

The mission of the Governor's Council on Disability is to increase access and independence for persons with disabilities in local and state government services, in employment, in public accommodations through advocacy and education, in educational settings, businesses, and local communities.

### 7b. Provide an efficiency measure.

Staff travel expenses of \$5,949.69 include conducting statewide presentations on employment, disability awareness, ADA, Section 504 and promoting the Governor's Council on Disability through exhibits at conferences.

To address the high unemployment rate among people with disabilities, MYLF is created to provide a successful transition from high school to employment.

The Missouri Planning Council for Developmental Disabilities partners with GCD by contributing \$10,000 towards the MYLF revolving account.

The remaining \$45,000 were secured through private foundations and MYLF alumni.

### 7c. Provide the number of clients/individuals served, if applicable.

Technical Assistance calls: 550 \*

Youth Leadership accepted 19 delegates; 14 attended

# of individuals presented to: 1,700 (36 different presentations)

Listserve of 1,300+ individuals receive disability related information including the Legislative Update, Legislative Survey and Inclusion Award information

Listserve of 9,000+ individuals receive information about the Poster & Journalism contests

Listserve of 350 individuals receive Business Leadership Network updates

\* Number of technical assistance calls has decreased from previous year due to increased e-mail inquiries and transition of staff (4 months without an Executive Director and 4 month vacancy of Disability Program Specialist position).

**PROGRAM DESCRIPTION**

<b>Department</b>	Office of Administration
<b>Program Name</b>	Governor's Council on Disability
<b>Program is found in the following core budget(s):</b>	Governor's Council on Disability

**7d. Provide a customer satisfaction measure, if available.**

Legislative Update survey is sent out annually in August to establish legislative priorities for the upcoming session.

MYLF post conference evaluation is sent out to all participants to show outcomes of the program.

GCD presentation evaluations are completed by the participants.

Business Leadership Network participants evaluate the BLN events.

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>MO PUBLIC ENTITY RISK MGMT PG</b>									
<b>CORE</b>									
PERSONAL SERVICES									
OA REVOLVING ADMINISTRATIVE TR	494,015	11.31	626,377	16.00	626,377	14.00	626,377	14.00	
TOTAL - PS	494,015	11.31	626,377	16.00	626,377	14.00	626,377	14.00	
EXPENSE & EQUIPMENT									
OA REVOLVING ADMINISTRATIVE TR	19,554	0.00	61,847	0.00	61,847	0.00	61,847	0.00	
TOTAL - EE	19,554	0.00	61,847	0.00	61,847	0.00	61,847	0.00	
<b>TOTAL</b>	<b>513,569</b>	<b>11.31</b>	<b>688,224</b>	<b>16.00</b>	<b>688,224</b>	<b>14.00</b>	<b>688,224</b>	<b>14.00</b>	
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>									
PERSONAL SERVICES									
OA REVOLVING ADMINISTRATIVE TR	0	0.00	0	0.00	0	0.00	18,792	0.00	
TOTAL - PS	0	0.00	0	0.00	0	0.00	18,792	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>18,792</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$513,569</b>	<b>11.31</b>	<b>\$688,224</b>	<b>16.00</b>	<b>\$688,224</b>	<b>14.00</b>	<b>\$707,016</b>	<b>14.00</b>	

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31616
<b>Division</b>	Assigned Programs		
<b>Core -</b>	Missouri Public Entity Risk Management Program		

**1. CORE FINANCIAL SUMMARY**

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	626,377	626,377
EE	0	0	61,847	61,847
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>688,224</b>	<b>688,224</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>14.00</b>	<b>14.00</b>
<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>311,685</b>	<b>311,685</b>

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Revolving Administrative Trust Fund (0505)

Notes:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	626,377	626,377
EE	0	0	61,847	61,847
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>688,224</b>	<b>688,224</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>14.00</b>	<b>14.00</b>
<b>Est. Fringe</b>	<b>0</b>	<b>0</b>	<b>311,685</b>	<b>311,685</b>

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Revolving Administrative Trust Fund (0505)

Notes:

**2. CORE DESCRIPTION**

Core appropriation to pay for staff and related expenses required by the Missouri Public Entity Risk Management (MOPERM) Fund as set forth by Section 537.705(4), RSMo. All Revolving Administrative Trust Fund amounts expended through this appropriation are fully reimbursed from MOPERM funds.

For FY 09, MOPERM is requesting a core reduction of 2 FTEs. These positions reflect unfunded vacancies.

**3. PROGRAM LISTING (list programs included in this core funding)**

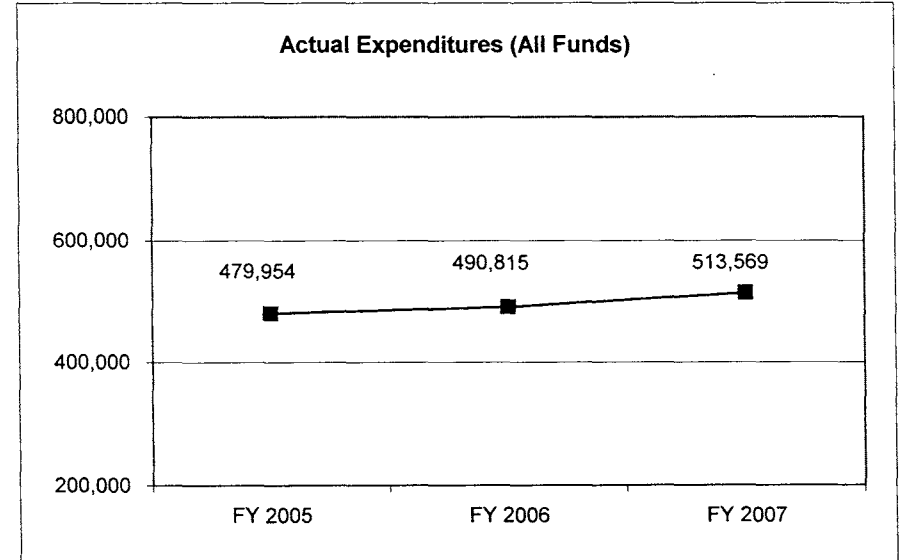
Missouri Public Entity Risk Management Program

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31616
<b>Division</b>	Assigned Programs		
<b>Core -</b>	Missouri Public Entity Risk Management Program		

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	649,589	646,589	669,979	688,224
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	649,589	646,589	669,979	N/A
Actual Expenditures (All Funds)	479,954	490,815	513,569	N/A
Unexpended (All Funds)	169,635	155,774	156,410	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	169,635	155,774	156,410	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
MO PUBLIC ENTITY RISK MGMT PG

## 5. CORE RECONCILIATION DETAIL

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>										
				PS	16.00	0	0	626,377	626,377	
				EE	0.00	0	0	61,847	61,847	
				<b>Total</b>	<b>16.00</b>	<b>0</b>	<b>0</b>	<b>688,224</b>	<b>688,224</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reduction	91	8471		PS	(2.00)	0	0	0	0	To reduce unfunded vacancies
<b>NET DEPARTMENT CHANGES</b>					<b>(2.00)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>DEPARTMENT CORE REQUEST</b>										
				PS	14.00	0	0	626,377	626,377	
				EE	0.00	0	0	61,847	61,847	
				<b>Total</b>	<b>14.00</b>	<b>0</b>	<b>0</b>	<b>688,224</b>	<b>688,224</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>										
				PS	14.00	0	0	626,377	626,377	
				EE	0.00	0	0	61,847	61,847	
				<b>Total</b>	<b>14.00</b>	<b>0</b>	<b>0</b>	<b>688,224</b>	<b>688,224</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>MO PUBLIC ENTITY RISK MGMT PG</b>								
<b>CORE</b>								
SR OFC SUPPORT ASST (KEYBRD)	30,312	1.25	50,083	2.00	26,340	1.00	26,340	1.00
ACCOUNT CLERK II	12,283	0.46	27,699	1.00	0	0.00	0	0.00
ACCOUNTANT I	16,471	0.54	0	0.00	31,320	1.00	31,320	1.00
EXECUTIVE I	37,141	1.00	38,316	1.00	38,316	1.00	38,316	1.00
RISK MANAGEMENT TECH I	28,697	1.06	84,836	4.00	52,824	2.00	52,824	2.00
RISK MANAGEMENT SPEC I	80,799	2.00	128,000	3.00	180,133	4.00	180,133	4.00
FISCAL & ADMINISTRATIVE MGR B1	52,270	1.00	53,925	1.00	53,928	1.00	53,928	1.00
OFFICE OF ADMINISTRATION MGR 1	159,376	3.00	164,425	3.00	164,424	3.00	164,424	3.00
PRINCIPAL ASST BOARD/COMMISSON	76,666	1.00	79,093	1.00	79,092	1.00	79,092	1.00
<b>TOTAL - PS</b>	<b>494,015</b>	<b>11.31</b>	<b>626,377</b>	<b>16.00</b>	<b>626,377</b>	<b>14.00</b>	<b>626,377</b>	<b>14.00</b>
TRAVEL, IN-STATE	0	0.00	14,347	0.00	14,347	0.00	14,347	0.00
SUPPLIES	8,606	0.00	25,000	0.00	25,000	0.00	25,000	0.00
PROFESSIONAL DEVELOPMENT	280	0.00	3,000	0.00	3,000	0.00	3,000	0.00
COMMUNICATION SERV & SUPP	8,730	0.00	12,000	0.00	12,000	0.00	12,000	0.00
PROFESSIONAL SERVICES	1,938	0.00	7,500	0.00	7,500	0.00	7,500	0.00
<b>TOTAL - EE</b>	<b>19,554</b>	<b>0.00</b>	<b>61,847</b>	<b>0.00</b>	<b>61,847</b>	<b>0.00</b>	<b>61,847</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$513,569</b>	<b>11.31</b>	<b>\$688,224</b>	<b>16.00</b>	<b>\$688,224</b>	<b>14.00</b>	<b>\$688,224</b>	<b>14.00</b>
<b>GENERAL REVENUE</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>FEDERAL FUNDS</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
<b>OTHER FUNDS</b>	<b>\$513,569</b>	<b>11.31</b>	<b>\$688,224</b>	<b>16.00</b>	<b>\$688,224</b>	<b>14.00</b>	<b>\$688,224</b>	<b>14.00</b>

### PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** Missouri Public Entity Risk Management Fund (MOPERM)

**Program is found in the following core budget(s):** MOPERM Core

**1. What does this program do?**

MOPERM is a risk sharing pool providing Missouri public entities with liability and property coverage. Under Section 537.705(4), RSMo., the Office of Administration shall provide staff for MOPERM and shall be reimbursed for all expenses incurred on behalf of the fund.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Section 537.700, RSMo. et seq. established MOPERM, defines the requirements for membership in the fund, provides for its supervision by a board of trustees, and establishes guidelines for MOPERM's financial operation.

**3. Are there federal matching requirements? If yes, please explain.**

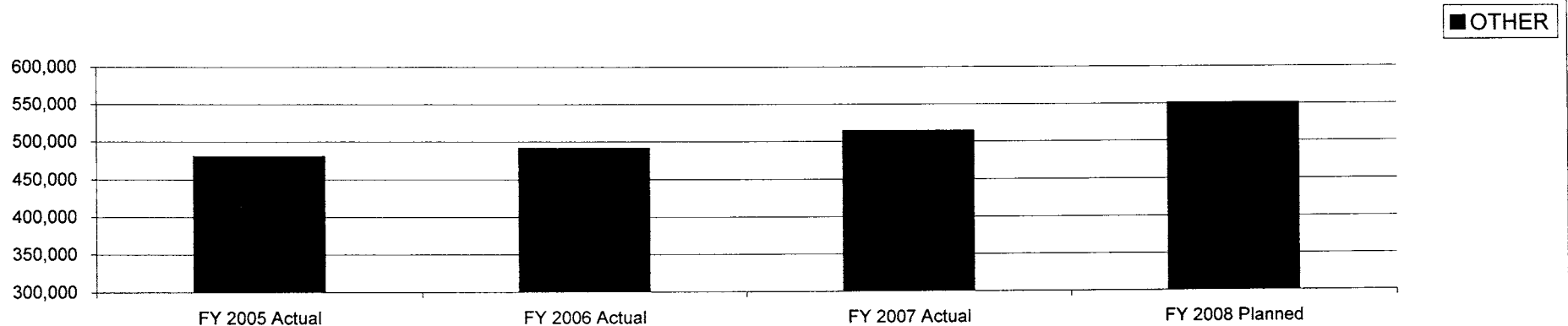
No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**

Program Expenditure History



**6. What are the sources of the "Other " funds?**

OA Revolving Administrative Trust Fund (0505)



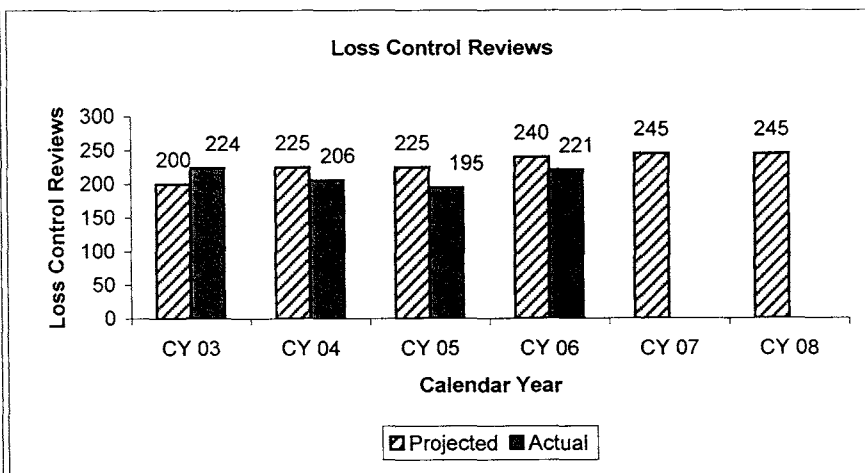
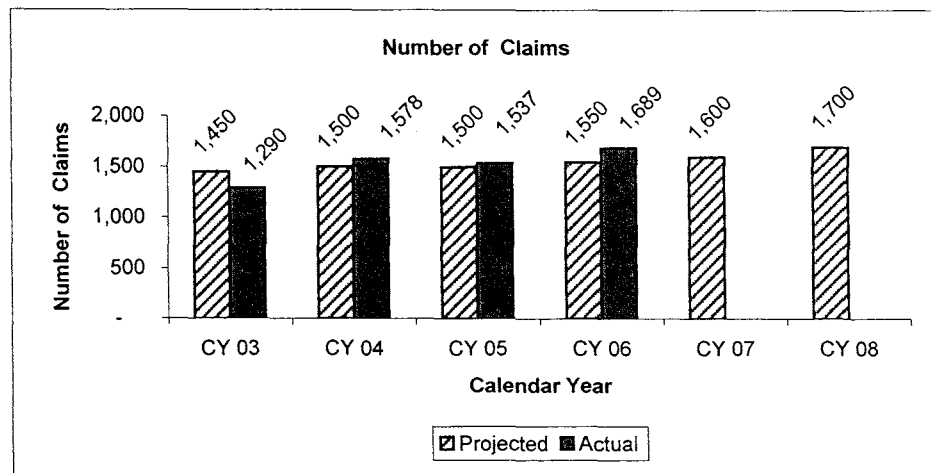
## PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** Missouri Public Entity Risk Management Fund (MOPERM)

**Program is found in the following core budget(s):** MOPERM Core

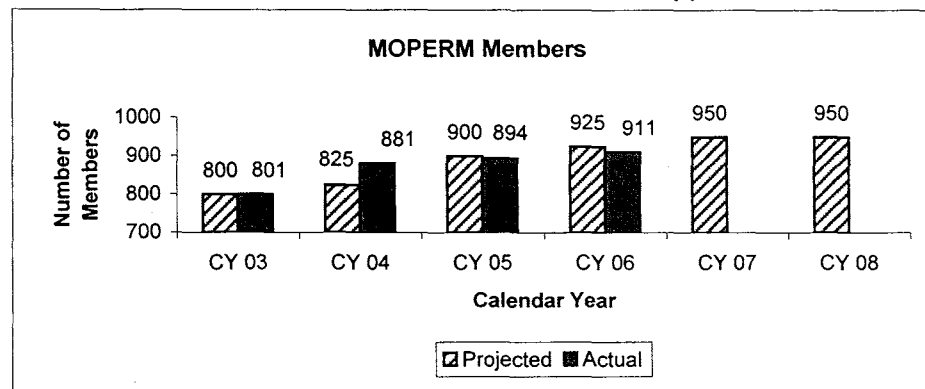
**7a. Provide an effectiveness measure.**



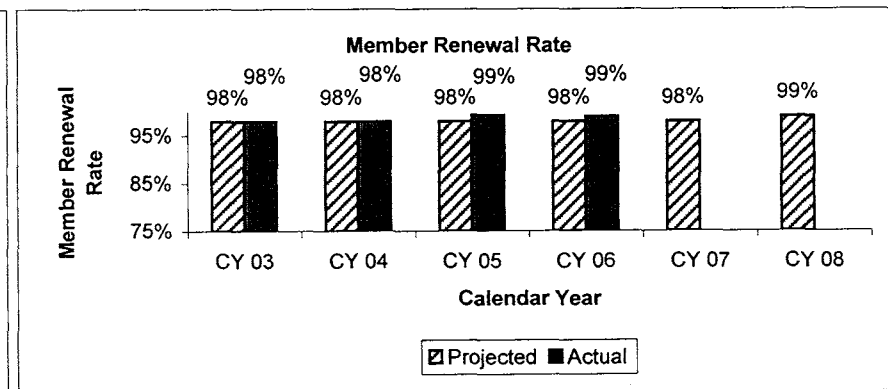
**7b. Provide an efficiency measure.**

N/A

**7c. Provide the number of clients/individuals served, if applicable.**



**7d. Provide a customer satisfaction measure, if available.**



## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>MO ETHICS COM - OPER</b>								
<b>CORE</b>								
PERSONAL SERVICES								
GENERAL REVENUE	761,818	18.31	869,585	21.00	869,585	20.00	869,585	20.00
TOTAL - PS	761,818	18.31	869,585	21.00	869,585	20.00	869,585	20.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	285,353	0.00	318,212	0.00	318,212	0.00	318,212	0.00
TOTAL - EE	285,353	0.00	318,212	0.00	318,212	0.00	318,212	0.00
PROGRAM-SPECIFIC								
GENERAL REVENUE	120	0.00	200	0.00	200	0.00	200	0.00
TOTAL - PD	120	0.00	200	0.00	200	0.00	200	0.00
<b>TOTAL</b>	<b>1,047,291</b>	<b>18.31</b>	<b>1,187,997</b>	<b>21.00</b>	<b>1,187,997</b>	<b>20.00</b>	<b>1,187,997</b>	<b>20.00</b>
<b>GENERAL STRUCTURE ADJUSTMENT - 0000012</b>								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	0	0.00	26,087	0.00
TOTAL - PS	0	0.00	0	0.00	0	0.00	26,087	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>26,087</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,047,291</b>	<b>18.31</b>	<b>\$1,187,997</b>	<b>21.00</b>	<b>\$1,187,997</b>	<b>20.00</b>	<b>\$1,214,084</b>	<b>20.00</b>

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31828
<b>Division</b>	Assigned Programs		
<b>Core -</b>	Missouri Ethics Commission		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	869,585	0	0	869,585
EE	318,212	0	0	318,212
PSD	200	0	0	200
TRF	0	0	0	0
<b>Total</b>	<b>1,187,997</b>	<b>0</b>	<b>0</b>	<b>1,187,997</b>
<b>FTE</b>	<b>21.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20.00</b>

<b>Est. Fringe</b>	432,705	0	0	432,705
--------------------	---------	---	---	---------

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	869,585	0	0	869,585
EE	318,212	0	0	318,212
PSD	200	0	0	200
TRF	0	0	0	0
<b>Total</b>	<b>1,187,997</b>	<b>0</b>	<b>0</b>	<b>1,187,997</b>
<b>FTE</b>	<b>21.00</b>	<b>0.00</b>	<b>0.00</b>	<b>21.00</b>

<b>Est. Fringe</b>	432,705	0	0	432,705
--------------------	---------	---	---	---------

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

## 2. CORE DESCRIPTION

The core request provides resources necessary for the Missouri Ethics Commission and staff to meet the duties and responsibilities described in Chapters 105 and 130, RSMo. These duties and responsibilities include, but are not limited to, the administration of the following:

- campaign finance disclosure report review and audit
- lobbyist registration
- lobbyist report review and audit
- personal financial disclosure statement
- opinion writing in response to formal requests
- investigation of conflict of interest allegations
- audit and investigation of complaints
- investigation of alleged code of conduct violations

The authority to investigate complaints is specifically provided in Chapter 105, RSMo. Further details concerning the duties and responsibilities of the Ethics Commission can be found in Sections 105.955.14 through 105.955.18, RSMo. As specified in Section 105.955.1, the Commission is assigned to the Office of Administration for budgeting purposes only.

The primary goal of the Commission is to promote voluntary compliance with, and when necessary, impartial enforcement of, the statutes over which the Commission has jurisdiction. In general, this includes ensuring that all reports and statements are filed in a timely manner, are complete and accurate, and that information not otherwise protected by law is available to the public.

## CORE DECISION ITEM

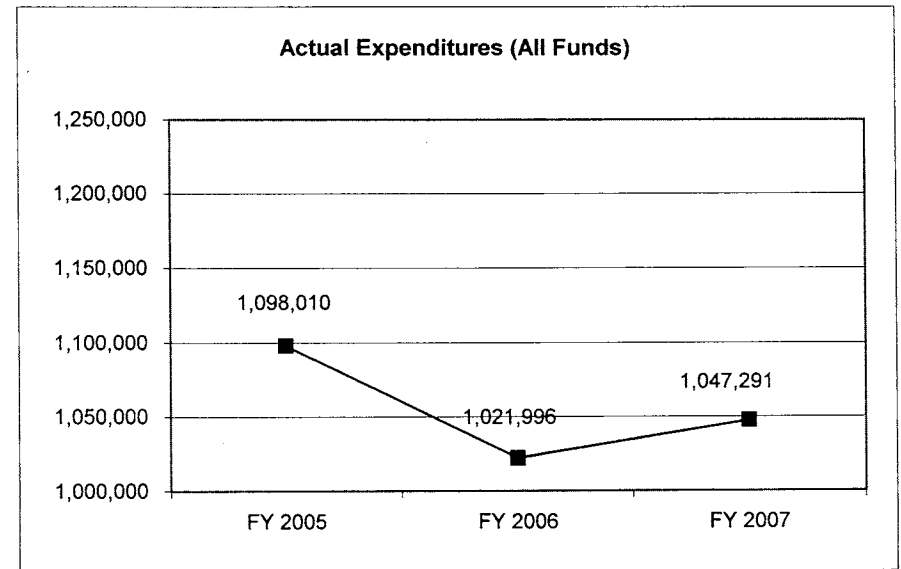
<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31828
<b>Division</b>	Assigned Programs		
<b>Core -</b>	Missouri Ethics Commission		

**3. PROGRAM LISTING (list programs included in this core funding)**

Campaign Finance	Compliance
Lobbyist	Administrative
Personal Financial Disclosure	

**4. FINANCIAL HISTORY**

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	1,207,907	1,147,084	1,162,669	1,187,997
Less Reverted (All Funds)	(20,000)	0	0	N/A
Budget Authority (All Funds)	1,187,907	1,147,084	1,162,669	N/A
Actual Expenditures (All Funds)	1,098,010	1,021,996	1,047,291	N/A
Unexpended (All Funds)	89,897	125,088	115,378	N/A
Unexpended, by Fund:				
General Revenue	89,897	125,088	115,378	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
MO ETHICS COM - OPER**

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PS	21.00	869,585	0	0	869,585	
	EE	0.00	318,212	0	0	318,212	
	PD	0.00	200	0	0	200	
	<b>Total</b>	<b>21.00</b>	<b>1,187,997</b>	<b>0</b>	<b>0</b>	<b>1,187,997</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>							
Core Reduction	440 0827 PS	(1.00)	0	0	0	0	Unfunded FTE authorized in FY 08 for executive director transition
<b>NET DEPARTMENT CHANGES</b>		<b>(1.00)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PS	20.00	869,585	0	0	869,585	
	EE	0.00	318,212	0	0	318,212	
	PD	0.00	200	0	0	200	
	<b>Total</b>	<b>20.00</b>	<b>1,187,997</b>	<b>0</b>	<b>0</b>	<b>1,187,997</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PS	20.00	869,585	0	0	869,585	
	EE	0.00	318,212	0	0	318,212	
	PD	0.00	200	0	0	200	
	<b>Total</b>	<b>20.00</b>	<b>1,187,997</b>	<b>0</b>	<b>0</b>	<b>1,187,997</b>	

# FLEXIBILITY REQUEST FORM

<b>BUDGET UNIT NUMBER:</b> 31828	<b>DEPARTMENT:</b> Office of Administration
<b>BUDGET UNIT NAME:</b> Missouri Ethics Commission	<b>DIVISION:</b> Assigned Programs

**1. Provide the amount by fund of personal service flexibility and the amount by fund of expense and equipment flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed. If flexibility is being requested among divisions, provide the amount by fund of flexibility you are requesting in dollar and percentage terms and explain why the flexibility is needed.**

## DEPARTMENT REQUEST

The Missouri Ethics Commission would like to request the same percentage allowed in the last fiscal year (2008) of 20%. The dollar amounts would be \$173,917 from Personal Services and \$63,682.40 from Expense and Equipment for the budget fiscal year 2009.

**2. Estimate how much flexibility will be used for the budget year. How much flexibility was used in the Prior Year Budget and the Current Year Budget? Please specify the amount.**

PRIOR YEAR ACTUAL AMOUNT OF FLEXIBILITY USED	CURRENT YEAR ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED	BUDGET REQUEST ESTIMATED AMOUNT OF FLEXIBILITY THAT WILL BE USED
Fiscal Year 2007 - \$0.00	The flexibility of the appropriations will only be used if an unforeseen expenditure is required to maintain the normal course of business.	The flexibility of the appropriations will only be used if an unforeseen expenditure is required to maintain the normal course of business.

**3. Please explain how flexibility was used in the prior and/or current years.**

PRIOR YEAR EXPLAIN ACTUAL USE	CURRENT YEAR EXPLAIN PLANNED USE
The flexibility of appropriations was not utilized during Fiscal Year 2007. The agency did not incur any unforeseen expenditures.	<div style="border: 1px solid black; height: 40px; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 40px; margin-bottom: 5px;"></div> <div style="border: 1px solid black; height: 40px;"></div>

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>MO ETHICS COM - OPER</b>								
<b>CORE</b>								
GENERAL COUNSEL	66,331	1.03	68,656	1.00	68,656	1.00	68,656	1.00
DIR OF ACCTG & PERSONAL SVCS	53,599	1.00	55,296	1.00	55,296	1.00	55,296	1.00
REPORTING ANALYST	78,978	2.80	87,682	3.00	87,682	3.00	87,682	3.00
EXECUTIVE DIRECTOR	84,313	1.00	86,981	1.00	86,981	1.00	86,981	1.00
REPORTING CLERK	71,176	3.00	72,915	3.00	72,915	3.00	72,915	3.00
LEGAL SECRETARY	20,344	0.71	68,406	2.00	68,406	2.00	68,406	2.00
SENIOR FIELD INVESTIGATOR	91,890	2.00	95,621	2.00	95,621	2.00	95,621	2.00
DIRECTOR OF CAMPAIGN FINANCE	66,464	1.00	68,567	1.00	68,567	1.00	68,567	1.00
SENIOR REPORTING CLERK	28,550	0.93	31,734	1.00	31,734	1.00	31,734	1.00
SENIOR REPORTING ANALYST	11,256	0.29	40,682	1.00	40,682	1.00	40,682	1.00
SPECIAL INVESTIGATOR	0	0.00	10,712	0.00	10,712	0.00	10,712	0.00
COMP INFO TECHNOLOGIST TRAINEE	12,359	0.46	0	0.00	0	0.00	0	0.00
DIRECTOR OF INFORMATION SRVS	58,791	1.00	60,652	1.00	60,652	1.00	60,652	1.00
COMPUTER INFO TECHNOLOGIST II	35,090	1.00	72,396	2.00	72,396	2.00	72,396	2.00
INFORMATION SUPPORT COOR	29,523	1.00	30,457	1.00	30,457	1.00	30,457	1.00
COMPUTER INFO TECHNOLOGIST I	11,976	0.38	0	0.00	0	0.00	0	0.00
COMPUTER INFO TECHNOLOGIST III	24,578	0.63	0	0.00	0	0.00	0	0.00
COMMISSION MEMBERS	16,600	0.08	18,828	0.00	18,828	0.00	18,828	0.00
PRINCIPAL ASST,BOARD/COMMISION	0	0.00	0	1.00	0	0.00	0	0.00
<b>TOTAL - PS</b>	<b>761,818</b>	<b>18.31</b>	<b>869,585</b>	<b>21.00</b>	<b>869,585</b>	<b>20.00</b>	<b>869,585</b>	<b>20.00</b>
TRAVEL, IN-STATE	20,072	0.00	45,000	0.00	45,000	0.00	45,000	0.00
TRAVEL, OUT-OF-STATE	2,583	0.00	2,000	0.00	2,000	0.00	2,000	0.00
SUPPLIES	37,694	0.00	41,271	0.00	41,271	0.00	41,271	0.00
PROFESSIONAL DEVELOPMENT	4,624	0.00	3,000	0.00	3,000	0.00	3,000	0.00
COMMUNICATION SERV & SUPP	19,684	0.00	34,000	0.00	34,000	0.00	34,000	0.00
PROFESSIONAL SERVICES	81,831	0.00	59,271	0.00	59,271	0.00	59,271	0.00
M&R SERVICES	55,973	0.00	45,566	0.00	45,566	0.00	45,566	0.00
COMPUTER EQUIPMENT	46,150	0.00	72,904	0.00	72,904	0.00	72,904	0.00
OFFICE EQUIPMENT	11,989	0.00	7,500	0.00	7,500	0.00	7,500	0.00
OTHER EQUIPMENT	0	0.00	6,000	0.00	6,000	0.00	6,000	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	1,200	0.00	1,200	0.00	1,200	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>MO ETHICS COM - OPER</b>								
<b>CORE</b>								
MISCELLANEOUS EXPENSES	4,753	0.00	500	0.00	500	0.00	500	0.00
TOTAL - EE	285,353	0.00	318,212	0.00	318,212	0.00	318,212	0.00
REFUNDS	120	0.00	200	0.00	200	0.00	200	0.00
TOTAL - PD	120	0.00	200	0.00	200	0.00	200	0.00
<b>GRAND TOTAL</b>	<b>\$1,047,291</b>	<b>18.31</b>	<b>\$1,187,997</b>	<b>21.00</b>	<b>\$1,187,997</b>	<b>20.00</b>	<b>\$1,187,997</b>	<b>20.00</b>
GENERAL REVENUE	\$1,047,291	18.31	\$1,187,997	21.00	\$1,187,997	20.00	\$1,187,997	20.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00



## PROGRAM DESCRIPTION

<b>Department</b>	<b>Office of Administration</b>
<b>Program Name</b>	<b>Campaign Finance Program</b>
<b>Program is found in the following core budget(s):</b> Missouri Ethics Commission	

**1. What does this program do?**

The campaign finance program consists of four staff members; a director, a senior reporting analyst, reporting analyst and senior reporting clerk. The staff assists filers in complying with the statutes via telephone inquires, e-mail inquires and statewide training seminars. The individuals required to file committee disclosure reports are a person or any combination of persons, who accept contributions or make expenditures exceeding certain dollar thresholds for the purpose of attempting to influence the action of voters. The staff receives, processes, and audits the reports. The number of reports received varies depending on the election year. The even numbered calendar years will contain 8 reporting deadlines; while the odd numbered calendar years will contain only 4 reporting deadlines. The goal of the program is to ensure accurate and timely filings.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

State: Chapter 130, RSMo

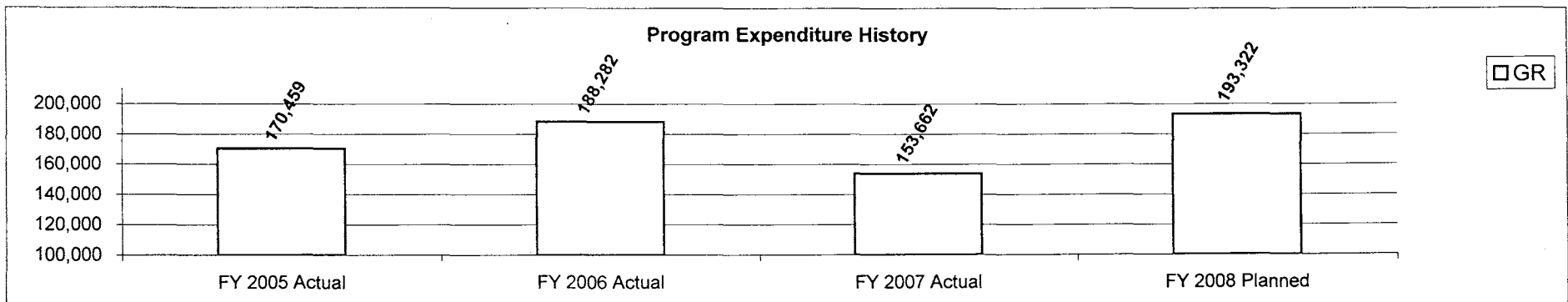
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



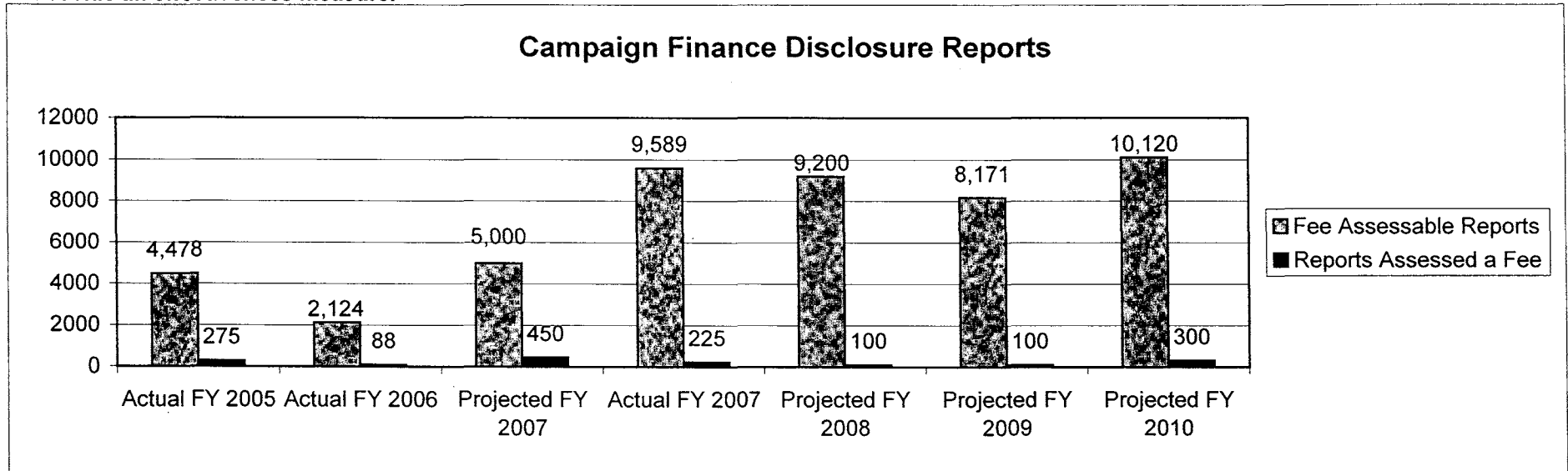
**6. What are the sources of the "Other " funds?**

N/A

## PROGRAM DESCRIPTION

Department Office of Administration  
 Program Name Campaign Finance Program  
 Program is found in the following core budget(s): Missouri Ethics Commission

7a. Provide an effectiveness measure.



7b. Provide an efficiency measure.

The campaign finance electronic filing program has allowed our office to process, audit and make the campaign finance reports available to the public in a more efficient manner. A filer can timely file their reports with our agency on the day of the deadline without making a trip to our office. The program also contains measures to aid the filer in completing the reports accurately. The public can view the electronically filed reports the day they are received by our office.

7c. Provide the number of clients/individuals served, if applicable.

	FY 2005 Actual	FY 2006 Actual	FY 2007 Projected	FY 2007 Actual	FY 2008 Projected	FY 2009 Projected	FY 2010 Projected
Candidate Committees filing with our office	885	1,138	1,000	1,022	1,200	1,347	1,000
Continuing Committees filing with our office	1,025	1,075	1,100	1,025	1,100	1,135	1,040
Political Party Committees filing with our office	403	420	420	360	420	380	370

7d. Provide a customer satisfaction measure, if available.

N/A

## PROGRAM DESCRIPTION

**Department**      **Office of Administration**  
**Program Name**   **Lobbyist Program**  
**Program is found in the following core budget(s):**   **Missouri Ethics Commission**

**1. What does this program do?**

The lobbyist program consists of shared FTE. The position is split between the personal financial disclosure program (60%) and lobbyist program (40%). The staff member assists lobbyists in filing their registration form, electronic monthly expenditure reports and an annual principal report. Also a monthly report is distributed to each legislator, supreme court judge and statewide office holder listing any expenditure made on their behalf by a lobbyist. There are approximately one thousand lobbyists registered with the Missouri Ethics Commission.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

State: Chapter 105, RSMo

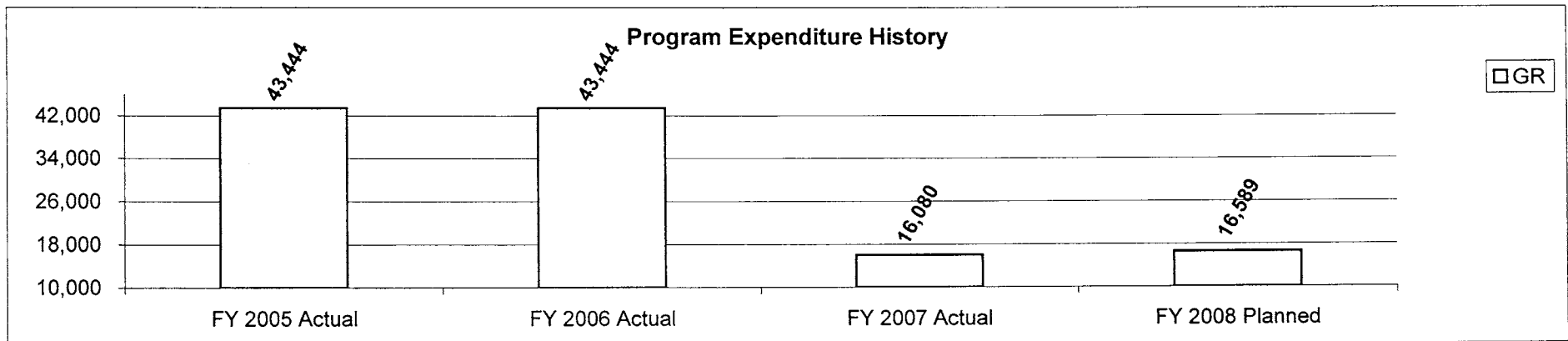
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



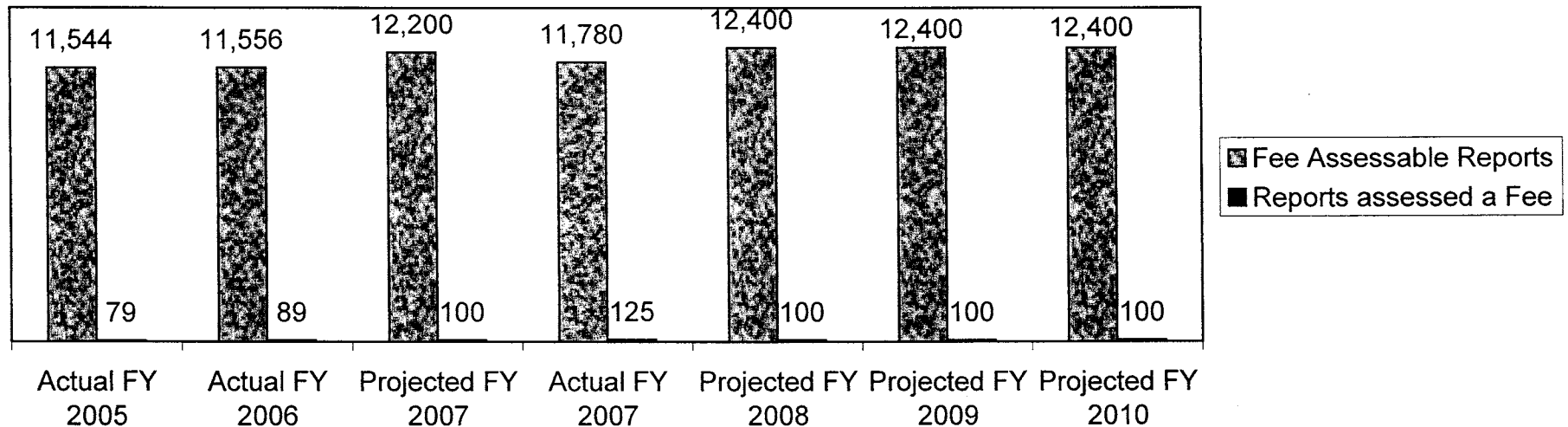
**6. What are the sources of the "Other " funds?**

N/A

## PROGRAM DESCRIPTION

Department Office of Administration  
 Program Name Lobbyist Program  
 Program is found in the following core budget(s): Missouri Ethics Commission  
 7a. Provide an effectiveness measure.

## Lobbyist Late Filers



## 7b. Provide an efficiency measure.

The lobbyist electronic reporting system has reduced the number of instructional inquiries received from lobbyists.

## 7c. Provide the number of clients/individuals served, if applicable.

	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Projected	FY 2007 Actual	FY 2008 Projected	FY 2009 Projected	FY 2010 Projected
Lobbyist Registered with our office	957	1,026	987	1,010	1,178	1,200	1,200	1,200

## 7d. Provide a customer satisfaction measure, if available.

N/A

## PROGRAM DESCRIPTION

<b>Department</b>	<b>Office of Administration</b>
<b>Program Name</b>	<b>Personal Financial Disclosure</b>
<b>Program is found in the following core budget(s):</b> Missouri Ethics Commissior	

**1. What does this program do?**

The personal financial disclosure program consists of a shared FTE. The position is split between the personal financial disclosure program (60%) and lobbyist program (40%). The staff person assists filers in complying with the statutes. The individuals required to file a personal financial disclosure statement are judges, elected and appointed office holders, candidates for elective or appointed offices, administrative assistants to the statewide office holders, members of boards and commissions, and certain employees of state agencies, just to name a few. The number of personal financial disclosure forms filed will vary from 8,000 to 12,000 in a year. The program must also request and receive annual budget information from over 3,000 political subdivisions. The staff must retain the reports for public viewing.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

State: Chapter 105, RSMo

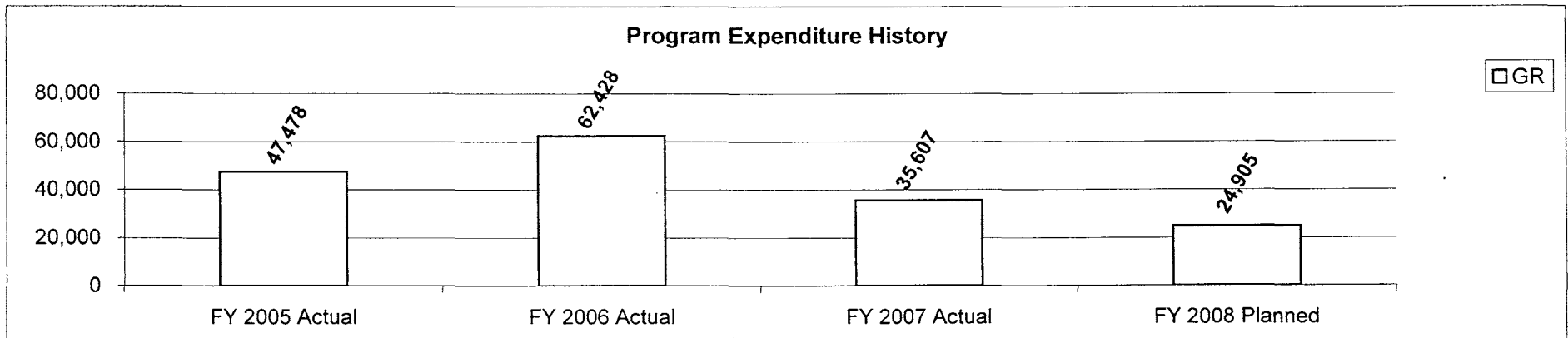
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



**6. What are the sources of the "Other " funds?**

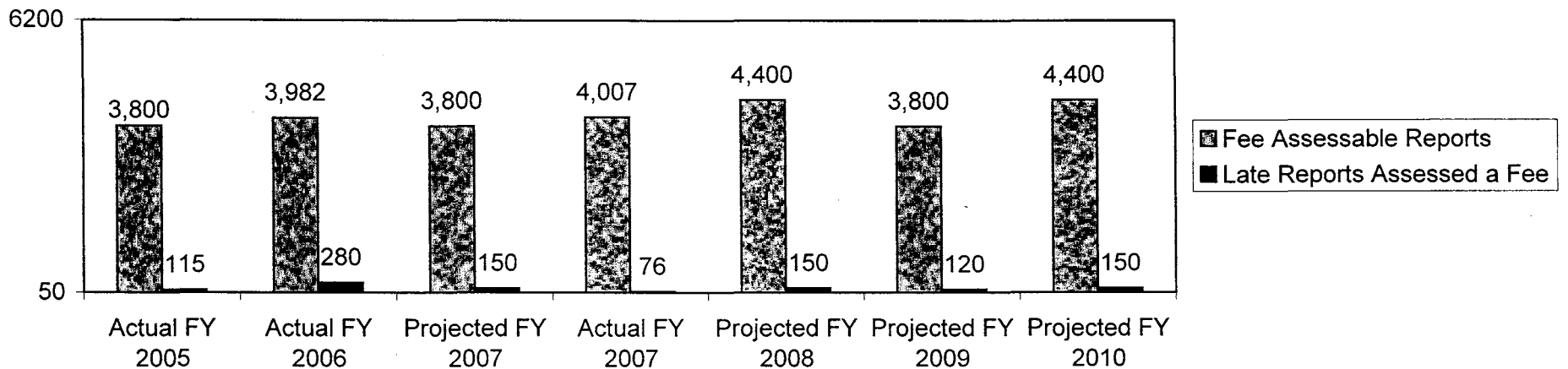
N/A

## PROGRAM DESCRIPTION

Department Office of Administration  
 Program Name Personal Financial Disclosure  
 Program is found in the following core budget(s): Missouri Ethics Commission

## 7a. Provide an effectiveness measure.

## Personal Financial Disclosure Reports



## 7b. Provide an efficiency measure.

The personal financial disclosure statements are batched, scanned and filed daily which eliminates filing by alpha.

## 7c. Provide the number of clients/individuals served, if applicable.

	FY 2005 Actual	FY 2006 Actual	FY 2007 Projected	FY 2007 Actual	FY 2008 Projected	FY 2009 Projected	FY 2010 Projected
Individuals filing Personal Financial Disclosures	7,758	10,130	10,200	7,476	10,250	7,500	7,500
Political Subdivisions contacted for budget information	3,571	3,580	3,580	3,585	3,585	3,550	3,550

## 7d. Provide a customer satisfaction measure, if available.

N/A

## PROGRAM DESCRIPTION

<b>Department</b>	<b>Office of Administration</b>
<b>Program Name</b>	<b>Compliance Program</b>
<b>Program is found in the following core budget(s): Missouri Ethics Commission</b>	

**1. What does this program do?**

The compliance program consists of three staff members; the Legal Counsel, a Legal Secretary and two Senior Field Investigators. The staff receives, processes and investigates complaints. The staff also receives and researches opinion requests.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

State: Chapter 105, RSMo

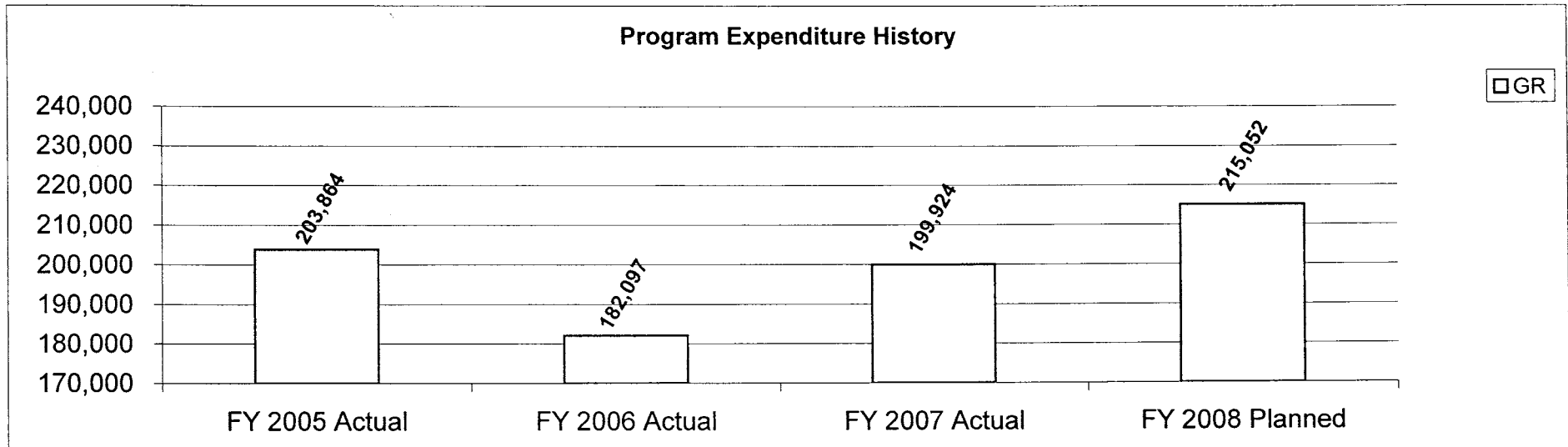
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



**6. What are the sources of the "Other " funds?**

N/A

## PROGRAM DESCRIPTION

<b>Department</b>	<b>Office of Administration</b>																																		
<b>Program Name</b>	<b>Compliance Program</b>																																		
<b>Program is found in the following core budget(s): Missouri Ethics Commission</b>																																			
<p><b>7a. Provide an effectiveness measure.</b> N/A</p>																																			
<p><b>7b. Provide an efficiency measure.</b> N/A</p>																																			
<p><b>7c. Provide the number of clients/individuals served, if applicable.</b></p> <table border="1"> <thead> <tr> <th></th> <th>FY 2004 Actual</th> <th>FY 2005 Actual</th> <th>FY 2006 Actual</th> <th>FY 2007 Projected</th> <th>FY 2007 Actual</th> <th>FY 2008 Projected</th> <th>FY 2009 Projected</th> <th>FY 2010 Projected</th> </tr> </thead> <tbody> <tr> <td>Complaints Filed with our office</td> <td>166</td> <td>223</td> <td>200</td> <td>150</td> <td>245</td> <td>210</td> <td>200</td> <td>200</td> </tr> <tr> <td>Opinion Requests</td> <td>11</td> <td>9</td> <td>20</td> <td>18</td> <td>13</td> <td>20</td> <td>10</td> <td>10</td> </tr> </tbody> </table>										FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Projected	FY 2007 Actual	FY 2008 Projected	FY 2009 Projected	FY 2010 Projected	Complaints Filed with our office	166	223	200	150	245	210	200	200	Opinion Requests	11	9	20	18	13	20	10	10
	FY 2004 Actual	FY 2005 Actual	FY 2006 Actual	FY 2007 Projected	FY 2007 Actual	FY 2008 Projected	FY 2009 Projected	FY 2010 Projected																											
Complaints Filed with our office	166	223	200	150	245	210	200	200																											
Opinion Requests	11	9	20	18	13	20	10	10																											
<p><b>7d. Provide a customer satisfaction measure, if available.</b> N/A</p>																																			



## PROGRAM DESCRIPTION

<b>Department</b>	<b>Office of Administration</b>
<b>Program Name</b>	<b>Administrative</b>
<b>Program is found in the following core budget(s): Missouri Ethics Commission</b>	

**1. What does this program do?**

The administration program consists of general services staff (4 support staff and one director), computer staff (4 support staff and one director), the Executive Director, and Commission members. The program provides the general services to the other programs of the agency. The expenditures of the program obtain the supplies and equipment necessary for the agency to operate.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

State: Chapters 105 and 130, RSMo

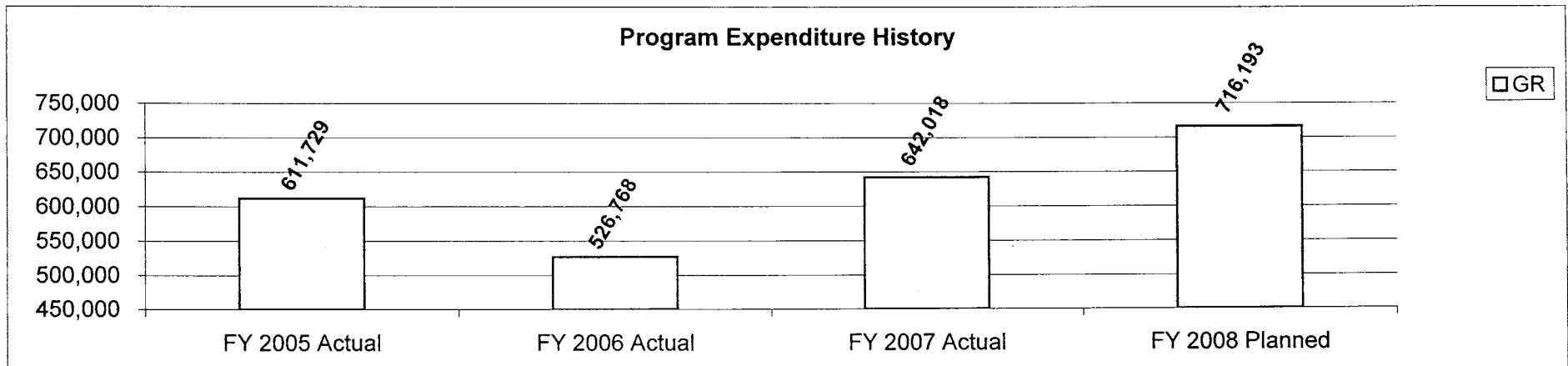
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



**6. What are the sources of the "Other " funds?**

N/A

## PROGRAM DESCRIPTION

<b>Department</b>	<b>Office of Administration</b>
<b>Program Name</b>	<b>Administrative</b>
<b>Program is found in the following core budget(s): Missouri Ethics Commission</b>	
<b>7a. Provide an effectiveness measure.</b>	The effectiveness measure is illustrated through the efficiency and effectiveness of the Campaign Finance program, Lobbyist program, Personal Financial Disclosure program and the Compliance program.
<b>7b. Provide an efficiency measure.</b>	The administrative expenditures average 56% of the agency's appropriation. The program contains 50% of the FTE's appropriated to the agency. The program also measures efficiency in the turn around time for requests of information and computer downtime. A request for copies of public documents is usually filled the same day. The electronic filing systems are available 99% of the time for submission of required reports, viewing reports, and printing of submitted reports.
<b>7c. Provide the number of clients/individuals served, if applicable.</b>	The program not only serves the 12 FTE's of the agency but it also serves the members of the public. The members of the public request information and electronically file reports with our agency.
<b>7d. Provide a customer satisfaction measure, if available.</b>	N/A



# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>BPB DEBT SERVICE</b>								
<b>CORE</b>								
PROGRAM-SPECIFIC								
GENERAL REVENUE	53,661,208	0.00	62,158,520	0.00	61,720,026	0.00	61,720,026	0.00
TOTAL - PD	53,661,208	0.00	62,158,520	0.00	61,720,026	0.00	61,720,026	0.00
<b>TOTAL</b>	<b>53,661,208</b>	<b>0.00</b>	<b>62,158,520</b>	<b>0.00</b>	<b>61,720,026</b>	<b>0.00</b>	<b>61,720,026</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$53,661,208</b>	<b>0.00</b>	<b>\$62,158,520</b>	<b>0.00</b>	<b>\$61,720,026</b>	<b>0.00</b>	<b>\$61,720,026</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31026
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Board of Public Buildings - Debt Service		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	61,720,026	0	0	61,720,026
<b>Total</b>	<b>61,720,026</b>	<b>0</b>	<b>0</b>	<b>61,720,026</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	61,720,026	0	0	61,720,026
<b>Total</b>	<b>61,720,026</b>	<b>0</b>	<b>0</b>	<b>61,720,026</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and

Other Funds:

## 2. CORE DESCRIPTION

This core request is for payment of principal and interest on outstanding Board of Public Buildings Special Obligation Bonds Series A 2001, B 2001 Refunding, A 2003, and A 2006. The Board is authorized to issue \$945 million in revenue bonds in accordance with Sections 8.420 and 8.665, RSMo. The amount of authorization not issued is \$73.8 million. There are four (4) series of Board of Public Buildings bonds outstanding as of 1/1/08 in the amount of \$658,350,000. Debt service amounts for these bonds vary from year to year due to different maturity dates and interest rates of the bonds. The total amount required for the FY 09 debt service payments is less than the FY 08 core as follows:

	Principal Outstanding as of 01/01/08	Final Maturity	Fund	FY 08 Core Request	FY 09 Core Request	Fund Increase/ (Decrease)
Series A 2001	\$148,230,000	05/01/2026	0101	\$12,718,175	\$12,639,525	(\$78,650)
Series B 2001 Refunding	\$27,640,000	12/01/2012	0101	\$11,627,719	\$11,590,844	(\$36,875)
Series A 2003	\$365,130,000	10/15/2028	0101	\$29,657,532	\$29,324,688	(\$332,844)
Series A 2006	\$117,350,000	10/01/2031	0101	\$8,155,094	\$8,164,969	\$9,875
<b>BPB Grand Total</b>	<b>\$658,350,000</b>			<b>\$62,158,520</b>	<b>\$61,720,026</b>	<b>(\$438,494)</b>

## 3. PROGRAM LISTING (list programs included in this core funding)

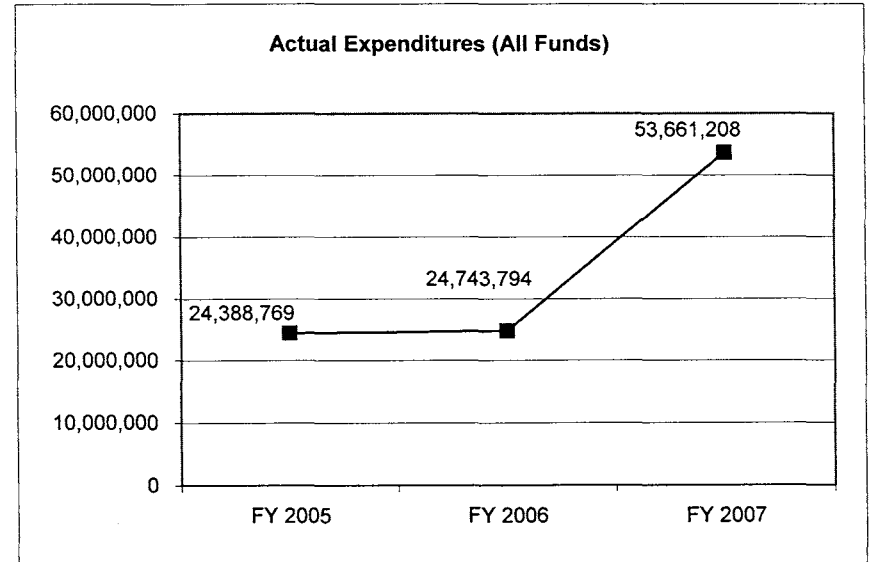
Debt Management

**CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31026
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Board of Public Buildings - Debt Service		

**4. FINANCIAL HISTORY**

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	24,788,769	24,743,794	54,758,283	62,158,520
Less Reverted (All Funds)	(400,000)	0	(1,094,932)	N/A
Budget Authority (All Funds)	24,388,769	24,743,794	53,663,351	N/A
Actual Expenditures (All Funds)	24,388,769	24,743,794	53,661,208	N/A
Unexpended (All Funds)	0	0	2,143	N/A
Unexpended, by Fund:				
General Revenue	0	0	2,143	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

## CORE RECONCILIATION DETAIL

## OFFICE OF ADMINISTRATION

## BPB DEBT SERVICE

## 5. CORE RECONCILIATION DETAIL

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>										
				PD	0.00	62,158,520	0	0	62,158,520	
				<b>Total</b>	<b>0.00</b>	<b>62,158,520</b>	<b>0</b>	<b>0</b>	<b>62,158,520</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reduction	57	8002		PD	0.00	(438,494)	0	0	(438,494)	Debt service requirement is less than core appropriation
<b>NET DEPARTMENT CHANGES</b>					<b>0.00</b>	<b>(438,494)</b>	<b>0</b>	<b>0</b>	<b>(438,494)</b>	
<b>DEPARTMENT CORE REQUEST</b>										
				PD	0.00	61,720,026	0	0	61,720,026	
				<b>Total</b>	<b>0.00</b>	<b>61,720,026</b>	<b>0</b>	<b>0</b>	<b>61,720,026</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>										
				PD	0.00	61,720,026	0	0	61,720,026	
				<b>Total</b>	<b>0.00</b>	<b>61,720,026</b>	<b>0</b>	<b>0</b>	<b>61,720,026</b>	

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
BPB DEBT SERVICE								
CORE								
DEBT SERVICE	53,661,208	0.00	62,158,520	0.00	61,720,026	0.00	61,720,026	0.00
TOTAL - PD	53,661,208	0.00	62,158,520	0.00	61,720,026	0.00	61,720,026	0.00
GRAND TOTAL	\$53,661,208	0.00	\$62,158,520	0.00	\$61,720,026	0.00	\$61,720,026	0.00
GENERAL REVENUE	\$53,661,208	0.00	\$62,158,520	0.00	\$61,720,026	0.00	\$61,720,026	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00



## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Debt Management
<b>Program is found in the following core budget(s):</b>	

	BPB Debt Service	HB 5 Debt Annual Fees	L/P Debt Payments	MOHEFA MU Arena	MOHEFA MSU Agr Bldg	Debt Mgmt	New Job Training Certificates	Bartle Hall Conv Center	Jackson Co Conv Center	Edward Jones Dome	Board of Unemploy Debt Service	Board of Unemploy Cost of Issuance and Fees	Board of Unemploy Transfer	TOTAL
GR	61,720,026	30,654	13,178,613	2,887,070	1	150,000	1	2,000,000	3,000,000	12,000,000				94,966,365
FEDERAL														0
OTHER											1	2	1	4
<b>TOTAL</b>	<b>61,720,026</b>	<b>30,654</b>	<b>13,178,613</b>	<b>2,887,070</b>	<b>1</b>	<b>150,000</b>	<b>1</b>	<b>2,000,000</b>	<b>3,000,000</b>	<b>12,000,000</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>94,966,369</b>

**1. What does this program do?**

This program provides for payment of various fees associated with outstanding debt, such as paying agent and escrow agent fees, arbitrage rebate, refunding costs and defeasance costs. It also provides for lead and supporting roles in most state debt financings. Included in this oversight is contact with the three rating agencies. Debt included in the oversight includes special obligation bonds, lease/purchase debt, convention center and dome financings and certain projects associated with the Missouri Health and Educational Facilities Authority (MOHEFA). The following explains the various debt being managed:

**Special Obligation Bonds:** The Board of Public Buildings is authorized to issue \$945 million in special obligation revenue bonds in accordance with RSMo 8.420 and 8.665. The amount of authorization outstanding and not issued is \$73.8 million. There are four (4) series of Board of Public Buildings bonds outstanding as of 1/1/08 in the amount of \$658,350,000. To date, the final series of bonds will mature on 10/1/31.

**Certificates of Participation:** There are four (4) lease/purchase agreements outstanding. These consist of the St. Louis Acute Care Psychiatric Hospital, the St. Louis Psychiatric Rehabilitation Center, the Northwest Psychiatric Rehabilitation Center, and the Bonne Terre Prison. In March 2005, the state issued Refunding Certificates of Participation Series A 2005 to refund the original certificates of participation associated with the four lease/purchase agreements. The principal amount of certificates outstanding as of 1/1/08 is \$111,220,000. The certificates will mature on 6/1/19.

**MOHEFA:** The Missouri Health and Educational Authority issued \$35,000,000 of bonds for the University of Missouri-Columbia arena project. The State has entered into a financing agreement to pay the annual debt service on these bonds. The principal amount of bonds outstanding as of 1/1/08 is \$29,370,000. The bonds will mature on 11/1/21.

**Convention Center and Sports Complex:** In accordance with RSMo Section 67.638-67.645, certain cities and counties are allowed to create a "Convention and Sports Complex Fund" for the purpose of developing, maintaining or operating sports, convention, exhibition, or trade facilities. The State may then contribute annually to each fund. The State has agreed to and is currently contributing to two separate funds, the Bartle Hall Convention Center in Kansas City and the Jackson County Stadium Complex. The State's contribution will continue through Fiscal Year 2015.

**RSMo 67.650-67.658** allows for the establishment of the Regional Convention and Sports Complex Authority. The Authority issued Series A 1991 (State sponsored) Bonds in 1991. The proceeds were used in addition to proceeds from St. Louis City and St. Louis County sponsored bonds, to build the Edward Jones Dome in St. Louis. In 1993, the Authority refunded the callable portions of the Series A 1991 Bonds by issuing Series A 1993 Refunding Bonds. In 2003, the Authority refunded the outstanding bonds with Series A 2003 Refunding Bonds. The State contributes \$10 million annually to the Authority to be used for debt service payments on the bonds. The State is also required to contribute \$2 million annually for maintenance of the facility. Final debt service payment to the Authority will be made on August 1, 2021. The amount of bonds outstanding as of 1/1/08 is \$98,200,000.

## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Debt Management
<b>Program is found in the following core budget(s):</b>	

Missouri Development Finance Board: In FY 06, the Board issued \$28,995,000 of Missouri Development Finance Board Leasehold Revenue Bonds Series 2005 dated November 1, 2005. These bonds were issued to finance the purchase of one building in Florissant, one building in St. Louis, and one building in Jennings. Missouri Development Finance Board issued \$9,865,000 of Leasehold Revenue Bonds Series 2006 dated May 1, 2006. These bonds were issued to finance the purchase of one building in St. Louis. The State has entered into a lease with the Board. Payments under the lease agreement have been structured in amounts sufficient to pay principal and interest on the bonds. As of 1/1/08, the amount outstanding on the Series 2005 Bonds is \$27,580,000 and the Series 2006 is \$9,355,000.

Board of Unemployment Fund Financing: House Bill 1268 enacted in the 92nd General Assembly, 2nd Regular Session and House Bill 1456 of the 93rd General Assembly, 2nd Regular Session revised Chapter 288 RSMo. This legislation created the Board of Unemployment Fund Financing and authorized it to sell up to \$450 million of credit instruments or enter into financial agreements to provide funds for payment of employment benefits or maintain an adequate fund balance in the employment compensation fund. A credit instrument and financing agreement repayment surcharge shall be assessed to each employer of the state. These surcharges will be used to pay the principal, interest and expenses related to the debt issued by the Board. As of 1/1/08 no debt has been issued by the Board of Unemployment Fund Financing.

The personal service and expense and equipment costs associated with this program, are not included in the costs presented in this form. Those costs are included in the Accounting Operations within the Division of Accounting. It is not cost beneficial to track the costs by program because of the overlap of job duties.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

RSMo Chapter 8; RSMo Sections: 67.638-67.645; 67.650-67.658; 178.892-178.896; and 288.128, 288.310, and 288.330.

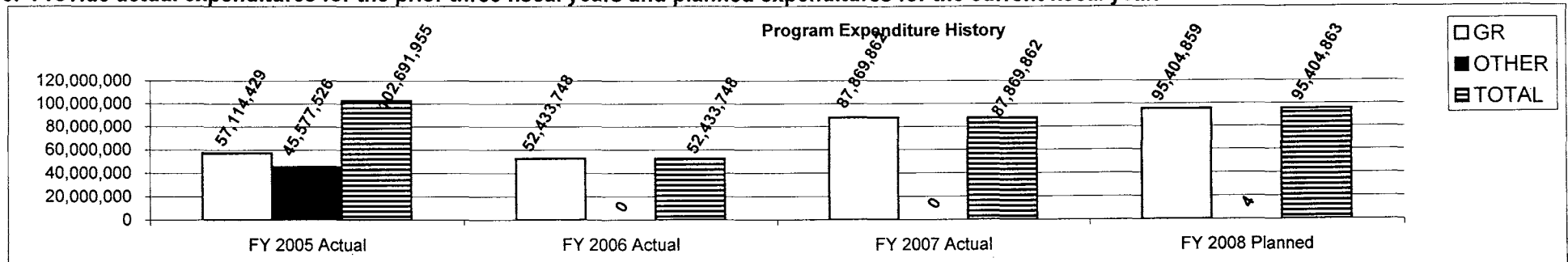
**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



Above costs do not include personal service and expense and equipment cost for support staff.

## PROGRAM DESCRIPTION

Department	Office of Administration
Program Name	Debt Management

Program is found in the following core budget(s):

**6. What are the sources of the "Other" funds?**

Special Employment Security Principal and Interest Fund (0205)  
 Special Employment Security Bond Proceeds Fund (0947)  
 Special Employment Security Fund (0949)  
 Board of Public Buildings Series A 2003 Bond Proceeds Fund (0309)

**7a. Provide an effectiveness measure.**

Prompt payment of principal and interest results in adherence to statutory requirements and to bond resolutions and other financing agreements. This promotes sound financial management and helps to maintain the State's AAA bond rating. Generally, AAA rated bonds bear lower interest rates thereby lowering the overall interest costs incurred by the State. The True Interest Cost (TIC) for the Series 2006 Board of Public Building Bonds was 4.38%.

**7b. Provide an efficiency measure.**

	Principal Outstanding 01/01/2008	Payment Dates	# of FY 06 Required Payment/ # of payments made by Due Date	# of FY 07 Required Payment/ # of payments made by Due Date
Bartle Hall Convention Center	n/a <sup>1</sup>	monthly or upon request	4/4	6/6
Jackson County Sport Complex	n/a <sup>1</sup>	monthly or upon request	2/2	2/2
Board of Public Buildings - Series A 2001	148,230,000	10/31; 4/30	2/2	2/2
Board of Public Buildings - Series B 2001 Refunding	27,640,000	11/28; 5/29	2/2	2/2
Board of Public Buildings - Series A 2003	365,130,000	10/15; 4/15	2/2	2/2
Board of Public Buildings - Series A 2006	117,350,000	9/30; 3/31	N/A	1/1
MDFB Leasehold Bonds - Series 2005	27,580,000	9/15; 3/16	1/1	2/2
MDFB Leasehold Bonds - Series 2006	9,355,000	9/15; 3/16	N/A	2/2
Certificates of Participation - Series A 2005 Refunding	111,220,000	11/14; 5/15	2/2	2/2
MOHEFA MU Arena - Series 2001	29,370,000	10/31; 4/30	2/2	2/2
Edward Jones Dome - Series A 2003 Refunding	98,200,000	7/31; 1/30	2/2	2/2
	<u>934,075,000</u>			

<sup>1</sup> State pays a fixed annual amount

**7c. Provide the number of clients/individuals served, if applicable.**

N/A

**7d. Provide a customer satisfaction measure, if available.**

N/A

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ARBITRAGE/REFUNDING/FEES-HB5</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	5,922	0.00	5,922	0.00	5,922	0.00
TOTAL - EE	0	0.00	5,922	0.00	5,922	0.00	5,922	0.00
PROGRAM-SPECIFIC								
GENERAL REVENUE	1,138,459	0.00	24,732	0.00	24,732	0.00	24,732	0.00
TOTAL - PD	1,138,459	0.00	24,732	0.00	24,732	0.00	24,732	0.00
<b>TOTAL</b>	<b>1,138,459</b>	<b>0.00</b>	<b>30,654</b>	<b>0.00</b>	<b>30,654</b>	<b>0.00</b>	<b>30,654</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,138,459</b>	<b>0.00</b>	<b>\$30,654</b>	<b>0.00</b>	<b>\$30,654</b>	<b>0.00</b>	<b>\$30,654</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31031
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	House Bill 5 Debt - Annual Fees, Arbitrage Rebate, Refunding, and Related Expenses		

**1. CORE FINANCIAL SUMMARY**

	FY 2009 Budget Request				
	GR	Federal	Other	Total	
PS	0	0	0	0	
EE	5,922	0	0	5,922	E
PSD	24,732	0	0	24,732	E
<b>Total</b>	<b>30,654</b>	<b>0</b>	<b>0</b>	<b>30,654</b>	
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

Notes: An "E" is requested for General Revenue Fund

	FY 2009 Governor's Recommendation				
	GR	Fed	Other	Total	
PS	0	0	0	0	
EE	5,922	0	0	5,922	E
PSD	24,732	0	0	24,732	E
<b>Total</b>	<b>30,654</b>	<b>0</b>	<b>0</b>	<b>30,654</b>	
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

Notes: An "E" is requested for General Revenue Fund

**2. CORE DESCRIPTION**

This core request is to pay annual paying agent and escrow agent fees, arbitrage rebate, refunding cost, defeasance and other cost associated with House Bill 5 debt. House Bill 5 debt includes: Board of Public Buildings special obligation bonds, Certificates of Participation for lease/purchases, Missouri Health and Educational Facilities Authority (MOHEFA) University of Missouri Columbia arena bonds, MOHEFA Agricultural Building at Southwest Missouri State University, MOHEFA savings bonds, and State related bonds of the Missouri Development Finance Board. An E has been requested due to the uncertainty of these fees and expenses.

**3. PROGRAM LISTING (list programs included in this core funding)**

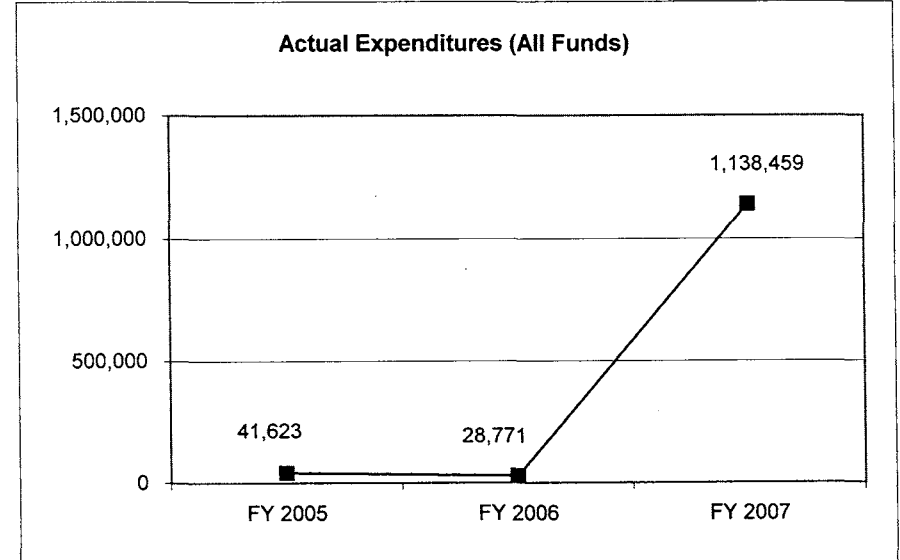
Debt Management

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31031
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	House Bill 5 Debt - Annual Fees, Arbitrage Rebate, Refunding, and Related Expenses		

## 4. FINANCIAL HISTORY

	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Current Yr.
Appropriation (All Funds)	41,624	30,654	1,200,000	30,654 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	41,624	30,654	1,200,000	N/A
Actual Expenditures (All Funds)	41,623	28,771	1,138,459	N/A
Unexpended (All Funds)	1	1,883	61,541	N/A
Unexpended, by Fund:				
General Revenue	1	1,883	61,541	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A
	(1)		(2)	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

- (1) FY 05 appropriation increased by \$10,790.
- (2) FY 07 appropriation increased by \$1,169,346 for defeasance of the Midtown State Office Building.

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
ARBITRAGE/REFUNDING/FEES-HB5

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	5,922	0	0	5,922	
	PD	0.00	24,732	0	0	24,732	
	<b>Total</b>	<b>0.00</b>	<b>30,654</b>	<b>0</b>	<b>0</b>	<b>30,654</b>	
DEPARTMENT CORE REQUEST							
	EE	0.00	5,922	0	0	5,922	
	PD	0.00	24,732	0	0	24,732	
	<b>Total</b>	<b>0.00</b>	<b>30,654</b>	<b>0</b>	<b>0</b>	<b>30,654</b>	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	5,922	0	0	5,922	
	PD	0.00	24,732	0	0	24,732	
	<b>Total</b>	<b>0.00</b>	<b>30,654</b>	<b>0</b>	<b>0</b>	<b>30,654</b>	

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ARBITRAGE/REFUNDING/FEES-HB5</b>								
<b>CORE</b>								
MISCELLANEOUS EXPENSES	0	0.00	5,922	0.00	5,922	0.00	5,922	0.00
TOTAL - EE	0	0.00	5,922	0.00	5,922	0.00	5,922	0.00
DEBT SERVICE	1,138,459	0.00	24,732	0.00	24,732	0.00	24,732	0.00
TOTAL - PD	1,138,459	0.00	24,732	0.00	24,732	0.00	24,732	0.00
<b>GRAND TOTAL</b>	<b>\$1,138,459</b>	<b>0.00</b>	<b>\$30,654</b>	<b>0.00</b>	<b>\$30,654</b>	<b>0.00</b>	<b>\$30,654</b>	<b>0.00</b>
GENERAL REVENUE	\$1,138,459	0.00	\$30,654	0.00	\$30,654	0.00	\$30,654	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00



## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>L/P DEBT PAYMENTS</b>									
<b>CORE</b>									
PROGRAM-SPECIFIC									
GENERAL REVENUE	13,182,113	0.00	13,178,613	0.00	13,178,613	0.00	13,178,613	0.00	
TOTAL - PD	13,182,113	0.00	13,178,613	0.00	13,178,613	0.00	13,178,613	0.00	
<b>TOTAL</b>	<b>13,182,113</b>	<b>0.00</b>	<b>13,178,613</b>	<b>0.00</b>	<b>13,178,613</b>	<b>0.00</b>	<b>13,178,613</b>	<b>0.00</b>	
<b>L/P Debt Payment Increase - 1300004</b>									
PROGRAM-SPECIFIC									
GENERAL REVENUE	0	0.00	0	0.00	2,250	0.00	2,250	0.00	
TOTAL - PD	0	0.00	0	0.00	2,250	0.00	2,250	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>2,250</b>	<b>0.00</b>	<b>2,250</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$13,182,113</b>	<b>0.00</b>	<b>\$13,178,613</b>	<b>0.00</b>	<b>\$13,180,863</b>	<b>0.00</b>	<b>\$13,180,863</b>	<b>0.00</b>	

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31033
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Lease/Purchase - Debt Payments		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	13,178,613	0	0	13,178,613
<b>Total</b>	<b>13,178,613</b>	<b>0</b>	<b>0</b>	<b>13,178,613</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	13,178,613	0	0	13,178,613
<b>Total</b>	<b>13,178,613</b>	<b>0</b>	<b>0</b>	<b>13,178,613</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

## 2. CORE DESCRIPTION

This core request is for payment of lease/purchase certificates of participation for three Department of Mental Health Projects (St. Louis Acute Care Psychiatric Hospital, the St. Louis Psychiatric Rehabilitation Center, and the Northwest Psychiatric Rehabilitation Center) and one Department of Corrections project (Bonne Terre Prison). Debt service amounts for these lease/purchase agreements vary from year to year.

The principal amount of certificates of participation outstanding as of 1/1/08 is \$111,220,000.

The certificates will mature on 6/1/2019.

The total amount required for the FY 09 payment is \$2,250 more than the FY 08 core.

A new decision item in the amount of \$2,250 is included in this budget request.

## 3. PROGRAM LISTING (list programs included in this core funding)

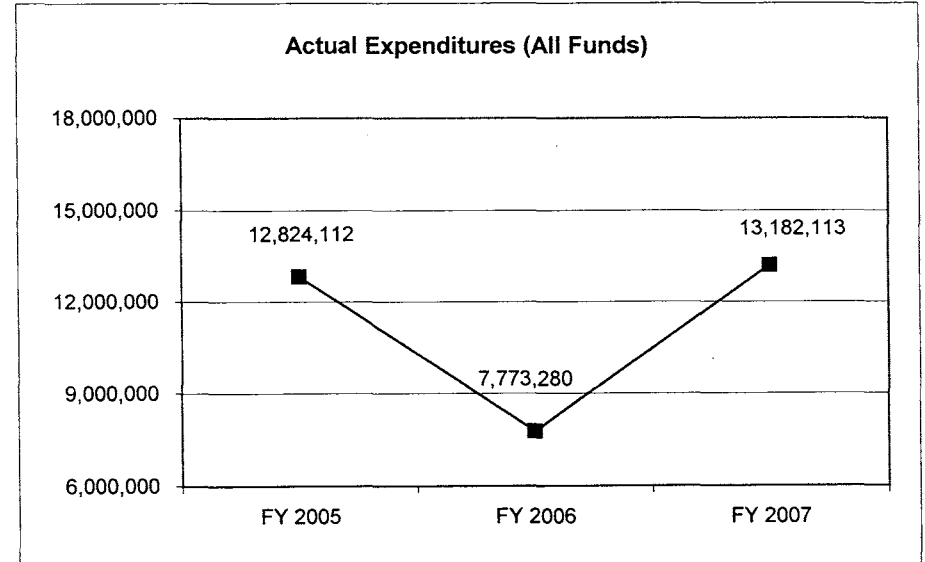
Debt Management

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31033
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Lease/Purchase - Debt Payments		

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	13,103,271	8,341,042	13,182,113	13,178,613
Less Reverted (All Funds)	(279,000)	(567,760)	0	N/A
Budget Authority (All Funds)	12,824,271	7,773,282	13,182,113	N/A
Actual Expenditures (All Funds)	12,824,112	7,773,280	13,182,113	N/A
Unexpended (All Funds)	159	2	0	N/A
Unexpended, by Fund:				
General Revenue	159	2	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
L/P DEBT PAYMENTS**

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PD	0.00	13,178,613	0	0	13,178,613	
	<b>Total</b>	<b>0.00</b>	<b>13,178,613</b>	<b>0</b>	<b>0</b>	<b>13,178,613</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PD	0.00	13,178,613	0	0	13,178,613	
	<b>Total</b>	<b>0.00</b>	<b>13,178,613</b>	<b>0</b>	<b>0</b>	<b>13,178,613</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PD	0.00	13,178,613	0	0	13,178,613	
	<b>Total</b>	<b>0.00</b>	<b>13,178,613</b>	<b>0</b>	<b>0</b>	<b>13,178,613</b>	

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>L/P DEBT PAYMENTS</b>								
<b>CORE</b>								
DEBT SERVICE	13,182,113	0.00	13,178,613	0.00	13,178,613	0.00	13,178,613	0.00
TOTAL - PD	13,182,113	0.00	13,178,613	0.00	13,178,613	0.00	13,178,613	0.00
<b>GRAND TOTAL</b>	<b>\$13,182,113</b>	<b>0.00</b>	<b>\$13,178,613</b>	<b>0.00</b>	<b>\$13,178,613</b>	<b>0.00</b>	<b>\$13,178,613</b>	<b>0.00</b>
GENERAL REVENUE	\$13,182,113	0.00	\$13,178,613	0.00	\$13,178,613	0.00	\$13,178,613	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

**NEW DECISION ITEM**  
**RANK:** 5 **OF** 11

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31033
<b>Division</b>	Debt and Related Obligations		
<b>DI Name</b>	Lease/Purchase - Debt Payments Increase	<b>DI#</b>	1300004

**1. AMOUNT OF REQUEST**

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	2,250	0	0	2,250
<b>Total</b>	<b>2,250</b>	<b>0</b>	<b>0</b>	<b>2,250</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	2,250	0	0	2,250
<b>Total</b>	<b>2,250</b>	<b>0</b>	<b>0</b>	<b>2,250</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Supplemental
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input checked="" type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

## NEW DECISION ITEM

RANK: 5 OF 11

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>31033</u>
<b>Division</b>	Debt and Related Obligations		
<b>DI Name</b>	Lease/Purchase - Debt Payments Increase	<b>DI#</b>	1300004

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

In March 2005, the State issued Series A 2005 Refunding Certificates of Participation (COPs) in the amount of \$120,490,000. The proceeds of the COPs were used to refund four (4) series of lease/purchase certificates of participation as follows:

	Principal Refunded
MO Public Facilities Corp Series A 1994 (St. Louis Acute Care Psychiatric Hospital)	\$13,945,000
MO PRC Corp Series A 1995 (St. Louis Psychiatric Rehabilitation Center)	\$13,400,000
NW MO Public Facilities Corp Series B 1995 (Northwest Psychiatric Rehabilitation Center)	\$9,915,000
MO Public Facilities Corp II Series A 1995 (Bonne Terre Prison)	\$87,700,000
	<u>\$124,960,000</u>

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

Debt service amounts for these Certificates of Participation (COPs) vary from year to year due to different maturity dates and interest rates of the COPs. The amount required for the FY 09 payments is greater than the FY 08 core as follows:

	Principal Outstanding as of 01/01/08	Final Maturity	Fund	FY 08 Core	FY 09 Request	Difference
Series A 2005 Refunding COPs	\$111,220,000	06/01/2019	0101	\$13,178,613	\$13,180,863	\$2,250

NEW DECISION ITEM  
RANK: 5 OF 11

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31033
<b>Division</b>	Debt and Related Obligations		
<b>DI Name</b>	Lease/Purchase - Debt Payments Increase	<b>DI#</b>	1300004

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
							0	0.0	
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
							0		
							0		
<b>Total EE</b>	0		0		0		0		0
Debt Service	2,250				0		2,250		
<b>Total PSD</b>	2,250		0		0		2,250		0
<b>Grand Total</b>	2,250	0.0	0	0.0	0	0.0	2,250	0.0	0



## NEW DECISION ITEM

RANK: 5 OF 11

Department	Office of Administration			Budget Unit		31033			
Division	Debt and Related Obligations								
DI Name	Lease/Purchase - Debt Payments Increase			DI# 1300004					
	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
							0	0.0	
							0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
							0		
							0		
Total EE	0		0		0		0		0
Debt Service	2,250						2,250		
Total PSD	2,250		0		0		2,250		0
Grand Total	2,250	0.0	0	0.0	0	0.0	2,250	0.0	0

**NEW DECISION ITEM**  
RANK: 5 OF 11

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31033
<b>Division</b>	Debt and Related Obligations		
<b>DI Name</b>	Lease/Purchase - Debt Payments Increase	<b>DI#</b>	1300004

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)**

**6a. Provide an effectiveness measure.**

Prompt payment of principal and interest results in adherence to statutory requirement and bond resolutions. This promotes sound financial management and helps to maintain the State's triple AAA bond rating. The True Interest Cost (TIC) for the Series A 2003 Bonds was 4.04%.

**6b. Provide an efficiency measure.**

Debt payments made on due dates:

Payment Dates

11/17; 5/15

**6c. Provide the number of clients/individuals served, if applicable.**

N/A

**6d. Provide a customer satisfaction measure, if available.**

N/A

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

Payment will be made to the Paying Agent on or before the required due dates.

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>L/P DEBT PAYMENTS</b>								
L/P Debt Payment Increase - 1300004								
DEBT SERVICE	0	0.00	0	0.00	2,250	0.00	2,250	0.00
TOTAL - PD	0	0.00	0	0.00	2,250	0.00	2,250	0.00
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$2,250</b>	<b>0.00</b>	<b>\$2,250</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$2,250	0.00	\$2,250	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>BUFF FINANCING TRANSFER</b>								
<b>CORE</b>								
FUND TRANSFERS								
SPECIAL EMPLOYMENT SECURITY	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - TRF	0	0.00	1	0.00	1	0.00	1	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31036
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Board of Unemployment Fund Financing Transfer		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
TRF	0	0	1	1 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Special Employment Security Fund - Bond Proceeds (0947)  
 Notes: An "E" is requested for Other Funds

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
TRF	0	0	1	1 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Special Employment Security Fund - Bond Proceeds (0947)  
 Notes: An "E" is requested for Other Funds

## 2. CORE DESCRIPTION

House Bill 1268 enacted in the 92nd General Assembly, 2nd Regular Session and House Bill 1456 of the 93rd General Assembly, 2nd Regular Session revised sections of Chapter 288, RSMo. This legislation created the Board of Unemployment Fund Financing and authorized it to sell up to \$450 million of credit instruments or enter into financial agreements to provide funds for payment of employment benefits or maintain an adequate fund balance in the employment compensation fund. A credit instrument and financing agreement repayment surcharge shall be assessed to each employer of the state. These surcharges will be used to pay the principal, interest, and expenses related to the debt issued by the Board. The surcharges collected will be deposited into the Special Employment Security Fund. This decision item is to request a transfer from the Special Employment Security Fund (0949) into the Special Employment Security Fund-Principal and Interest Fund (0205) which will be used to pay principal and interest on any debt issued by the Board.

## 3. PROGRAM LISTING (list programs included in this core funding)

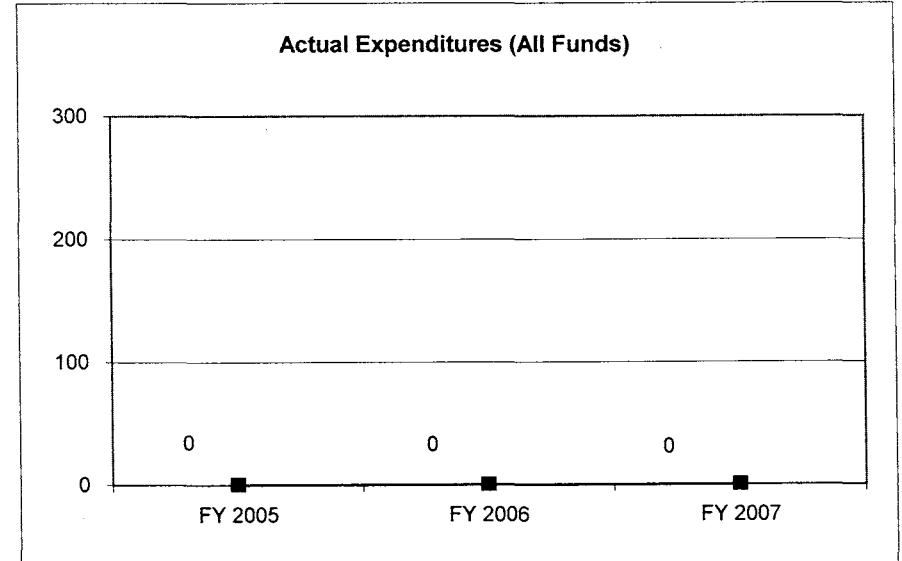
Debt Management

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31036
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Board of Unemployment Fund Financing Transfer		

## 4. FINANCIAL HISTORY

	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Current Yr.
Appropriation (All Funds)	1	1	1	1 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	1	1	1	N/A
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	1	1	1	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	1	1	1	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
BUFF FINANCING TRANSFER

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	TRF	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	TRF	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	TRF	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
BUFF FINANCING TRANSFER								
CORE								
FUND TRANSFERS	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - TRF	0	0.00	1	0.00	1	0.00	1	0.00
GRAND TOTAL	\$0	0.00	\$1	0.00	\$1	0.00	\$1	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$1	0.00	\$1	0.00	\$1	0.00



## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item		FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary		ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund		DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>BUFF FINANCING DEBT SERVICE</b>									
<b>CORE</b>									
PROGRAM-SPECIFIC									
SPECIAL EMP SEC PRINCIPAL& INT		0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - PD		0	0.00	1	0.00	1	0.00	1	0.00
<b>TOTAL</b>		<b>0</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>
<b>GRAND TOTAL</b>		<b>\$0</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31038
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Board of Unemployment Fund Financing Debt Service		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	1	1 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Special Employment Security Fund - Principal and Interest (0205)  
Notes: An "E" is requested for Other Funds

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	1	1 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Special Employment Security Fund - Principal and Interest (0205)  
Notes: An "E" is requested for Other Funds

## 2. CORE DESCRIPTION

House Bill 1268 enacted in the 92nd General Assembly, 2nd Regular Session and House Bill 1456 of the 93rd General Assembly, 2nd Regular Session revised sections of Chapter 288, RSMo. This legislation created the Board of Unemployment Fund Financing and authorized it to sell up to \$450 million of credit instruments or enter into financial agreements to provide funds for payment of employment benefits or maintain an adequate fund balance in the employment compensation fund. This decision item is to request funding to pay principal and interest on any debt issued by the Board.

## 3. PROGRAM LISTING (list programs included in this core funding)

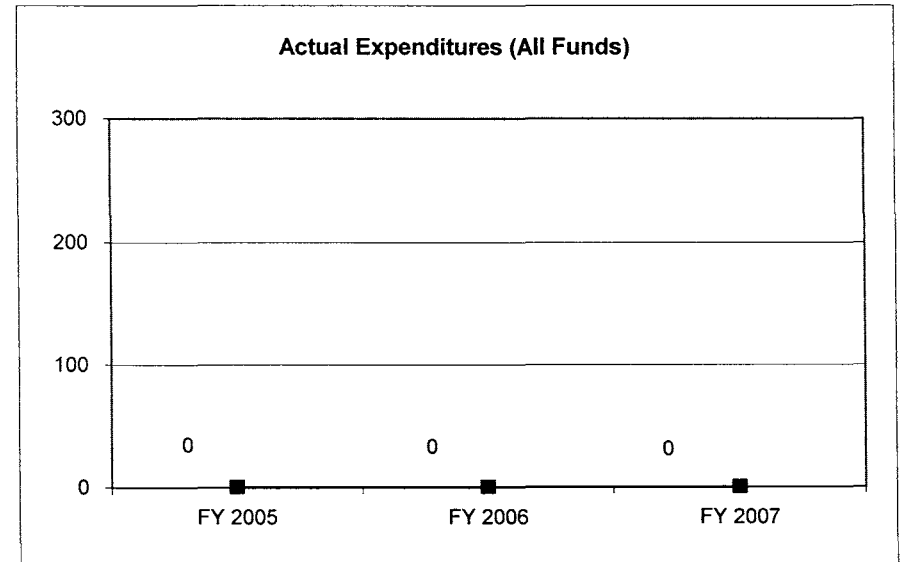
Debt Management

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31038
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Board of Unemployment Fund Financing Debt Service		

## 4. FINANCIAL HISTORY

	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Current Yr.
Appropriation (All Funds)	0	1	1	1 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	0	1	1	N/A
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	0	1	1	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	1	1	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

**CORE RECONCILIATION DETAIL**

OFFICE OF ADMINISTRATION  
BUFF FINANCING DEBT SERVICE

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PD	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PD	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PD	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
BUFF FINANCING DEBT SERVICE								
CORE								
DEBT SERVICE	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - PD	0	0.00	1	0.00	1	0.00	1	0.00
GRAND TOTAL	\$0	0.00	\$1	0.00	\$1	0.00	\$1	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$1	0.00	\$1	0.00	\$1	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>BUFF ARBITRAGE/FEES EXPENSES</b>								
<b>CORE</b>								
PROGRAM-SPECIFIC								
SPECIAL EMP SEC BOND PROCEEDS	0	0.00	1	0.00	1	0.00	1	0.00
SPECIAL EMPLOYMENT SECURITY	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - PD	0	0.00	2	0.00	2	0.00	2	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>2</b>	<b>0.00</b>	<b>2</b>	<b>0.00</b>	<b>2</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31040
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Board of Unemployment Fund Financing Cost of Issuance and Arbitrage, Refunding, Fees, and Related Expenses		

**1. CORE FINANCIAL SUMMARY**

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	2	2 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Special Employment Security Fund - Bond Proceeds (0947)  
Special Employment Security Fund (0949)

Notes: An "E" is requested for Other Funds

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	2	2 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Special Employment Security Fund - Bond Proceeds (0947)  
Special Employment Security Fund (0949)

Notes: An "E" is requested for Other Funds

**2. CORE DESCRIPTION**

House Bill 1268 enacted in the 92nd General Assembly, 2nd Regular Session and House Bill 1456 of the 93rd General Assembly, 2nd Regular Session revised sections of Chapter 288, RSMo. This legislation created the Board of Unemployment Fund Financing and authorized it to sell up to \$450 million of credit instruments or enter into financial agreements to provide funds for payment of employment benefits or maintain an adequate fund balance in the employment compensation fund.

This core request funding to pay financial advisor, bond counsel, rating agency, and other fees associated with cost of issuance of Board of Unemployment Fund Financing debt, and also to pay annual paying agent and escrow agent fees, arbitrage rebate, refunding cost and other costs associated with Board of Unemployment Fund Financing debt. An "E" is requested due to the uncertainty of these fees and expenses.

**3. PROGRAM LISTING (list programs included in this core funding)**

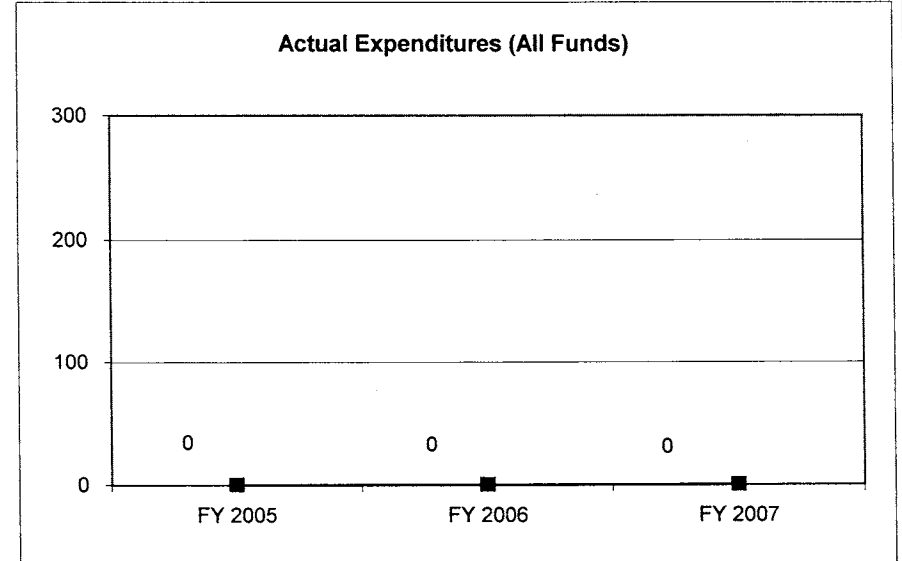
Debt Management

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	31040
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Board of Unemployment Fund Financing Cost of Issuance and Arbitrage, Refunding, Fees, and Related Expenses		

## 4. FINANCIAL HISTORY

	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Current Yr.
Appropriation (All Funds)	1	2	2	2 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	1	2	2	N/A
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	1	2	2	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	1	2	2	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

## NOTES:



## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
BUFF ARBITRAGE/FEES EXPENSES

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	0	0	2	2	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	
DEPARTMENT CORE REQUEST							
	PD	0.00	0	0	2	2	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	0	0	2	2	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>2</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
BUFF ARBITRAGE/FEES EXPENSES								
CORE								
DEBT SERVICE	0	0.00	2	0.00	2	0.00	2	0.00
TOTAL - PD	0	0.00	2	0.00	2	0.00	2	0.00
GRAND TOTAL	\$0	0.00	\$2	0.00	\$2	0.00	\$2	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$2	0.00	\$2	0.00	\$2	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>MU BASKETBALL ARENA</b>								
<b>CORE</b>								
PROGRAM-SPECIFIC								
GENERAL REVENUE	2,879,838	0.00	2,887,070	0.00	2,887,070	0.00	2,887,070	0.00
TOTAL - PD	2,879,838	0.00	2,887,070	0.00	2,887,070	0.00	2,887,070	0.00
<b>TOTAL</b>	<b>2,879,838</b>	<b>0.00</b>	<b>2,887,070</b>	<b>0.00</b>	<b>2,887,070</b>	<b>0.00</b>	<b>2,887,070</b>	<b>0.00</b>
<b>Mizzou Arena Debt Serv Inc - 1300005</b>								
PROGRAM-SPECIFIC								
GENERAL REVENUE	0	0.00	0	0.00	6,945	0.00	6,945	0.00
TOTAL - PD	0	0.00	0	0.00	6,945	0.00	6,945	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>6,945</b>	<b>0.00</b>	<b>6,945</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$2,879,838</b>	<b>0.00</b>	<b>\$2,887,070</b>	<b>0.00</b>	<b>\$2,894,015</b>	<b>0.00</b>	<b>\$2,894,015</b>	<b>0.00</b>

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32350
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	MOHEFA MU Columbia Arena Project Debt Service		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	2,887,070	0	0	2,887,070
<b>Total</b>	<b>2,887,070</b>	<b>0</b>	<b>0</b>	<b>2,887,070</b>

FTE 0.00 0.00 0.00 0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	2,887,070	0	0	2,887,070
<b>Total</b>	<b>2,887,070</b>	<b>0</b>	<b>0</b>	<b>2,887,070</b>

FTE 0.00 0.00 0.00 0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

## 2. CORE DESCRIPTION

This core request is for the payment of principal and interest on outstanding Missouri Health and Educational Facilities Authority (MOHEFA) University of Missouri-Columbia arena project bonds. The State has entered into a financing agreement to pay the annual debt service on these bonds. The principal amount of bonds outstanding as of 1/1/08 is \$29,370,000. The bonds will mature on 11/1/21.

The required FY 09 payment is greater than the FY 08 core in the amount of \$6,945.

A new decision item in the amount of \$6,945 is included in this budget request.

## 3. PROGRAM LISTING (list programs included in this core funding)

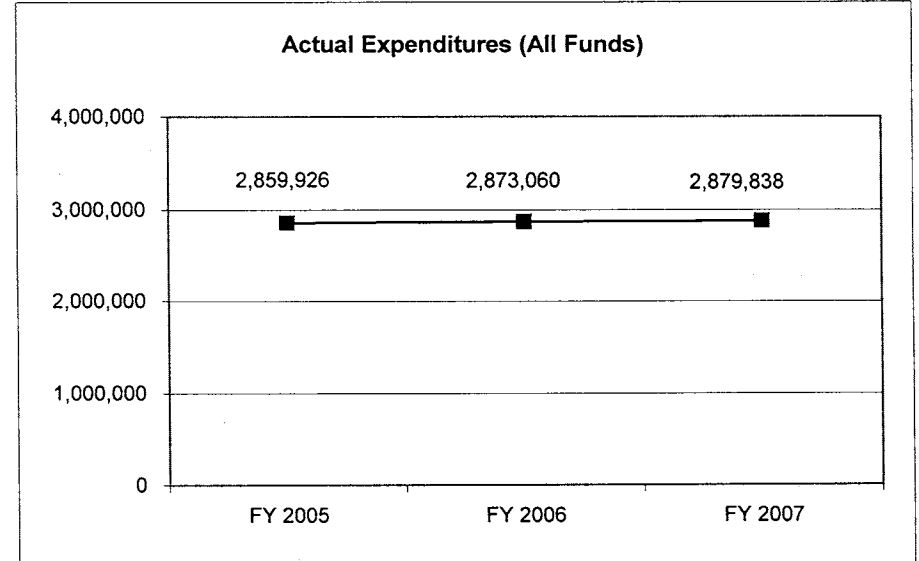
Debt Management

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32350
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	MOHEFA MU Columbia Arena Project Debt Service		

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	2,868,785	2,873,060	2,879,838	2,887,070
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	2,868,785	2,873,060	2,879,838	N/A
Actual Expenditures (All Funds)	2,859,926	2,873,060	2,879,838	N/A
Unexpended (All Funds)	8,859	0	0	N/A
Unexpended, by Fund:				
General Revenue	8,859	0	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

---

CORE RECONCILIATION DETAIL

---

OFFICE OF ADMINISTRATION  
MU BASKETBALL ARENA

---

5. CORE RECONCILIATION DETAIL

---

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<hr/>							
TAFP AFTER VETOES	PD	0.00	2,887,070	0	0	2,887,070	
	<b>Total</b>	<b>0.00</b>	<b>2,887,070</b>	<b>0</b>	<b>0</b>	<b>2,887,070</b>	
<hr/>							
DEPARTMENT CORE REQUEST	PD	0.00	2,887,070	0	0	2,887,070	
	<b>Total</b>	<b>0.00</b>	<b>2,887,070</b>	<b>0</b>	<b>0</b>	<b>2,887,070</b>	
<hr/>							
GOVERNOR'S RECOMMENDED CORE	PD	0.00	2,887,070	0	0	2,887,070	
	<b>Total</b>	<b>0.00</b>	<b>2,887,070</b>	<b>0</b>	<b>0</b>	<b>2,887,070</b>	
<hr/>							

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>MU BASKETBALL ARENA</b>								
<b>CORE</b>								
DEBT SERVICE	2,879,838	0.00	2,887,070	0.00	2,887,070	0.00	2,887,070	0.00
TOTAL - PD	2,879,838	0.00	2,887,070	0.00	2,887,070	0.00	2,887,070	0.00
<b>GRAND TOTAL</b>	<b>\$2,879,838</b>	<b>0.00</b>	<b>\$2,887,070</b>	<b>0.00</b>	<b>\$2,887,070</b>	<b>0.00</b>	<b>\$2,887,070</b>	<b>0.00</b>
GENERAL REVENUE	\$2,879,838	0.00	\$2,887,070	0.00	\$2,887,070	0.00	\$2,887,070	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

**NEW DECISION ITEM**  
**RANK:** 5 **OF** 11

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32350
<b>Division</b>	Debt and Related Obligation		
<b>DI Name</b>	MOHEFA MU Columbia Arena Project - Debt Service Increase	<b>DI#</b>	1300005

**1. AMOUNT OF REQUEST**

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	6,945	0	0	6,945
TRF	0	0	0	0
<b>Total</b>	<b>6,945</b>	<b>0</b>	<b>0</b>	<b>6,945</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	6,945	0	0	6,945
TRF	0	0	0	0
<b>Total</b>	<b>6,945</b>	<b>0</b>	<b>0</b>	<b>6,945</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input checked="" type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

The Missouri Health and Educational Facilities Authority (MOHEFA) issued \$35,000,000 of education facilities revenue bonds Series 2001 to finance the University of Missouri - Columbia arena project. Under a financing agreement, the State has agreed to pay the principal and interest on the bonds. The bonds will mature on 11/1/21.

This decision item of \$6,945 represents an increase needed to continue to make the required principal and interest payments.



**NEW DECISION ITEM**  
**RANK: 5 OF 11**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32350
<b>Division</b>	Debt and Related Obligation		
<b>DI Name</b>	MOHEFA MU Columbia Arena Project - Debt Service Increase	<b>DI#</b>	1300005

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

Debt service amounts for these bonds vary from year to year due to different maturity dates and interest rates of the bonds. The amount required for the FY 09 debt service payment is greater than the FY 08 core as follows:

	Principal Outstanding 01/01/2008	Final Maturity	FY 08 Core	FY 09 Core Request	Fund Increase
Series 2001	\$29,370,000	11/01/2021	\$2,887,070	\$2,894,015	\$6,945

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
							0	0.0	
<b>Total PS</b>	0	0.0	0	0.0	0	0.0	0	0.0	0
							0		
							0		
							0		
<b>Total EE</b>	0		0		0		0		0
Debt Service	6,945				0		6,945		
<b>Total PSD</b>	6,945		0		0		6,945		0
Transfers									
<b>Total TRF</b>	0		0		0		0		0
<b>Grand Total</b>	6,945	0.0	0	0.0	0	0.0	6,945	0.0	0

**NEW DECISION ITEM**  
**RANK:** 5 **OF** 11

<b>Department</b>	Office of Administration				<b>Budget Unit</b>	32350			
<b>Division</b>	Debt and Related Obligation								
<b>DI Name</b>	MOHEFA MU Columbia Arena Project - Debt Service Increase				<b>DI#</b>	1300005			
Budget Object Class/Job Class	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
							0	0.0	
							0	0.0	
<b>Total PS</b>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>
							0		
							0		
							0		
<b>Total EE</b>	<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
Debt Service	6,945				0		6,945		
<b>Total PSD</b>	<u>6,945</u>		<u>0</u>		<u>0</u>		<u>6,945</u>		<u>0</u>
Transfers									
<b>Total TRF</b>	<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
<b>Grand Total</b>	<u>6,945</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>6,945</u>	<u>0.0</u>	<u>0</u>

## NEW DECISION ITEM

RANK: 5 OF 11

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>32350</u>
<b>Division</b>	Debt and Related Obligation		
<b>DI Name</b>	MOHEFA MU Columbia Arena Project - Debt Service Increase	<b>DI#</b>	<u>1300005</u>

**6. PERFORMANCE MEASURES (If new decision item has an associated core, separately identify projected performance with & without additional funding.)****6a. Provide an effectiveness measure.**

Prompt payment of principal and interest results in adherence to financing agreement and helps to maintain the State's triple AAA bond rating.

**6b. Provide an efficiency measure.**

Debt service payments made on due date.

**6c. Provide the number of clients/individuals served, if applicable.**

N/A

**6d. Provide a customer satisfaction measure, if available.**

N/A

**7. STRATEGIES TO ACHIEVE THE PERFORMANCE MEASUREMENT TARGETS:**

The debt service payments will be made to the paying agent on October 31 and April 30.

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>MU BASKETBALL ARENA</b>								
Mizzou Arena Debt Serv Inc - 1300005								
DEBT SERVICE	0	0.00	0	0.00	6,945	0.00	6,945	0.00
TOTAL - PD	0	0.00	0	0.00	6,945	0.00	6,945	0.00
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$6,945</b>	<b>0.00</b>	<b>\$6,945</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$6,945	0.00	\$6,945	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>MOHEFA/MSU AG BLDG</b>									
<b>CORE</b>									
PROGRAM-SPECIFIC									
GENERAL REVENUE	0	0.00	1	0.00	1	0.00	1	0.00	
TOTAL - PD	0	0.00	1	0.00	1	0.00	1	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32358
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	MOHEFA Missouri State University - Agricultural Building		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	1	0	0	1
<b>Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	1	0	0	1
<b>Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

## 2. CORE DESCRIPTION

This core request is a placeholder to pay debt service and related bond expenses for the Agricultural Building at Missouri State University.

## 3. PROGRAM LISTING (list programs included in this core funding)

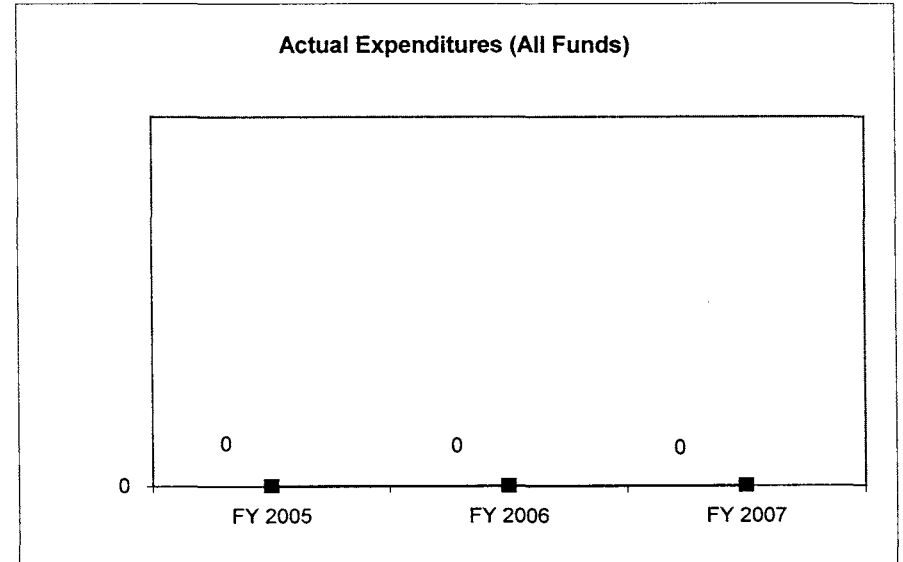
Debt Management

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32358
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	MOHEFA Missouri State University - Agricultural Building		

## 4. FINANCIAL HISTORY

	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Current Yr.
Appropriation (All Funds)	1	1	1	1
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	1	1	1	N/A
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	1	1	1	N/A
Unexpended, by Fund:				
General Revenue	1	1	1	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
MOHEFA/MSU AG BLDG**

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PD	0.00	1	0	0	1	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PD	0.00	1	0	0	1	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PD	0.00	1	0	0	1	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	



## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<hr/>								
MOHEFA/MSU AG BLDG								
CORE								
DEBT SERVICE	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - PD	0	0.00	1	0.00	1	0.00	1	0.00
GRAND TOTAL	\$0	0.00	\$1	0.00	\$1	0.00	\$1	0.00
<hr/>								
GENERAL REVENUE	\$0	0.00	\$1	0.00	\$1	0.00	\$1	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>DEBT MANAGEMENT</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	8,243	0.00	150,000	0.00	150,000	0.00	150,000	0.00
TOTAL - EE	8,243	0.00	150,000	0.00	150,000	0.00	150,000	0.00
<b>TOTAL</b>	<b>8,243</b>	<b>0.00</b>	<b>150,000</b>	<b>0.00</b>	<b>150,000</b>	<b>0.00</b>	<b>150,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$8,243</b>	<b>0.00</b>	<b>\$150,000</b>	<b>0.00</b>	<b>\$150,000</b>	<b>0.00</b>	<b>\$150,000</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32353
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Debt Management		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	150,000	0	0	150,000
PSD	0	0	0	0
<b>Total</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>150,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	150,000	0	0	150,000
PSD	0	0	0	0
<b>Total</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>150,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

## 2. CORE DESCRIPTION

This core request is to retain the services of a financial advisor and bond counsel to assist the State with managing its \$1.6 billion of outstanding debt administered by the Office of Administration. Financial advisor and bond counsel, with knowledge of the bond market, are responsible for monitoring the market with respect to the State's outstanding debt. They are responsible for making recommendations to State staff on any debt savings opportunities available to the State. They also keep the State apprised on any new financing mechanisms and strategies that would reduce the State's borrowing costs.

Series	Principal Amount Issued	Principal Amount Repaid/ Refunded	Principal Outstanding January 1, 2008
General Obligation Bonds	\$3,270,784,240	\$2,603,749,240	\$667,035,000
Revenue Bonds	\$1,297,175,000	\$638,825,000	\$658,350,000
Other Debt/Payments	\$310,380,000	\$34,655,000	\$275,725,000
<b>Totals Including Refunding Issues</b>	<b>\$4,878,339,240</b>	<b>\$3,277,229,240</b>	<b>\$1,601,110,000</b>

## 3. PROGRAM LISTING (list programs included in this core funding)

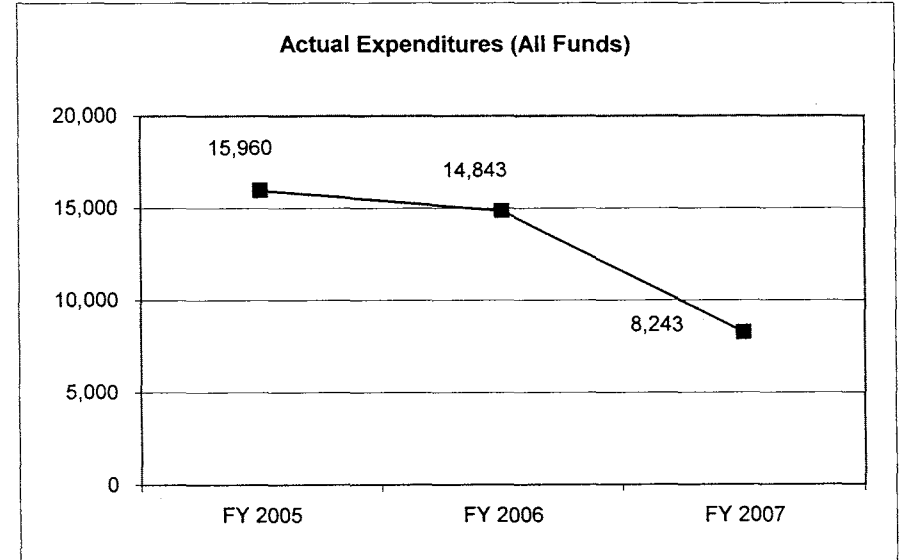
Debt Management

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32353
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Debt Management		

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	200,000	200,000	150,000	150,000
Less Reverted (All Funds)	(125,000)	(6,000)	(4,500)	N/A
Budget Authority (All Funds)	75,000	194,000	145,500	N/A
Actual Expenditures (All Funds)	15,960	14,843	8,243	N/A
Unexpended (All Funds)	59,040	179,157	137,257	N/A
Unexpended, by Fund:				
General Revenue	59,040	179,157	137,257	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
DEBT MANAGEMENT

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	150,000	0	0	150,000	
	<b>Total</b>	<b>0.00</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>150,000</b>	
DEPARTMENT CORE REQUEST							
	EE	0.00	150,000	0	0	150,000	
	<b>Total</b>	<b>0.00</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>150,000</b>	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	150,000	0	0	150,000	
	<b>Total</b>	<b>0.00</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>150,000</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>DEBT MANAGEMENT</b>								
<b>CORE</b>								
PROFESSIONAL SERVICES	8,243	0.00	150,000	0.00	150,000	0.00	150,000	0.00
TOTAL - EE	8,243	0.00	150,000	0.00	150,000	0.00	150,000	0.00
<b>GRAND TOTAL</b>	<b>\$8,243</b>	<b>0.00</b>	<b>\$150,000</b>	<b>0.00</b>	<b>\$150,000</b>	<b>0.00</b>	<b>\$150,000</b>	<b>0.00</b>
GENERAL REVENUE	\$8,243	0.00	\$150,000	0.00	\$150,000	0.00	\$150,000	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>NEW JOBS TRAINING CERTIFICATE</b>								
<b>CORE</b>								
PROGRAM-SPECIFIC								
GENERAL REVENUE	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - PD	0	0.00	1	0.00	1	0.00	1	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>

### CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32355
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	New Jobs Training Certificates		

#### 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	1	0	0	1 E
<b>Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>

FTE                      0.00              0.00              0.00              0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

Notes:              An "E" is requested for General Revenue Fund

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	1	0	0	1 E
<b>Total</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>

FTE                      0.00              0.00              0.00              0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

Notes:              An "E" is requested for General Revenue Fund

#### 2. CORE DESCRIPTION

This core request is to provide a funding contingency for new jobs training and job retention certificates' debt service cost in the event of non payment by the issuer. Sections 178.892 to 178.896, RSMo establishes the New Jobs Training Program and Sections 178.760 to 178.764, RSMo establishes the Job Retention Program. Essentially, businesses establishing new jobs in the State or retaining current jobs can enter into an agreement with a community college district to provide training for new employees. The training is funded from the proceeds of certificates issued by the community college district. Debt service on the certificates is payable only from Missouri withholding tax credits of the (first) new employees or (second) existing employees. If the business would sharply decrease or eliminate its operations, funds may not be available to meet debt service costs, therefore an "E" is being requested.

#### 3. PROGRAM LISTING (list programs included in this core funding)

Debt Management

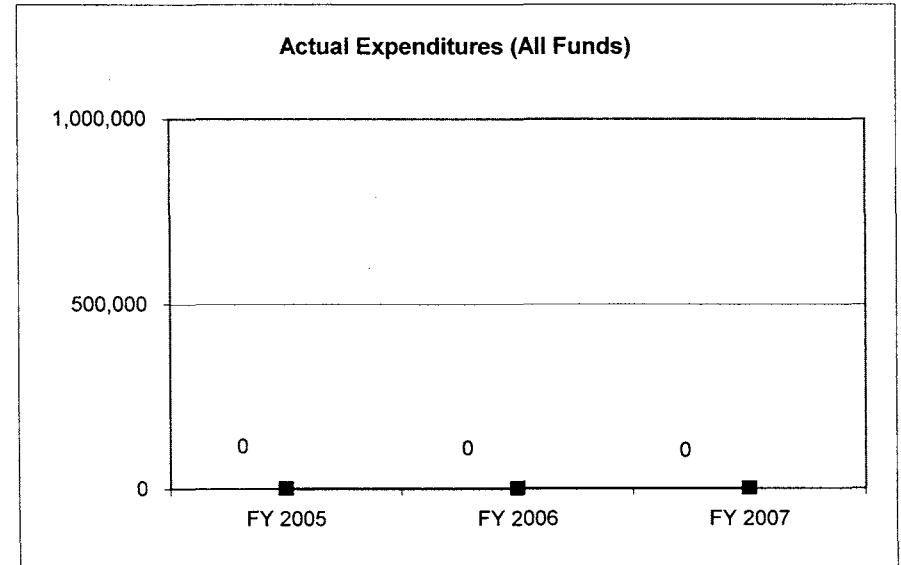


## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32355
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	New Jobs Training Certificates		

## 4. FINANCIAL HISTORY

	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Current Yr.
Appropriation (All Funds)	1	1	1	1 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	1	1	1	N/A
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	1	1	1	N/A
Unexpended, by Fund:				
General Revenue	1	1	1	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

**CORE RECONCILIATION DETAIL**

OFFICE OF ADMINISTRATION  
NEW JOBS TRAINING CERTIFICATE

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PD	0.00	1	0	0	1	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PD	0.00	1	0	0	1	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PD	0.00	1	0	0	1	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
NEW JOBS TRAINING CERTIFICATE								
CORE								
DEBT SERVICE	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - PD	0	0.00	1	0.00	1	0.00	1	0.00
GRAND TOTAL	\$0	0.00	\$1	0.00	\$1	0.00	\$1	0.00
GENERAL REVENUE	\$0	0.00	\$1	0.00	\$1	0.00	\$1	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CONVENTION/SPORTS-BARTLE HALL</b>								
<b>CORE</b>								
PROGRAM-SPECIFIC								
GENERAL REVENUE	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00
TOTAL - PD	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00
<b>TOTAL</b>	<b>2,000,000</b>	<b>0.00</b>	<b>2,000,000</b>	<b>0.00</b>	<b>2,000,000</b>	<b>0.00</b>	<b>2,000,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$2,000,000</b>	<b>0.00</b>	<b>\$2,000,000</b>	<b>0.00</b>	<b>\$2,000,000</b>	<b>0.00</b>	<b>\$2,000,000</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32363
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Convention/Sports-Bartle Hall		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	2,000,000	0	0	2,000,000
<b>Total</b>	<b>2,000,000</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>

FTE                      0.00            0.00            0.00            0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	2,000,000	0	0	2,000,000
<b>Total</b>	<b>2,000,000</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>

FTE                      0.00            0.00            0.00            0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

## 2. CORE DESCRIPTION

This core request is to provide funding for the State's contribution to the Bartle Hall Convention Center in Kansas City. Sections 67.638 - 67.645, RSMo allow certain cities and counties to create a "Convention and Sports Complex Fund" for the purpose of developing, maintaining or operating within its jurisdiction, sports, convention, exhibition, or trade facilities. The state may then contribute annually to each fund. The state began contributing to the fund in Fiscal Year 1991 and has agreed to continue through Fiscal Year 2015.

## 3. PROGRAM LISTING (list programs included in this core funding)

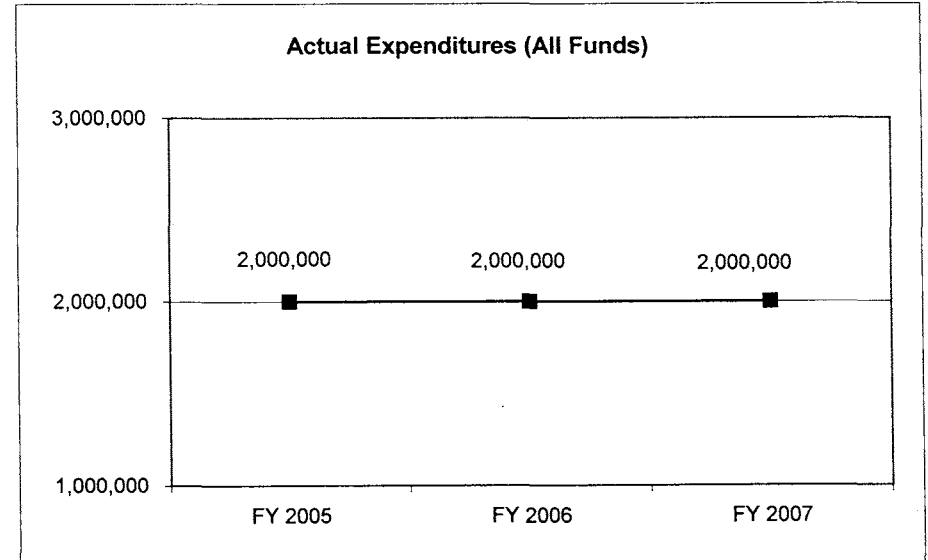
Debt Management

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32363
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Convention/Sports-Bartle Hall		

## 4. FINANCIAL HISTORY

	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Current Yr.
Appropriation (All Funds)	2,000,000	2,000,000	2,000,000	2,000,000
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	2,000,000	2,000,000	2,000,000	N/A
Actual Expenditures (All Funds)	2,000,000	2,000,000	2,000,000	N/A
Unexpended (All Funds)	0	0	0	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
CONVENTION/SPORTS-BARTLE HALL

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	2,000,000	0	0	2,000,000	
	<b>Total</b>	<b>0.00</b>	<b>2,000,000</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>	
DEPARTMENT CORE REQUEST							
	PD	0.00	2,000,000	0	0	2,000,000	
	<b>Total</b>	<b>0.00</b>	<b>2,000,000</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	2,000,000	0	0	2,000,000	
	<b>Total</b>	<b>0.00</b>	<b>2,000,000</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
CONVENTION/SPORTS-BARTLE HALL								
CORE								
PROGRAM DISTRIBUTIONS	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00
TOTAL - PD	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00
GRAND TOTAL	\$2,000,000	0.00	\$2,000,000	0.00	\$2,000,000	0.00	\$2,000,000	0.00
GENERAL REVENUE	\$2,000,000	0.00	\$2,000,000	0.00	\$2,000,000	0.00	\$2,000,000	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00



**OFFICE OF ADMINISTRATION****DECISION ITEM SUMMARY**

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CONVENTION/SPORTS-JACKSON CO</b>								
<b>CORE</b>								
PROGRAM-SPECIFIC								
GENERAL REVENUE	3,000,000	0.00	3,000,000	0.00	3,000,000	0.00	3,000,000	0.00
TOTAL - PD	3,000,000	0.00	3,000,000	0.00	3,000,000	0.00	3,000,000	0.00
<b>TOTAL</b>	<b>3,000,000</b>	<b>0.00</b>	<b>3,000,000</b>	<b>0.00</b>	<b>3,000,000</b>	<b>0.00</b>	<b>3,000,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$3,000,000</b>	<b>0.00</b>	<b>\$3,000,000</b>	<b>0.00</b>	<b>\$3,000,000</b>	<b>0.00</b>	<b>\$3,000,000</b>	<b>0.00</b>

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32364
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Convention/Sports-Jackson County		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	3,000,000	0	0	3,000,000
<b>Total</b>	<b>3,000,000</b>	<b>0</b>	<b>0</b>	<b>3,000,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	3,000,000	0	0	3,000,000
<b>Total</b>	<b>3,000,000</b>	<b>0</b>	<b>0</b>	<b>3,000,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

## 2. CORE DESCRIPTION

This core request is to provide funding for the State's contribution to the Jackson County (Kauffman/Arrowhead) Sports Stadium Complex. Sections 67.638 - 67.645, RSMo allow certain cities and counties to create a "Convention and Sports Complex Fund" for the purpose of developing, maintaining or operating within its jurisdiction, sports, convention, exhibition, or trade facilities. The state may then contribute annually to each fund. The state began contributing to the fund in Fiscal Year 1991 and has agreed to continue through Fiscal Year 2015.

## 3. PROGRAM LISTING (list programs included in this core funding)

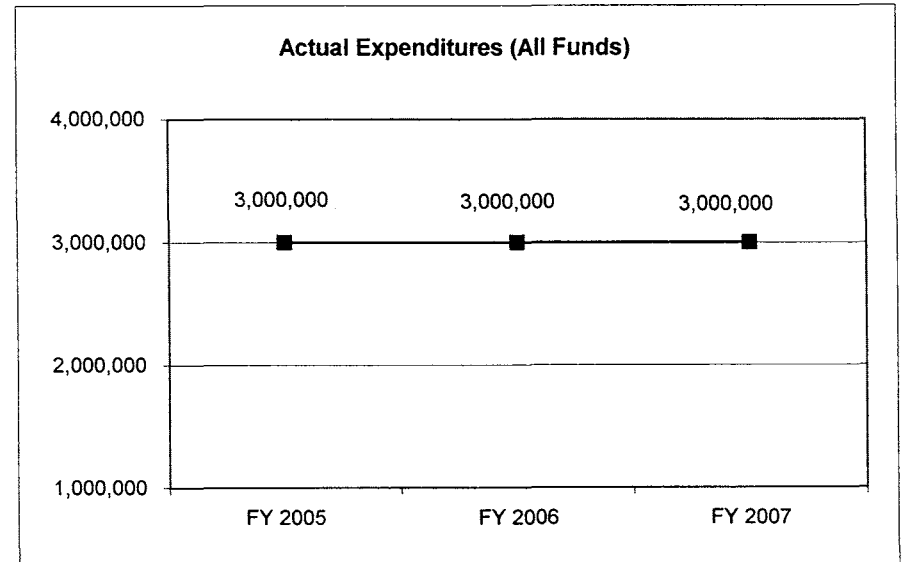
Debt Management

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>32364</u>
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Convention/Sports-Jackson County		

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	3,000,000	3,000,000	3,000,000	3,000,000
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	3,000,000	3,000,000	3,000,000	N/A
Actual Expenditures (All Funds)	3,000,000	3,000,000	3,000,000	N/A
Unexpended (All Funds)	0	0	0	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

**CORE RECONCILIATION DETAIL**

OFFICE OF ADMINISTRATION  
CONVENTION/SPORTS-JACKSON CO

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PD	0.00	3,000,000	0	0	3,000,000	
	<b>Total</b>	<b>0.00</b>	<b>3,000,000</b>	<b>0</b>	<b>0</b>	<b>3,000,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PD	0.00	3,000,000	0	0	3,000,000	
	<b>Total</b>	<b>0.00</b>	<b>3,000,000</b>	<b>0</b>	<b>0</b>	<b>3,000,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PD	0.00	3,000,000	0	0	3,000,000	
	<b>Total</b>	<b>0.00</b>	<b>3,000,000</b>	<b>0</b>	<b>0</b>	<b>3,000,000</b>	

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
CONVENTION/SPORTS-JACKSON CO								
CORE								
PROGRAM DISTRIBUTIONS	3,000,000	0.00	3,000,000	0.00	3,000,000	0.00	3,000,000	0.00
TOTAL - PD	3,000,000	0.00	3,000,000	0.00	3,000,000	0.00	3,000,000	0.00
GRAND TOTAL	\$3,000,000	0.00	\$3,000,000	0.00	\$3,000,000	0.00	\$3,000,000	0.00
GENERAL REVENUE	\$3,000,000	0.00	\$3,000,000	0.00	\$3,000,000	0.00	\$3,000,000	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
CONVENTION/SPORTS-EDWARD JONES								
CORE								
PROGRAM-SPECIFIC								
GENERAL REVENUE	12,000,000	0.00	12,000,000	0.00	12,000,000	0.00	12,000,000	0.00
TOTAL - PD	12,000,000	0.00	12,000,000	0.00	12,000,000	0.00	12,000,000	0.00
TOTAL	12,000,000	0.00	12,000,000	0.00	12,000,000	0.00	12,000,000	0.00
GRAND TOTAL	\$12,000,000	0.00	\$12,000,000	0.00	\$12,000,000	0.00	\$12,000,000	0.00

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32365
<b>Division</b>	Debt and Related Obligations		
<b>Core</b>	Convention/Sports-Edward Jones Dome		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	12,000,000	0	0	12,000,000
<b>Total</b>	<b>12,000,000</b>	<b>0</b>	<b>0</b>	<b>12,000,000</b>

FTE 0.00 0.00 0.00 0.00

**Est. Fringe** 0 0 0 0

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	12,000,000	0	0	12,000,000
<b>Total</b>	<b>12,000,000</b>	<b>0</b>	<b>0</b>	<b>12,000,000</b>

FTE 0.00 0.00 0.00 0.00

**Est. Fringe** 0 0 0 0

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and*

Other Funds:

## 2. CORE DESCRIPTION

This core request is to fund the State's sponsor payment to the Edward Jones Dome in St. Louis. Sections 67.650 - 67.658, RSMo allow for the establishment of a "Regional Convention and Sports Complex Authority." Pursuant to the issuance of the Convention and Sports Facility Project Bonds Series A 1991, the State of Missouri, as sponsor, is required to contribute \$10,000,000 annually to the Regional Convention and Sports Complex Authority debt service and an additional \$2,000,000 for preservation payments. Debt service payments began in Fiscal Year 1992 and will conclude in Fiscal Year 2022.

The amount of outstanding State sponsored Convention and Sports Facility Project Bonds as of 1/1/08 is \$98,200,000.

## 3. PROGRAM LISTING (list programs included in this core funding)

Debt Management

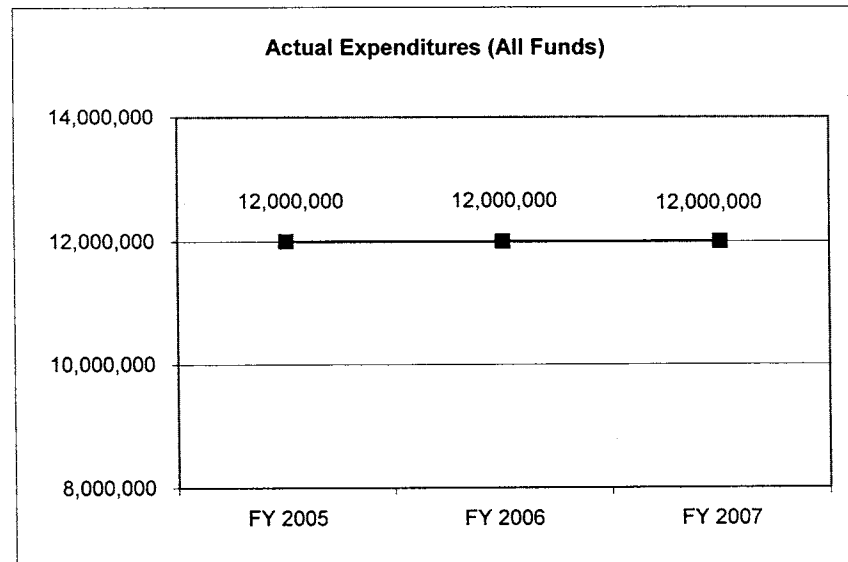
# **CORE DECISION ITEM**

**Department** Office of Administration  
**Division** Debt and Related Obligations  
**Core** Convention/Sports-Edward Jones Dome

**Budget Unit** 32365

## **4. FINANCIAL HISTORY**

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	12,000,000	12,000,000	12,000,000	12,000,000
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	12,000,000	12,000,000	12,000,000	N/A
Actual Expenditures (All Funds)	12,000,000	12,000,000	12,000,000	N/A
Unexpended (All Funds)	0	0	0	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

## **NOTES:**



## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
CONVENTION/SPORTS-EDWARD JONES

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	12,000,000	0	0	12,000,000	
	<b>Total</b>	<b>0.00</b>	<b>12,000,000</b>	<b>0</b>	<b>0</b>	<b>12,000,000</b>	
DEPARTMENT CORE REQUEST							
	PD	0.00	12,000,000	0	0	12,000,000	
	<b>Total</b>	<b>0.00</b>	<b>12,000,000</b>	<b>0</b>	<b>0</b>	<b>12,000,000</b>	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	12,000,000	0	0	12,000,000	
	<b>Total</b>	<b>0.00</b>	<b>12,000,000</b>	<b>0</b>	<b>0</b>	<b>12,000,000</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CONVENTION/SPORTS-EDWARD JONES</b>								
<b>CORE</b>								
PROGRAM DISTRIBUTIONS	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00	2,000,000	0.00
DEBT SERVICE	10,000,000	0.00	10,000,000	0.00	10,000,000	0.00	10,000,000	0.00
<b>TOTAL - PD</b>	<b>12,000,000</b>	<b>0.00</b>	<b>12,000,000</b>	<b>0.00</b>	<b>12,000,000</b>	<b>0.00</b>	<b>12,000,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$12,000,000</b>	<b>0.00</b>	<b>\$12,000,000</b>	<b>0.00</b>	<b>\$12,000,000</b>	<b>0.00</b>	<b>\$12,000,000</b>	<b>0.00</b>
GENERAL REVENUE	\$12,000,000	0.00	\$12,000,000	0.00	\$12,000,000	0.00	\$12,000,000	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00



# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CASH MGMT IMPROVEMENT ACT</b>								
<b>CORE</b>								
EXPENSE & EQUIPMENT								
GENERAL REVENUE	2,227,675	0.00	400,000	0.00	400,000	0.00	400,000	0.00
TOTAL - EE	2,227,675	0.00	400,000	0.00	400,000	0.00	400,000	0.00
<b>TOTAL</b>	<b>2,227,675</b>	<b>0.00</b>	<b>400,000</b>	<b>0.00</b>	<b>400,000</b>	<b>0.00</b>	<b>400,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$2,227,675</b>	<b>0.00</b>	<b>\$400,000</b>	<b>0.00</b>	<b>\$400,000</b>	<b>0.00</b>	<b>\$400,000</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32356
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	CMIA and Other Federal Payments		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	400,000	0	0	400,000 E
PSD	0	0	0	0
<b>Total</b>	<b>400,000</b>	<b>0</b>	<b>0</b>	<b>400,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Notes: An "E" is requested for GR.

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	400,000	0	0	400,000 E
PSD	0	0	0	0
<b>Total</b>	<b>400,000</b>	<b>0</b>	<b>0</b>	<b>400,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Notes: An "E" is requested for GR.

## 2. CORE DESCRIPTION

This core request is for payments that may become due to the Federal Government for items such as interest, refunds, and penalties.

Due to the uncertainty of these payments and fluctuating interest rates, an "E" is requested for this appropriation.

Fiscal Year	Threshold	Interest Rate	# of Programs	# of Agencies
2007	\$51,520,000	5.02%	16	7
2006	49,790,000	4.18%	17	8
2005	47,650,000	2.28%	18	9

## 3. PROGRAM LISTING (list programs included in this core funding)

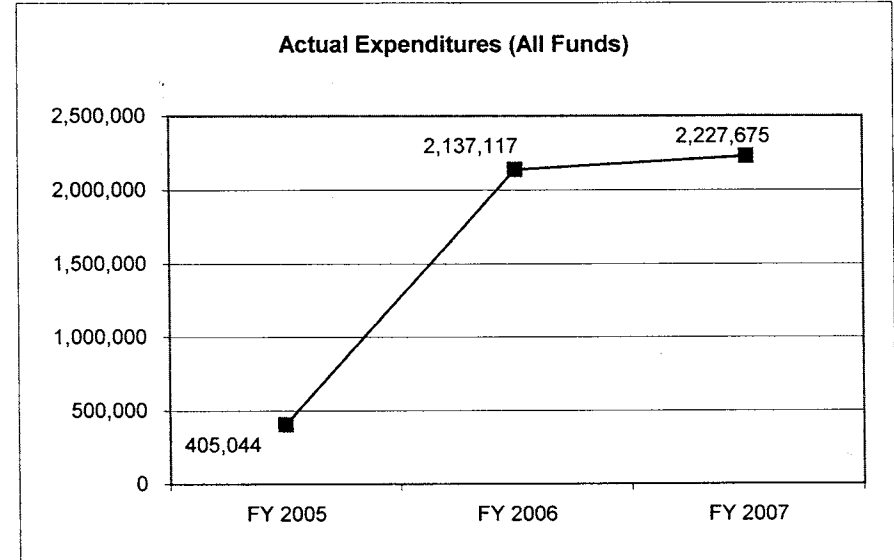
CMIA and Other Federal Payments

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32356
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	CMA and Other Federal Payments		

## 4. FINANCIAL HISTORY

	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Current Yr.
Appropriation (All Funds)	830,000	2,173,951	2,331,750	400,000 E
Less Reverted (All Funds)	(409,325)	0	0	N/A
Budget Authority (All Funds)	420,675	2,173,951	2,331,750	N/A
Actual Expenditures (All Funds)	405,044	2,137,117	2,227,675	N/A
Unexpended (All Funds)	15,631	36,834	104,075	N/A
Unexpended, by Fund:				
General Revenue	15,631	36,834	104,075	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:** FY 06 estimated appropriation increased by \$1,773,951.  
FY 07 estimated appropriation increased by \$1,931,750.

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
CASH MGMT IMPROVEMENT ACT

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	EE	0.00	400,000	0	0	400,000	
	<b>Total</b>	<b>0.00</b>	<b>400,000</b>	<b>0</b>	<b>0</b>	<b>400,000</b>	
DEPARTMENT CORE REQUEST							
	EE	0.00	400,000	0	0	400,000	
	<b>Total</b>	<b>0.00</b>	<b>400,000</b>	<b>0</b>	<b>0</b>	<b>400,000</b>	
GOVERNOR'S RECOMMENDED CORE							
	EE	0.00	400,000	0	0	400,000	
	<b>Total</b>	<b>0.00</b>	<b>400,000</b>	<b>0</b>	<b>0</b>	<b>400,000</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CASH MGMT IMPROVEMENT ACT</b>								
<b>CORE</b>								
MISCELLANEOUS EXPENSES	2,227,675	0.00	400,000	0.00	400,000	0.00	400,000	0.00
TOTAL - EE	2,227,675	0.00	400,000	0.00	400,000	0.00	400,000	0.00
<b>GRAND TOTAL</b>	<b>\$2,227,675</b>	<b>0.00</b>	<b>\$400,000</b>	<b>0.00</b>	<b>\$400,000</b>	<b>0.00</b>	<b>\$400,000</b>	<b>0.00</b>
GENERAL REVENUE	\$2,227,675	0.00	\$400,000	0.00	\$400,000	0.00	\$400,000	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00



## PROGRAM DESCRIPTION

Department	Office of Administration
Program Name	CMIA and Other Federal Payments
Program is found in the following core budget(s):	CMIA and Other Federal Payments

**1. What does this program do?**

This program provides for payments to the federal government for items such as interest, refunds, and penalties. The Federal Cash Management Improvement Act of 1990 and 1992 requires that the State track the draw down of federal funds for programs that exceed the threshold, as calculated using program expenditures. Interest is calculated using the daily equivalent of the annualized 13-week average treasury bill rate (2.28% in FY05, 4.18% in FY06, and 5.02% in FY07). Interest calculated on program disbursements from July 2007 through June 2008 is due in March of 2009.

The State also prepares a Statewide Cost Allocation Plan in accordance with OMB Circular A-87. This plan is used to allocate central service costs to various federal programs. The federal Department of Health and Human Services reviews the plan for adherence to the Circular. Reimbursement to the federal government may be required for any disallowed cost. In FY 06, \$950,000 was reimbursed to the federal government. This represented their share of money that was swept from the OA Revolving Trust fund to the general revenue fund in FY 05. No reimbursement is anticipated in FY 09.

**2. What is the authorization for this program, i.e., federal or state statute, etc.?**

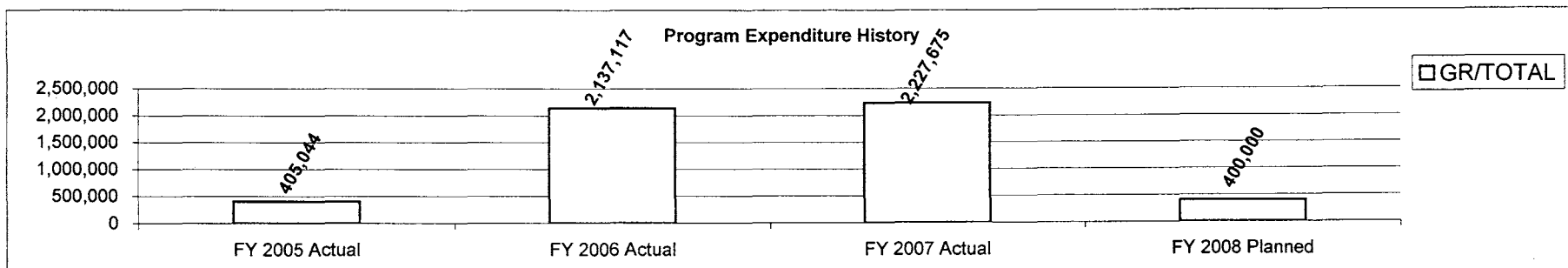
Cash Management Improvement Act; OMB Circular A-87, IRS Tax Code

**3. Are there federal matching requirements? If yes, please explain.**

No

**4. Is this a federally mandated program? If yes, please explain.**

Yes. (see No. 1 above).

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.****6. What are the sources of the "Other" funds?**

N/A

## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	CMIA and Other Federal Payments
<b>Program is found in the following core budget(s):</b> CMIA and Other Federal Payments	

**7a. Provide an effectiveness measure.**

Compliance to the Cash Management Improvement Act of 1990 and 1992, the OMB Circular A-87 and IRS Tax Code.

Timely payment of other interest/penalty assessments.

**7b. Provide an efficiency measure.**

Prompt payment to the federal government by March 31 for CMIA interest.

**7c. Provide the number of clients/individuals served, if applicable.**

N/A

**7d. Provide a customer satisfaction measure, if available.**

N/A

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>AUDIT RECOVERY DISTRIBUTION</b>									
<b>CORE</b>									
EXPENSE & EQUIPMENT									
GENERAL REVENUE	30,038	0.00	200,000	0.00	200,000	0.00	200,000	0.00	
TOTAL - EE	30,038	0.00	200,000	0.00	200,000	0.00	200,000	0.00	
<b>TOTAL</b>	<b>30,038</b>	<b>0.00</b>	<b>200,000</b>	<b>0.00</b>	<b>200,000</b>	<b>0.00</b>	<b>200,000</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$30,038</b>	<b>0.00</b>	<b>\$200,000</b>	<b>0.00</b>	<b>\$200,000</b>	<b>0.00</b>	<b>\$200,000</b>	<b>0.00</b>	

### CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32486
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Audit Recovery Distribution		

#### 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	200,000	0	0	200,000 E
PSD	0	0	0	0
<b>Total</b>	<b>200,000</b>	<b>0</b>	<b>0</b>	<b>200,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Notes: An "E" is requested for GR.

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	200,000	0	0	200,000 E
PSD	0	0	0	0
<b>Total</b>	<b>200,000</b>	<b>0</b>	<b>0</b>	<b>200,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Notes: An "E" is requested for GR.

#### 2. CORE DESCRIPTION

Appropriation authority is being requested to distribute a percentage of monies recovered by the State to the audit firm who recovered the funds. The amount to be distributed to the audit recovery firm will be based upon the terms of the contract awarded for the service. If no monies are recovered, the contractor does not receive any payment. Because the amount of the recovery is uncertain, we are requesting an estimated appropriation.

Vendors do not always properly credit state agencies for duplicate payments erroneously made, or for equipment and supplies returned because of defects or other errors in shipping. An audit recovery firm researches contract terms, vendor invoices, and payments made in order to identify the payments owed to the State as a result of billing and payment errors. The firm works with the vendors to recover the funds, and, once the State is paid, the contractor is given a recovery fee.

#### 3. PROGRAM LISTING (list programs included in this core funding)

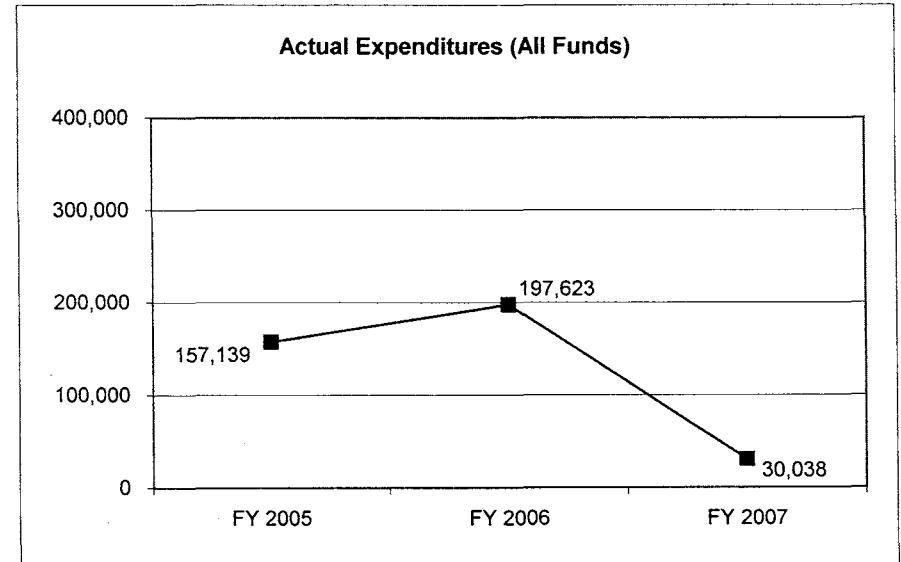
N/A

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32486
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Audit Recovery Distribution		

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	450,000	450,000	350,000	200,000 E
Less Reverted (All Funds)	(200,000)	0	0	N/A
Budget Authority (All Funds)	250,000	450,000	350,000	N/A
Actual Expenditures (All Funds)	157,139	197,623	30,038	N/A
Unexpended (All Funds)	92,861	252,377	319,962	N/A
Unexpended, by Fund:				
General Revenue	92,861	252,377	319,962	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
AUDIT RECOVERY DISTRIBUTION**

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	EE	0.00	200,000	0	0	200,000	
	<b>Total</b>	<b>0.00</b>	<b>200,000</b>	<b>0</b>	<b>0</b>	<b>200,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	EE	0.00	200,000	0	0	200,000	
	<b>Total</b>	<b>0.00</b>	<b>200,000</b>	<b>0</b>	<b>0</b>	<b>200,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	200,000	0	0	200,000	
	<b>Total</b>	<b>0.00</b>	<b>200,000</b>	<b>0</b>	<b>0</b>	<b>200,000</b>	

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
AUDIT RECOVERY DISTRIBUTION								
CORE								
PROFESSIONAL SERVICES	30,038	0.00	200,000	0.00	200,000	0.00	200,000	0.00
TOTAL - EE	30,038	0.00	200,000	0.00	200,000	0.00	200,000	0.00
GRAND TOTAL	\$30,038	0.00	\$200,000	0.00	\$200,000	0.00	\$200,000	0.00
GENERAL REVENUE	\$30,038	0.00	\$200,000	0.00	\$200,000	0.00	\$200,000	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

## Budget Unit

Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>SHERIFFS CONCEALED CARRY REIM</b>								
<b>CORE</b>								
PROGRAM-SPECIFIC								
GENERAL REVENUE	0	0.00	1	0.00	0	0.00	0	0.00
TOTAL - PD	0	0.00	1	0.00	0	0.00	0	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>



## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32487
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Sheriff's Concealed Carry Reimbursement		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

## 2. CORE DESCRIPTION

Section 50.535, RSMo, has been revised and no longer requires money in a county sheriff's revolving fund be used only for the purchase of equipment and to provide training for law enforcement officers. County sheriffs are now allowed to use money in the fund to cover the costs associated with the processing of concealed carry endorsements.

The revised law does provide that if the actual expenses in a given year exceed the revenue generated by the statutory maximum application fee of \$100, a sheriff may present specific and verified evidence of the unreimbursed expenses to the Office of Administration. Upon certification by the Attorney General, the Office of Administration can reimburse the sheriff from an appropriation made for that purpose.

If a request is certified, then a supplemental appropriation would be requested and presented to the General Assembly. This \$1 placeholder is no longer necessary.

## 3. PROGRAM LISTING (list programs included in this core funding)

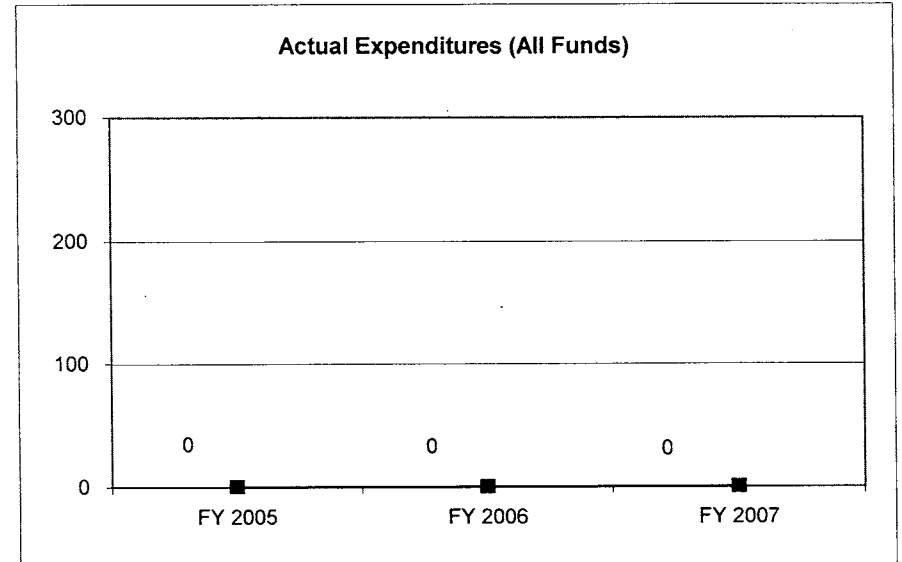
N/A

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32487
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Sheriff's Concealed Carry Reimbursement		

## 4. FINANCIAL HISTORY

	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Current Yr.
Appropriation (All Funds)	0	1	1	1
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	0	1	1	N/A
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	0	1	1	N/A
Unexpended, by Fund:				
General Revenue	0	1	1	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
SHERIFFS CONCEALED CARRY REIM

## 5. CORE RECONCILIATION DETAIL

		Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>								
PD			0.00	1	0	0	1	
<b>Total</b>			<b>0.00</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>1</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>								
Core Reduction	209 0914	PD	0.00	(1)	0	0	(1)	Placeholder appropriation is not needed
<b>NET DEPARTMENT CHANGES</b>			<b>0.00</b>	<b>(1)</b>	<b>0</b>	<b>0</b>	<b>(1)</b>	
<b>DEPARTMENT CORE REQUEST</b>								
PD			0.00	0	0	0	0	
<b>Total</b>			<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>								
PD			0.00	0	0	0	0	
<b>Total</b>			<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
SHERIFFS CONCEALED CARRY REIM								
CORE								
PROGRAM DISTRIBUTIONS	0	0.00	1	0.00	0	0.00	0	0.00
TOTAL - PD	0	0.00	1	0.00	0	0.00	0	0.00
GRAND TOTAL	\$0	0.00	\$1	0.00	\$0	0.00	\$0	0.00
GENERAL REVENUE	\$0	0.00	\$1	0.00	\$0	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CASH FLOW LOANS</b>								
<b>CORE</b>								
FUND TRANSFERS								
BUDGET RESERVE	6,801,826	0.00	399,999,999	0.00	399,999,999	0.00	399,999,999	0.00
OA REVOLVING ADMINISTRATIVE TR	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - TRF	6,801,826	0.00	400,000,000	0.00	400,000,000	0.00	400,000,000	0.00
<b>TOTAL</b>	<b>6,801,826</b>	<b>0.00</b>	<b>400,000,000</b>	<b>0.00</b>	<b>400,000,000</b>	<b>0.00</b>	<b>400,000,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$6,801,826</b>	<b>0.00</b>	<b>\$400,000,000</b>	<b>0.00</b>	<b>\$400,000,000</b>	<b>0.00</b>	<b>\$400,000,000</b>	<b>0.00</b>

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32500
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Cash Flow Loans		

## 1. CORE FINANCIAL SUMMARY

FY 2009 Budget Request					FY 2009 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Fed	Other	Total
PS	0	0	0	0	PS	0	0	0	0
EE	0	0	0	0	EE	0	0	0	0
TRF	0	0	400,000,000	400,000,000	TRF	0	0	400,000,000	400,000,000
<b>Total</b>	<b>0</b>	<b>0</b>	<b>400,000,000</b>	<b>400,000,000</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>400,000,000</b>	<b>400,000,000</b>
FTE	0.00	0.00	0.00	0.00	FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Budget Reserve Fund (0100) and various other funds

Other Funds: Budget Reserve Fund (0100) and various other funds

Notes: An "E" is requested for Other funds.

Notes: An "E" is requested for Other funds.

## 2. CORE DESCRIPTION

This request provides the mechanism to transfer funds from the Budget Reserve Fund into general revenue or any other state fund for short-term loans pursuant to Section 27(a), Article IV, Constitution of Missouri. This appropriation also allows for transfers from various other funds into general revenue or any other state funds for short-term loans.

Transfers from the Budget Reserve Fund are deemed "cash operating transfers." An amount equal to the cash operating transfer received by such fund, together with the interest that would have been earned on such amount, must be transferred back to the Budget Reserve Fund or other fund prior to May sixteenth of the fiscal year in which the transfer was made. No cash operating transfers out of the budget reserve fund may be made after May 15 of any fiscal year.

Transfers from other state funds into general revenue or other state fund shall only be transferred from May 15 to June 30 in any fiscal year, and an amount equal to the cash operating transfer received by such fund, together with the interest that would have been earned on such amount, must be transferred back to the other fund prior to June 30 of the fiscal year in which the transfer was made.

## 3. PROGRAM LISTING (list programs included in this core funding)

N/A

## CORE RECONCILIATION DETAIL

## OFFICE OF ADMINISTRATION

## CASH FLOW LOANS

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	TRF	0.00	0	0	400,000,000	400,000,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>400,000,000</b>	<b>400,000,000</b>	
DEPARTMENT CORE REQUEST							
	TRF	0.00	0	0	400,000,000	400,000,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>400,000,000</b>	<b>400,000,000</b>	
GOVERNOR'S RECOMMENDED CORE							
	TRF	0.00	0	0	400,000,000	400,000,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>400,000,000</b>	<b>400,000,000</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CASH FLOW LOANS</b>								
<b>CORE</b>								
FUND TRANSFERS	6,801,826	0.00	400,000,000	0.00	400,000,000	0.00	400,000,000	0.00
TOTAL - TRF	6,801,826	0.00	400,000,000	0.00	400,000,000	0.00	400,000,000	0.00
<b>GRAND TOTAL</b>	<b>\$6,801,826</b>	<b>0.00</b>	<b>\$400,000,000</b>	<b>0.00</b>	<b>\$400,000,000</b>	<b>0.00</b>	<b>\$400,000,000</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$6,801,826	0.00	\$400,000,000	0.00	\$400,000,000	0.00	\$400,000,000	0.00



## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>PAYBACK CASH FLOW LOANS</b>									
<b>CORE</b>									
FUND TRANSFERS									
GENERAL REVENUE	0	0.00	325,000,000	0.00	325,000,000	0.00	325,000,000	0.00	
NAT ENDOW HUM SV AMER TREAS GR	6,301	0.00	0	0.00	0	0.00	0	0.00	
DEPT PUBLIC SAFETY	60,000	0.00	0	0.00	0	0.00	0	0.00	
MENTAL HLTH INTERGOVER TRANSFR	6,735,525	0.00	0	0.00	0	0.00	0	0.00	
BLIND PENSION	0	0.00	75,000,000	0.00	75,000,000	0.00	75,000,000	0.00	
TOTAL - TRF	6,801,826	0.00	400,000,000	0.00	400,000,000	0.00	400,000,000	0.00	
<b>TOTAL</b>	<b>6,801,826</b>	<b>0.00</b>	<b>400,000,000</b>	<b>0.00</b>	<b>400,000,000</b>	<b>0.00</b>	<b>400,000,000</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$6,801,826</b>	<b>0.00</b>	<b>\$400,000,000</b>	<b>0.00</b>	<b>\$400,000,000</b>	<b>0.00</b>	<b>\$400,000,000</b>	<b>0.00</b>	

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32505
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Payback Cash Flow Loans		

## 1. CORE FINANCIAL SUMMARY

FY 2009 Budget Request					FY 2009 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Fed	Other	Total
PS	0	0	0	0	PS	0	0	0	0
EE	0	0	0	0	EE	0	0	0	0
PSD	0	0	0	0	PSD	0	0	0	0
TRF	325,000,000	0	75,000,000	400,000,000	TRF	325,000,000	0	75,000,000	400,000,000
<b>Total</b>	<b>325,000,000</b>	<b>0</b>	<b>75,000,000</b>	<b>400,000,000</b>	<b>Total</b>	<b>325,000,000</b>	<b>0</b>	<b>75,000,000</b>	<b>400,000,000</b>
FTE	0.00	0.00	0.00	0.00	FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Various

Notes: An "E" is requested for GR and Other funds.

Other Funds: Various

Notes: An "E" is requested for GR and Other funds.

## 2. CORE DESCRIPTION

This request provides the mechanism to transfer funds from general revenue and other funds into the Budget Reserve Fund pursuant to Section 27(a), Article IV, Constitution of Missouri, to pay back cash operating transfers made from the Budget Reserve Fund. This appropriation also allows for transfers from general revenue or any other state funds to various other funds to pay back cash operating transfers made from other state funds.

Transfers from the Budget Reserve Fund are deemed "cash operating transfers." An amount equal to the cash operating transfer received by such fund, together with the interest that would have been earned on such amount, must be transferred back to the Budget Reserve Fund or other fund prior to May sixteenth of the fiscal year in which the transfer was made. No cash operating transfers out of the budget reserve fund may be made after May 15 of any fiscal year.

Transfers from other state funds into general revenue or other state fund shall only be transferred from May 15 to June 30 in any fiscal year, and an amount equal to the cash operating transfer received by such fund, together with the interest that would have been earned on such amount, must be transferred back to the other fund prior to June 30 of the fiscal year in which the transfer was made.

## 3. PROGRAM LISTING (list programs included in this core funding)

N/A

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
PAYBACK CASH FLOW LOANS

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	TRF	0.00	325,000,000	0	75,000,000	400,000,000	
	<b>Total</b>	<b>0.00</b>	<b>325,000,000</b>	<b>0</b>	<b>75,000,000</b>	<b>400,000,000</b>	
DEPARTMENT CORE REQUEST							
	TRF	0.00	325,000,000	0	75,000,000	400,000,000	
	<b>Total</b>	<b>0.00</b>	<b>325,000,000</b>	<b>0</b>	<b>75,000,000</b>	<b>400,000,000</b>	
GOVERNOR'S RECOMMENDED CORE							
	TRF	0.00	325,000,000	0	75,000,000	400,000,000	
	<b>Total</b>	<b>0.00</b>	<b>325,000,000</b>	<b>0</b>	<b>75,000,000</b>	<b>400,000,000</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>PAYBACK CASH FLOW LOANS</b>								
<b>CORE</b>								
FUND TRANSFERS	6,801,826	0.00	400,000,000	0.00	400,000,000	0.00	400,000,000	0.00
TOTAL - TRF	6,801,826	0.00	400,000,000	0.00	400,000,000	0.00	400,000,000	0.00
GRAND TOTAL	\$6,801,826	0.00	\$400,000,000	0.00	\$400,000,000	0.00	\$400,000,000	0.00
GENERAL REVENUE	\$0	0.00	\$325,000,000	0.00	\$325,000,000	0.00	\$325,000,000	0.00
FEDERAL FUNDS	\$66,301	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$6,735,525	0.00	\$75,000,000	0.00	\$75,000,000	0.00	\$75,000,000	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CASH FLOW LOAN INTEREST PYMT</b>								
<b>CORE</b>								
FUND TRANSFERS								
GENERAL REVENUE	0	0.00	3,000,000	0.00	3,000,000	0.00	3,000,000	0.00
NAT ENDOW HUM SV AMER TREAS GR	6	0.00	0	0.00	0	0.00	0	0.00
DEPT PUBLIC SAFETY	8	0.00	0	0.00	0	0.00	0	0.00
MENTAL HLTH INTERGOVER TRANSFR	3,856	0.00	0	0.00	0	0.00	0	0.00
BLIND PENSION	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - TRF	3,870	0.00	3,000,001	0.00	3,000,001	0.00	3,000,001	0.00
<b>TOTAL</b>	<b>3,870</b>	<b>0.00</b>	<b>3,000,001</b>	<b>0.00</b>	<b>3,000,001</b>	<b>0.00</b>	<b>3,000,001</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$3,870</b>	<b>0.00</b>	<b>\$3,000,001</b>	<b>0.00</b>	<b>\$3,000,001</b>	<b>0.00</b>	<b>\$3,000,001</b>	<b>0.00</b>

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32507
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Cash Flow Loan Interest Payment		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
TRF	3,000,000	0	1	3,000,001 E
<b>Total</b>	<b>3,000,000</b>	<b>0</b>	<b>1</b>	<b>3,000,001</b>

FTE 0.00 0.00 0.00 0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Budget Reserve Fund (0100) and various other funds

Notes: An "E" is requested for GR and other funds.

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
TRF	3,000,000	0	1	3,000,001 E
<b>Total</b>	<b>3,000,000</b>	<b>0</b>	<b>1</b>	<b>3,000,001</b>

FTE 0.00 0.00 0.00 0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Budget Reserve Fund (0100) and various other funds

Notes: An "E" is requested for GR and other funds.

## 2. CORE DESCRIPTION

This request provides the mechanism to transfer funds from general revenue and other funds into the Budget Reserve Fund pursuant to Section 27(a), Article IV, Constitution of Missouri, to pay back any interest on cash operating transfers made from the Budget Reserve Fund. This appropriation also allows for transfers from general revenue or any other state funds to various other funds to pay back any interest on cash operating transfers made from other state funds.

Transfers from the Budget Reserve Fund are deemed "cash operating transfers." An amount equal to the cash operating transfer received by such fund, together with the interest that would have been earned on such amount, must be transferred back to the Budget Reserve Fund or other fund prior to May sixteenth of the fiscal year in which the transfer was made. No cash operating transfers out of the budget reserve fund may be made after May 15 of any fiscal year.

Transfers from other state funds into general revenue or other state fund shall only be transferred from May 15 to June 30 in any fiscal year, and an amount equal to the cash operating transfer received by such fund, together with the interest that would have been earned on such amount, must be transferred back to the other fund prior to June 30 of the fiscal year in which the transfer was made.

## 3. PROGRAM LISTING (list programs included in this core funding)

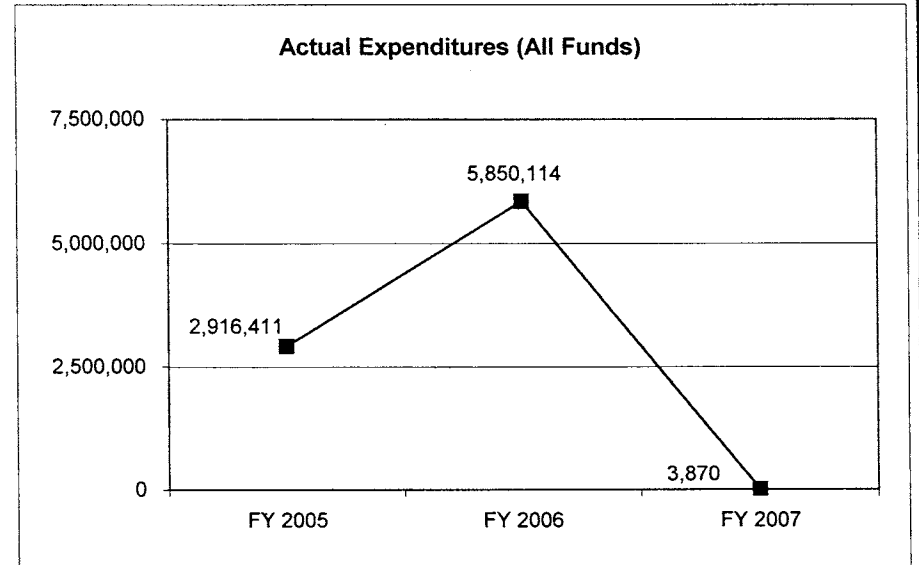
N/A

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32507
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Cash Flow Loan Interest Payment		

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	3,044,937	5,850,114	3,003,870	3,000,001 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	3,044,937	5,850,114	3,003,870	N/A
Actual Expenditures (All Funds)	2,916,411	5,850,114	3,870	N/A
Unexpended (All Funds)	128,526	0	3,000,000	N/A
Unexpended, by Fund:				
General Revenue	128,521	0	3,000,000	N/A
Federal	3	0	0	N/A
Other	2	0	0	N/A
	(1)	(2)	(3)	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

- (1) Appropriations were increased by \$44,937 in FY 2005.
- (2) Appropriations were increased by \$2,850,113 in FY 2006.
- (3) Other fund appropriations were increased by \$3,869 in FY 2007.

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
CASH FLOW LOAN INTEREST PYMT**

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	TRF	0.00	3,000,000	0	1	3,000,001	
	<b>Total</b>	<b>0.00</b>	<b>3,000,000</b>	<b>0</b>	<b>1</b>	<b>3,000,001</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	TRF	0.00	3,000,000	0	1	3,000,001	
	<b>Total</b>	<b>0.00</b>	<b>3,000,000</b>	<b>0</b>	<b>1</b>	<b>3,000,001</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	TRF	0.00	3,000,000	0	1	3,000,001	
	<b>Total</b>	<b>0.00</b>	<b>3,000,000</b>	<b>0</b>	<b>1</b>	<b>3,000,001</b>	



## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
CASH FLOW LOAN INTEREST PYMT								
CORE								
FUND TRANSFERS	3,870	0.00	3,000,001	0.00	3,000,001	0.00	3,000,001	0.00
TOTAL - TRF	3,870	0.00	3,000,001	0.00	3,000,001	0.00	3,000,001	0.00
GRAND TOTAL	\$3,870	0.00	\$3,000,001	0.00	\$3,000,001	0.00	\$3,000,001	0.00
GENERAL REVENUE	\$0	0.00	\$3,000,000	0.00	\$3,000,000	0.00	\$3,000,000	0.00
FEDERAL FUNDS	\$14	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$3,856	0.00	\$1	0.00	\$1	0.00	\$1	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>BDGT RESERVE REQUIRED TRANSFER</b>								
<b>CORE</b>								
FUND TRANSFERS								
GENERAL REVENUE	20,222,945	0.00	1	0.00	1	0.00	1	0.00
BUDGET RESERVE	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - TRF	20,222,945	0.00	2	0.00	2	0.00	2	0.00
<b>TOTAL</b>	<b>20,222,945</b>	<b>0.00</b>	<b>2</b>	<b>0.00</b>	<b>2</b>	<b>0.00</b>	<b>2</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$20,222,945</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32550
<b>Division</b>	Administrative Disbursements		
<b>Core -</b>	Budget Reserve Required Transfer		

**1. CORE FINANCIAL SUMMARY**

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	1	0	1	2 E
<b>Total</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Budget Reserve Fund (0100)  
Notes: An "E" is requested for GR and Other funds.

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	1	0	1	2 E
<b>Total</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Budget Reserve Fund (0100)  
Notes: An "E" is requested for GR and Other funds.

**2. CORE DESCRIPTION**

Transfer authority is required to transfer monies from general revenue or the Budget Reserve Fund to meet the provisions of Article IV, Section 27, Constitution of Missouri.

If the sum of the ending balance of the budget reserve fund in any fiscal year, and any amounts owed to the fund, is less than seven and one-half percent of the net general revenue collections for the same year, the difference shall stand appropriated and shall be transferred from the general revenue fund to the budget reserve fund by the fifteenth day of the succeeding fiscal year. Likewise, if the balance in the budget reserve fund at the close of any fiscal year exceeds seven and one-half percent of the net general revenue collections for the previous fiscal year, that excess amount shall be transferred to the general revenue fund unless such excess balance is as a result of direct appropriations made by the general assembly for the purpose of increasing the balance of the fund; provided, however, that if the balance in the fund at the close of any fiscal year exceeds ten percent of the net general revenue collections for the previous fiscal year, the commissioner of administration shall transfer the excess amount to the general revenue fund notwithstanding any specific appropriations made to the fund.

**3. PROGRAM LISTING (list programs included in this core funding)**

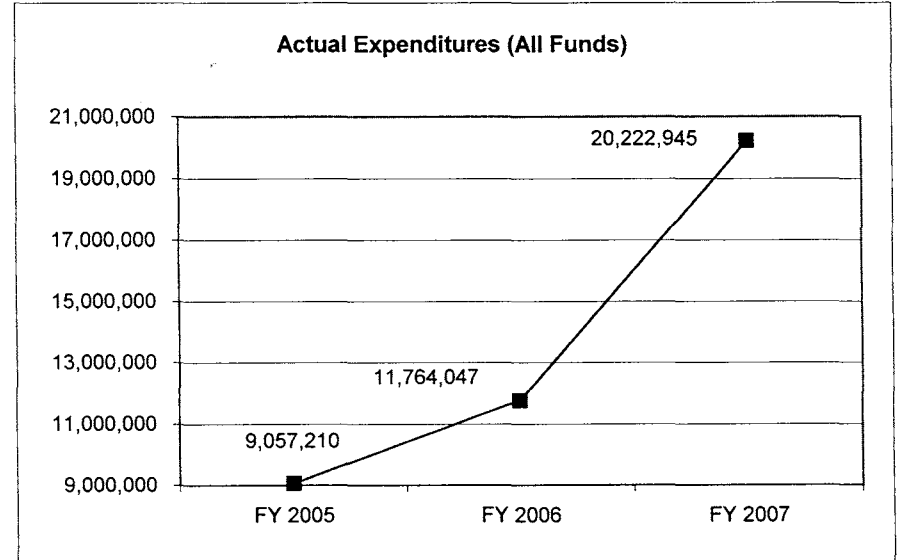
N/A

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32550
<b>Division</b>	Administrative Disbursements		
<b>Core -</b>	Budget Reserve Required Transfer		

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	14,160,431	11,764,049	20,222,947	2 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	14,160,431	11,764,049	20,222,947	N/A
Actual Expenditures (All Funds)	9,057,210	11,764,047	20,222,945	N/A
Unexpended (All Funds)	5,103,221	2	2	N/A
Unexpended, by Fund:				
General Revenue	5,103,220	1	1	N/A
Federal	0	0	0	N/A
Other	1	1	1	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
BDGT RESERVE REQUIRED TRANSFER

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	TRF	0.00	1	0	1	2	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	
DEPARTMENT CORE REQUEST							
	TRF	0.00	1	0	1	2	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	
GOVERNOR'S RECOMMENDED CORE							
	TRF	0.00	1	0	1	2	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
BDGT RESERVE REQUIRED TRANSFER								
CORE								
FUND TRANSFERS	20,222,945	0.00	2	0.00	2	0.00	2	0.00
TOTAL - TRF	20,222,945	0.00	2	0.00	2	0.00	2	0.00
GRAND TOTAL	\$20,222,945	0.00	\$2	0.00	\$2	0.00	\$2	0.00
GENERAL REVENUE	\$20,222,945	0.00	\$1	0.00	\$1	0.00	\$1	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$1	0.00	\$1	0.00	\$1	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>FUND CORRECTIONS</b>									
<b>CORE</b>									
FUND TRANSFERS									
GENERAL REVENUE	165,539	0.00	1	0.00	1	0.00	1	0.00	
TITLE XIX-FEDERAL AND OTHER	1,657	0.00	0	0.00	0	0.00	0	0.00	
DEPT OF SOC SERV FEDERAL & OTH	18,055	0.00	0	0.00	0	0.00	0	0.00	
HEALTH ACCESS INCENTIVE	9,769	0.00	0	0.00	0	0.00	0	0.00	
PEACE OFFICER STAN & TRAIN COM	293	0.00	0	0.00	0	0.00	0	0.00	
MAMMOGRAPHY	4,664	0.00	0	0.00	0	0.00	0	0.00	
MO PUBLIC HEALTH SERVICES	34,425	0.00	0	0.00	0	0.00	0	0.00	
FEDERAL SURPLUS PROPERTY	0	0.00	1	0.00	1	0.00	1	0.00	
DED ADMINISTRATIVE	7,600	0.00	0	0.00	0	0.00	0	0.00	
NATURAL RESOURCES PROTECTION	79,222	0.00	0	0.00	0	0.00	0	0.00	
PROF & PRACT NURSING LOANS	8,691	0.00	0	0.00	0	0.00	0	0.00	
SERVICES TO VICTIMS	168,230	0.00	0	0.00	0	0.00	0	0.00	
NRP-AIR POLLUTION PERMIT FEE	500	0.00	0	0.00	0	0.00	0	0.00	
BLIND PENSION	940	0.00	0	0.00	0	0.00	0	0.00	
STATE HWYS AND TRANS DEPT	90	0.00	0	0.00	0	0.00	0	0.00	
DEPT HEALTH & SR SV DOCUMENT	7,126	0.00	0	0.00	0	0.00	0	0.00	
WORKERS COMPENSATION	30,652	0.00	0	0.00	0	0.00	0	0.00	
DEPT OF HEALTH-DONATED	2,329	0.00	0	0.00	0	0.00	0	0.00	
PUTATIVE FATHER REGISTRY	2,534	0.00	0	0.00	0	0.00	0	0.00	
ORGAN DONOR PROGRAM	7,884	0.00	0	0.00	0	0.00	0	0.00	
FEDERAL STUDENT LOAN RESERVE	11,901,069	0.00	0	0.00	0	0.00	0	0.00	
CHILDHOOD LEAD TESTING	5,469	0.00	0	0.00	0	0.00	0	0.00	
TOTAL - TRF	12,456,738	0.00	2	0.00	2	0.00	2	0.00	
<b>TOTAL</b>	<b>12,456,738</b>	<b>0.00</b>	<b>2</b>	<b>0.00</b>	<b>2</b>	<b>0.00</b>	<b>2</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$12,456,738</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>	

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32510
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Fund Corrections		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
TRF	1	0	1	2 E
<b>Total</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Dependent on funds with incorrect deposit.

Notes: An "E" is requested for GR and Other funds.

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
TRF	1	0	1	2 E
<b>Total</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Dependent on funds with incorrect deposit.

Notes: An "E" is requested for GR and Other funds.

## 2. CORE DESCRIPTION

This request provides an appropriated transfer mechanism to correct prior fiscal year revenue deposits that were made into the incorrect fund. After a fiscal year has ended, revenue "correction" documents cannot be processed. This appropriated transfer is requested specifically to allow the transfer of funds from the fund that erroneously received funds in a prior fiscal year to the correct fund in the current fiscal year.

## 3. PROGRAM LISTING (list programs included in this core funding)

N/A

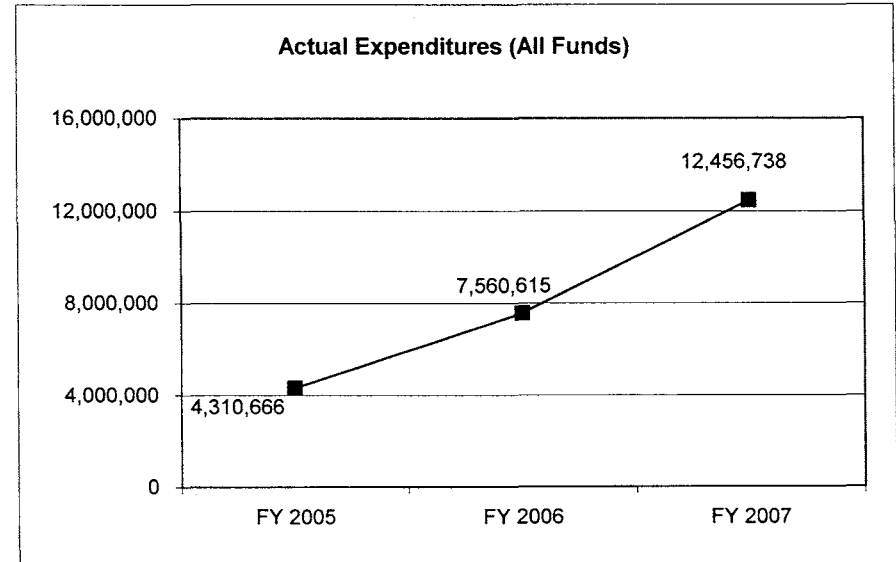


## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32510
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Fund Corrections		

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	4,310,683	7,560,615	12,456,738	2 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	4,310,683	7,560,615	12,456,738	N/A
Actual Expenditures (All Funds)	4,310,666	7,560,615	12,456,738	N/A
Unexpended (All Funds)	17	0	0	N/A
Unexpended, by Fund:				
General Revenue	6	0	0	N/A
Federal	5	0	0	N/A
Other	6	0	0	N/A
	(1)	(2)	(3)	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

- (1) Appropriations were increased by \$4,310,681 in FY 2005.
- (2) Appropriations were increased by \$7,560,613 in FY 2006.
- (3) Appropriations were increased by \$12,456,736 in FY 2007.

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
FUND CORRECTIONS**

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	TRF	0.00	1	0	1	2	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	TRF	0.00	1	0	1	2	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	TRF	0.00	1	0	1	2	
	<b>Total</b>	<b>0.00</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>2</b>	

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>FUND CORRECTIONS</b>								
<b>CORE</b>								
FUND TRANSFERS	12,456,738	0.00	2	0.00	2	0.00	2	0.00
TOTAL - TRF	12,456,738	0.00	2	0.00	2	0.00	2	0.00
<b>GRAND TOTAL</b>	<b>\$12,456,738</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>	<b>\$2</b>	<b>0.00</b>
GENERAL REVENUE	\$165,539	0.00	\$1	0.00	\$1	0.00	\$1	0.00
FEDERAL FUNDS	\$19,712	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$12,271,487	0.00	\$1	0.00	\$1	0.00	\$1	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>FED/OTHER FUNDS TRANSFER</b>								
<b>CORE</b>								
FUND TRANSFERS								
DEPT HIGHER EDUCATION	2,913	0.00	0	0.00	0	0.00	0	0.00
HUMAN RIGHTS COMMISSION - FED	663	0.00	0	0.00	0	0.00	0	0.00
DEPT OF PUBLIC SAFETY - JAIBG	36	0.00	0	0.00	0	0.00	0	0.00
DEPT OF LABOR RELATIONS ADMIN	2,406,619	0.00	0	0.00	0	0.00	0	0.00
DEPARTMENT OF CORRECTIONS	115	0.00	0	0.00	0	0.00	0	0.00
AGRICULTURE-FEDERAL AND OTHER	1,808	0.00	0	0.00	0	0.00	0	0.00
DEPT NATURAL RESOURCES	1,342,969	0.00	0	0.00	0	0.00	0	0.00
DEPT MENTAL HEALTH	234,708	0.00	0	0.00	0	0.00	0	0.00
JUSTICE ASSISTANCE GRANT PROGR	24,326	0.00	0	0.00	0	0.00	0	0.00
WPC BOND & INT SERIES A 1998	164	0.00	0	0.00	0	0.00	0	0.00
SWC BOND & INT-SERIES A 1999	198	0.00	0	0.00	0	0.00	0	0.00
MO NAT'L GUARD TRAINING SITE	140,000	0.00	0	0.00	0	0.00	0	0.00
LOTTERY PROCEEDS	8,326,500	0.00	0	0.00	0	0.00	0	0.00
FEDERAL SURPLUS PROPERTY	0	0.00	1	0.00	1	0.00	1	0.00
TORT VICTIMS COMPENSATION	168,331	0.00	0	0.00	0	0.00	0	0.00
HEALTHY FAMILIES TRUST	419,355	0.00	0	0.00	0	0.00	0	0.00
SCHOOL DISTRICT TRUST FUND	4,800,000	0.00	0	0.00	0	0.00	0	0.00
HAZARDOUS WASTE REMEDIAL	108,051	0.00	0	0.00	0	0.00	0	0.00
CLASSROOM TRUST FUND	8,343,780	0.00	0	0.00	0	0.00	0	0.00
PROPERTY REUSE	32,843	0.00	0	0.00	0	0.00	0	0.00
HIGHER EDUC PL105-33 INT ACCT	25	0.00	0	0.00	0	0.00	0	0.00
GUARANTY AGENCY OPERATING	22,418	0.00	0	0.00	0	0.00	0	0.00
MENTAL HEALTH TRUST	647,632	0.00	0	0.00	0	0.00	0	0.00
TOTAL - TRF	27,023,454	0.00	1	0.00	1	0.00	1	0.00
<b>TOTAL</b>	<b>27,023,454</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$27,023,454</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32520
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Federal/Other Funds Transfer		

**1. CORE FINANCIAL SUMMARY**

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
TRF	0	0	1	1 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>

FTE	0.00	0.00	0.00	0.00
-----	------	------	------	------

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Unknown until recognized during fiscal year.

Notes: An "E" is requested for Other funds.

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
TRF	0	0	1	1 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>

FTE	0.00	0.00	0.00	0.00
-----	------	------	------	------

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Unknown until recognized during fiscal year.

Notes: An "E" is requested for Other funds.

**2. CORE DESCRIPTION**

This request provides an appropriated transfer mechanism to make any required fund transfers for which a special transfer appropriation has not been established, and provides an audit trail in the statewide financial system of the amounts and types of transfers made.

**3. PROGRAM LISTING (list programs included in this core funding)**

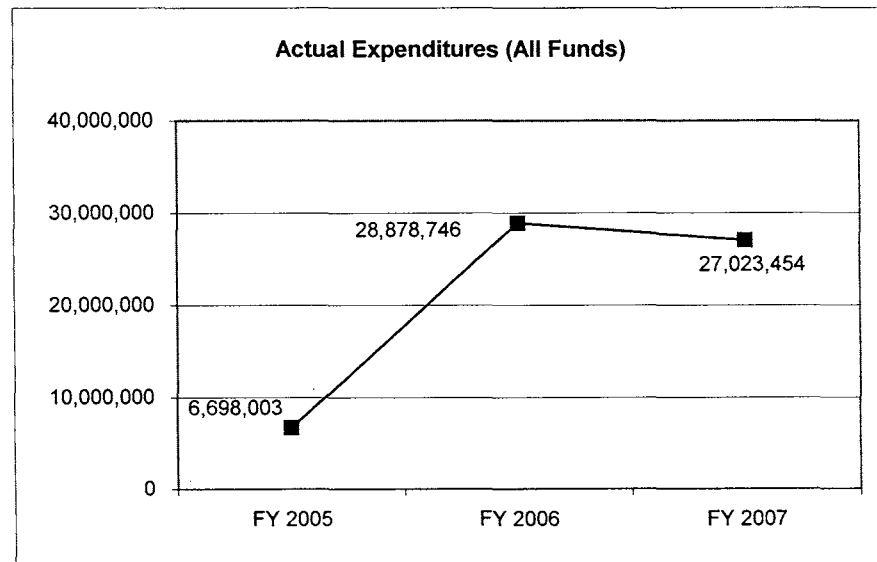
N/A

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32520
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Federal/Other Funds Transfer		

## 4. FINANCIAL HISTORY

	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Current Yr.
Appropriation (All Funds)	6,698,003	28,878,746	27,023,454	1 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	6,698,003	28,878,746	27,023,454	N/A
Actual Expenditures (All Funds)	6,698,003	28,878,746	27,023,454	N/A
Unexpended (All Funds)	0	0	0	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

### NOTES:

Appropriations increased each year to cover transfers.

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
FED/OTHER FUNDS TRANSFER

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	TRF	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
DEPARTMENT CORE REQUEST							
	TRF	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
GOVERNOR'S RECOMMENDED CORE							
	TRF	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
FED/OTHER FUNDS TRANSFER								
CORE								
FUND TRANSFERS	27,023,454	0.00	1	0.00	1	0.00	1	0.00
TOTAL - TRF	27,023,454	0.00	1	0.00	1	0.00	1	0.00
GRAND TOTAL	\$27,023,454	0.00	\$1	0.00	\$1	0.00	\$1	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$4,014,157	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$23,009,297	0.00	\$1	0.00	\$1	0.00	\$1	0.00



## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>HEALTHY FAMILIES GR TRANSFER</b>									
<b>CORE</b>									
FUND TRANSFERS									
HEALTHY FAMILIES TRUST	34,836,966	0.00	38,103,122	0.00	38,103,122	0.00	38,103,122	0.00	
TOTAL - TRF	34,836,966	0.00	38,103,122	0.00	38,103,122	0.00	38,103,122	0.00	
<b>TOTAL</b>	<b>34,836,966</b>	<b>0.00</b>	<b>38,103,122</b>	<b>0.00</b>	<b>38,103,122</b>	<b>0.00</b>	<b>38,103,122</b>	<b>0.00</b>	
<b>HFT transfer increase - 1300065</b>									
FUND TRANSFERS									
HEALTHY FAMILIES TRUST	0	0.00	0	0.00	0	0.00	2,896,878	0.00	
TOTAL - TRF	0	0.00	0	0.00	0	0.00	2,896,878	0.00	
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>2,896,878</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$34,836,966</b>	<b>0.00</b>	<b>\$38,103,122</b>	<b>0.00</b>	<b>\$38,103,122</b>	<b>0.00</b>	<b>\$41,000,000</b>	<b>0.00</b>	

**CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32565
<b>Division</b>	Administrative Disbursements		
<b>Core -</b>	Healthy Family Trust Fund Transfers		

**1. CORE FINANCIAL SUMMARY**

FY 2009 Budget Request					FY 2009 Governor's Recommendation				
	GR	Federal	Other	Total		GR	Fed	Other	Total
PS	0	0	0	0	PS	0	0	0	0
EE	0	0	0	0	EE	0	0	0	0
PSD	0	0	0	0	PSD	0	0	0	0
TRF	0	0	38,103,122	38,103,122 E	TRF	0	0	38,103,122	38,103,122 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>38,103,122</b>	<b>38,103,122</b>	<b>Total</b>	<b>0</b>	<b>0</b>	<b>38,103,122</b>	<b>38,103,122</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and

Other Funds: Healthy FamiliesTrust Fund (HFTF) 0625

Notes: The E is requested for the Healthy Families Trust Fund.

Other Funds: Healthy FamiliesTrust Fund (HFTF) 0625

Notes: The E is requested for the Healthy Families Trust Fund.

**2. CORE DESCRIPTION**

Transfer to General Revenue \$38,103,122

The Healthy Families Trust Fund (HFTF) receives and expends 75% of the allocation from the tobacco master settlement agreement payments. The remaining 25% of the tobacco settlement is deposited into the Life Sciences Research Trust Fund, pursuant to Section 196.1100, RSMo.

**3. PROGRAM LISTING (list programs included in this core funding)**

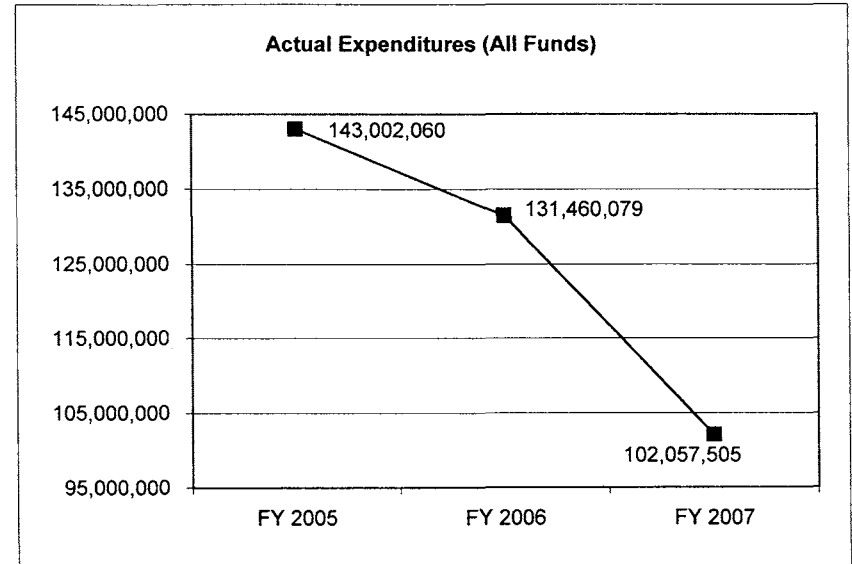
Programs Funded	Appropriations
Life Sciences Research Trust Fund (DED & DSS)	\$35,205,465 (Program information is included in the budgets of the departments with
Medicaid (DSS)	\$50,959,100 expenditure appropriations from the HFTF.)
Missouri RX Plan (DSS)	\$13,820,394
Alcohol & Tobacco Control (DPS)	\$196,984
Treatment of Alcohol & Drug Abuse (DMH)	\$2,025,388
Prevention & Education Services (DMH)	\$300,000
Smoking Cessation (DHSS)	\$200,000
General Revenue Transfer	\$38,103,122
Cost Allocation Plan (OA)	\$1,821,853
<b>TOTAL</b>	<b>\$142,632,306</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32565
<b>Division</b>	Administrative Disbursements		
<b>Core -</b>	Healthy Family Trust Fund Transfers		

## 4. FINANCIAL HISTORY

	FY 2005 Actual	FY 2006 Actual	FY 2007 Actual	FY 2008 Current Yr.
Appropriation (All Funds)	141,624,115	151,854,427	113,387,969	38,103,122 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	141,624,115	151,854,427	113,387,969	N/A
Actual Expenditures (All Funds)	143,002,060	131,460,079	102,057,505	N/A
Unexpended (All Funds)	(1,377,945)	20,394,348	11,330,464	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	0	20,394,348	11,330,464	N/A
		(1)	(2)	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

(1) In FY06 the state received \$20,921,778 less than the amount projected for tobacco settlement revenues due to litigation.

(2) In FY07 the state received \$14,707,384 less than the amount projected for tobacco settlement revenues due to litigation.

**CORE RECONCILIATION DETAIL**

OFFICE OF ADMINISTRATION  
HEALTHY FAMILIES GR TRANSFER

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	TRF	0.00	0	0	38,103,122	38,103,122	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>38,103,122</b>	<b>38,103,122</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	TRF	0.00	0	0	38,103,122	38,103,122	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>38,103,122</b>	<b>38,103,122</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	TRF	0.00	0	0	38,103,122	38,103,122	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>38,103,122</b>	<b>38,103,122</b>	

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
HEALTHY FAMILIES GR TRANSFER								
CORE								
FUND TRANSFERS	34,836,966	0.00	38,103,122	0.00	38,103,122	0.00	38,103,122	0.00
TOTAL - TRF	34,836,966	0.00	38,103,122	0.00	38,103,122	0.00	38,103,122	0.00
GRAND TOTAL	\$34,836,966	0.00	\$38,103,122	0.00	\$38,103,122	0.00	\$38,103,122	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$34,836,966	0.00	\$38,103,122	0.00	\$38,103,122	0.00	\$38,103,122	0.00

**NEW DECISION ITEM**  
**RANK:** \_\_\_\_\_ **OF** 11

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32565
<b>Division</b>	Administrative Disbursements		
<b>DI Name</b>	Healthy Family Trust Fund Transfers	<b>DI#</b>	1300065

**1. AMOUNT OF REQUEST**

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:  
Notes:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	2,896,878	2,896,878 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>2,896,878</b>	<b>2,896,878</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: Healthy Families Trust Fund (HFTF) 0625  
 Notes: The E is requested for the Healthy Families Trust Fund.

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Fund Switch
<input type="checkbox"/> Federal Mandate	<input checked="" type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input type="checkbox"/> Other: _____	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

The Governor recommends an increase to the transfer from the Healthy Families Trust Fund to GR, due to an increase in tobacco settlement proceeds.

NEW DECISION ITEM  
RANK: \_\_\_\_\_ OF 11

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>32565</u>
<b>Division</b>	Administrative Disbursements		
<b>DI Name</b>	Healthy Family Trust Fund Transfers	<b>DI#</b>	1300065

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

Request is based on the expected increase in tobacco settlement proceeds to be received by the State.

**5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.**

Budget Object Class/Job Class	Dept Req GR DOLLARS	Dept Req GR FTE	Dept Req FED DOLLARS	Dept Req FED FTE	Dept Req OTHER DOLLARS	Dept Req OTHER FTE	Dept Req TOTAL DOLLARS	Dept Req TOTAL FTE	Dept Req One-Time DOLLARS
							0	0.0	
							0	0.0	
<b>Total PS</b>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>
							0		
							0		
							0		
<b>Total EE</b>	<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
Program Distributions							0		
<b>Total PSD</b>	<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
Transfers									
<b>Total TRF</b>	<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>		<u>0</u>
<b>Grand Total</b>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>	<u>0.0</u>	<u>0</u>

**NEW DECISION ITEM**  
**RANK:** \_\_\_\_\_ **OF** 11

Department	Office of Administration			Budget Unit		32565			
Division	Administrative Disbursements								
DI Name	Healthy Family Trust Fund Transfers			DI# 1300065					
	Gov Rec GR DOLLARS	Gov Rec GR FTE	Gov Rec FED DOLLARS	Gov Rec FED FTE	Gov Rec OTHER DOLLARS	Gov Rec OTHER FTE	Gov Rec TOTAL DOLLARS	Gov Rec TOTAL FTE	Gov Rec One-Time DOLLARS
Budget Object Class/Job Class									
							0	0.0	
							0	0.0	
Total PS	0	0.0	0	0.0	0	0.0	0	0.0	0
							0		
							0		
							0		
							0		
Total EE	0		0		0		0		0
Program Distributions							0		
Total PSD	0		0		0		0		0
Transfers					2,896,878		2,896,878		
Total TRF	0		0		2,896,878		2,896,878		0
Grand Total	0	0.0	0	0.0	2,896,878	0.0	2,896,878	0.0	0



## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>HEALTHY FAMILIES GR TRANSFER</b>								
HFT transfer increase - 1300065								
FUND TRANSFERS	0	0.00	0	0.00	0	0.00	2,896,878	0.00
TOTAL - TRF	0	0.00	0	0.00	0	0.00	2,896,878	0.00
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$2,896,878</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$2,896,878	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CENTRAL SVS ALLOCATION TRANSFER</b>								
<b>CORE</b>								
FUND TRANSFERS								
UNCOMPENSATED CARE FUND	1,383,797	0.00	1,399,471	0.00	1,065,076	0.00	1,065,076	0.00
MH INTERAGENCY PAYMENTS	48,135	0.00	50,424	0.00	29,091	0.00	29,091	0.00
PHARMACY REBATES	1,472,365	0.00	1,701,100	0.00	307,331	0.00	307,331	0.00
THIRD PARTY LIABILITY COLLECT	176,134	0.00	308,514	0.00	147,234	0.00	147,234	0.00
MARGUERITE ROSS BARNETT SCHOLA	4,113	0.00	3,746	0.00	3,626	0.00	3,626	0.00
UTILICARE STABILIZATION	0	0.00	51,358	0.00	0	0.00	0	0.00
STATE TREASURER'S GEN OPERATIO	1,819	0.00	0	0.00	0	0.00	0	0.00
FAMILY SERVICES DONATIONS	977	0.00	513	0.00	179	0.00	179	0.00
CHILD SUPPORT ENFORCEMT COLLTN	168,652	0.00	154,044	0.00	138,031	0.00	138,031	0.00
HEALTH CARE TECHNOLOGY FUND	0	0.00	0	0.00	22,021	0.00	22,021	0.00
MISSOURI TECHNOLOGY INVESTMENT	29,928	0.00	20,431	0.00	25,086	0.00	25,086	0.00
GENERAL REVENUE REIMBURSEMENTS	98,459	0.00	656	0.00	0	0.00	0	0.00
MO HUMANITIES COUNCIL TRUST	245	0.00	773	0.00	1,233	0.00	1,233	0.00
POST-CLOSURE	76	0.00	163	0.00	466	0.00	466	0.00
MOTORCYCLE SAFETY TRUST	4,906	0.00	4,830	0.00	4,617	0.00	4,617	0.00
HEARING INSTRUMENT SPECIALIST	864	0.00	1,167	0.00	564	0.00	564	0.00
COMPULSIVE GAMBLER	3,102	0.00	3,544	0.00	3,171	0.00	3,171	0.00
MO CRIME PREVENT INFO & PROG	1	0.00	19	0.00	301	0.00	301	0.00
MO HOUSING TRUST	82,346	0.00	69,739	0.00	37,808	0.00	37,808	0.00
TREASURER'S INFORMATION	4,784	0.00	1,539	0.00	62	0.00	62	0.00
STATE COMMITTEE OF INTERPRETER	638	0.00	542	0.00	555	0.00	555	0.00
ELEVATOR SAFETY	5,235	0.00	8,746	0.00	6,264	0.00	6,264	0.00
RESIDENTIAL MORTGAGE LICENSING	2,787	0.00	5,945	0.00	2,809	0.00	2,809	0.00
MO ARTS COUNCIL TRUST	20,212	0.00	25,372	0.00	24,512	0.00	24,512	0.00
BRD OF GEOLOGIST REGISTRATION	1,032	0.00	1,315	0.00	548	0.00	548	0.00
COMM FOR DEAF-CERT OF INTERPRE	1,238	0.00	1,455	0.00	1,176	0.00	1,176	0.00
SEC OF ST TECHNOLOGY TRUST	31,670	0.00	23,755	0.00	31,972	0.00	31,972	0.00
MO AIR EMISSION REDUCTION	22,668	0.00	22,330	0.00	20,371	0.00	20,371	0.00
MO NAT'L GUARD TRAINING SITE	5,420	0.00	4,724	0.00	5,280	0.00	5,280	0.00
STATEWIDE COURT AUTOMATION	63,908	0.00	63,526	0.00	65,883	0.00	65,883	0.00
NURSING FAC QUALITY OF CARE	23,613	0.00	21,610	0.00	21,067	0.00	21,067	0.00
DIVISION OF TOURISM SUPPL REV	136,047	0.00	121,927	0.00	121,368	0.00	121,368	0.00
HEALTH INITIATIVES	295,352	0.00	269,994	0.00	248,344	0.00	248,344	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CENTRAL SVS ALLOCATION TRNSFER</b>								
<b>CORE</b>								
FUND TRANSFERS								
HEALTH ACCESS INCENTIVE	27,956	0.00	28,018	0.00	26,525	0.00	26,525	0.00
MENTAL HEALTH HOUSING TRUST	1	0.00	1	0.00	5,184	0.00	5,184	0.00
FAMILY SUPPORT LOAN PROGRAM	0	0.00	164	0.00	0	0.00	0	0.00
BUSINESS EXTENSION SERVICE TEA	3,502	0.00	17	0.00	3,298	0.00	3,298	0.00
PEACE OFFICER STAN & TRAIN COM	19,700	0.00	18,173	0.00	16,650	0.00	16,650	0.00
INDEPENDENT LIVING CENTER	7,013	0.00	6,760	0.00	4,531	0.00	4,531	0.00
GAMING COMMISSION FUND	813,070	0.00	728,905	0.00	615,689	0.00	615,689	0.00
MENTAL HEALTH EARNINGS FUND	56,647	0.00	53,935	0.00	51,242	0.00	51,242	0.00
GRADE CROSSING SAFETY ACCOUNT	13,422	0.00	11,238	0.00	15,554	0.00	15,554	0.00
ANIMAL HEALTH LABORATORY FEES	5,402	0.00	5,582	0.00	5,306	0.00	5,306	0.00
MAMMOGRAPHY	959	0.00	1,140	0.00	1,185	0.00	1,185	0.00
ANIMAL CARE RESERVE	6,065	0.00	7,614	0.00	6,296	0.00	6,296	0.00
ELDERLY HOME-DELIVER MEALS TRU	944	0.00	721	0.00	741	0.00	741	0.00
HIGHWAY PATROL INSPECTION	9,559	0.00	31,881	0.00	7,321	0.00	7,321	0.00
MO PUBLIC HEALTH SERVICES	49,353	0.00	72,690	0.00	75,271	0.00	75,271	0.00
LIVESTOCK BRANDS	323	0.00	450	0.00	128	0.00	128	0.00
VETERANS' COMMISSION CI TRUST	131,643	0.00	108,458	0.00	38,934	0.00	38,934	0.00
MISSOURI STATE WATER PATROL	0	0.00	0	0.00	9,671	0.00	9,671	0.00
COMMODITY COUNCIL MERCHANISING	978	0.00	894	0.00	890	0.00	890	0.00
SP ANIMAL FAC LOAN PROGRAM	1,671	0.00	1,488	0.00	1,445	0.00	1,445	0.00
SP ANIMAL FAC LOAN GUARANTEE	181	0.00	0	0.00	0	0.00	0	0.00
STATE FAIR FEES	56,213	0.00	56,497	0.00	50,218	0.00	50,218	0.00
STATE PARKS EARNINGS	101,561	0.00	98,658	0.00	70,527	0.00	70,527	0.00
NATURAL RESOURCES REVOLVING SE	13,274	0.00	15,376	0.00	18,716	0.00	18,716	0.00
HISTORIC PRESERVATION REVOLV	776	0.00	1,547	0.00	2,100	0.00	2,100	0.00
MO VETERANS HOMES	785,875	0.00	642,609	0.00	643,933	0.00	643,933	0.00
DNR COST ALLOCATION	81,665	0.00	89,263	0.00	90,445	0.00	90,445	0.00
STATE FACILITY MAINT & OPERAT	171,584	0.00	208,242	0.00	253,882	0.00	253,882	0.00
OA REVOLVING ADMINISTRATIVE TR	460,475	0.00	411,073	0.00	521,400	0.00	521,400	0.00
WORKING CAPITAL REVOLVING	316,607	0.00	274,294	0.00	271,671	0.00	271,671	0.00
CENTRAL CHECK MAIL SERV REVOLV	1,023	0.00	1,346	0.00	1,285	0.00	1,285	0.00
HOUSE OF REPRESENTATIVE REVOLV	276	0.00	668	0.00	265	0.00	265	0.00
SUP COURT PUBLICATION REVOLV	1,414	0.00	1,784	0.00	1,562	0.00	1,562	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CENTRAL SVS ALLOCATION TRANSFER</b>								
<b>CORE</b>								
FUND TRANSFERS								
ADJUTANT GENERAL REVOLVING	531	0.00	831	0.00	331	0.00	331	0.00
SENATE REVOLVING	134	0.00	744	0.00	238	0.00	238	0.00
INMATE REVOLVING	47,660	0.00	76,790	0.00	132,646	0.00	132,646	0.00
DOSS ADMINISTRATIVE TRUST	38,440	0.00	46,239	0.00	40,940	0.00	40,940	0.00
STATUTORY REVISION	1,228	0.00	1,542	0.00	1,438	0.00	1,438	0.00
DED ADMINISTRATIVE	19,700	0.00	18,140	0.00	17,358	0.00	17,358	0.00
DIVISION OF CREDIT UNIONS	17,170	0.00	17,828	0.00	16,094	0.00	16,094	0.00
DIV SAVINGS & LOAN SUPERVISION	371	0.00	389	0.00	357	0.00	357	0.00
DIVISION OF FINANCE	102,038	0.00	105,318	0.00	96,998	0.00	96,998	0.00
INSURANCE EXAMINERS FUND	113,694	0.00	104,101	0.00	94,211	0.00	94,211	0.00
NATURAL RESOURCES PROTECTION	8,671	0.00	2,362	0.00	3,027	0.00	3,027	0.00
DEAF RELAY SER & EQ DIST PRGM	65,923	0.00	62,866	0.00	59,044	0.00	59,044	0.00
REAL ESTATE APPRAISERS	4,022	0.00	6,559	0.00	3,596	0.00	3,596	0.00
ENDOWED CARE CEMETERY AUDIT	1,725	0.00	1,683	0.00	1,623	0.00	1,623	0.00
PROF & PRACT NURSING LOANS	9,807	0.00	5,943	0.00	8,222	0.00	8,222	0.00
INSURANCE DEDICATED FUND	127,388	0.00	124,973	0.00	109,997	0.00	109,997	0.00
INTERNATIONAL TRADE SHOW REVOL	1,140	0.00	1,009	0.00	232	0.00	232	0.00
SOLID WASTE MGMT-SCRAP TIRE	9,871	0.00	12,411	0.00	17,627	0.00	17,627	0.00
SOLID WASTE MANAGEMENT	67,580	0.00	89,021	0.00	86,798	0.00	86,798	0.00
MO QUALIFIED FUEL ETHANOL PROD	45,711	0.00	68,684	0.00	0	0.00	0	0.00
AQUACULTURE MKTING DEVELOPMENT	261	0.00	248	0.00	207	0.00	207	0.00
CLINICAL SOCIAL WORKERS	2,731	0.00	2,626	0.00	9,096	0.00	9,096	0.00
METALLIC MINERALS WASTE MGMT	1,442	0.00	1,254	0.00	955	0.00	955	0.00
LOCAL RECORDS PRESERVATION	24,330	0.00	11,519	0.00	9,660	0.00	9,660	0.00
SPINAL CORD INJURY	7,771	0.00	5,446	0.00	5,018	0.00	5,018	0.00
VETERANS TRUST FUND	701	0.00	708	0.00	645	0.00	645	0.00
STATE COMMITTEE OF PSYCHOLOGST	1,845	0.00	5,174	0.00	1,494	0.00	1,494	0.00
LIVESTOCK SALES & MARKETS FEES	120	0.00	149	0.00	129	0.00	129	0.00
MANUFACTURED HOUSING FUND	8,084	0.00	8,504	0.00	7,665	0.00	7,665	0.00
NRP-AIR POLLUTION ASBESTOS FEE	4,849	0.00	5,140	0.00	4,507	0.00	4,507	0.00
PETROLEUM STORAGE TANK INS	131,575	0.00	123,459	0.00	110,174	0.00	110,174	0.00
UNDERGROUND STOR TANK REG PROG	2,593	0.00	3,169	0.00	1,764	0.00	1,764	0.00
CHEMICAL EMERGENCY PREPAREDNES	10,474	0.00	10,204	0.00	8,750	0.00	8,750	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CENTRAL SVS ALLOCATION TRNSFER</b>								
<b>CORE</b>								
FUND TRANSFERS								
MOTOR VEHICLE COMMISSION	8,641	0.00	6,574	0.00	8,082	0.00	8,082	0.00
HEALTH SPA REGULATORY FUND	146	0.00	112	0.00	133	0.00	133	0.00
MISSOURI CASA	1,189	0.00	1,122	0.00	1,028	0.00	1,028	0.00
STATE FORENSIC LABORATORY	4,318	0.00	5,223	0.00	5,774	0.00	5,774	0.00
SERVICES TO VICTIMS	48,822	0.00	51,821	0.00	57,066	0.00	57,066	0.00
NRP-AIR POLLUTION PERMIT FEE	121,466	0.00	120,625	0.00	108,787	0.00	108,787	0.00
MO MAIN STREET PROGRAM FUND	350	0.00	0	0.00	321	0.00	321	0.00
MISSOURI JOB DEVELOPMENT FUND	75,509	0.00	62,966	0.00	64,734	0.00	64,734	0.00
ATTORNEY GENERAL'S COURT COSTS	1,378	0.00	1,346	0.00	754	0.00	754	0.00
MO BREEDERS FUND	11	0.00	17	0.00	18	0.00	18	0.00
PUBLIC SERVICE COMMISSION	219,015	0.00	200,623	0.00	196,727	0.00	196,727	0.00
APPLE MERCHANDISING	74	0.00	54	0.00	45	0.00	45	0.00
HANDICAPPED CHILDREN'S TR FD	0	0.00	0	0.00	197	0.00	197	0.00
DEPT OF REVENUE INFORMATION	9,718	0.00	7,849	0.00	8,890	0.00	8,890	0.00
DOSS EDUCATIONAL IMPROVEMENT	70,328	0.00	70,558	0.00	0	0.00	0	0.00
TORT VICTIMS COMPENSATION	8,245	0.00	2,667	0.00	7,921	0.00	7,921	0.00
LIVESTOCK DEALER LAW ENF & ADM	0	0.00	0	0.00	1	0.00	1	0.00
HEALTHY FAMILIES TRUST	2,112,031	0.00	1,821,853	0.00	1,278,232	0.00	1,278,232	0.00
BOARD OF ACCOUNTANCY	8,060	0.00	7,735	0.00	6,617	0.00	6,617	0.00
BOARD OF PODIATRIC MEDICINE	282	0.00	828	0.00	410	0.00	410	0.00
BOARD OF CHIROPRACTIC EXAMINER	5,322	0.00	2,623	0.00	3,381	0.00	3,381	0.00
MERCHANDISE PRACTICES	21,645	0.00	22,434	0.00	20,240	0.00	20,240	0.00
BOARD OF EMBALM & FUN DIR	3,871	0.00	8,153	0.00	3,846	0.00	3,846	0.00
BOARD OF REG FOR HEALING ARTS	25,030	0.00	40,825	0.00	35,436	0.00	35,436	0.00
BOARD OF NURSING	54,847	0.00	26,754	0.00	31,546	0.00	31,546	0.00
BOARD OF OPTOMETRY	2,389	0.00	1,005	0.00	1,733	0.00	1,733	0.00
BOARD OF PHARMACY	20,398	0.00	19,499	0.00	17,596	0.00	17,596	0.00
MO REAL ESTATE COMMISSION	28,360	0.00	22,276	0.00	23,665	0.00	23,665	0.00
VETERINARY MEDICAL BOARD	4,276	0.00	2,973	0.00	1,841	0.00	1,841	0.00
MILK INSPECTION FEES	16,813	0.00	17,002	0.00	13,878	0.00	13,878	0.00
DEPT HEALTH & SR SV DOCUMENT	7,779	0.00	9,201	0.00	6,945	0.00	6,945	0.00
GRAIN INSPECTION FEES	24,835	0.00	21,358	0.00	19,702	0.00	19,702	0.00
PETITION AUDIT REVOLVING TRUST	2,838	0.00	2,407	0.00	2,590	0.00	2,590	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CENTRAL SVS ALLOCATION TRNSFER</b>								
<b>CORE</b>								
FUND TRANSFERS								
TOURISM MARKETING FUND	177	0.00	145	0.00	71	0.00	71	0.00
WORKERS COMPENSATION	264,367	0.00	134,636	0.00	131,485	0.00	131,485	0.00
WORKERS COMP-SECOND INJURY	928,474	0.00	842,840	0.00	723,338	0.00	723,338	0.00
MO PROSPECTIVE TEACHERS LOAN	3	0.00	5	0.00	5	0.00	5	0.00
DEPT OF HEALTH-DONATED	14,541	0.00	17,463	0.00	18,166	0.00	18,166	0.00
RAILROAD EXPENSE	12,444	0.00	9,135	0.00	8,921	0.00	8,921	0.00
GROUNDWATER PROTECTION	9,092	0.00	9,282	0.00	9,464	0.00	9,464	0.00
PETROLEUM INSPECTION FUND	18,580	0.00	19,385	0.00	22,669	0.00	22,669	0.00
ATTORNEY GENERAL'S ANTITRUST	3,482	0.00	5,449	0.00	1,845	0.00	1,845	0.00
ENERGY SET-ASIDE PROGRAM	284,641	0.00	158,480	0.00	53,445	0.00	53,445	0.00
STATE LAND SURVEY PROGRAM	25,919	0.00	25,137	0.00	22,156	0.00	22,156	0.00
PETROLEUM VIOLATION ESCROW	74	0.00	2,346	0.00	4,661	0.00	4,661	0.00
LEGAL DEFENSE AND DEFENDER	23,283	0.00	19,049	0.00	25,189	0.00	25,189	0.00
CRIMINAL RECORD SYSTEM	101,191	0.00	107,035	0.00	91,029	0.00	91,029	0.00
COMMITTEE OF PROF COUNSELORS	3,382	0.00	2,958	0.00	2,948	0.00	2,948	0.00
HIGHWAY PATROL ACADEMY	4,850	0.00	4,454	0.00	4,457	0.00	4,457	0.00
HAZARDOUS WASTE FUND	69,492	0.00	75,352	0.00	48,908	0.00	48,908	0.00
DENTAL BOARD FUND	12,445	0.00	4,674	0.00	10,284	0.00	10,284	0.00
BRD OF ARCH,ENG,LND SUR,LND AR	14,766	0.00	13,182	0.00	8,817	0.00	8,817	0.00
SAFE DRINKING WATER FUND	41,849	0.00	39,582	0.00	42,327	0.00	42,327	0.00
MO OFFICE OF PROSECUTION SERV	4,643	0.00	6,472	0.00	11,784	0.00	11,784	0.00
CRIME VICTIMS COMP FUND	110,439	0.00	106,099	0.00	100,483	0.00	100,483	0.00
MARKETING DEVELOPMENT FUND	19,328	0.00	17,334	0.00	10,183	0.00	10,183	0.00
COAL MINE LAND RECLAMATION	1,388	0.00	1,057	0.00	1,081	0.00	1,081	0.00
STATE ELECTIONS SUBSIDY	2,091	0.00	38,893	0.00	31,425	0.00	31,425	0.00
PROFESSIONAL REGISTRATION FEES	42,189	0.00	38,267	0.00	37,039	0.00	37,039	0.00
MISSOURI AIR POLLUTION CONTROL	653	0.00	111	0.00	0	0.00	0	0.00
STATE LEGAL EXPENSE	86,205	0.00	87,973	0.00	99,899	0.00	99,899	0.00
ATHLETIC FUND	2,379	0.00	1,799	0.00	2,098	0.00	2,098	0.00
CHILDREN'S TRUST	37,939	0.00	38,014	0.00	35,729	0.00	35,729	0.00
HWYPTRL MTR VEHICLE/AIRCRAFT	82,359	0.00	52,113	0.00	66,203	0.00	66,203	0.00
MERAMEC-ONONDAGA STATE PARKS	223	0.00	219	0.00	256	0.00	256	0.00
OIL AND GAS REMEDIAL	0	0.00	0	0.00	190	0.00	190	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>CENTRAL SVS ALLOCATION TRNSFER</b>									
<b>CORE</b>									
FUND TRANSFERS									
AMER CANCER SOC, HEARTLAND DIV	80	0.00	29	0.00	64	0.00	64	0.00	
ALS LOU GEHRIG'S DISEASE	30	0.00	23	0.00	28	0.00	28	0.00	
AMERICAN LUNG ASSOC OF MO	23	0.00	15	0.00	8	0.00	8	0.00	
MUSCULAR DYSTROPHY ASSOCIATION	30	0.00	15	0.00	8	0.00	8	0.00	
ARTHRITIS FOUNDATION	6	0.00	31	0.00	8	0.00	8	0.00	
NATIONAL MULTIPLE SCLEROSIS SO	44	0.00	23	0.00	30	0.00	30	0.00	
PROCEEDS OF SURPLUS PROPERTY	21,273	0.00	12,886	0.00	15,358	0.00	15,358	0.00	
AMER DIABETES ASSN GATEWAY ARE	44	0.00	20	0.00	40	0.00	40	0.00	
AMERICAN HEART ASSOCIATION	37	0.00	20	0.00	34	0.00	34	0.00	
MARCH OF DIMES	30	0.00	19	0.00	21	0.00	21	0.00	
MISSOURI MILITARY FAMILY RELIE	0	0.00	295	0.00	498	0.00	498	0.00	
BIODIESEL FUEL REVOLVING	1,513	0.00	369	0.00	1,525	0.00	1,525	0.00	
DRUG COURT RESOURCES	17,274	0.00	31,873	0.00	41,481	0.00	41,481	0.00	
LEGAL SERVICES FOR LOW-INCOME	20	0.00	0	0.00	9	0.00	9	0.00	
HEAD INJURY	7,587	0.00	11,382	0.00	7,096	0.00	7,096	0.00	
MO COMM DEAF & HARD OF HEARING	62	0.00	25	0.00	48	0.00	48	0.00	
BOILER & PRESSURE VESSELS SAFE	6,236	0.00	9,032	0.00	5,860	0.00	5,860	0.00	
ORGANIC PROD & CERTIFICATION	107	0.00	76	0.00	0	0.00	0	0.00	
DEBT OFFSET ESCROW	49,215	0.00	101,371	0.00	46,029	0.00	46,029	0.00	
STORMWATER LOAN REVOLVING	3,484	0.00	3,030	0.00	2,891	0.00	2,891	0.00	
RURAL WATER AND SEWER LOAN REV	1,757	0.00	2,478	0.00	2,384	0.00	2,384	0.00	
BASIC CIVIL LEGAL SERVICES	43,335	0.00	45,300	0.00	40,228	0.00	40,228	0.00	
HIGHWAY PATROL TRAFFIC RECORDS	2,882	0.00	2,026	0.00	1,699	0.00	1,699	0.00	
ANTITERRORISM	16	0.00	16	0.00	18	0.00	18	0.00	
MOSMART	0	0.00	0	0.00	1,923	0.00	1,923	0.00	
LIFE SCIENCES RESEARCH TRUST	0	0.00	0	0.00	413,284	0.00	413,284	0.00	
MO STATE ARCHIVES-ST LOUIS TST	0	0.00	0	0.00	1	0.00	1	0.00	
DNA PROFILING ANALYSIS	8,983	0.00	20,054	0.00	15,704	0.00	15,704	0.00	
ATHLETIC AGENT	65	0.00	40	0.00	52	0.00	52	0.00	
MISSOURI RX PLAN FUND	143,565	0.00	96,001	0.00	74,119	0.00	74,119	0.00	
PUTATIVE FATHER REGISTRY	0	0.00	987	0.00	1,451	0.00	1,451	0.00	
MISSOURI ASSISTIVE TECHNOLOGY	0	0.00	26	0.00	3,554	0.00	3,554	0.00	
ECON DEVELOP ADVANCEMENT FUND	0	0.00	0	0.00	9,612	0.00	9,612	0.00	

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CENTRAL SVS ALLOCATION TRANSFER</b>								
<b>CORE</b>								
FUND TRANSFERS								
COSMETOLOGY AND BARBER EXAM	14,841	0.00	34,678	0.00	46,265	0.00	46,265	0.00
MISSOURI WINE AND GRAPE FUND	0	0.00	0	0.00	5,995	0.00	5,995	0.00
ACCESS MO FINANCIAL ASSISTANCE	0	0.00	0	0.00	207,137	0.00	207,137	0.00
HIGHWAY PATROL EXPENSE FUND	0	0.00	672	0.00	73	0.00	73	0.00
ATTORNEY GENERAL TRUST FUND	0	0.00	71,507	0.00	0	0.00	0	0.00
ARROW ROCK STATE HISTORIC SITE	3	0.00	5	0.00	5	0.00	5	0.00
CONFEDERATE MEMORIAL PARK	18	0.00	29	0.00	30	0.00	30	0.00
MARITAL & FAMILY THERAPISTS	397	0.00	322	0.00	151	0.00	151	0.00
FIRE EDUCATION FUND	1,329	0.00	2,731	0.00	1,944	0.00	1,944	0.00
LIBRARY NETWORKING FUND	3,090	0.00	3,581	0.00	5,722	0.00	5,722	0.00
BOLL WEEVIL SUPPRESS & ERADICAT	365	0.00	531	0.00	798	0.00	798	0.00
ORGAN DONOR PROGRAM	3,279	0.00	1,941	0.00	1,436	0.00	1,436	0.00
CHILD LABOR ENFORCEMENT	437	0.00	536	0.00	719	0.00	719	0.00
INMATE INCAR REIMB ACT REVOLV	1,104	0.00	1,274	0.00	1,293	0.00	1,293	0.00
INVESTOR EDUC & PROTECTION	5,968	0.00	8,307	0.00	13,590	0.00	13,590	0.00
PROPERTY REUSE	3,987	0.00	155	0.00	0	0.00	0	0.00
STATE COURT ADMIN REVOLVING	2,038	0.00	2,093	0.00	1,631	0.00	1,631	0.00
RESPIRATORY CARE PRACTITIONERS	1,968	0.00	1,469	0.00	1,247	0.00	1,247	0.00
CONCENT ANIMAL FEEDING	257	0.00	289	0.00	205	0.00	205	0.00
STATE DOCUMENT PRESERVATION	16	0.00	26	0.00	141	0.00	141	0.00
STUDENT GRANT	148,902	0.00	156,055	0.00	0	0.00	0	0.00
ACADEMIC SCHOLARSHIP	141,924	0.00	137,894	0.00	131,353	0.00	131,353	0.00
STATE TRANSPORT ASSIST REVOLV	6,955	0.00	2,722	0.00	2,608	0.00	2,608	0.00
CRIM JUSTICE NETWORK/TECH REVO	16,528	0.00	13,527	0.00	11,825	0.00	11,825	0.00
MO OFFICE-PROSECUTION SERVICES	1,196	0.00	1,403	0.00	1,042	0.00	1,042	0.00
MO BRD OCCUPATIONAL THERAPY	1,193	0.00	889	0.00	1,106	0.00	1,106	0.00
JUDICIARY EDUCATION & TRAINING	11,352	0.00	13,128	0.00	12,407	0.00	12,407	0.00
MO SUPP TAX INCREMENT FINANCE	11,039	0.00	16,482	0.00	20,744	0.00	20,744	0.00
DOM RELATIONS RESOLUTION-JUD	5,120	0.00	2,067	0.00	1,949	0.00	1,949	0.00
CORR SUBSTANCE ABUSE EARNINGS	706	0.00	1,014	0.00	1,132	0.00	1,132	0.00
MO WINE MARKETING/RESEARCH DEV	469	0.00	468	0.00	398	0.00	398	0.00
ADVANTAGE MISSOURI TRUST	1,730	0.00	1,006	0.00	813	0.00	813	0.00
DIETITIAN	1,156	0.00	2,089	0.00	317	0.00	317	0.00



## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CENTRAL SVS ALLOCATION TRANSFER</b>								
<b>CORE</b>								
FUND TRANSFERS								
MISSOURI COLLEGE GUARANTEE	28,703	0.00	83,341	0.00	0	0.00	0	0.00
EARLY CHILDHOOD DEV EDU/CARE	288,192	0.00	262,966	0.00	238,565	0.00	238,565	0.00
ABANDONED FUND ACCOUNT	671,252	0.00	1,084,817	0.00	1,393,178	0.00	1,393,178	0.00
C & M SMITH MEMORIAL ENDOWMENT	95	0.00	173	0.00	356	0.00	356	0.00
INTERIOR DESIGNER COUNCIL	263	0.00	70	0.00	313	0.00	313	0.00
KIDS' CHANCE SCHOLARSHIP	39	0.00	71	0.00	84	0.00	84	0.00
ACUPUNCTURIST	147	0.00	114	0.00	131	0.00	131	0.00
TATTOO	1,823	0.00	814	0.00	576	0.00	576	0.00
MASSAGE THERAPY	5,930	0.00	2,941	0.00	2,806	0.00	2,806	0.00
PREMIUM	55,968	0.00	135,801	0.00	96,744	0.00	96,744	0.00
MO ALTERNATV FUEL VEHICLE LOAN	0	0.00	23	0.00	0	0.00	0	0.00
MO PUBLIC BRDCASTING CORP SPEC	0	0.00	819	0.00	4,231	0.00	4,231	0.00
WORLD WAR II MEMORIAL TRUST	85	0.00	95	0.00	130	0.00	130	0.00
BLINDNESS EDUC, SCRNG & TRTMNT	1,114	0.00	1,051	0.00	811	0.00	811	0.00
MISSOURI LEAD ABATEMENT LOAN	291	0.00	796	0.00	848	0.00	848	0.00
WORKERS MEMORIAL	0	0.00	2	0.00	3	0.00	3	0.00
DRY-CLEANING ENVIRL RESP TRUST	6,557	0.00	6,958	0.00	7,797	0.00	7,797	0.00
CHILDHOOD LEAD TESTING	569	0.00	2,179	0.00	1,283	0.00	1,283	0.00
NATIONAL GUARD TRUST	30,011	0.00	34,544	0.00	39,759	0.00	39,759	0.00
AGRICULTURE DEVELOPMENT	2,653	0.00	759	0.00	1,322	0.00	1,322	0.00
MINED LAND RECLAMATION	7,715	0.00	8,088	0.00	6,284	0.00	6,284	0.00
BABLER STATE PARK	2,092	0.00	2,326	0.00	1,741	0.00	1,741	0.00
GOV CNCL ON PHYS FITNESS TRUST	677	0.00	133	0.00	531	0.00	531	0.00
INSTITUTION GIFT TRUST	0	0.00	892	0.00	36	0.00	36	0.00
MENTAL HEALTH TRUST	142,914	0.00	146,738	0.00	182,737	0.00	182,737	0.00
SEC OF ST-WOLFNER LIBRARY	68	0.00	100	0.00	99	0.00	99	0.00
SPECIAL EMPLOYMENT SECURITY	230,771	0.00	248,104	0.00	168,965	0.00	168,965	0.00
CRIPPLED CHILDREN	580	0.00	527	0.00	307	0.00	307	0.00
STATE FAIR TRUST	36	0.00	42	0.00	27	0.00	27	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>CENTRAL SVS ALLOCATION TRANSFER</b>									
<b>CORE</b>									
<b>FUND TRANSFERS</b>									
AVIATION TRUST FUND	47,675	0.00	63,501	0.00	43,660	0.00	43,660	0.00	
TOTAL - TRF	15,461,394	0.00	15,490,351	0.00	12,905,908	0.00	12,905,908	0.00	
<b>TOTAL</b>	<b>15,461,394</b>	<b>0.00</b>	<b>15,490,351</b>	<b>0.00</b>	<b>12,905,908</b>	<b>0.00</b>	<b>12,905,908</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$15,461,394</b>	<b>0.00</b>	<b>\$15,490,351</b>	<b>0.00</b>	<b>\$12,905,908</b>	<b>0.00</b>	<b>\$12,905,908</b>	<b>0.00</b>	

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32607
<b>Division</b>	Administrative Disbursements		
<b>Core -</b>	Central Services Cost Allocation Plan		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	12,905,908	12,905,908 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>12,905,908</b>	<b>12,905,908</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Various state funds excluding federal and constitutional funds.  
Notes: An "E" is requested for Other Funds.

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	0	0	0
TRF	0	0	12,905,908	12,905,908 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>12,905,908</b>	<b>12,905,908</b>
FTE	0.00	0.00	0.00	0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: Various state funds excluding federal and constitutional funds.  
Notes: An "E" is requested for Other Funds.

## 2. CORE DESCRIPTION

Cost allocation plans are used to recover costs for services provided to others, and are an acceptable accounting practice. For example, the State of Missouri and the Federal Government agree on a Statewide Cost Allocation Plan (SWCAP) to recover overhead costs performed by the State for agencies receiving federal grants. Under this plan, the Central Services Cost Allocation Plan (CSCAP), which uses standard, acceptable methods approved by the federal government for cost allocation plans, the state is recovering the costs of services provided by the Office of Administration, the Department of Revenue, the Governor's office, the Lieutenant Governor's office, the Secretary of State's office, the State Auditor's office, the Attorney General's office, the General Assembly, and the Capitol Police to the various state funds. The plan outlined below establishes two cost allocation pools. Costs are allocated based on how the funds create work for the agencies in the pool.

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32607
<b>Division</b>	Administrative Disbursements		
<b>Core -</b>	Central Services Cost Allocation Plan		

## 2. CORE DESCRIPTION, continued

### Expenditure Cost Allocation Pool:

Costs to be allocated include the Office of Administration, the Governor's office, the Lieutenant Governor's office, the Secretary of State's office, the State Auditor's office, the Attorney General's office, the General Assembly, and the Capitol Police. Costs are allocated to funds based on expenditures which is the basis that they create work – purchases, checks written, etc.

1. Uses FY 2007 expenditures less refunds.
2. Subtract costs for Federal and Constitutional Funds.
3. Determine % by fund after exemptions for Federal and Constitutional Funds.
4. Multiply % by fund by the expenditures to be allocated.
5. Exclude Elementary and Secondary Education funds and pick up these costs with General Revenue.
6. Exclude funds that directly support the agency that is being cost allocated and pick up these costs with General Revenue.

### Receipt Cost Allocation Plan:

Costs to be allocated include the Department of Revenue. Costs are allocated to funds based on the receipts into the fund which is the basis that they create work – deposits, investments, etc.

1. Uses FY 2007 receipts less refunds.
2. Subtract costs for Federal and Constitutional Funds.
3. Determine % by fund after exemptions for Federal and Constitutional Funds.
4. Multiply % by fund by the expenditures to be allocated.
5. Exclude Elementary and Secondary Education funds and pick up these costs with General Revenue.
6. Exclude funds that directly support the agency that is being cost allocated and pick up these costs with General Revenue.

## CORE DECISION ITEM

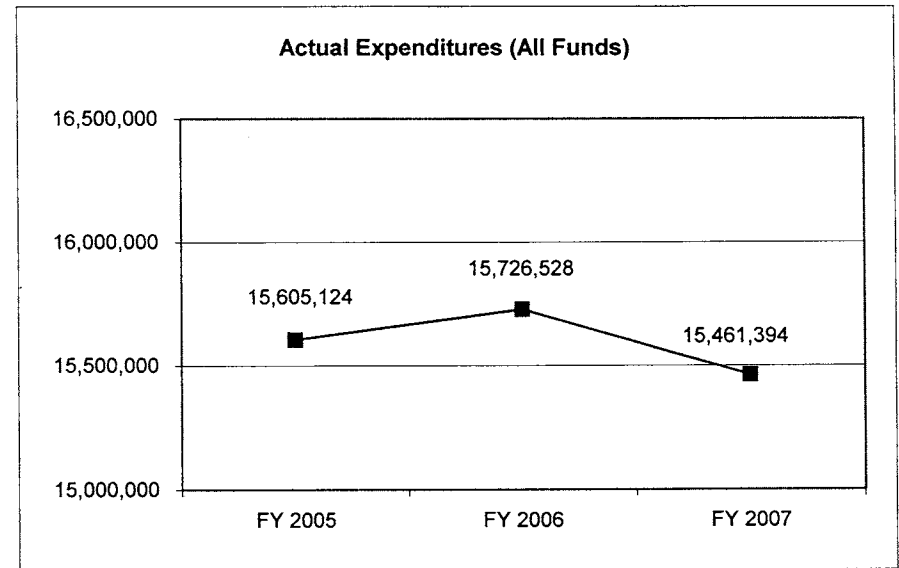
<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32607
<b>Division</b>	Administrative Disbursements		
<b>Core -</b>	Central Services Cost Allocation Plan		

## 3. PROGRAM LISTING (list programs included in this core funding)

N/A

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	16,469,169	16,695,813	16,215,535	15,490,351 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	16,469,169	16,695,813	16,215,535	N/A
Actual Expenditures (All Funds)	15,605,124	15,726,528	15,461,394	N/A
Unexpended (All Funds)	864,045	969,285	754,141	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	864,045	969,285	754,141	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

## NOTES:

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
CENTRAL SVS ALLOCATION TRNSFER**

**5. CORE RECONCILIATION DETAIL**

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>										
				TRF	0.00	0	0	15,490,351	15,490,351	
				<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>15,490,351</b>	<b>15,490,351</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reduction	119	T703	TRF		0.00	0	0	(4)	(4)	Costs to be allocated are less than core appropriation
Core Reduction	119	T769	TRF		0.00	0	0	(543,621)	(543,621)	Costs to be allocated are less than core appropriation
Core Reduction	119	T652	TRF		0.00	0	0	(1,393,769)	(1,393,769)	Costs to be allocated are less than core appropriation
Core Reduction	119	T692	TRF		0.00	0	0	(113,216)	(113,216)	Costs to be allocated are less than core appropriation
Core Reduction	119	T789	TRF		0.00	0	0	(119,502)	(119,502)	Costs to be allocated are less than core appropriation
Core Reduction	119	T735	TRF		0.00	0	0	(777)	(777)	Costs to be allocated are less than core appropriation
Core Reduction	119	T875	TRF		0.00	0	0	(79,139)	(79,139)	Costs to be allocated are less than core appropriation
Core Reduction	119	T649	TRF		0.00	0	0	(334,395)	(334,395)	Costs to be allocated are less than core appropriation
Core Reduction	119	T746	TRF		0.00	0	0	(20)	(20)	Costs to be allocated are less than core appropriation
Core Reallocation	120	T033	TRF		0.00	0	0	22,021	22,021	To adjust for planned fund allocation transfers
Core Reallocation	120	T032	TRF		0.00	0	0	(896)	(896)	To adjust for planned fund allocation transfers
Core Reallocation	120	T654	TRF		0.00	0	0	(120)	(120)	To adjust for planned fund allocation transfers
Core Reallocation	120	T312	TRF		0.00	0	0	5	5	To adjust for planned fund allocation transfers

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
CENTRAL SVS ALLOCATION TRNSFER

## 5. CORE RECONCILIATION DETAIL

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>									
Core Reallocation	120	T035	TRF	0.00	0	0	9,671	9,671	To adjust for planned fund allocation transfers
Core Reallocation	120	T074	TRF	0.00	0	0	(5,072)	(5,072)	To adjust for planned fund allocation transfers
Core Reallocation	120	T029	TRF	0.00	0	0	(94)	(94)	To adjust for planned fund allocation transfers
Core Reallocation	120	T028	TRF	0.00	0	0	23	23	To adjust for planned fund allocation transfers
Core Reallocation	120	T044	TRF	0.00	0	0	5,995	5,995	To adjust for planned fund allocation transfers
Core Reallocation	120	T627	TRF	0.00	0	0	11,587	11,587	To adjust for planned fund allocation transfers
Core Reallocation	120	T043	TRF	0.00	0	0	9,612	9,612	To adjust for planned fund allocation transfers
Core Reallocation	120	T049	TRF	0.00	0	0	207,137	207,137	To adjust for planned fund allocation transfers
Core Reallocation	120	T057	TRF	0.00	0	0	(76)	(76)	To adjust for planned fund allocation transfers
Core Reallocation	120	T711	TRF	0.00	0	0	1,324	1,324	To adjust for planned fund allocation transfers
Core Reallocation	120	T079	TRF	0.00	0	0	(327)	(327)	To adjust for planned fund allocation transfers
Core Reallocation	120	T085	TRF	0.00	0	0	2	2	To adjust for planned fund allocation transfers
Core Reallocation	120	T311	TRF	0.00	0	0	35	35	To adjust for planned fund allocation transfers
Core Reallocation	120	T664	TRF	0.00	0	0	(213)	(213)	To adjust for planned fund allocation transfers
Core Reallocation	120	T313	TRF	0.00	0	0	(7)	(7)	To adjust for planned fund allocation transfers
Core Reallocation	120	T314	TRF	0.00	0	0	(7)	(7)	To adjust for planned fund allocation transfers
Core Reallocation	120	T339	TRF	0.00	0	0	(23)	(23)	To adjust for planned fund allocation transfers
Core Reallocation	120	T024	TRF	0.00	0	0	190	190	To adjust for planned fund allocation transfers
Core Reallocation	120	T041	TRF	0.00	0	0	1	1	To adjust for planned fund allocation transfers
Core Reallocation	120	T386	TRF	0.00	0	0	12	12	To adjust for planned fund allocation transfers

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
CENTRAL SVS ALLOCATION TRANSFER**

**5. CORE RECONCILIATION DETAIL**

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reallocation	120	T682	TRF		0.00	0	0	(543)	(543)	To adjust for planned fund allocation transfers
Core Reallocation	120	T345	TRF		0.00	0	0	(4,350)	(4,350)	To adjust for planned fund allocation transfers
Core Reallocation	120	T039	TRF		0.00	0	0	413,284	413,284	To adjust for planned fund allocation transfers
Core Reallocation	120	T400	TRF		0.00	0	0	(71,507)	(71,507)	To adjust for planned fund allocation transfers
Core Reallocation	120	T402	TRF		0.00	0	0	(787)	(787)	To adjust for planned fund allocation transfers
Core Reallocation	120	T691	TRF		0.00	0	0	(2,229)	(2,229)	To adjust for planned fund allocation transfers
Core Reallocation	120	T629	TRF		0.00	0	0	(21,882)	(21,882)	To adjust for planned fund allocation transfers
Core Reallocation	120	T642	TRF		0.00	0	0	203	203	To adjust for planned fund allocation transfers
Core Reallocation	120	T643	TRF		0.00	0	0	464	464	To adjust for planned fund allocation transfers
Core Reallocation	120	T644	TRF		0.00	0	0	3,528	3,528	To adjust for planned fund allocation transfers
Core Reallocation	120	T647	TRF		0.00	0	0	(599)	(599)	To adjust for planned fund allocation transfers
Core Reallocation	120	T650	TRF		0.00	0	0	(21,333)	(21,333)	To adjust for planned fund allocation transfers
Core Reallocation	120	T653	TRF		0.00	0	0	(161,280)	(161,280)	To adjust for planned fund allocation transfers
Core Reallocation	120	T818	TRF		0.00	0	0	14,090	14,090	To adjust for planned fund allocation transfers
Core Reallocation	120	T655	TRF		0.00	0	0	(51,358)	(51,358)	To adjust for planned fund allocation transfers
Core Reallocation	120	T657	TRF		0.00	0	0	(334)	(334)	To adjust for planned fund allocation transfers
Core Reallocation	120	T658	TRF		0.00	0	0	(16,013)	(16,013)	To adjust for planned fund allocation transfers
Core Reallocation	120	T659	TRF		0.00	0	0	4,655	4,655	To adjust for planned fund allocation transfers
Core Reallocation	120	T661	TRF		0.00	0	0	(656)	(656)	To adjust for planned fund allocation transfers
Core Reallocation	120	T662	TRF		0.00	0	0	460	460	To adjust for planned fund allocation transfers



## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
CENTRAL SVS ALLOCATION TRNSFER

## 5. CORE RECONCILIATION DETAIL

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reallocation	120	T663	TRF		0.00	0	0	303	303	To adjust for planned fund allocation transfers
Core Reallocation	120	T727	TRF		0.00	0	0	(8,320)	(8,320)	To adjust for planned fund allocation transfers
Core Reallocation	120	T665	TRF		0.00	0	0	(603)	(603)	To adjust for planned fund allocation transfers
Core Reallocation	120	T666	TRF		0.00	0	0	(373)	(373)	To adjust for planned fund allocation transfers
Core Reallocation	120	T668	TRF		0.00	0	0	282	282	To adjust for planned fund allocation transfers
Core Reallocation	120	T669	TRF		0.00	0	0	(31,931)	(31,931)	To adjust for planned fund allocation transfers
Core Reallocation	120	T670	TRF		0.00	0	0	(1,477)	(1,477)	To adjust for planned fund allocation transfers
Core Reallocation	120	T671	TRF		0.00	0	0	13	13	To adjust for planned fund allocation transfers
Core Reallocation	120	T672	TRF		0.00	0	0	(2,482)	(2,482)	To adjust for planned fund allocation transfers
Core Reallocation	120	T343	TRF		0.00	0	0	2	2	To adjust for planned fund allocation transfers
Core Reallocation	120	T679	TRF		0.00	0	0	(1,959)	(1,959)	To adjust for planned fund allocation transfers
Core Reallocation	120	T678	TRF		0.00	0	0	8,217	8,217	To adjust for planned fund allocation transfers
Core Reallocation	120	T342	TRF		0.00	0	0	14	14	To adjust for planned fund allocation transfers
Core Reallocation	120	T038	TRF		0.00	0	0	1,923	1,923	To adjust for planned fund allocation transfers
Core Reallocation	120	T676	TRF		0.00	0	0	(279)	(279)	To adjust for planned fund allocation transfers
Core Reallocation	120	T680	TRF		0.00	0	0	556	556	To adjust for planned fund allocation transfers
Core Reallocation	120	T681	TRF		0.00	0	0	2,357	2,357	To adjust for planned fund allocation transfers
Core Reallocation	120	T764	TRF		0.00	0	0	(9)	(9)	To adjust for planned fund allocation transfers
Core Reallocation	120	T684	TRF		0.00	0	0	(559)	(559)	To adjust for planned fund allocation transfers
Core Reallocation	120	T685	TRF		0.00	0	0	(21,650)	(21,650)	To adjust for planned fund allocation transfers

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
CENTRAL SVS ALLOCATION TRNSFER**

**5. CORE RECONCILIATION DETAIL**

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reallocation	120	T686	TRF		0.00	0	0	(1,493)	(1,493)	To adjust for planned fund allocation transfers
Core Reallocation	120	T687	TRF		0.00	0	0	5,183	5,183	To adjust for planned fund allocation transfers
Core Reallocation	120	T688	TRF		0.00	0	0	(164)	(164)	To adjust for planned fund allocation transfers
Core Reallocation	120	T689	TRF		0.00	0	0	3,281	3,281	To adjust for planned fund allocation transfers
Core Reallocation	120	T690	TRF		0.00	0	0	(1,523)	(1,523)	To adjust for planned fund allocation transfers
Core Reallocation	120	T783	TRF		0.00	0	0	(3,124)	(3,124)	To adjust for planned fund allocation transfers
Core Reallocation	120	T693	TRF		0.00	0	0	(2,693)	(2,693)	To adjust for planned fund allocation transfers
Core Reallocation	120	T694	TRF		0.00	0	0	4,316	4,316	To adjust for planned fund allocation transfers
Core Reallocation	120	T695	TRF		0.00	0	0	(276)	(276)	To adjust for planned fund allocation transfers
Core Reallocation	120	T696	TRF		0.00	0	0	45	45	To adjust for planned fund allocation transfers
Core Reallocation	120	T697	TRF		0.00	0	0	(1,318)	(1,318)	To adjust for planned fund allocation transfers
Core Reallocation	120	T698	TRF		0.00	0	0	20	20	To adjust for planned fund allocation transfers
Core Reallocation	120	T699	TRF		0.00	0	0	(24,560)	(24,560)	To adjust for planned fund allocation transfers
Core Reallocation	120	T700	TRF		0.00	0	0	2,581	2,581	To adjust for planned fund allocation transfers
Core Reallocation	120	T701	TRF		0.00	0	0	(322)	(322)	To adjust for planned fund allocation transfers
Core Reallocation	120	T702	TRF		0.00	0	0	(69,524)	(69,524)	To adjust for planned fund allocation transfers
Core Reallocation	120	T704	TRF		0.00	0	0	(43)	(43)	To adjust for planned fund allocation transfers
Core Reallocation	120	T705	TRF		0.00	0	0	(6,279)	(6,279)	To adjust for planned fund allocation transfers
Core Reallocation	120	T707	TRF		0.00	0	0	(28,131)	(28,131)	To adjust for planned fund allocation transfers
Core Reallocation	120	T709	TRF		0.00	0	0	3,340	3,340	To adjust for planned fund allocation transfers

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
CENTRAL SVS ALLOCATION TRNSFER

## 5. CORE RECONCILIATION DETAIL

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>									
Core Reallocation	120	T710	TRF	0.00	0	0	553	553	To adjust for planned fund allocation transfers
Core Reallocation	120	T819	TRF	0.00	0	0	37	37	To adjust for planned fund allocation transfers
Core Reallocation	120	T712	TRF	0.00	0	0	1,182	1,182	To adjust for planned fund allocation transfers
Core Reallocation	120	T713	TRF	0.00	0	0	45,640	45,640	To adjust for planned fund allocation transfers
Core Reallocation	120	T714	TRF	0.00	0	0	110,327	110,327	To adjust for planned fund allocation transfers
Core Reallocation	120	T715	TRF	0.00	0	0	(2,623)	(2,623)	To adjust for planned fund allocation transfers
Core Reallocation	120	T716	TRF	0.00	0	0	(61)	(61)	To adjust for planned fund allocation transfers
Core Reallocation	120	T717	TRF	0.00	0	0	(403)	(403)	To adjust for planned fund allocation transfers
Core Reallocation	120	T718	TRF	0.00	0	0	(222)	(222)	To adjust for planned fund allocation transfers
Core Reallocation	120	T719	TRF	0.00	0	0	(500)	(500)	To adjust for planned fund allocation transfers
Core Reallocation	120	T720	TRF	0.00	0	0	(506)	(506)	To adjust for planned fund allocation transfers
Core Reallocation	120	T721	TRF	0.00	0	0	55,856	55,856	To adjust for planned fund allocation transfers
Core Reallocation	120	T722	TRF	0.00	0	0	(5,299)	(5,299)	To adjust for planned fund allocation transfers
Core Reallocation	120	T723	TRF	0.00	0	0	(104)	(104)	To adjust for planned fund allocation transfers
Core Reallocation	120	T724	TRF	0.00	0	0	(782)	(782)	To adjust for planned fund allocation transfers
Core Reallocation	120	T725	TRF	0.00	0	0	(1,734)	(1,734)	To adjust for planned fund allocation transfers
Core Reallocation	120	T726	TRF	0.00	0	0	(32)	(32)	To adjust for planned fund allocation transfers
Core Reallocation	120	T854	TRF	0.00	0	0	243	243	To adjust for planned fund allocation transfers
Core Reallocation	120	T728	TRF	0.00	0	0	(9,890)	(9,890)	To adjust for planned fund allocation transfers
Core Reallocation	120	T729	TRF	0.00	0	0	665	665	To adjust for planned fund allocation transfers

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
CENTRAL SVS ALLOCATION TRNSFER**

**5. CORE RECONCILIATION DETAIL**

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reallocation	120	T730	TRF		0.00	0	0	(3,822)	(3,822)	To adjust for planned fund allocation transfers
Core Reallocation	120	T731	TRF		0.00	0	0	(2,963)	(2,963)	To adjust for planned fund allocation transfers
Core Reallocation	120	T732	TRF		0.00	0	0	(60)	(60)	To adjust for planned fund allocation transfers
Core Reallocation	120	T733	TRF		0.00	0	0	2,279	2,279	To adjust for planned fund allocation transfers
Core Reallocation	120	T734	TRF		0.00	0	0	(14,976)	(14,976)	To adjust for planned fund allocation transfers
Core Reallocation	120	T736	TRF		0.00	0	0	5,216	5,216	To adjust for planned fund allocation transfers
Core Reallocation	120	T737	TRF		0.00	0	0	(2,223)	(2,223)	To adjust for planned fund allocation transfers
Core Reallocation	120	T738	TRF		0.00	0	0	(68,684)	(68,684)	To adjust for planned fund allocation transfers
Core Reallocation	120	T739	TRF		0.00	0	0	(41)	(41)	To adjust for planned fund allocation transfers
Core Reallocation	120	T740	TRF		0.00	0	0	6,470	6,470	To adjust for planned fund allocation transfers
Core Reallocation	120	T741	TRF		0.00	0	0	(299)	(299)	To adjust for planned fund allocation transfers
Core Reallocation	120	T743	TRF		0.00	0	0	(1,859)	(1,859)	To adjust for planned fund allocation transfers
Core Reallocation	120	T744	TRF		0.00	0	0	(63)	(63)	To adjust for planned fund allocation transfers
Core Reallocation	120	T751	TRF		0.00	0	0	(1,454)	(1,454)	To adjust for planned fund allocation transfers
Core Reallocation	120	T750	TRF		0.00	0	0	(1,405)	(1,405)	To adjust for planned fund allocation transfers
Core Reallocation	120	T675	TRF		0.00	0	0	(767)	(767)	To adjust for planned fund allocation transfers
Core Reallocation	120	T341	TRF		0.00	0	0	20	20	To adjust for planned fund allocation transfers
Core Reallocation	120	T749	TRF		0.00	0	0	(13,285)	(13,285)	To adjust for planned fund allocation transfers
Core Reallocation	120	T748	TRF		0.00	0	0	(633)	(633)	To adjust for planned fund allocation transfers
Core Reallocation	120	T752	TRF		0.00	0	0	1,508	1,508	To adjust for planned fund allocation transfers

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
CENTRAL SVS ALLOCATION TRNSFER

## 5. CORE RECONCILIATION DETAIL

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>									
Core Reallocation	120	T753	TRF	0.00	0	0	21	21	To adjust for planned fund allocation transfers
Core Reallocation	120	T754	TRF	0.00	0	0	551	551	To adjust for planned fund allocation transfers
Core Reallocation	120	T755	TRF	0.00	0	0	5,245	5,245	To adjust for planned fund allocation transfers
Core Reallocation	120	T756	TRF	0.00	0	0	(11,838)	(11,838)	To adjust for planned fund allocation transfers
Core Reallocation	120	T757	TRF	0.00	0	0	321	321	To adjust for planned fund allocation transfers
Core Reallocation	120	T759	TRF	0.00	0	0	1,768	1,768	To adjust for planned fund allocation transfers
Core Reallocation	120	T761	TRF	0.00	0	0	(592)	(592)	To adjust for planned fund allocation transfers
Core Reallocation	120	T762	TRF	0.00	0	0	1	1	To adjust for planned fund allocation transfers
Core Reallocation	120	T763	TRF	0.00	0	0	(3,896)	(3,896)	To adjust for planned fund allocation transfers
Core Reallocation	120	T674	TRF	0.00	0	0	(860)	(860)	To adjust for planned fund allocation transfers
Core Reallocation	120	T765	TRF	0.00	0	0	1,041	1,041	To adjust for planned fund allocation transfers
Core Reallocation	120	T766	TRF	0.00	0	0	(70,558)	(70,558)	To adjust for planned fund allocation transfers
Core Reallocation	120	T767	TRF	0.00	0	0	5,254	5,254	To adjust for planned fund allocation transfers
Core Reallocation	120	T768	TRF	0.00	0	0	1	1	To adjust for planned fund allocation transfers
Core Reallocation	120	T770	TRF	0.00	0	0	(1,118)	(1,118)	To adjust for planned fund allocation transfers
Core Reallocation	120	T772	TRF	0.00	0	0	(418)	(418)	To adjust for planned fund allocation transfers
Core Reallocation	120	T773	TRF	0.00	0	0	758	758	To adjust for planned fund allocation transfers
Core Reallocation	120	T774	TRF	0.00	0	0	(2,194)	(2,194)	To adjust for planned fund allocation transfers
Core Reallocation	120	T776	TRF	0.00	0	0	(4,307)	(4,307)	To adjust for planned fund allocation transfers
Core Reallocation	120	T777	TRF	0.00	0	0	(5,389)	(5,389)	To adjust for planned fund allocation transfers

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
CENTRAL SVS ALLOCATION TRNSFER**

**5. CORE RECONCILIATION DETAIL**

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reallocation	120	T778	TRF		0.00	0	0	4,792	4,792	To adjust for planned fund allocation transfers
Core Reallocation	120	T779	TRF		0.00	0	0	728	728	To adjust for planned fund allocation transfers
Core Reallocation	120	T780	TRF		0.00	0	0	(1,903)	(1,903)	To adjust for planned fund allocation transfers
Core Reallocation	120	T781	TRF		0.00	0	0	1,389	1,389	To adjust for planned fund allocation transfers
Core Reallocation	120	T782	TRF		0.00	0	0	(1,132)	(1,132)	To adjust for planned fund allocation transfers
Core Reallocation	120	T747	TRF		0.00	0	0	(839)	(839)	To adjust for planned fund allocation transfers
Core Reallocation	120	T784	TRF		0.00	0	0	(2,256)	(2,256)	To adjust for planned fund allocation transfers
Core Reallocation	120	T785	TRF		0.00	0	0	(1,656)	(1,656)	To adjust for planned fund allocation transfers
Core Reallocation	120	T786	TRF		0.00	0	0	183	183	To adjust for planned fund allocation transfers
Core Reallocation	120	T787	TRF		0.00	0	0	(74)	(74)	To adjust for planned fund allocation transfers
Core Reallocation	120	T788	TRF		0.00	0	0	(3,151)	(3,151)	To adjust for planned fund allocation transfers
Core Reallocation	120	T790	TRF		0.00	0	0	703	703	To adjust for planned fund allocation transfers
Core Reallocation	120	T791	TRF		0.00	0	0	(214)	(214)	To adjust for planned fund allocation transfers
Core Reallocation	120	T792	TRF		0.00	0	0	182	182	To adjust for planned fund allocation transfers
Core Reallocation	120	T793	TRF		0.00	0	0	3,284	3,284	To adjust for planned fund allocation transfers
Core Reallocation	120	T795	TRF		0.00	0	0	(3,604)	(3,604)	To adjust for planned fund allocation transfers
Core Reallocation	120	T796	TRF		0.00	0	0	(105,035)	(105,035)	To adjust for planned fund allocation transfers
Core Reallocation	120	T797	TRF		0.00	0	0	(2,981)	(2,981)	To adjust for planned fund allocation transfers
Core Reallocation	120	T798	TRF		0.00	0	0	2,315	2,315	To adjust for planned fund allocation transfers
Core Reallocation	120	T799	TRF		0.00	0	0	6,140	6,140	To adjust for planned fund allocation transfers

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
CENTRAL SVS ALLOCATION TRNSFER

## 5. CORE RECONCILIATION DETAIL

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reallocation	120	T800	TRF		0.00	0	0	(16,006)	(16,006)	To adjust for planned fund allocation transfers
Core Reallocation	120	T801	TRF		0.00	0	0	(10)	(10)	To adjust for planned fund allocation transfers
Core Reallocation	120	T802	TRF		0.00	0	0	3	3	To adjust for planned fund allocation transfers
Core Reallocation	120	T803	TRF		0.00	0	0	(26,444)	(26,444)	To adjust for planned fund allocation transfers
Core Reallocation	120	T804	TRF		0.00	0	0	5,610	5,610	To adjust for planned fund allocation transfers
Core Reallocation	120	T805	TRF		0.00	0	0	(4,365)	(4,365)	To adjust for planned fund allocation transfers
Core Reallocation	120	T806	TRF		0.00	0	0	2,745	2,745	To adjust for planned fund allocation transfers
Core Reallocation	120	T807	TRF		0.00	0	0	5,312	5,312	To adjust for planned fund allocation transfers
Core Reallocation	120	T808	TRF		0.00	0	0	(5,616)	(5,616)	To adjust for planned fund allocation transfers
Core Reallocation	120	T809	TRF		0.00	0	0	(7,151)	(7,151)	To adjust for planned fund allocation transfers
Core Reallocation	120	T810	TRF		0.00	0	0	24	24	To adjust for planned fund allocation transfers
Core Reallocation	120	T811	TRF		0.00	0	0	(7,468)	(7,468)	To adjust for planned fund allocation transfers
Core Reallocation	120	T812	TRF		0.00	0	0	(1,228)	(1,228)	To adjust for planned fund allocation transfers
Core Reallocation	120	T814	TRF		0.00	0	0	(111)	(111)	To adjust for planned fund allocation transfers
Core Reallocation	120	T815	TRF		0.00	0	0	11,926	11,926	To adjust for planned fund allocation transfers
Core Reallocation	120	T816	TRF		0.00	0	0	299	299	To adjust for planned fund allocation transfers
Core Reallocation	120	T817	TRF		0.00	0	0	(2,285)	(2,285)	To adjust for planned fund allocation transfers
Core Reallocation	120	T972	TRF		0.00	0	0	398	398	To adjust for planned fund allocation transfers
Core Reallocation	120	T971	TRF		0.00	0	0	52	52	To adjust for planned fund allocation transfers
Core Reallocation	120	T820	TRF		0.00	0	0	2,472	2,472	To adjust for planned fund allocation transfers

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
CENTRAL SVS ALLOCATION TRNSFER**

**5. CORE RECONCILIATION DETAIL**

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reallocation	120	T822	TRF		0.00	0	0	1		1 To adjust for planned fund allocation transfers
Core Reallocation	120	T823	TRF		0.00	0	0	(171)	(171)	To adjust for planned fund allocation transfers
Core Reallocation	120	T824	TRF		0.00	0	0	2,141	2,141	To adjust for planned fund allocation transfers
Core Reallocation	120	T825	TRF		0.00	0	0	(505)	(505)	To adjust for planned fund allocation transfers
Core Reallocation	120	T826	TRF		0.00	0	0	183	183	To adjust for planned fund allocation transfers
Core Reallocation	120	T827	TRF		0.00	0	0	19	19	To adjust for planned fund allocation transfers
Core Reallocation	120	T828	TRF		0.00	0	0	5,283	5,283	To adjust for planned fund allocation transfers
Core Reallocation	120	T829	TRF		0.00	0	0	(155)	(155)	To adjust for planned fund allocation transfers
Core Reallocation	120	T830	TRF		0.00	0	0	(462)	(462)	To adjust for planned fund allocation transfers
Core Reallocation	120	T831	TRF		0.00	0	0	(222)	(222)	To adjust for planned fund allocation transfers
Core Reallocation	120	T832	TRF		0.00	0	0	(84)	(84)	To adjust for planned fund allocation transfers
Core Reallocation	120	T833	TRF		0.00	0	0	115	115	To adjust for planned fund allocation transfers
Core Reallocation	120	T835	TRF		0.00	0	0	(156,055)	(156,055)	To adjust for planned fund allocation transfers
Core Reallocation	120	T836	TRF		0.00	0	0	(6,541)	(6,541)	To adjust for planned fund allocation transfers
Core Reallocation	120	T837	TRF		0.00	0	0	(114)	(114)	To adjust for planned fund allocation transfers
Core Reallocation	120	T838	TRF		0.00	0	0	(1,702)	(1,702)	To adjust for planned fund allocation transfers
Core Reallocation	120	T839	TRF		0.00	0	0	(361)	(361)	To adjust for planned fund allocation transfers
Core Reallocation	120	T840	TRF		0.00	0	0	217	217	To adjust for planned fund allocation transfers
Core Reallocation	120	T841	TRF		0.00	0	0	(721)	(721)	To adjust for planned fund allocation transfers
Core Reallocation	120	T842	TRF		0.00	0	0	4,262	4,262	To adjust for planned fund allocation transfers



## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
CENTRAL SVS ALLOCATION TRNSFER

## 5. CORE RECONCILIATION DETAIL

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reallocation	120	T844	TRF		0.00	0	0	(118)	(118)	To adjust for planned fund allocation transfers
Core Reallocation	120	T845	TRF		0.00	0	0	118	118	To adjust for planned fund allocation transfers
Core Reallocation	120	T846	TRF		0.00	0	0	(70)	(70)	To adjust for planned fund allocation transfers
Core Reallocation	120	T847	TRF		0.00	0	0	(193)	(193)	To adjust for planned fund allocation transfers
Core Reallocation	120	T848	TRF		0.00	0	0	(1,772)	(1,772)	To adjust for planned fund allocation transfers
Core Reallocation	120	T849	TRF		0.00	0	0	(83,341)	(83,341)	To adjust for planned fund allocation transfers
Core Reallocation	120	T850	TRF		0.00	0	0	(24,401)	(24,401)	To adjust for planned fund allocation transfers
Core Reallocation	120	T852	TRF		0.00	0	0	308,361	308,361	To adjust for planned fund allocation transfers
Core Reallocation	120	T853	TRF		0.00	0	0	183	183	To adjust for planned fund allocation transfers
Core Reallocation	120	T745	TRF		0.00	0	0	(3,680)	(3,680)	To adjust for planned fund allocation transfers
Core Reallocation	120	T855	TRF		0.00	0	0	13	13	To adjust for planned fund allocation transfers
Core Reallocation	120	T856	TRF		0.00	0	0	(135)	(135)	To adjust for planned fund allocation transfers
Core Reallocation	120	T857	TRF		0.00	0	0	(39,057)	(39,057)	To adjust for planned fund allocation transfers
Core Reallocation	120	T858	TRF		0.00	0	0	3,412	3,412	To adjust for planned fund allocation transfers
Core Reallocation	120	T862	TRF		0.00	0	0	35	35	To adjust for planned fund allocation transfers
Core Reallocation	120	T863	TRF		0.00	0	0	(240)	(240)	To adjust for planned fund allocation transfers
Core Reallocation	120	T864	TRF		0.00	0	0	839	839	To adjust for planned fund allocation transfers
Core Reallocation	120	T865	TRF		0.00	0	0	5,215	5,215	To adjust for planned fund allocation transfers
Core Reallocation	120	T866	TRF		0.00	0	0	563	563	To adjust for planned fund allocation transfers
Core Reallocation	120	T868	TRF		0.00	0	0	(1,804)	(1,804)	To adjust for planned fund allocation transfers

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
CENTRAL SVS ALLOCATION TRANSFER**

**5. CORE RECONCILIATION DETAIL**

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Core Reallocation	120	T870	TRF		0.00	0	0	(585)	(585)	To adjust for planned fund allocation transfers
Core Reallocation	120	T871	TRF		0.00	0	0	(856)	(856)	To adjust for planned fund allocation transfers
Core Reallocation	120	T872	TRF		0.00	0	0	35,999	35,999	To adjust for planned fund allocation transfers
Core Reallocation	120	T873	TRF		0.00	0	0	(1)	(1)	To adjust for planned fund allocation transfers
Core Reallocation	120	T876	TRF		0.00	0	0	(220)	(220)	To adjust for planned fund allocation transfers
Core Reallocation	120	T877	TRF		0.00	0	0	(15)	(15)	To adjust for planned fund allocation transfers
Core Reallocation	120	T878	TRF		0.00	0	0	(19,841)	(19,841)	To adjust for planned fund allocation transfers
Core Reallocation	120	T882	TRF		0.00	0	0	1	1	To adjust for planned fund allocation transfers
Core Reallocation	120	T913	TRF		0.00	0	0	(428)	(428)	To adjust for planned fund allocation transfers
Core Reallocation	120	T914	TRF		0.00	0	0	(94)	(94)	To adjust for planned fund allocation transfers
Core Reallocation	120	T922	TRF		0.00	0	0	9	9	To adjust for planned fund allocation transfers
Core Reallocation	120	T924	TRF		0.00	0	0	(55,342)	(55,342)	To adjust for planned fund allocation transfers
Core Reallocation	120	T925	TRF		0.00	0	0	267	267	To adjust for planned fund allocation transfers
Core Reallocation	120	T926	TRF		0.00	0	0	17	17	To adjust for planned fund allocation transfers
Core Reallocation	120	T962	TRF		0.00	0	0	1,156	1,156	To adjust for planned fund allocation transfers
Core Reallocation	120	T963	TRF		0.00	0	0	9,608	9,608	To adjust for planned fund allocation transfers
Core Reallocation	120	T965	TRF		0.00	0	0	(4,286)	(4,286)	To adjust for planned fund allocation transfers
Core Reallocation	120	T966	TRF		0.00	0	0	(3,172)	(3,172)	To adjust for planned fund allocation transfers
Core Reallocation	120	T967	TRF		0.00	0	0	(139)	(139)	To adjust for planned fund allocation transfers
Core Reallocation	120	T969	TRF		0.00	0	0	(238)	(238)	To adjust for planned fund allocation transfers

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
CENTRAL SVS ALLOCATION TRANSFER

## 5. CORE RECONCILIATION DETAIL

			Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>DEPARTMENT CORE ADJUSTMENTS</b>									
Core Reallocation	120	T970	TRF	0.00	0	0	(23)	(23)	To adjust for planned fund allocation transfers
Core Reallocation	120	T673	TRF	0.00	0	0	(3,136)	(3,136)	To adjust for planned fund allocation transfers
Core Reallocation	120	T340	TRF	0.00	0	0	7	7	To adjust for planned fund allocation transfers
Core Reallocation	120	T037	TRF	0.00	0	0	197	197	To adjust for planned fund allocation transfers
<b>NET DEPARTMENT CHANGES</b>				<b>0.00</b>	<b>0</b>	<b>0</b>	<b>(2,584,443)</b>	<b>(2,584,443)</b>	
<b>DEPARTMENT CORE REQUEST</b>									
			PD	0.00	0	0	0	0	
			TRF	0.00	0	0	12,905,908	12,905,908	
			<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>12,905,908</b>	<b>12,905,908</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>									
			PD	0.00	0	0	0	0	
			TRF	0.00	0	0	12,905,908	12,905,908	
			<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>12,905,908</b>	<b>12,905,908</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
CENTRAL SVS ALLOCATION TRANSFER								
CORE								
FUND TRANSFERS	15,461,394	0.00	15,490,351	0.00	12,905,908	0.00	12,905,908	0.00
TOTAL - TRF	15,461,394	0.00	15,490,351	0.00	12,905,908	0.00	12,905,908	0.00
GRAND TOTAL	\$15,461,394	0.00	\$15,490,351	0.00	\$12,905,908	0.00	\$12,905,908	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$15,461,394	0.00	\$15,490,351	0.00	\$12,905,908	0.00	\$12,905,908	0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>EXCESS RATE TRANSFER</b>								
<b>CORE</b>								
FUND TRANSFERS								
OA REVOLVING ADMINISTRATIVE TR	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - TRF	0	0.00	1	0.00	1	0.00	1	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>	<b>1</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>	<b>\$1</b>	<b>0.00</b>

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32497
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Excess RATF Transfer		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
TRF	0	0	1	1 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: OA Revolving Administrative Trust Fund (0505)

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
TRF	0	0	1	1 E
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: OA Revolving Administrative Trust Fund (0505)

## 2. CORE DESCRIPTION

It is sometimes necessary to return Revolving Administrative Trust Fund (RATF) funds to general revenue to repay contributed capital or for other fiscally responsible reasons. The cash between balances of the various RATF entities are viewed annually, along with estimated spending plans and projected revenues. Appropriation authority is being requested to allow a transfer of RATF funds to general revenue if the OA RATF steering committee determines that such a transfer is needed. Examples of funds that have returned to GR in the past include start-up monies for the Y2K and Uniform Classification and Pay projects.

## 3. PROGRAM LISTING (list programs included in this core funding)

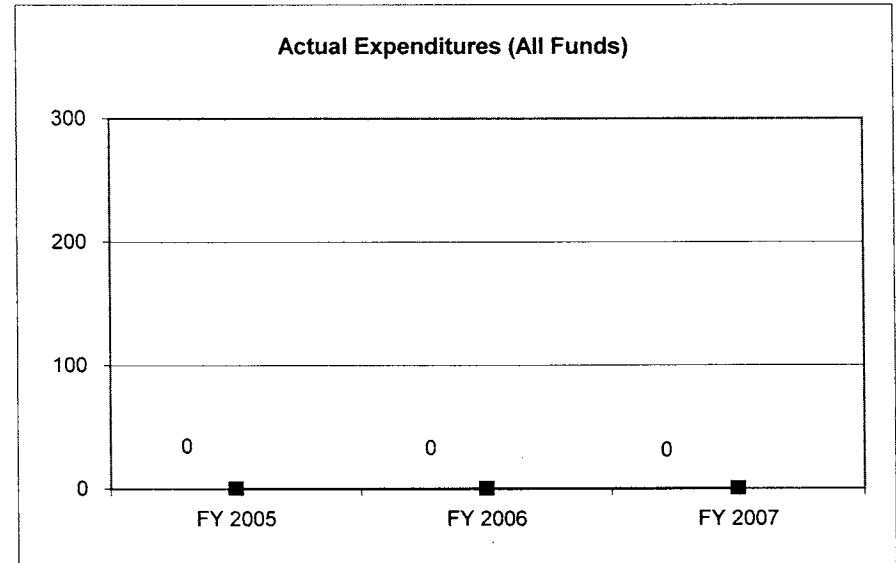
N/A

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32497
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Excess RATF Transfer		

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	1	1	1	1 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	1	1	1	N/A
Actual Expenditures (All Funds)	0	0	0	N/A
Unexpended (All Funds)	1	1	1	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	0	0	0	N/A
Other	1	1	1	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

**CORE RECONCILIATION DETAIL**

**OFFICE OF ADMINISTRATION  
EXCESS RATF TRANSFER**

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	TRF	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	TRF	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	TRF	0.00	0	0	1	1	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	



## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
EXCESS RATF TRANSFER								
CORE								
FUND TRANSFERS	0	0.00	1	0.00	1	0.00	1	0.00
TOTAL - TRF	0	0.00	1	0.00	1	0.00	1	0.00
GRAND TOTAL	\$0	0.00	\$1	0.00	\$1	0.00	\$1	0.00
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$1	0.00	\$1	0.00	\$1	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>FLOOD CONTROL</b>								
<b>CORE</b>								
PROGRAM-SPECIFIC								
OA-FEDERAL AND OTHER	1,153,290	0.00	865,000	0.00	865,000	0.00	865,000	0.00
TOTAL - PD	1,153,290	0.00	865,000	0.00	865,000	0.00	865,000	0.00
<b>TOTAL</b>	<b>1,153,290</b>	<b>0.00</b>	<b>865,000</b>	<b>0.00</b>	<b>865,000</b>	<b>0.00</b>	<b>865,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$1,153,290</b>	<b>0.00</b>	<b>\$865,000</b>	<b>0.00</b>	<b>\$865,000</b>	<b>0.00</b>	<b>\$865,000</b>	<b>0.00</b>

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32319
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Flood Control		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	865,000	0	865,000 E
<b>Total</b>	<b>0</b>	<b>865,000</b>	<b>0</b>	<b>865,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Notes: An "E" is requested for federal funds.

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	865,000	0	865,000 E
<b>Total</b>	<b>0</b>	<b>865,000</b>	<b>0</b>	<b>865,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: An "E" is requested for federal funds.

## 2. CORE DESCRIPTION

The Department of Defense/US Army Corps of Engineers disburses 75% of funds received from lands acquired for Flood Control, Navigation, and Allied Purposes to compensate local taxing units for the loss of taxes from federally acquired lands. Counties receiving the funds expend the money for the benefit of public schools and public roads in the county.

## 3. PROGRAM LISTING (list programs included in this core funding)

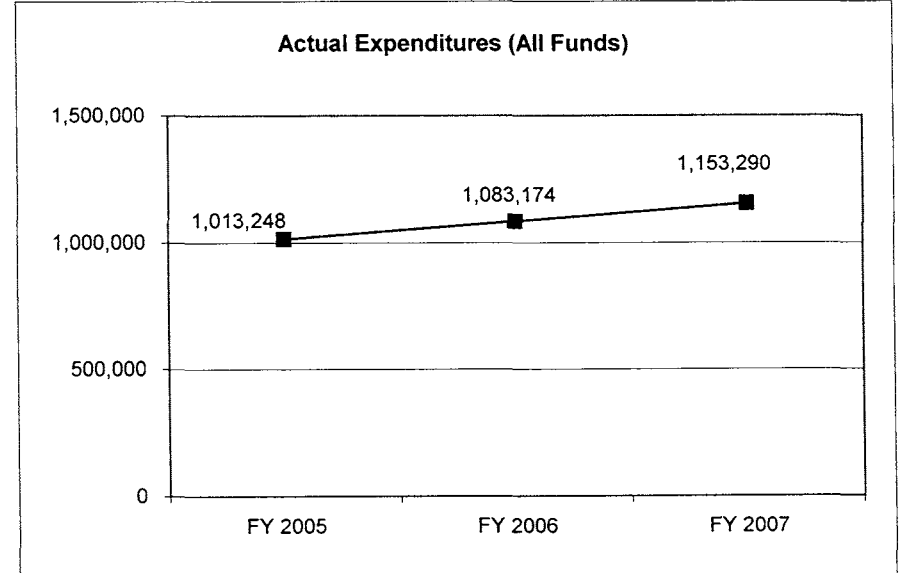
Distribution of Federal Payments to Counties

**CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32319
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Flood Control		

**4. FINANCIAL HISTORY**

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	1,013,250	1,083,174	1,153,290	865,000 E
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	1,013,250	1,083,174	1,153,290	N/A
Actual Expenditures (All Funds)	1,013,248	1,083,174	1,153,290	N/A
Unexpended (All Funds)	2	0	0	N/A
Unexpended, by Fund:				
General Revenue	0	0	0	N/A
Federal	2	0	0	N/A
Other	0	0	0	N/A
	(1)	(2)	(3)	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

Receipts have exceeded appropriation amounts in the last three fiscal years, requiring an increase to the appropriation.

(1) FY 05 appropriation was increased by \$148,250.

(2) FY 06 appropriation was increased by \$218,174.

(3) FY 07 appropriation was increased by \$288,290.

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
FLOOD CONTROL

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	0	865,000	0	865,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>865,000</b>	<b>0</b>	<b>865,000</b>	
DEPARTMENT CORE REQUEST							
	PD	0.00	0	865,000	0	865,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>865,000</b>	<b>0</b>	<b>865,000</b>	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	0	865,000	0	865,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>865,000</b>	<b>0</b>	<b>865,000</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>FLOOD CONTROL</b>								
<b>CORE</b>								
PROGRAM DISTRIBUTIONS	1,153,290	0.00	865,000	0.00	865,000	0.00	865,000	0.00
TOTAL - PD	1,153,290	0.00	865,000	0.00	865,000	0.00	865,000	0.00
<b>GRAND TOTAL</b>	<b>\$1,153,290</b>	<b>0.00</b>	<b>\$865,000</b>	<b>0.00</b>	<b>\$865,000</b>	<b>0.00</b>	<b>\$865,000</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$1,153,290	0.00	\$865,000	0.00	\$865,000	0.00	\$865,000	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

## PROGRAM DESCRIPTION

**Department:** Office of Administration  
**Program Name:** Distribution of Federal Payments to Counties  
**Program is found in the following core budget(s):** Flood Control Leases and National Forest Receipts

	National Forest	Flood Control	TOTAL
FEDERAL	2,415,000	865,000	3,280,000
TOTAL			3,280,000

**1. What does this program do?**

For Flood Control Leases, the Army Corps of Engineers distributes 75% of receipts from lands acquired for flood control purposes. For National Forest Preserve, the U.S. Departments of Agriculture and Interior distribute a portion of the receipts they receive from the Mark Twain National Forest lands. The Department of the Interior, Minerals Management Service, distributes money for subsurface revenues on an intermittent basis, from 4 to 12 times a year. Forest and flood monies are received annually. The Office of Administration monitors receipts, maintains payment schedules, communicates with counties, and sends payments as specified. Funds are to be used for the benefit of public schools and roads in the county in which the government land is located.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Flood Control: 33 USC 701c3; State: RSMo 12.080, 12.090, and 12.100; CFDA #12.112.

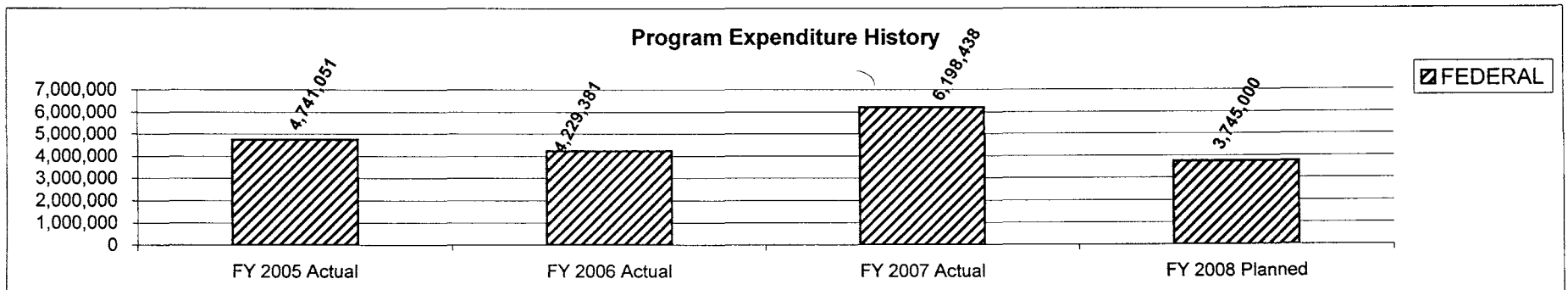
National Forest: Federal: Secure Rural Schools and Community Self-Determination Act of 2000; USC Title 16, Chapter 36, Subchapter 1, Section 11609; CFDA # 10.665

**3. Are there federal matching requirements? If yes, please explain.**

No, there are no federal matching requirements.

**4. Is this a federally mandated program? If yes, please explain.**

It is part of federal law.

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**

## PROGRAM DESCRIPTION

**Department:** Office of Administration  
**Program Name:** Distribution of Federal Payments to Counties  
**Program is found in the following core budget(s):** Flood Control Leases and National Forest Receipts

**6. What are the sources of the "Other" funds?**

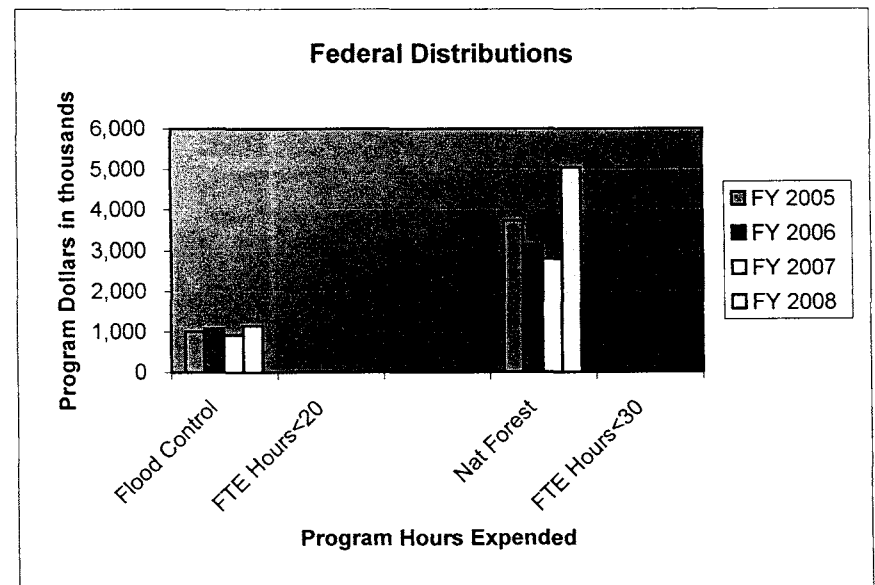
No Other Funds

**7a. Provide an effectiveness measure.**  
 Compliance with federal and state statute

**7b. Provide an efficiency measure.**  
 Funding is distributed to counties within one week of receipt of annual federal schedule.  
 Monitoring, tracking, communicating, and distributing require less than .1 FTE.

**7c. Provide the number of clients/individuals served, if applicable.**  
 Twenty-nine counties

**7d. Provide a customer satisfaction measure, if available.**  
 N/A





## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>NATIONAL FOREST RESERV</b>								
<b>CORE</b>								
PROGRAM-SPECIFIC								
OA-FEDERAL AND OTHER	5,045,148	0.00	2,415,000	0.00	2,415,000	0.00	2,415,000	0.00
TOTAL - PD	5,045,148	0.00	2,415,000	0.00	2,415,000	0.00	2,415,000	0.00
<b>TOTAL</b>	<b>5,045,148</b>	<b>0.00</b>	<b>2,415,000</b>	<b>0.00</b>	<b>2,415,000</b>	<b>0.00</b>	<b>2,415,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$5,045,148</b>	<b>0.00</b>	<b>\$2,415,000</b>	<b>0.00</b>	<b>\$2,415,000</b>	<b>0.00</b>	<b>\$2,415,000</b>	<b>0.00</b>

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32325
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	National Forest Receipts		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	2,415,000	0	2,415,000 E
<b>Total</b>	<b>0</b>	<b>2,415,000</b>	<b>0</b>	<b>2,415,000</b>

FTE                      0.00            0.00            0.00            0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Notes:                      An "E" is requested for federal funds.

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	0	2,415,000	0	2,415,000 E
<b>Total</b>	<b>0</b>	<b>2,415,000</b>	<b>0</b>	<b>2,415,000</b>

FTE                      0.00            0.00            0.00            0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds: An "E" is requested for federal funds.

## 2. CORE DESCRIPTION

This program distributes funding to counties in which National Forests are located. Revenue is received by the federal government for mineral leases, rentals, concessions, and timber from National Forest lands. 25% of the revenue is returned to the states. The Office of Administration acts as a 'pass-through' agent, distributing the revenue to the counties according to a schedule provided by the Departments of Agriculture and Interior. Counties receiving the funds expend the money for the benefit of public schools and public roads in the county.

## 3. PROGRAM LISTING (list programs included in this core funding)

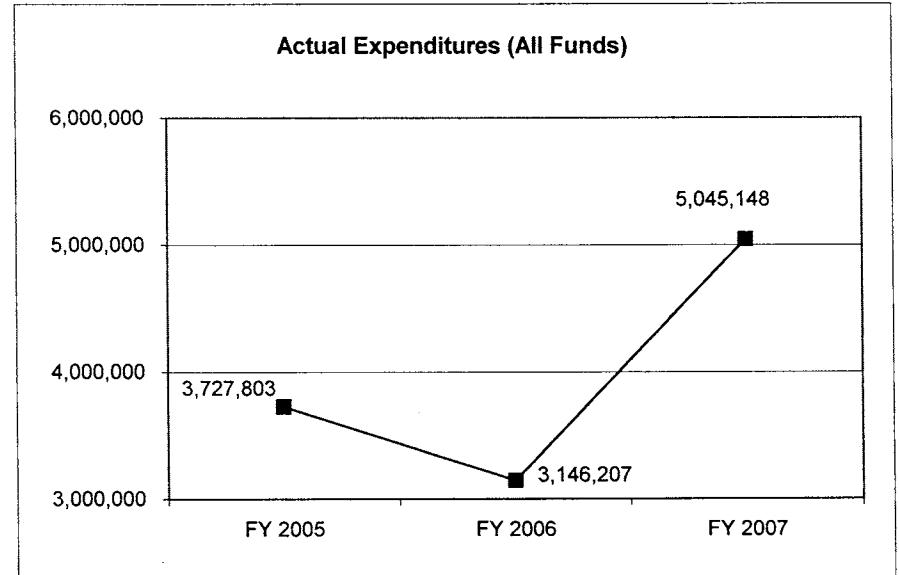
Distribution of Federal Payments to Counties

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32325
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	National Forest Receipts		

## 4. FINANCIAL HISTORY

	<u>FY 2005 Actual</u>	<u>FY 2006 Actual</u>	<u>FY 2007 Actual</u>	<u>FY 2008 Current Yr.</u>	
Appropriation (All Funds)	3,727,803	3,146,207	5,045,148	2,415,000	E
Less Reverted (All Funds)	0	0	0	N/A	
Budget Authority (All Funds)	3,727,803	3,146,207	5,045,148	N/A	
Actual Expenditures (All Funds)	3,727,803	3,146,207	5,045,148	N/A	
Unexpended (All Funds)	0	0	0	N/A	
Unexpended, by Fund:					
General Revenue	0	0	0	N/A	
Federal	0	0	0	N/A	
Other	0	0	0	N/A	
	(1)	(2)	(3)		



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

Recent amounts received from federal government have exceeded original appropriation.

(1) FY 05 appropriation was increased by \$1,312,803.

(2) FY 06 appropriation was increased by \$731,207.

(3) FY 07 appropriation was increased by \$2,630,148.

**CORE RECONCILIATION DETAIL**

OFFICE OF ADMINISTRATION  
NATIONAL FOREST RESERV

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PD	0.00	0	2,415,000	0	2,415,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>2,415,000</b>	<b>0</b>	<b>2,415,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PD	0.00	0	2,415,000	0	2,415,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>2,415,000</b>	<b>0</b>	<b>2,415,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PD	0.00	0	2,415,000	0	2,415,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>2,415,000</b>	<b>0</b>	<b>2,415,000</b>	

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>NATIONAL FOREST RESERV</b>								
<b>CORE</b>								
PROGRAM DISTRIBUTIONS	5,045,148	0.00	2,415,000	0.00	2,415,000	0.00	2,415,000	0.00
TOTAL - PD	5,045,148	0.00	2,415,000	0.00	2,415,000	0.00	2,415,000	0.00
<b>GRAND TOTAL</b>	<b>\$5,045,148</b>	<b>0.00</b>	<b>\$2,415,000</b>	<b>0.00</b>	<b>\$2,415,000</b>	<b>0.00</b>	<b>\$2,415,000</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
FEDERAL FUNDS	\$5,045,148	0.00	\$2,415,000	0.00	\$2,415,000	0.00	\$2,415,000	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CLARENCE CANNON-TRANSFER</b>								
<b>CORE</b>								
FUND TRANSFERS								
GENERAL REVENUE	484,083	0.00	550,000	0.00	0	0.00	0	0.00
TOTAL - TRF	484,083	0.00	550,000	0.00	0	0.00	0	0.00
<b>TOTAL</b>	<b>484,083</b>	<b>0.00</b>	<b>550,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$484,083</b>	<b>0.00</b>	<b>\$550,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<b>CLARENCE CANNON PAYMENT</b>									
<b>CORE</b>									
EXPENSE & EQUIPMENT									
MO WATER DEVELOPMENT	479,435	0.00	550,000	0.00	0	0.00	0	0.00	
TOTAL - EE	479,435	0.00	550,000	0.00	0	0.00	0	0.00	
<b>TOTAL</b>	<b>479,435</b>	<b>0.00</b>	<b>550,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	
<b>GRAND TOTAL</b>	<b>\$479,435</b>	<b>0.00</b>	<b>\$550,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32345 and 32346
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Clarence Cannon Transfer and Payment		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FTE 0.00 0.00 0.00 0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
TRF	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

FTE 0.00 0.00 0.00 0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

## 2. CORE DESCRIPTION

A transfer is made from the General Revenue Fund into the Water Development Fund in order to make the invoiced payment from the Water Development Fund to the U.S. Army Corps of Engineers for the cost of water supply storage, pursuant to the Cannon Water Contract, signed in 1988. The State's final payment will be in 2038.

This appropriation is being transferred to the Department of Natural Resources (DNR) in FY 09. DNR reviews and approves the charges invoiced by the Corps of Engineers each year; therefore, it is more efficient to place this appropriation in DNR's appropriation bill.

## 3. PROGRAM LISTING (list programs included in this core funding)

N/A

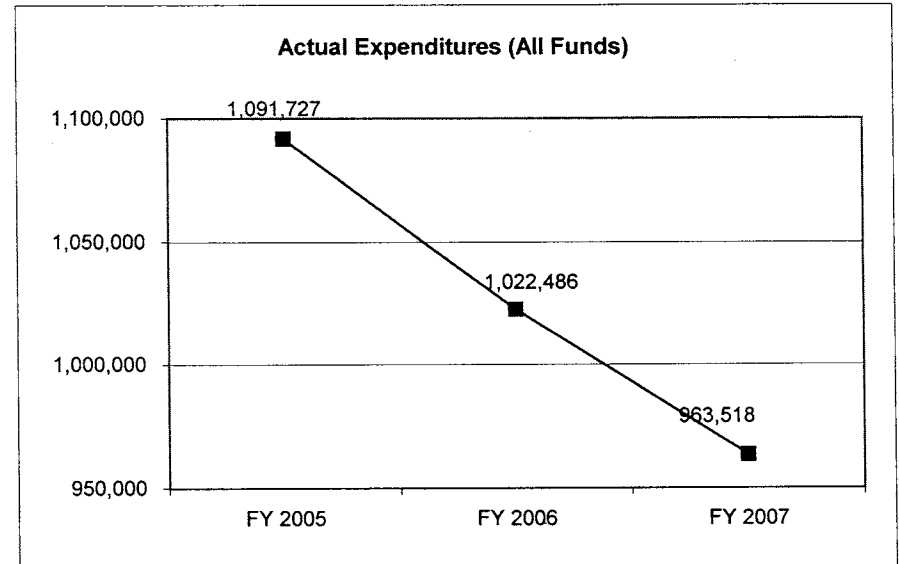


## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32345 and 32346
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Clarence Cannon Transfer and Payment		

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	4,400,000	1,100,000	1,100,000	1,100,000
Less Reverted (All Funds)	0	0	0	N/A
Budget Authority (All Funds)	4,400,000	1,100,000	1,100,000	N/A
Actual Expenditures (All Funds)	1,091,727	1,022,486	963,518	N/A
Unexpended (All Funds)	3,308,273	77,514	136,482	N/A
Unexpended, by Fund:				
General Revenue	4,135	38,767	65,917	N/A
Federal	0	0	0	N/A
Other	4,138	38,767	70,565	N/A
	<b>(1)</b>	<b>(1)</b>	<b>(1)</b>	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

(1) Appropriation and expenditure amounts include both the GR transfer into the Water Development Fund, and the expenditure from the Water Development Fund.

**CORE RECONCILIATION DETAIL**

OFFICE OF ADMINISTRATION  
CLARENCE CANNON-TRANSFER

**5. CORE RECONCILIATION DETAIL**

				Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>										
				TRF	0.00	550,000	0	0	550,000	
				<b>Total</b>	<b>0.00</b>	<b>550,000</b>	<b>0</b>	<b>0</b>	<b>550,000</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>										
Transfer Out	121	T305	TRF		0.00	(550,000)	0	0	(550,000)	To DNR, who reviews and approves these payments
<b>NET DEPARTMENT CHANGES</b>					<b>0.00</b>	<b>(550,000)</b>	<b>0</b>	<b>0</b>	<b>(550,000)</b>	
<b>DEPARTMENT CORE REQUEST</b>										
				TRF	0.00	0	0	0	0	
				<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>										
				TRF	0.00	0	0	0	0	
				<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
CLARENCE CANNON PAYMENT

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	EE	0.00	0	0	550,000	550,000	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>550,000</b>	<b>550,000</b>	
<b>DEPARTMENT CORE ADJUSTMENTS</b>							
Transfer Out	122 3153 EE	0.00	0	0	(550,000)	(550,000)	To DNR, who reviews and approves these payments
<b>NET DEPARTMENT CHANGES</b>		<b>0.00</b>	<b>0</b>	<b>0</b>	<b>(550,000)</b>	<b>(550,000)</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	EE	0.00	0	0	0	0	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	EE	0.00	0	0	0	0	
	<b>Total</b>	<b>0.00</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CLARENCE CANNON-TRANSFER</b>								
<b>CORE</b>								
FUND TRANSFERS	484,083	0.00	550,000	0.00	0	0.00	0	0.00
TOTAL - TRF	484,083	0.00	550,000	0.00	0	0.00	0	0.00
<b>GRAND TOTAL</b>	<b>\$484,083</b>	<b>0.00</b>	<b>\$550,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
GENERAL REVENUE	\$484,083	0.00	\$550,000	0.00	\$0	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00

## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>CLARENCE CANNON PAYMENT</b>								
<b>CORE</b>								
MISCELLANEOUS EXPENSES	479,435	0.00	550,000	0.00	0	0.00	0	0.00
<b>TOTAL - EE</b>	<b>479,435</b>	<b>0.00</b>	<b>550,000</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$479,435</b>	<b>0.00</b>	<b>\$550,000</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$0	0.00		0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00		0.00
OTHER FUNDS	\$479,435	0.00	\$550,000	0.00	\$0	0.00		0.00

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

Budget Unit									
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009	
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC	
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	
<hr/>									
HB 1340 PROSECUTIONS/CAP CASE									
CORE									
PROGRAM-SPECIFIC									
GENERAL REVENUE	11,125	0.00	15,000	0.00	15,000	0.00	15,000	0.00	
TOTAL - PD	11,125	0.00	15,000	0.00	15,000	0.00	15,000	0.00	
TOTAL	11,125	0.00	15,000	0.00	15,000	0.00	15,000	0.00	
<hr/>									
GRAND TOTAL	\$11,125	0.00	\$15,000	0.00	\$15,000	0.00	\$15,000	0.00	
<hr/>									

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32384
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Prosecutions-Crimes in Correctional Institutions/Capital Cases		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	15,000	0	0	15,000 E
<b>Total</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>15,000</b>

FTE                      0.00            0.00            0.00            0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Notes:            An "E" is requested for general revenue.

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	15,000	0	0	15,000 E
<b>Total</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>15,000</b>

FTE                      0.00            0.00            0.00            0.00

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds: An "E" is requested for general revenue.

## 2. CORE DESCRIPTION

Pursuant to Section 50.850, RSMo, the Office of Administration may reimburse counties, out of funds appropriated by the general assembly, for expenses related to the prosecution of crimes occurring within institutions under the supervision and management of the Department of Corrections. Reimbursements are not to exceed 50% of expenses, and the amount of reimbursement may be based on the number of cases referred, filed, or tried.

Pursuant to Section 50.853, RSMo, the Office of Administration may reimburse counties of the third and fourth class, out of funds appropriated by the general assembly, for expenses related to the trial of capital cases. The reimbursements are not to exceed fifty percent of actual expenses, and are "limited to counties which were, at the time of the trial, in a negative financial situation."

## 3. PROGRAM LISTING (list programs included in this core funding)

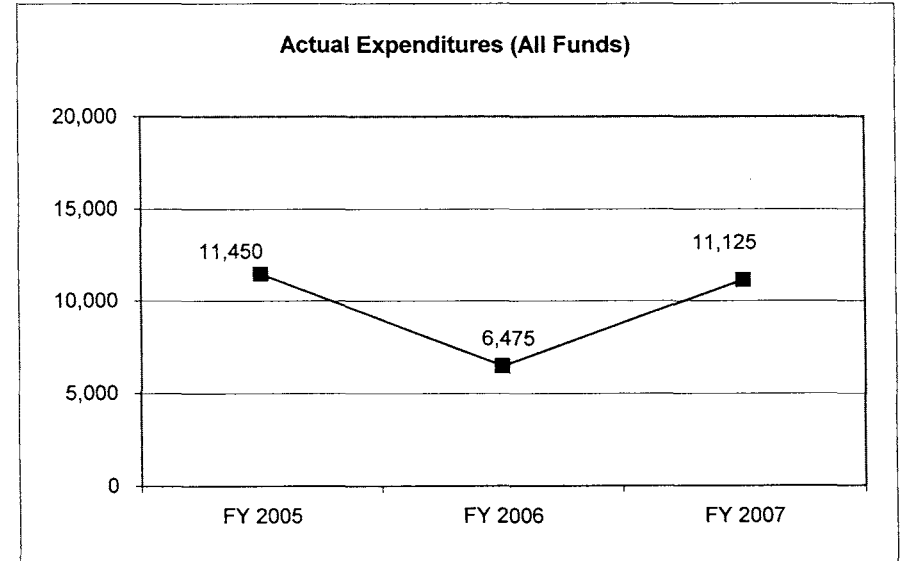
Prosecutions - Crimes in Correctional Institutions/Capital Cases

**CORE DECISION ITEM**

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32384
<b>Division</b>	Administrative Disbursements		
<b>Core</b>	Prosecutions-Crimes in Correctional Institutions/Capital Cases		

**4. FINANCIAL HISTORY**

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>	
Appropriation (All Funds)	20,000	20,000	15,000	15,000	E
Less Reverted (All Funds)	(7,000)	0	0	N/A	
Budget Authority (All Funds)	13,000	20,000	15,000	N/A	
Actual Expenditures (All Funds)	11,450	6,475	11,125	N/A	
Unexpended (All Funds)	1,550	13,525	3,875	N/A	
Unexpended, by Fund:					
General Revenue	1,550	13,525	3,875	N/A	
Federal	0	0	0	N/A	
Other	0	0	0	N/A	



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**



## CORE RECONCILIATION DETAIL

OFFICE OF ADMINISTRATION  
HB 1340 PROSECUTIONS/CAP CASE

## 5. CORE RECONCILIATION DETAIL

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
TAFP AFTER VETOES							
	PD	0.00	15,000	0	0	15,000	
	<b>Total</b>	<b>0.00</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	
DEPARTMENT CORE REQUEST							
	PD	0.00	15,000	0	0	15,000	
	<b>Total</b>	<b>0.00</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	
GOVERNOR'S RECOMMENDED CORE							
	PD	0.00	15,000	0	0	15,000	
	<b>Total</b>	<b>0.00</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	

# OFFICE OF ADMINISTRATION

# DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
HB 1340 PROSECUTIONS/CAP CASE								
CORE								
PROGRAM DISTRIBUTIONS	11,125	0.00	15,000	0.00	15,000	0.00	15,000	0.00
TOTAL - PD	11,125	0.00	15,000	0.00	15,000	0.00	15,000	0.00
GRAND TOTAL	\$11,125	0.00	\$15,000	0.00	\$15,000	0.00	\$15,000	0.00
GENERAL REVENUE	\$11,125	0.00	\$15,000	0.00	\$15,000	0.00	\$15,000	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

## PROGRAM DESCRIPTION

**Department:** Office of Administration  
**Program Name:** Prosecutions-Crimes in Correctional Institutions/Capital Cases  
**Program is found in the following core budget(s):** Prosecutions-Crimes in Correctional Institutions/Capital Cases

**1. What does this program do?**

The prosecution by counties of crimes occurring within institutions under the supervision and management of the Department of Corrections and Human Resources may be reimbursed by the Office of Administration. Counties with state correctional institutions are: Audrain (Vandalia), Callaway (Fulton), Cole (Jefferson City), Cooper (Boonville), DeKalb (Cameron), Livingston (Chillicothe), Nodaway (Maryville), Moniteau (Tipton), Pike (Bowling Green), Randolph (Moberly), St. Francois (Farmington), St. Louis (Pacific), Washington (Potosi), and Webster (Ozark). Reimbursements are not to exceed 50% of expenses, and the amount of reimbursement may be based on the number of cases referred, filed, or tried. Also, OA may reimburse counties of the 3rd and 4th class for expenses related to trial of capital cases, if the counties, at the time of trial, are in a negative financial situation. Reimbursements may not exceed 50% of actual expenses.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

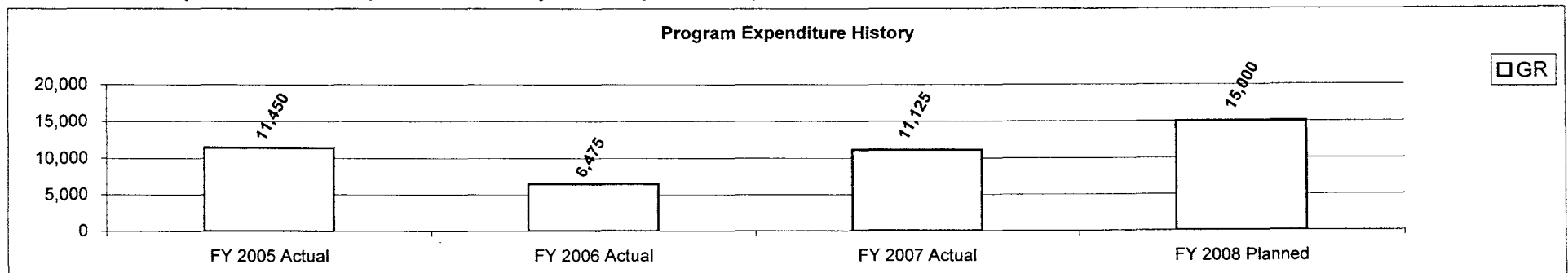
50.850 and 50.853, RSMo

**3. Are there federal matching requirements? If yes, please explain.**

No.

**4. Is this a federally mandated program? If yes, please explain.**

No.

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.****6. What are the sources of the "Other" funds?**

N/A

## PROGRAM DESCRIPTION

**Department:** Office of Administration

**Program Name:** Prosecutions-Crimes in Correctional Institutions/Capital Cases

**Program is found in the following core budget(s):** Prosecutions-Crimes in Correctional Institutions/Capital Cases

**7a. Provide an effectiveness measure.**

Compliance with statutes.

**7b. Provide an efficiency measure.**

Payments made as requested from counties.

**7c. Provide the number of clients/individuals served, if applicable.**

0 - 14 Counties for Crimes in Correctional Institutions

0 - 91 3rd and 4th Class Counties

**7d. Provide a customer satisfaction measure, if available.**

N/A

## OFFICE OF ADMINISTRATION

## DECISION ITEM SUMMARY

Budget Unit								
Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
REGIONAL PLANNING COMMISSION								
CORE								
PROGRAM-SPECIFIC								
GENERAL REVENUE	185,099	0.00	300,000	0.00	300,000	0.00	300,000	0.00
TOTAL - PD	185,099	0.00	300,000	0.00	300,000	0.00	300,000	0.00
TOTAL	185,099	0.00	300,000	0.00	300,000	0.00	300,000	0.00
GRAND TOTAL	\$185,099	0.00	\$300,000	0.00	\$300,000	0.00	\$300,000	0.00

# CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32393
<b>Division</b>	Administrative Disbursements		
<b>Core -</b>	Regional Planning Commissions		

## 1. CORE FINANCIAL SUMMARY

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	300,000	0	0	300,000
TRF	0	0	0	0
<b>Total</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>300,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Notes:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	0	0	0	0
EE	0	0	0	0
PSD	300,000	0	0	300,000
TRF	0	0	0	0
<b>Total</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>300,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	0	0	0	0
--------------------	---	---	---	---

Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.

Other Funds:

Notes:

## 2. CORE DESCRIPTION

Funds appropriated for grants to qualified Regional Planning Commissions are distributed in accordance with statutes. Section 251.034, RSMo states that "Payments made under Sections 251.032 to 251.038 to the various regional planning commissions shall be distributed on a matching basis of one-half state funds for one-half of local funds. No local unit shall receive any payment without providing the matching funds required. The state funds so allocated shall not exceed the sum of sixty-five thousand dollars each for the East-West Gateway Coordinating Council and the Mid-America Regional Council. The remaining allocated state funds shall not exceed the sum of twenty-five thousand dollars for each of the following regional planning commissions:...."

(South Central Ozark, Ozark Foothills, Green Hills, Pioneer Trails, Bootheel, Harry S Truman, Mark Twain, Mo-Kan, Southeast Missouri, Boonslick, Northwest Missouri, Mid-Missouri, Kaysinger Basin, Lake of the Ozarks, Meramec, Northeast Missouri, and Southwest Missouri).

## 3. PROGRAM LISTING (list programs included in this core funding)

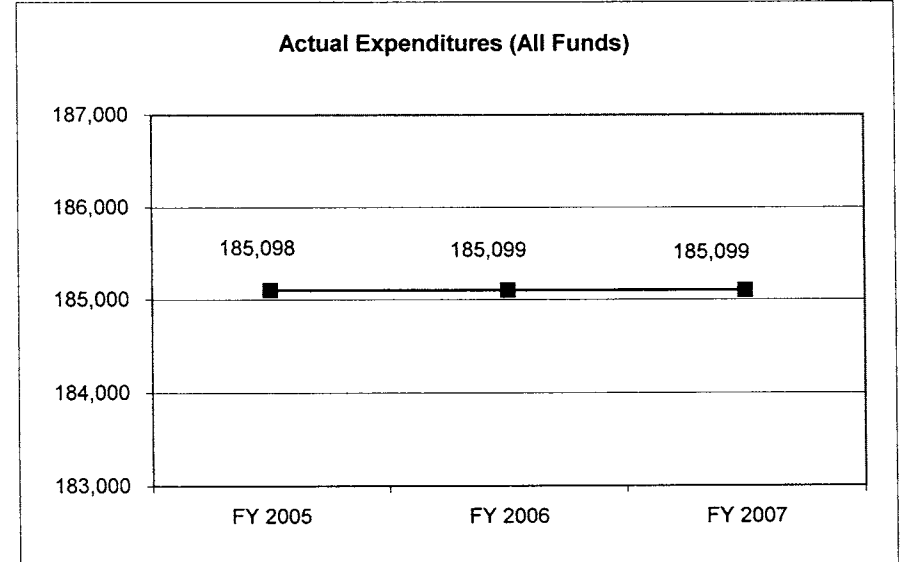
Intergovernmental Relations

## CORE DECISION ITEM

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32393
<b>Division</b>	Administrative Disbursements		
<b>Core -</b>	Regional Planning Commissions		

## 4. FINANCIAL HISTORY

	<b>FY 2005 Actual</b>	<b>FY 2006 Actual</b>	<b>FY 2007 Actual</b>	<b>FY 2008 Current Yr.</b>
Appropriation (All Funds)	200,000	200,000	200,000	300,000
Less Reverted (All Funds)	(6,000)	(6,000)	(6,000)	N/A
Budget Authority (All Funds)	194,000	194,000	194,000	N/A
Actual Expenditures (All Funds)	185,098	185,099	185,099	N/A
Unexpended (All Funds)	8,902	8,901	8,901	N/A
Unexpended, by Fund:				
General Revenue	8,902	8,901	8,901	N/A
Federal	0	0	0	N/A
Other	0	0	0	N/A



Reverted includes Governor's standard 3 percent reserve (when applicable) and any extraordinary withholdings.

**NOTES:**

**CORE RECONCILIATION DETAIL**

OFFICE OF ADMINISTRATION  
REGIONAL PLANNING COMMISSION

**5. CORE RECONCILIATION DETAIL**

	Budget Class	FTE	GR	Federal	Other	Total	Explanation
<b>TAFP AFTER VETOES</b>							
	PD	0.00	300,000	0	0	300,000	
	<b>Total</b>	<b>0.00</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>300,000</b>	
<b>DEPARTMENT CORE REQUEST</b>							
	PD	0.00	300,000	0	0	300,000	
	<b>Total</b>	<b>0.00</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>300,000</b>	
<b>GOVERNOR'S RECOMMENDED CORE</b>							
	PD	0.00	300,000	0	0	300,000	
	<b>Total</b>	<b>0.00</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>300,000</b>	



## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
REGIONAL PLANNING COMMISSION								
CORE								
PROGRAM DISTRIBUTIONS	185,099	0.00	300,000	0.00	300,000	0.00	300,000	0.00
TOTAL - PD	185,099	0.00	300,000	0.00	300,000	0.00	300,000	0.00
GRAND TOTAL	\$185,099	0.00	\$300,000	0.00	\$300,000	0.00	\$300,000	0.00
GENERAL REVENUE	\$185,099	0.00	\$300,000	0.00	\$300,000	0.00	\$300,000	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00

## PROGRAM DESCRIPTION

**Department** Office of Administration  
**Program Name** Intergovernmental Relations  
**Program is found in the following core budget(s):** Regional Planning Commissions

**1. What does this program do?**

The emergence of intergovernmental issues, including state and federal aid and state and federal mandates, requires increased communication and cooperation between state and local governments. A state-local partnership dedicated to problem-solving and planning is beneficial to both levels of government.

**2. What is the authorization for this program, i.e., federal or state statute, etc.? (Include the federal program number, if applicable.)**

Sections 251.030-251.039; 251.150-251.440, RSMo

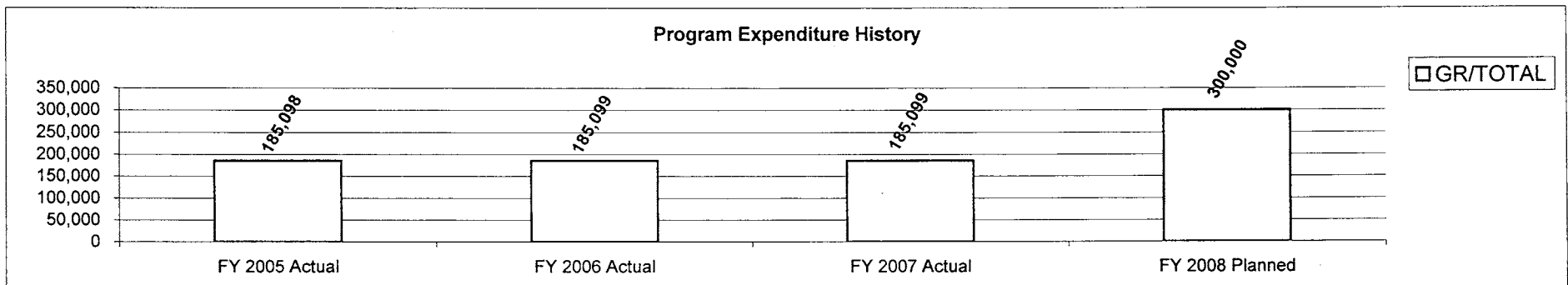
**3. Are there federal matching requirements? If yes, please explain.**

No, but Regional Planning Councils can use the State's contributions as match to receive federal funds at the local level.

**4. Is this a federally mandated program? If yes, please explain.**

No

**5. Provide actual expenditures for the prior three fiscal years and planned expenditures for the current fiscal year.**



**6. What are the sources of the "Other " funds?**

N/A

## PROGRAM DESCRIPTION

<b>Department</b>	Office of Administration
<b>Program Name</b>	Intergovernmental Relations
<b>Program is found in the following core budget(s):</b> Regional Planning Commissions	

**7a. Provide an effectiveness measure.**

Monies are used for economic development, job training, transportation, and public infrastructure. University of Missouri estimates indicate that for every dollar spent in this sector, approximately 48 cents of economic activity is generated (a rounded economic multiplier of 1.5).

**7b. Provide an efficiency measure.**

Many RPCs rely on this state appropriation as the seed money necessary to maintain operations. This appropriation provides the necessary flexibility RPCs need to maintain core functions that provide the foundation for professional technical services many local governments do not have nor can afford. While RPCs differ in services provided to their local governments, all provide grant writing and grant administrative services.

**7c. Provide the number of clients/individuals served, if applicable.**

The structure of RPCs is comprised of the voluntary, cooperative organization of local governments in a region for common purposes. As a result, the clients of RPCs are the local governments within the RPC jurisdiction. 100% of Missouri counties voluntarily participate, pay dues, and are served in RPCs. Of the roughly 972 municipalities in Missouri, 78% voluntarily participate and are served in RPCs. Further, roughly 530 special districts are served by RPCs statewide.

Clientelle summary:

The following voluntarily participate and receive services

- 110 counties
- 763 municipalities
- As many as 530 special districts (schools, colleges, fire, water, sewer, ports, development, transportation, etc.)

**7d. Provide a customer satisfaction measure, if available.**

Participation in RPCs by local governments is voluntary. As a result, the best measure of customer satisfaction is the percentage of participation in RPCs. The following voluntarily participate, pay dues, and receive services:

- 100% of counties
- 78% of municipalities
- As many as 530 special districts (schools, colleges, fire, water, sewer, ports, development, transportation, etc.)

# OFFICE OF ADMINISTRATION

# DECISION ITEM SUMMARY

## Budget Unit

Decision Item	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Budget Object Summary	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Fund	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ELECTED OFFICIALS TRANSITION COSTS</b>								
Elected Officials Transition - 1300006								
PERSONAL SERVICES								
GENERAL REVENUE	0	0.00	0	0.00	56,000	0.00	56,000	0.00
TOTAL - PS	0	0.00	0	0.00	56,000	0.00	56,000	0.00
EXPENSE & EQUIPMENT								
GENERAL REVENUE	0	0.00	0	0.00	94,000	0.00	94,000	0.00
TOTAL - EE	0	0.00	0	0.00	94,000	0.00	94,000	0.00
<b>TOTAL</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>150,000</b>	<b>0.00</b>	<b>150,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$150,000</b>	<b>0.00</b>	<b>\$150,000</b>	<b>0.00</b>

**NEW DECISION ITEM**  
**RANK:** 5 **OF** 11

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	32490
<b>Division</b>	Administrative Disbursements		
<b>DI Name</b>	Elected Officials Transition	<b>DI#</b>	1300006

**1. AMOUNT OF REQUEST**

	FY 2009 Budget Request			
	GR	Federal	Other	Total
PS	56,000	0	0	56,000
EE	94,000	0	0	94,000
PSD	0	0	0	0
<b>Total</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>150,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	27,866	0	0	27,866
--------------------	--------	---	---	--------

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

	FY 2009 Governor's Recommendation			
	GR	Fed	Other	Total
PS	56,000	0	0	56,000
EE	94,000	0	0	94,000
PSD	0	0	0	0
<b>Total</b>	<b>150,000</b>	<b>0</b>	<b>0</b>	<b>150,000</b>
<b>FTE</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Est. Fringe</b>	27,866	0	0	27,866
--------------------	--------	---	---	--------

*Note: Fringes budgeted in House Bill 5 except for certain fringes budgeted directly to MoDOT, Highway Patrol, and Conservation.*

Other Funds:

**2. THIS REQUEST CAN BE CATEGORIZED AS:**

<input type="checkbox"/> New Legislation	<input type="checkbox"/> New Program	<input type="checkbox"/> Supplemental
<input type="checkbox"/> Federal Mandate	<input type="checkbox"/> Program Expansion	<input type="checkbox"/> Cost to Continue
<input type="checkbox"/> GR Pick-Up	<input type="checkbox"/> Space Request	<input type="checkbox"/> Equipment Replacement
<input type="checkbox"/> Pay Plan	<input checked="" type="checkbox"/> Other: <u>Statutory Provision</u>	

**3. WHY IS THIS FUNDING NEEDED? PROVIDE AN EXPLANATION FOR ITEMS CHECKED IN #2. INCLUDE THE FEDERAL OR STATE STATUTORY OR CONSTITUTIONAL AUTHORIZATION FOR THIS PROGRAM.**

Sections 26.215, 28.300, 30.500, and 27.090, RSMo, provide that in each year in which a governor, lieutenant governor, secretary of state, state treasurer, or attorney general of this state are elected, and are not the incumbents at the time of the election, funds and facilities for those officials, to be used by each of them in preparing an orderly transition of administrations, shall be provided.

The legislature shall appropriate to the commissioner of administration funds to be used only for the purpose of these transitions and to be expended during the transition period, and all funds not expended for this purpose during the transition period shall revert to general revenue.

**NEW DECISION ITEM**  
**RANK:** 5 **OF** 11

<b>Department</b>	Office of Administration	<b>Budget Unit</b>	<u>32490</u>
<b>Division</b>	Administrative Disbursements		
<b>DI Name</b>	Elected Officials Transition	<b>DI#</b>	1300006

**4. DESCRIBE THE DETAILED ASSUMPTIONS USED TO DERIVE THE SPECIFIC REQUESTED AMOUNT. (How did you determine that the requested number of FTE were appropriate? From what source or standard did you derive the requested levels of funding? Were alternatives such as outsourcing or automation considered? If based on new legislation, does request tie to TAFP fiscal note? If not, explain why. Detail which portions of the request are one-times and how those amounts were calculated.)**

Statutes provide specific amounts for the various elected officials to be used for transition expenses: Governor, \$100,000; Lt. Governor, \$5,000; Secretary of State, \$10,000; State Treasurer, \$10,000; and the Attorney General, \$10,000. Statutes also require that the Office of Administration provide space, equipment, telephone service and furniture, and \$15,000 is requested to cover the costs of providing facilities operational the day following the election.

**TOTAL** \$150,000 **GR**

**DETAILED INFORMATION**

Estimates are based on budget object class expenditures that have been used for prior transitions. All costs are one-time.

Personal Service (BOBC 100)	\$56,000
Travel (BOBCs 140 and 160)	23,100
Supplies (BOBC 190)	18,400
Communication Services & Supplies (BOBC 340)	17,000
Professional Services (BOBC 400)	13,000
Equipment Leases and Rentals (BOBC 690)	21,500
Miscellaneous Expenses (BOBC 740)	<u>1,000</u>

**TOTAL (all one-time)** \$150,000

## NEW DECISION ITEM

RANK: 5 OF 11

<b>Department</b>	Office of Administration		<b>Budget Unit</b>		32490				
<b>Division</b>	Administrative Disbursements								
<b>DI Name</b>	Elected Officials Transition		DI# 1300006						
<b>5. BREAK DOWN THE REQUEST BY BUDGET OBJECT CLASS, JOB CLASS, AND FUND SOURCE. IDENTIFY ONE-TIME COSTS.</b>									
	Dept Req	Dept Req	Dept Req	Dept Req	Dept Req	Dept Req	Dept Req	Dept Req	Dept Req
	GR	GR	FED	FED	OTHER	OTHER	TOTAL	TOTAL	One-Time
<b>Budget Object Class/Job Class</b>	<b>DOLLARS</b>	<b>FTE</b>	<b>DOLLARS</b>	<b>FTE</b>	<b>DOLLARS</b>	<b>FTE</b>	<b>DOLLARS</b>	<b>FTE</b>	<b>DOLLARS</b>
							0	0.0	
to be determined	56,000						56,000	0.0	56,000
<b>Total PS</b>	<b>56,000</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>56,000</b>	<b>0.0</b>	<b>56,000</b>
Travel, In-State	13,100						13,100		13,100
Travel, Out-of-State	10,000						10,000		10,000
Supplies	18,400						18,400		18,400
Communication Services and Supplies	17,000						17,000		17,000
Professional Services	13,000						13,000		13,000
Equipment Rental & Leases	21,500						21,500		21,500
Miscellaneous Expenses	1,000						1,000		1,000
<b>Total EE</b>	<b>94,000</b>		<b>0</b>		<b>0</b>		<b>94,000</b>		<b>94,000</b>
<b>Total PSD</b>	<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>		<b>0</b>
<b>Grand Total</b>	<b>150,000</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>0.0</b>	<b>150,000</b>	<b>0.0</b>	<b>150,000</b>

**NEW DECISION ITEM**  
**RANK:** 5 **OF** 11

Department	Office of Administration			Budget Unit		32490			
Division	Administrative Disbursements								
DI Name	Elected Officials Transition			DI# 1300006					
	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec	Gov Rec
	GR	GR	FED	FED	OTHER	OTHER	TOTAL	TOTAL	One-Time
Budget Object Class/Job Class	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS	FTE	DOLLARS
							0	0.0	
	56,000						56,000	0.0	56,000
Total PS	56,000	0.0	0	0.0	0	0.0	56,000	0.0	56,000
Travel, In-State	13,100						13,100		13,100
Travel, Out-of-State	10,000						10,000		10,000
Supplies	18,400						18,400		18,400
Communication Services and Supplies	17,000						17,000		17,000
Professional Services	13,000						13,000		13,000
Equipment Rental & Leases	21,500						21,500		21,500
Miscellaneous Expenses	1,000						1,000		1,000
							0		
Total EE	94,000		0		0		94,000		94,000
							0		
Total PSD	0		0		0		0		0
Grand Total	150,000	0.0	0	0.0	0	0.0	150,000	0.0	150,000



## OFFICE OF ADMINISTRATION

## DECISION ITEM DETAIL

Budget Unit	FY 2007	FY 2007	FY 2008	FY 2008	FY 2009	FY 2009	FY 2009	FY 2009
Decision Item	ACTUAL	ACTUAL	BUDGET	BUDGET	DEPT REQ	DEPT REQ	GOV REC	GOV REC
Budget Object Class	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE	DOLLAR	FTE
<b>ELECTED OFFICIALS TRANSITION COSTS</b>								
Elected Officials Transition - 1300006								
OTHER	0	0.00	0	0.00	56,000	0.00	56,000	0.00
<b>TOTAL - PS</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>56,000</b>	<b>0.00</b>	<b>56,000</b>	<b>0.00</b>
TRAVEL, IN-STATE	0	0.00	0	0.00	13,100	0.00	13,100	0.00
TRAVEL, OUT-OF-STATE	0	0.00	0	0.00	10,000	0.00	10,000	0.00
SUPPLIES	0	0.00	0	0.00	18,400	0.00	18,400	0.00
COMMUNICATION SERV & SUPP	0	0.00	0	0.00	17,000	0.00	17,000	0.00
PROFESSIONAL SERVICES	0	0.00	0	0.00	13,000	0.00	13,000	0.00
EQUIPMENT RENTALS & LEASES	0	0.00	0	0.00	21,500	0.00	21,500	0.00
MISCELLANEOUS EXPENSES	0	0.00	0	0.00	1,000	0.00	1,000	0.00
<b>TOTAL - EE</b>	<b>0</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>94,000</b>	<b>0.00</b>	<b>94,000</b>	<b>0.00</b>
<b>GRAND TOTAL</b>	<b>\$0</b>	<b>0.00</b>	<b>\$0</b>	<b>0.00</b>	<b>\$150,000</b>	<b>0.00</b>	<b>\$150,000</b>	<b>0.00</b>
GENERAL REVENUE	\$0	0.00	\$0	0.00	\$150,000	0.00	\$150,000	0.00
FEDERAL FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00
OTHER FUNDS	\$0	0.00	\$0	0.00	\$0	0.00	\$0	0.00